

**Report and Minutes of a Meeting of the
ASSETS & SERVICES COMMITTEE**
held in the Council Chambers, District Administration Building, Seymour Street,
Blenheim on TUESDAY, 22 JULY 2014 commencing at 9.00 am

Present

Councillors T S Sloan (Chairman), G I T Evans, J L Andrews, J P Bagge, B G Dawson, T E Hook
J C Leggett.

Also Present

Cllrs J A Arbuckle, G S Barsanti, C J Brooks, P J S Jerram, L S Shenfield.

In Attendance

Mr M S Wheeler, Manager – Assets and Services Department, Mr D A Craig, Finance and Information
Supervisor and Ms J R North, Support Services Administrator.

Apologies

Cllrs Dawson/Andrews:

That apologies for absence from Cllrs J B Bagge, T E Hook and Mayor Sowman be received and sustained.

Carried

**P.14/15.16 Financial Report for Period Ended
31 May 2014 F045-07**

The Finance and Information Supervisor, David Craig, presented the financial report for the Assets and Services Department for the eleven month period ended 31 May 2014. Where possible, accrual entries had been completed to account for May revenues and expenditures in that month.

For the reporting period, Departmental revenues were favourable to budget by \$1,613,352 and operating expenditures were favourable to budget by \$1,922,333.

Total budgeted capital expenditure for 2013/14, including carryovers, was \$34.5M with year to date actual expenditure of \$20.5M (60%). The most significant costs incurred to date are for Blenheim/Riverlands Industrial sewer treatment upgrade (estuary discharge and wetland development) \$7.1M, roading additions and renewals \$6.2M and vested assets from Council's Boulevard Park on Taylor development \$2.1M.

Activity for the month of May was summarised in Mr Craig's report.

The forecast end of year operating surplus was \$2.3M more than budgeted, through a combination of increased revenue (\$0.8M) and reduced operating costs (\$1.5M).

It was noted that a number of capital projects which have been budgeted in 2013/14 have not been able to be progressed or were not completed for a variety of reasons. A schedule of those works will be compiled for presentation to the Committee at a later date and budget carryovers will be required to be approved to enable these projects to be undertaken in 2014/15.

Information on the values and major reasons for variations within the various departmental activities was summarised in the Finance and Information Supervisor's report.

Cllrs Leggett/Evans:

That the financial report for the period ended 31 May 2014 be received.

Carried

ATTENDANCE: Marlborough Roads – Frank Porter, Highway Manager, Steve Murrin, Journey Manager and Andrew James, Senior Safety Engineer for the following roading items.

P.14/15.17 Road Name Changes - Tuamarina R800-007-06

Marlborough Roads sought Council approval to amend two street names recorded in the Land Information New Zealand's (LINZ) database.

LINZ maintains the authoritative record for every legal road name in New Zealand (NZ). Based on information earlier provided to LINZ, LINZ records show "Cotterell Street" as "Cotterill Street" and "Campbell's Lane" as "Campbell's Road".

As a result of another subdivision there was a proposal to "re-use" the name "Cotterell" which generated significant debate amongst the Tuamarina community, including views expressed by the Marlborough Historical Society and Tuamarina residents. There has been no street name blade in place for some years further adding to the confusion.

Looking at the Settlement of the District the current Cotterell spelling has clearly been shown to be incorrect. Marlborough Roads has arranged for a replacement street name blade.

In discussions with local residents about Cotterell Street, the issue of Campbell's Lane arose. LINZ records this as Campbell's Street but Marlborough Roads confirms this has always been referred to as Campbell's Lane.

The Committee supported amending the street names and LINZ be requested to record "Cotterell Street" and "Campbell's Lane" as the correct street names for the respective Tuamarina streets.

Cirs Evans/Andrews:

- 1. That Council approve "Cotterell Street" and "Campbell's Lane" as the correct street names for the respective Tuamarina streets.**
- 2. That Council request LINZ to amend their records.**

Carried

P.14/15.18 Marlborough/Nelson Passing Opportunity Investigation R800-006-022-01

Marlborough Roads Senior Safety Engineer, Andrew James, made a presentation on the Passing Opportunities Investigation on State Highways undertaken by the Transport Agency.

The scope of the investigation was to determine the need for passing and passing opportunities and to ascertain their financial viability. The outcome of the investigation has identified four locations where improvements should be prioritised. These locations are:

- SH 1 South of Seddon
- SH 6 between Renwick and Pelorus
- SH 60 between Richmond and Motueka
- SH 1 at Welds Pass when the realignment is progressed.

The Committee supported making a submission on the findings of the Investigation.

Cirs Leggett/Evans:

That Council be invited to make a submission on the findings of the Marlborough/Nelson Passing Opportunities Investigation.

