

Statement of Explanation Form



Dog Registration Penalty Fee

This Statement of Explanation Form is to be completed if you would like to dispute a Dog Registration Penalty Fee.

Dog Owner's Details:

Full Name: _____ Owner ID Number: _____

Postal address: _____

(including postcode) _____

Email: _____

Phone:

Home: _____ Work: _____ Mobile: _____

Dog(s) Details:

Dog ID Number:	Dogs Name:

Explanation Details:

The following is my explanation and/or further information regarding the incident for which I received a Dog Registration Penalty Fee:



(Continue on a separate sheet)

I request that Animal Control waive my Penalty Fee on the grounds that I have provided further information to demonstrate that this fee is not appropriate.

I understand that pursuant to section 19(2) of the Dog Control Act 1996 it is an offence to provide false information.

Full Name: _____

Signature: _____ Date: _____

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Animal Control Recommendation /Comment: _____

Signature: _____ Date: _____

Management Decision (Office Use Only):

Penalty Fee to **Stand**

Penalty Fee **Waived**

Signature: _____ Date: _____

Animal Control Contract Manager

ACO informed: <input type="checkbox"/>	CI updated: <input type="checkbox"/>	Decision letter sent: <input type="checkbox"/>
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