

BRGP application form

All hard copy information to be sent to:
 Business Recovery Grant Application
 C/O Canterbury Employers Chamber of Commerce
 PO Box 359, Christchurch 8011
 57 Kilmore Street, Christchurch

Criteria

Eligibility criteria are that the business:

- is located along SH 1 from Seddon to Cheviot, on SH 70 between Lyford and Culverden, or in the Kaikōura District
- suffered a significant income drop caused by the 14 November 2016 earthquakes
- was viable before the earthquakes and has the potential to successfully recover
- has no other efficient options available, including insurance
- must provide a significant source of income to the business owner
- must pay staff at least minimum wage
- is not a charity, property developer or investor.

Grants will need to be for a specific purpose to sustain the businesses until SH1 North of Kaikōura reopens.

Businesses will need to show how much they want and what they want to spend it on. For example, businesses may apply for a grant for marketing, shop refits, relocation expenses, or operating costs (excluding wages and associated staff costs).

Applicant details

Business Name:

Contact Name:

Position in Company:

Business Bio:

Contact details:

Postal Address:

Cell phone:

Landline:

Email:

Website:

Turnover

Recent Year End:

Forecast Current Year:

3-5 Years:

FTE's

This Year:

Next Year:

3-5 Years:

Application

Summary of current business situation: Impact of the earthquakes.

Describe what the business has done since the earthquakes to ensure viability.

Outline how personal and other resources have been utilised for business recovery.

Grant funding distribution request

Amount:

Proposed use of funds:

How will we know the grant has been effective?

Approval:

Approved by:

Date:

Bank account details:

Account Name:

Account Number:

Attachments

- External Statement of Financial Performance and Statement of Financial Position for the full year preceding 14 November 2016
- Latest year-to-date Statement of Financial Performance and Statement of Financial Position (can be internal management accounts)
- Cash flow forecast looking forward 12 months from 1 May 2017
- Budget showing how the funding will be spent, and objectives
- Statement of personal financial position
- Copy of bank deposit slip, or bank certified evidence of account
- Any other information to support application