Carried

P.14/15.19 Speed Limit Bylaw R800-009-04

The Senior Safety Engineer's report to the Assets & Services Committee meeting on 11 February 2014 (P.13/14/239) proposed that Council commence the process to promulgate a bylaw setting speed limits on Marlborough roads; approve a draft bylaw and consultation documents; and commence the special consultative procedure on the proposal.

The Committee recommended to proceed with the development of the Speed Limit Bylaw and at the subsequent Full Council meeting on 27 February 2014 a sub-committee of councillors was delegated the power to decide on any submissions made on the proposed bylaw.

Following public notification, four submissions were received. The submissions are summarised in Table 1 below along with officer advice. Also included are recommendations made at the meeting.

Table 1

Map No.	Submitter	Submissions	Officer Advice	Recommendation
8	Renwick Residents' Association	Extend 50 km/h zone 50 m east on Old Renwick Road, beside Pak Lims corner.	Agree this will reduce speeds through the intersection.	Extend 50 km/h zone 50 m east on Old Renwick Road, beside Pak Lims corner.
8	Renwick Residents' Association	Reduce the 70 km/h zone on Terrace Road, Gee Street, Inkerman Street (to the Gibson Street bridge), and Boyce Street (to the SH 6 intersection) to 50 km/h.	None of these areas have urban environments, ie; built up housing, kerb, channel and footpaths, so the speed would be out of context to the development. Boyce Street is used by trucks accessing between SH 6 and SH 63. Measures are in train to reduce the volume of trucks on this route although the road will still be used by truck operators. The reduction of speed requested on Boyce Street would contribute to safety on this road.	Extend the 50 km/h zone north along Boyce Street to the SH 6 intersection.
23	Picton Business Group	Install 30 km/h speed restrictions to Picton CBD.	It is critically important that CBD speeds are appropriate for the pedestrian commercial environment. Relying on speed restrictions is not recommended. The speed environment should be such that vehicles travel safely at no more than 30 km/hr. If this is not the case then additional traffic calming measures are a more appropriate than speed limit signage.	Retain existing speed limits but investigate to determine if additional traffic calming measures are necessary.
12	Anthony Jordan	Extend the 50 km/h zone on Elliot Street, Tytler Street and Fell Street and Steam Wharf Road.	It is proposed to extend the 50 km/h zone 45 m along Elliot Street. The other streets are rural in nature and as such the unrestricted limit is appropriate.	No change
-	Police	Approve of all changes		

The submitters were given the opportunity to be heard on their submission at the meeting.

Anthony van der Water, Chairman of the Renwick Residents' Association spoke to the Association's submission which related to speed limit zoning in Renwick. This generated much discussion by the Wairau Ward Councillors.

Andrew James advised the meeting that the Automobile Association, who had not made a submission, had since submitted that they supported the bylaw in principle. They also made a suggestion with regard to the speed limit on Anakiwa Road.

Members subsequently supported Council adopting the Speed Limit Bylaw as consulted on with recommendations outlined in Table 1 included along with additions from the meeting.

~~Cllrs Evans/Sloan:~~

1. That Council adopt the Speed Limit Bylaw as consulted on with the recommendations outlined in Table 1 above included along with the following additions:
 - (i) Reduce Terrace Road, Gee Street and all of Boyce Street to 50km/hr (excluding the state highway (refer Speed Limits Map 8).
 - (ii) Extend the 50km/hr speed limit 50m east along Old Renwick Road at Pak Lims corner (refer Speed Limits Map 8).
 - (iii) Extend the 50km/hr Anakiwa Road speed limit 1,630m to Challies Bridge (refer Speed Limits Map 20).
2. That the Speed Limit Bylaw becomes operational one calendar month from the date Council adopt the recommendations.
3. That Council schedule the next review of the Speed Limit Bylaw to commence January 2017.

Carried [replaced with the following at the Council meeting on 7 August 2014]

[Cllrs Evans/Sloan:

1. That Council adopt the Marlborough District Council Speed Limit Bylaw 2014 as consulted on with changes outlined below being ((i) to (iv)) made at the Assets and Services Committee meeting on 22 July 2014 and additions ((v) and (vi)) made at the Council meeting on 7 August 2014:
 - (i) Retain existing speed limits in the Picton CBD but investigate to determine if additional traffic calming measures are necessary (refer Speed Limits Map 23).
 - (ii) Reduce Terrace Road, Gee Street and all of Boyce Street to 50km/hr (excluding the state highway (refer Speed Limits Map 8).
 - (iii) Extend the 50km/hr speed limit 50m east along Old Renwick Road at Pak Lims corner (refer Speed Limits Map 8).
 - (iv) Extend the 50km/hr Anakiwa Road speed limit 1,630m to Challies Bridge (refer Speed Limits Map 20).
 - (v) Reduce Elliot Street (excluding the existing 165 metres of 50km/hr zone), Grantham Street and Steam Wharf Road to 70km/hr (refer Speed Limits Map 12).
 - (vi) Extend the 50km/hr speed limit for the remainder of Fell Street (refer Speed Limits Map 12).
2. That the Marlborough District Council Speed Limit Bylaw 2014 becomes operational on 22 September 2014.
3. That Council schedule the next review of the Speed Limit Bylaw to commence January 2017.

