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**From:** Marlborough Convention Centre  
**Sent:** 11 Mar 2020 21:38:00 +0000  
**To:** Sue Bulfield-Johnston-5141  
**Subject:** RE: checking availability  
**Attachments:** Marlborough Convention Centre Terms and Conditions for Hearing (June).pdf

Hi Sue,

Please find attached the contract for your perusal. Would you require 3 x trestles so they each has one or do you think there would be enough space for the commissioners with just the 2 trestles?

If you could contact Marlborough Light Directly that would be great – just so you can liaise with them directly if anything were to change.

Thanks 😊  
Kirsty

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**From:** Sue Bulfield-Johnston-5141 [mailto:Sue.Bulfield-Johnston@marlborough.govt.nz]  
**Sent:** Thursday, 12 March 2020 8:44 am  
**To:** Marlborough Convention Centre <mcc@scenicgroup.co.nz>  
**Subject:** RE: checking availability

Thank you Kirsty

Can you please create a contract. The room set up will be the same as that used for the recent Simcox hearing except in this hearing there are three commissioners.

Do I need to contact Cameron regarding an audio recording or will you do that ?

Kind regards

***Sue Bulfield-Johnston***

Administrator and Hearings Facilitator

**Advocacy and Practice Integration Team**

**MARLBOROUGH DISTRICT COUNCIL**

Phone: 03 520 7400

15 Seymour Street, PO Box 443

Blenheim 7240, New Zealand

Email: [sue.bulfield-johnston@marlborough.govt.nz](mailto:sue.bulfield-johnston@marlborough.govt.nz)

Web: [www.marlborough.govt.nz](http://www.marlborough.govt.nz)

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**From:** Marlborough Convention Centre [mailto:mcc@scenicgroup.co.nz]  
**Sent:** Wednesday, 11 March 2020 4:55 p.m.  
**To:** Sue Bulfield-Johnston-5141  
**Subject:** RE: checking availability

Hi Sue,

Happy to confirm availability across those dates listed.

Warm regards,  
Kirsty

Ngā mihi | Kind regards,

**Kirsty Ray** Event Coordinator  
Marlborough Conventions Centre

D +64 3 579 5047 | 42A Alfred Street, Blenheim 7201, New Zealand  
[Facebook](#) | [marlboroughconventions.co.nz](http://marlboroughconventions.co.nz) | 0800 69 69 63



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**From:** Sue Bulfield-Johnston-5141 [<mailto:Sue.Bulfield-Johnston@marlborough.govt.nz>]  
**Sent:** Wednesday, 11 March 2020 3:44 pm  
**To:** Marlborough Convention Centre <[mcc@scenicgroup.co.nz](mailto:mcc@scenicgroup.co.nz)>  
**Subject:** checking availability

Hi Kirsty and Melissa  
I am looking for a venue for a hearing and wonder if you have a hall available between Tuesday 23 June and Friday 26 June.  
Kind regards

***Sue Bulfield-Johnston***  
Administrator and Hearings Facilitator  
**Advocacy and Practice Integration Team**  
**MARLBOROUGH DISTRICT COUNCIL**  
Phone: 03 520 7400

15 Seymour Street, PO Box 443  
Blenheim 7240, New Zealand  
Email: [sue.bulfield-johnston@marlborough.govt.nz](mailto:sue.bulfield-johnston@marlborough.govt.nz)  
Web: [www.marlborough.govt.nz](http://www.marlborough.govt.nz)

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