



Small Townships Programme 2020

Community Projects Funding – Information Sheet

Background

Council has allocated ten percent of the annual Small Townships Programme budget (approximately \$50,000 for **small, low cost infrastructure projects on outdoor public spaces**. This sheet provides information on how communities can apply for this funding.

Who can apply?

Any organisation or group that represents a small township or community in Marlborough can apply. This does not include Blenheim and Picton/Waikawa whose projects are funded differently, or townships that are on the full Small Townships Programme. In 2020 these towns are Canvastown, Havelock, Renwick, Wairau Valley, Spring Creek and Ward.

Council recommends communities work together to identify and prioritise projects for their townships and public spaces. This could include working with the local school and co-ordinating with other groups in the community.

What are the criteria?

The criteria that will be used to assess the applications are whether the project:

- Improves an outdoor public space
- Includes a high level of community involvement and support
- Is able to be completed within one year
- Best meets the objectives of the programme to:
 - Design a liveable town with an attractive central space
 - Allow freedom of movement, connectivity and accessibility
 - Strengthen a sense of place and unique local identity
 - Enhance the use, enjoyment and pride in outdoor public spaces

How much can you apply for?

The Community Projects Fund will accept applications for individual projects up to \$10,000. This could be used to gain additional external funding, undertake the first stage of a bigger project or to complete a stand-alone project.

What can be funded?

- Projects on outdoor public space
- Projects that add value to an upcoming project
- Landscape structures in outdoor public spaces, as part of a wider project
- Projects that have a direct benefit to the people of Marlborough

Examples of projects:

- Improving walking and cycling access and safety
- Landscaping and planting Developing an outdoor community space
- Improving outdoor recreation opportunities like a bike track
- Directional signage to key points of interest or interpretation/historic signs

What can't be funded?

- Projects that can be funded from other Council departments or funding sources such as community grants.
<http://www.marlborough.govt.nz/Our-Community/Grants-and-Awards/MDC-Community-Grants.aspx>

- Projects that have already received Council funding
- Any buildings and improvements to buildings, structures or recreation infrastructure such as playgrounds, toilets, swimming pools or jetties
- Retrospective funding for projects that are already underway or complete

What are the options for implementing the project?

Implementation of the approved projects can be done in the following ways:

1. Council will fully implement the project with the assistance from the community
2. Council will provide funding to a community group to carry out the project eg reserve planting
3. A combination of the two options

Due to regulations covering projects on public land, a decision on the most suitable method of implementation will be made by Council as part of the funding decision process.

How can Council assist?

Council is able to provide advice to check that projects are suitable and fit with the relevant conditions and regulations. **We recommend contacting the Community Projects Coordinator at the planning stage to check that projects are feasible before going ahead with the application.** Please call or email as soon as possible using the contact details below.

Council can also provide design and technical skills to plan and implement these projects. This means you might not need to have all the technical details completed before applying for funding.

How can you apply?

The closing date for applications is **5.00 pm on Monday 2 March 2020.**

Applications can be made:

- A. Online at: www.marlborough.govt.nz
- B. Returning a scanned application form to: heather.graham@marlborough.govt.nz
- C. Posting the application to: H Graham, Marlborough District Council, PO Box 443, Blenheim 7240

The Council's Small Townships Sub Committee will allocate funding to projects in one round per year.

2019-20 DATES	TIMEFRAME	PROCESS
6 December to 2 March	10 weeks	Promotion of the programme and call for applications
5.00 pm on Monday 2 March		Applications close for 2020
2 March to 19 March	2½ weeks	Council assessment of applications
Thursday 19 March	1 week	Report to Sub-committee
Thursday 26 March	1 week	Sub-Committee decision making meeting
Before 6 April 2020		Applicants notified

NOTE: Late or incomplete applications will not be considered. Council's decision on the allocation of project funding and method of implementation will be final. Projects will be required to fit with Council's regulations, policies and conditions.

For more information

To discuss a project or for further information please contact:

Heather Graham Community Projects Coordinator

Phone: 03 520 7400 ext 7732

03 572 7583

027 235 4798

Email: heather.graham@marlborough.govt.nz