Carried]

P.14/15.20 Marlborough Population Projections for Planning Purposes C500-017-01

Stewart Sargent, Services Development Engineer presented a report which considered the long term population growth trends for Marlborough as a basis for Council's future planning and the 30 year infrastructure strategy proposed by the Local Government Amendment Bill. The 30 year strategy will apply to roading, flood protection, water supply, wastewater and stormwater services.

Mr Sargent reported that the strategy will be underpinned by a number of assumptions and projections into the future. These assumptions alone are not sufficient for asset management or detailed design but do contribute to the decision making context.

Other demographic features such as age profile, migrant composition, etc have not been included partially because this data from the latest census has not yet been released and partly because they have less relevance to the five infrastructural services.

The report highlighted two consequences for Council infrastructure ie;

- a) Councils can no longer simply design infrastructure for significant growth secure in the knowledge that at some time in the future the capacity will be required.
- b) A greater portion of the population will be on fixed incomes so people will have a limited capacity to handle increased costs.

Mr Sargent reported that population growth projections made for the last Long Term Plan have been reviewed based on more detailed regional projections made by Statistics NZ in 2011, the University of Waikato in 2012 and the 2013 census.

The trend nationally and for Marlborough is for lower growth than forecast and used for the 2012 Long Term Plan and other Council plans and design assumptions.

The population is ageing and there will be a further reduction in inhabitants per dwelling. Tourist towns (Havelock and Picton) experience large seasonal population peaks. Additionally a shift in preferred locations ("centres of gravity") may mean new infrastructure capacity demands not reflected by population alone.

Mr Sargent stated Council needs to take account of projections in planning for the provision of services and in particular for major infrastructure.

Cllrs Dawson/Evans:

1. That the growth assumptions contained in the report presented be used as the basis for development of the 2015-2025 Long Term Plan.
2. That staff take account of these projections in planning for the provision of services and in particular for major infrastructure.

Carried

P.14/15.21 Road Stopping – Angle Street, Picton (above Railway Line) R800-004-P19

Council's authorisation was sought of the procedures associated with the stopping of a portion of road adjoining the Hoeft-Marwick property located above the railway line on Angle Street, Picton.

It was reported that Angle Street, Picton is dissected by a railway line. The land above the railway line is very undulating and the unformed road leads to nowhere thus being of no interest to Marlborough Roads for future roading purposes.

The Hoeft-Marwick's dwelling is close to the paper road. They have certified plans to renovate their dwelling and as the dwelling is within 8 metres from the legal road they would require resource consent. They therefore wished to purchase the road land from Council. They would also then be able to redesign their entry and driveway.

The Hoeft-Marwick's have obtained permission from adjoining landowners, and are prepared to create a 3 m wide easement along the length of the new boundary in order to serve an adjoining property. They would also be responsible for all costs associated with creating easements necessary to secure any services now within the legal road whether they be Council services or services related to any adjacent properties.

Cllrs Leggett/Sloan:

1. That pursuant to Section 342 of the Local Government Act 1974 Council authorise the procedures associated with the stopping of the road shown on the plan presented.
2. That such approval be on the basis that the applicant be responsible for all survey, legal, administrative and other costs even if the road stopping does not proceed by reason of objection.

3. That when the road has been stopped Council shall sell the land to the applicant for a price to be fixed by a competent valuer to value that part; Council shall appoint the valuer and the valuation shall proceed in accordance with the 'protocols for the valuation of stopped road' adopted by Council.
4. That all valuation costs shall be payable by the applicant for the road stopping regardless of whether or not the stopping is finalised.
5. That the valuation be obtained when the road stopping has been finalised.
6. That a 3 m wide easement be created to provide access along the length of the new boundary serving Sec 145 Picton Suburban DIST with all costs involved in creation of that easement, including survey, legal, plus disbursements shall be payable by the applicant with the easement to be completed at the same time as transfer of the road strip if stopped.
7. That all easements necessary to secure any services now within the legal road being either Council services or services related to any adjacent properties shall be created with the applicant responsible for all costs, survey, legal, plus disbursements; the easements to be completed at the same time as transfer of the road if stopped.
8. That it be acknowledged at this stage Council can give no commitment that the road stopping will be completed given the objection rights available under the said Section 342.
9. That a condition of the approval be that the land once stopped be amalgamated with the adjoining property so that both titles are held within the one title, this being in terms of Section 342 of the Local Government Act 1974.
10. That within 14 days of notice that the title is available, settlement is to be completed with interest charged at 14% for any delayed settlement.
11. That if the survey documentation to initiate the road stopping process is not completed within a year of Council consent then the application for road stopping lapses.

