

## **Waiving of Building Consent Fees Policy**

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### **Introduction**

The waiving of Building Consent Fees is an acknowledged way for Council to assist non profit organisations reduce costs when developing facilities for community, social, recreation and cultural needs.

### **Policy**

Council will waive building consent fees excluding BRANZ and BIA levies for non profit organisations where the facility or activity is of community benefit and not for commercial gain.

The maximum level that can be claimed per application is set at \$1,500.

Eligible organisations can receive assistance once per annum.

### **Criteria**

1. Applicants must be a not for profit organisation.
2. The facility or activity must be of community benefit and not commercial gain.
3. Projects on private land can be considered from individuals where the activity has significant heritage value and evidence of this is verified.

### **How to Access**

A request in writing to Council seeking a waiver of fees. This must include details of the organisation and the facility or activity the waiving of fees has been requested for.

### **Decision**

Applications will be considered on a case by case basis by Council staff.

If it is not clear if the applicant or activity is eligible then the Manager, Support Services has delegated authority to make final decisions.

*Policy reviewed and amended 15 December 2011.*

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