Carried

ATTENDANCE: Geoff Dick, River and Drainage Engineer for the following item.

**P.14/15.22 Wairau River Scheme Flood Damage
Resulting from Storm of 11/12 June 2014
R700-003-04**

Geoff Dick, Rivers and Drainage Engineer gave a presentation in response to the storm event on 11/12 June 2014 which caused flood damage in the Taylor and Omaka Rivers, and at the Tuamarina River mouth.

Mr Dick reported that the storm was another significant easterly rainstorm that was less intense than Easter but more widespread.

The rainfall caused significant flood flows in the Taylor, Omaka and Tuamarina Rivers and other lower Wairau Rivers.

In the Taylor River three large erosion sites in the upper channel were significantly exacerbated by the flood event. It is now proposed to undertake immediate permanent repairs to the two erosion sites at Ben Morven Road in addition to general flood damage repair work.

An approximate five year return flood also occurred in the Omaka River. This has further weakened/damaged already fragile channel alignment works downstream of the Hawkesbury Road Bridge. Patch repairs are proposed as well as working up detailed options and cost estimates for permanent upgrades to be included in the Rivers new 10 year budget plan.

Repairs are required at the Tuamarina mouth to stabilise its position including the Wairau River bank edge alignment.

**Cirs Evans/Dawson:
That the Committee:**

- 1. Note the contents of the report including the proposed flood damage repair work proposed in the Taylor and Omaka Rivers and at the Tuamarina River mouth.**
- 2. Approve the drawdown of up to \$200,000 from the Wairau Flood Damage Reserve to fund general flood damage repair work in the Taylor and Omaka Rivers.**
- 3. Approve the permanent repair of the Ben Morven Road erosion in the Taylor River at an estimated cost of \$330,000 by construction of a new rock lining; this work to be funded by reprioritising the existing Rivers & Drainage capital works programme.**
- 4. Note that a new mouth control groyne is proposed to be constructed at the Tuamarina River following damage from a large Tuamarina River flood; this work to be funded from the existing Rivers & Drainage capital work budget.**

Carried

ATTENDANCE: The meeting adjourned at 10.45 am and reconvened at 11.00 am.

ATTENDANCE: Stephen Rooney, Operations and Maintenance Engineer for the following out of district water items.

P.14/15.23 Out of District Water Connection, 271 Redwood Street, Blenheim PN169519#04 W450-004-004-03

The Operations and Maintenance Engineer presented a report for the Committee to consider an application for an out of district water connection for a proposed two lot subdivision at 271 Redwood Street, Blenheim.

The property is currently zoned Rural 4 located near the Urban Residential 2 zone, and next to the Wither Hills Conservation zone. The applicants propose to subdivide the property into two lots, one being 3.5 ha, and the other with the existing dwelling being 6420 m².

The existing dwelling on the property is currently served by an out of district metered water connection.

The applicant wishes to connect to the Blenheim water system to provide the new lot with a water connection.

It was noted the existing Blenheim water supply system has the capacity to allow the property to connect.

Clr Dawson/Mr Hunter:

That the proposed out of district water connection be approved with the following conditions:

- 1. The water supply only be used to supply domestic activities within the property ie; irrigation of outside areas will not be permitted.**
- 2. A 20 mm diameter metered water supply, with a Reduced Pressure Zone (RPZ) backflow prevention device, connection fee is to be paid for the new lot.**
- 3. A 40 mm diameter ID minimum pipeline be laid within the right of way to the boundary of the new lot.**
- 4. There is a direct feed to a water tank of minimum size 15,000 litres.**

5. The water tank be sited with a maximum water level in the tank of 72 metres (BBC datum).
6. The tank inflow must be limited to 0.2 litres/second.
7. A booster pump will be required to supply water from the tank to the house.
8. Water development contribution fees in accordance with Council's Development Contribution Policy be paid. (The calculation shall be based on one Household Equivalent Unit per additional Lot).
9. The approved connection only be completed following a successful subdivision application. Failure to obtain subdivision consent by November 2015 will result in a forfeit of the out of district water approval.
10. The site pay water rates as per Council's out of district connections rating policy.
11. The applicant be advised approval of the water connection does not imply that subdivision approval will be granted.
12. The connection is granted on the basis that it will only serve a single house per lot. Redevelopment of the property will require further out of district approval.
13. The site pay geographic area general works and services rates and charges as per Council's rating policy.

Carried

**P.14/15.24 Out of District Water Connection Application
for 7 Gee Street, Renwick PN527384#04
W450-004-007-03**

Approval was sought to an out of district water connection for a property currently zoned Rural 3 and located on the lower terrace, between Inkerman Street and State Highway 6 at 7 Gee Street, Renwick.

The property currently zoned Rural 3 is located on the lower terrace, between Inkerman Street and State Highway 6 at 7 Gee Street, Renwick.

The applicants have a building consent to build a three bedroom family home, and have in fact started building work.

The section is existing and in its current state would not be large enough to accommodate a well and effluent disposal site with a 30.0 metre separation as required by Council.

Renwick township residential area and some additional rural areas are served by a Council water system. This water system consists of water mains that run along Gee and Inkerman Streets.

The applicant wishes to connect to this pipeline to provide a potable water connection to the dwelling.

The Renwick water system is restricted and recent experience has shown that the current wells are failing to meet the current summer demand.

While Council has not approved additional out of district water connections in this area recently this is one that is required to allow a building on an existing property.

Cirs Dawson/Sloan:

That the proposed out of district water connection be approved with the following conditions:

1. The water supply only be used to supply domestic activities within the dwelling ie; irrigation of outside areas will not be permitted.

2. A 20 mm diameter metered water supply with a Reduced Pressure Zone back flow prevention device and installation connection fee is to be paid for the new dwelling.
3. Rain water tanks for irrigation use be installed as volunteered.
4. Water development contribution fees in accordance with Council's Development Contribution Policy be paid. (The calculation shall be based on one Household Equivalent Unit).
5. The site pays water rates as per Council's out of district connections rating policy.
6. The connection is granted on the basis that it will only serve a single house per lot. Redevelopment of the property will not achieve further out of district approval.
7. The site pays geographic area general works and services rates and charges as per Council's rating policy.

Carried

P.14/15.25 Out of District Water Additional Usage Application, 172B Wither Road, Blenheim PN532269#04, W450-004-004-03

Approval was sought for additional water usage from an existing out of district water connection for a proposed family flat at 172B Wither Road, Blenheim.

The property is zoned Rural Residential and has an existing four bedroom dwelling on the property.

The applicant wished to gain additional water usage for a proposed two bedroom family flat from the existing water connection.

Council has an existing reticulated water service located in road reserve, with the existing dwelling along with most of the surrounding properties in this area, connected.

It was noted that the Blenheim water supply has the capacity to cater for the additional proposed out of district water connection.

Cllrs Dawson/Andrews:

That the proposed out of district water connection additional usage be approved with the following conditions:

1. The water supply only be used to supply domestic activities within the property ie; irrigation of outside areas will not be permitted.
2. Future subdivision will require redistribution and additional water connection to the site.
3. Water Development Contribution fees in accordance with Council's Development Contribution Policy be paid. (The calculation shall be based on one Household Equivalent Unit per additional dwelling).
4. The approved connection only be completed following a successful building consent application. Failure to obtain building consent by November 2015 will result in a forfeit of the out of district water additional usage approval.
5. The site pays water rates for the family flat as per Council's out of district connections rating policy.
6. The applicant be advised approval of the additional water usage does not imply that building consent approval will be granted.

7. **Connection to the existing water connection for the site is granted on the basis that it will only serve an additional two bedroom family flat. (Redevelopment of the property will require further out of district approval).**
8. **The site pays geographic area general works and services rates and charges as per Council's rating policy.**

Carried

ATTENDANCE: Rosie Bartlett, Manager, Reserves and Amenities.

P.14/15.26 Endeavour Park Pavilion – Financial Reporting R510-009-E02-08

Council provided funding of \$2.8 million towards the \$3.1 million capital cost of the new Endeavour Park pavilion, which was officially opened on 6 July 2013. Funding was sourced from the Land Subdivision Reserve Account (\$1 million), loan rating (\$1.7 million) and the Public Conveniences budget (\$100,000) with a greater imposition to Picton and Picton vicinity.

The Endeavour Park Pavilion Society (EPPS) was formed to promote the project in the community and fundraise the balance which it did by obtaining grants, holding several fundraising events and attracting sponsorship and donations. EPPS also managed the build phase of the pavilion with assistance from Council staff. EPPS now leases the pavilion and manages its use by sports, community groups and private users.

A Project and Facility Manager was appointed in August 2013. The role is to manage and promote the facility, and also to establish and develop a 'Sportville' where sports clubs, recreation and community groups are actively involved in its use and are assisted to increase community participation. Sport NZ funds \$30,000 per annum towards this position with Council also providing \$20,000 per annum. A condition of the Sport NZ grant is that Council remains the employer. A further \$10,000 is provided to EPPS to assist with operating costs.

Council and particularly Sport NZ require various outcomes to be achieved to retain this annual funding.

Members were advised that the Sport NZ requirements are being met sufficiently to enable the continuation of their funding.

Graham Gosling, Chair of EPPS along with Dale Ashworth, Project and Facility Manager presented the financial accounts for the year ended 31 March 2014 and reported on operating performance to date.

There has been a steady increase in activity as initially football, cricket, now rugby have made Endeavour Park their home ground. A range of community fitness and dance classes are run upstairs. Private function activity has also steadily built up as the reputation of the facility grows.

The Project and Facility Manager said there is huge potential for other codes to be involved – tri clubs – use of pool for swim club and lessons, and gymnasium for volleyball, basketball etc. New events, regular concerts, marketing for conferences and weddings were all planned.

Discussions with EPPS have indicated that donations/sponsorship will reduce in the 2014/15 financial year but bar and function profits should increase. Membership fees will also be received which indicates a break even or better position including the funding of depreciation is achievable, albeit requiring the Sport NZ and Council funding.

Improvements to budgeting, accounting and computer systems are being discussed.

Cirs Sloan/Leggett:

That the Endeavour Park Pavilion Society's report for 2013/14 and its audited financial accounts for the year ended 31 March 2014 be received.

Carried

P.14/15.27

Second Hand Sundays

W300-006-010-01

Alec McNeil, Solid Waste Manager presented a report on trialling a Second Hand Sunday event.

Gisborne District Council has facilitated a Second Hand Sunday service for the past 12 years. Mr McNeil explained that Second Hand Sunday is a chance to give away household items a person no longer wants. They can also collect items they want from others for free. Tasman and Nelson Councils also ran a similar scheme on trial in June 2014.

Residents register through the Council website indicating what items they have. They are then issued with a sign/pamphlet which is displayed at their mailbox on the day of the event and indicates their participation to the wider community.

The event is similar to a multi-location garage sale however no money changes hands and the resident is responsible for taking back in any items that have not been uplifted.

Mr McNeil said there was some risks associated with the service such as materials being left on the street post event; material being illegally dumped at participants' properties; impact on supply of items to charities and/or the Re-use shop etc.

The cost to set up and facilitate a Second Hand Sunday event would be based on but not limited to advertising (through mailshot) \$500 per event; printing (Second Hand Sunday signs) \$500 per event; and staff time (10 hours per event).

Using the kerbside collection areas as a template for the events would provide a degree of direction for the community. Once the principle has been established the system could be rolled out across the region by township.

Mr McNeil advised that holding a trial event per kerbside collection area would provide an opportunity to see how the Marlborough community would react to such a system.

Comments from the meeting were very favourable. The risks associated with the service were acknowledged.

Cllrs Leggett/Andrews:

That Council approve the holding of one Second Hand Sunday event per kerbside collection area during the 2014/15 financial period.

Carried

P.14/15.28

Solid Waste Management 2013/14

W300-006-008-01

Alec McNeil, Solid Waste Manager presented a report which summarised the solid waste operations for the period July 2013 to June 2014.

Mr McNeil reported that Council provide a range of waste management and minimisation services across the region. These include the provision of a kerbside collection service to Blenheim and Picton, the operation of seven transfer stations, the provision of four coin operated skip units in the Marlborough Sounds, the operation of the regional landfill, the operation of the Blenheim resource centre for processing diverted materials and the provision of a hazardous waste collection and storage service. Council also lease a site at Wither Road to Greenfingers Compost Limited for the provision of greenwaste collection, compost production and resale.

During the 2013/14 period there have been no breaches of any resource consents that are issued against the waste management and minimisation facilities.

The report covered Recycling; Kerbside Collections; Landfill; Composting Facilities; Transfer Stations; Diversion Rate; Waste Management and Minimisation Plan (WMMP); Future Projects; Contracts; and Emissions Trading Scheme.

Mr McNeil said the current contracts are delivering in line with pre-tender expectations. The need for a commercial and industrial sorting facility combined with a solution for greenwaste and grape marc will allow the region to significantly increase its material diversion rate and future proof the community against legislative increases in disposal costs eg; waste disposal levy and carbon prices.

A matter was raised with regard to the use of wheelie bins for kerbside collection. Mr McNeil responded that Council will explore the feasibility of introducing wheelie bins to the kerbside routes in 2016-2018.

Cllrs Leggett/Andrews:

That the report be received and the information published via the website.

Carried

ATTENDANCE: Reserve and Amenities Officers – Robert Hutchinson, Robin Dunn and Nic Crous.

P.14/15.29 Additional Dog Do Stations on the Taylor River Reserve R510-009-T02-01

Approval was sought, in the Reserves and Amenities Manager's report to the Committee, for additional budget spend for more dog do stations on the Taylor River.

It was reported that the Taylor River Reserve is a popular area for dog walking and under the Animal Control Bylaw is a designated dog exercise area.

At the Council meeting on 26 June 2014 it was discussed that additional dog do bags and stations should be installed along the Taylor River walkway. This is partly in response to concerns about water contamination and also to improve the level of service.

Members were informed that there are currently three stations (dog do bag dispensers and rubbish bins) along the river.

Staff suggested two additional stations, one at Burleigh Road carpark and the second at Wither Road be installed.

Total capital cost of the current units is \$5,617 (to also cover the cost of the installed signage). Total annual additional operating and maintenance costs are estimated at \$4,372.

Animal Control Sub-Committee members wished for the issue to be discussed further. To that end it was recommended that the matter lie on the table until the Full Council meeting so a meeting could be arranged with those members and staff.

Cllrs Sloan/Evans:

~~That the matter lie on the table until the Full Council meeting on 7 August 2014.~~

Carried [replaced with the following at the Council meeting on 7 August 2014]

[Cllrs Arbuckle/Sloan:

That one *Poo Pod Station* (attached to a rubbish bin) be purchased from the Animal Control budget for trialling at a specific location and that approval be given for two more *Poo Pod Stations* to be purchased from the same budget following a successful completion to the trial, as determined by the Chair of the Animal Control Sub-Committee.

Carried]

P.14/15.30 Horton Park – Netball Resurfacing R510-014-005-04

Reserves and Amenities Officer, Robert Hutchinson, presented a report updating councillors on a submission made by Marlborough Netball on the Draft Annual Plan 2014/15.

Mr Hutchinson advised that Netball locally and nationally has grown and developed over the past 10 years putting pressure on the courts at Horton Park which netball has been based at since May 1965.

Marlborough Netball has identified that Horton Park has insufficient courts; that the courts need resurfacing, preferably with modern surface materials and other improvements such as better drainage and lighting; and that it would be beneficial to netball to have four covered courts.

Their submission to the Draft Annual Plan requested funding to resurface the netball courts, install extra training lighting and resize the stormwater drains.

The Outdoor Sports Facility Plan has identified that 15 new courts, 4 of which could be covered can be constructed at Lansdowne Park.

Mr Hutchinson said that in response to the Draft Annual Plan submission, staff will undertake a study into the feasibility of netball courts being constructed at Lansdowne Park with this study to be completed in one year.

Since the Draft Annual Plan decisions meeting in June, Marlborough Netball and Stadium 2000 have reached agreement for netball to have greater access to the Stadium on weekends reducing usage pressure on the courts at Horton Park in the short term.

This will enable the feasibility study to be undertaken in a timely manner and resealing with its subsequent funding challenge to be deferred until the outcome of the feasibility study and longer term decisions are known.

Cllrs Sloan/Dawson:

That Marlborough Netball's request for funding to resurface the netball courts, install extra training lights and resize the stormwater drains be deferred until the outcome of the feasibility study of netball courts at Lansdowne Park is considered and compared with other options.

Carried

P.14/15.31 Marlborough 4 Fun Request for Alcohol at Pollard Park Summer Concert

R510-009-P06-01

The Reserves and Amenities Manager reported that Marlborough 4 Fun has approached Council seeking permission to allow BYO alcohol and a potential wine sponsor to have alcohol sales and tastings at the Pollard Park summer concert.

Marlborough 4 Fun is looking at bringing this event more in line with an Opera in the Park style event where the community is encouraged to pack a picnic and enjoy a glass of wine while listening to music.

The event is run as part of Council's event contract with Marlborough 4 Fun and will still stay family focussed.

There is currently no policy that governs on consumption or sale of alcohol in parks and reserves outside the Council's alcohol ban areas.

The Pollard Park Management Plan is under review and this issue will be considered through this process for future decisions. However a decision was required prior to this process to allow Marlborough 4 Fun planning time.

Organisers would be required to obtain a special liquor licence for the event.

Generally councillors were supportive of allowing BYO alcohol in Pollard Park. However some councillors expressed their discomfort with a commercial wine sponsor being allowed to sell their product at the event, believing it was discriminatory to other sponsors of products.

Cllrs Dawson/Andrews:

That Council as property owner allow Marlborough 4 Fun to allow BYO alcohol and sales of alcohol at the Pollard Park Summer concert subject to a special liquor licence being obtained.

Carried

P.14/15.32 Public Conveniences: Provision of Additional Facility R510-011-000-01

Reserves and Amenities officer, Nic Crous, presented a report in response to a number of requests being made from the local community via the Draft Annual Plan 2014/15 process for the provision of an older child/adult changing-table in the central public conveniences.

Mr Crous advised that Council provides baby-changing tables in many of the CBD public conveniences but these do not cater for parents of disabled children who are older and require changing facilities.

Staff have investigated the proposal and conclude that this facility cannot be placed within any of the existing public toilet cubicles due to the issues of vandalism and inappropriate use of the table. This type of table is large and requires a lot of room for those involved in its use.

To be able to provide this facility would mean adding an extra room onto an existing building or incorporating it into a new public convenience facility.

As there are currently no centrally-located public conveniences which are sited to accommodate the addition of an additional room, it was proposed that the issue be delayed until such a unit can be incorporated into a new and upgraded facility, such as the new library, Seymour Square, or a purpose-built superloo facility.

The Committee was supportive of this proposal.

Cirs Andrews/Dawson:

That the provision of this facility be approved in principle but that any implementation is delayed until it can be incorporated into a new centrally-located public convenience such as a new library, a new facility at Seymour Square or a purpose-built superloo facility.

Carried

P.14/15.33 Disability Swing Request R510-009-000-01

Robert Hutchinson and Nic Crous reported in response to a number of submissions being made to the Draft Annual Plan 2014/15 on a liberty swing being installed at Pollard Park.

The meeting was informed that liberty swings are promoted through the Variety Club NZ and provide a swing for those whose disability confines them to a wheelchair. The swing design is such that it needs to be fenced off from other park users and is controlled by a key/lock system.

The installation and operation of a liberty swing is a significant undertaking with the cost of purchase and installation in the region of \$45,000 plus a management system for the keys required to operate the swing.

Other models of swings available were presented to the meeting that were more inclusive of use for those with or without disabilities compared to the model proposed by the submitters to the Draft Annual Plan, in particular the basket swing. Nic Crous advised councillors that he had a level 2 playground inspectors' certificate. He said it was not working installing liberty swings as they attracted too much vandalism. He also had it on good authority that fencing the facility was off-putting to other park users and that the option of a basket swing should seriously be looked at as the benefits far outweighed the negatives.

The Committee supported a final proposal relating to a disability swing being brought back to the next Committee meeting.

Cirs Sloan/Andrews:

That the final proposal relating to a disability swing be brought back to the next Assets & Services Committee meeting.

Carried

P.14/15.34

Wither Hills Farm Park – Commercial Activity Provision

R510-009-W02-04

A report presented by Robin Dunn asked councillors to consider if adequate opportunities for commercial activity exist within the Wither Hills Farm Park. A submission made on the Draft Annual Plan 2014/15, suggested gravity based commercial businesses could be established and examples included gondola, luge, bob sledding, zorb or a café. The submission was referred to this Committee for consideration.

Mr Dunn reported that the Wither Hills Farm Park covers an area of just over 1000 ha of largely steep hill country located on Blenheim's southern town boundary. The Farm Park receives ever increasing daily use and has proved to be a major recreational asset for walkers, runners, mountain bikers and a host of events.

The Wither Hills Management Plan was prepared in 1996, and sets out the Farm Park's key objectives, being soil conservation and recreation. Early clearing and farming practices resulted in severe erosion and debris choked waterways and flooding occurred below. This necessitated purchase by the government and latterly Council, with many years of significant soil conservation works completed. Although largely under control, ongoing remedial works are required and programmed.

Farming is also considered an important management tool to control weeds and fire danger and a grazing lease has been in place for a number of years. Commercial activity and/or event provision is covered within the Wither Hills Management Plan 1996.

Mr Dunn advised that Council generally does not actively market commercial opportunities within its parks, however is receptive to business ideas when approached. Any proposals for such commercial activity within the Withers would be considered.

Council is aware of the highly erodible nature of the Wither Hills soils and their limitations, and this may dictate on potential activities. Encroachment of public vehicular traffic needs to be considered carefully if recreational and 'wilderness' aspects of the park are to be preserved. Similarly farming is made more challenging with increasing traffic and commercial activity.

Councillors agreed there was adequate provision within the Farm Park to accommodate commercial activities or events.

Cllrs Evans/Leggett:

That adequate provision exists to accommodate commercial activities or events within the Farm Park; Council consider proposals when approached.

Carried

P.14/15.35

Information Package

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The Information Package for the Assets and Services Committee dated 22 July 2014 and circulated separately was received and noted.

The meeting closed at 12.35 pm.

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