

**Report and Minutes of a Meeting of the
COMMUNITY AND FINANCE COMMITTEE
held in the Council Chambers, 15 Seymour Street, Blenheim
on TUESDAY, 15 JULY 2014 commencing at 9.00 am**

Present

Clrs J C Leggett (Chairman), J L Andrews, J P Bagge, G S Barsanti, C J Brooks, B G Dawson, L M Shenfield, and Mayor A T Sowman.

Also Present

Clrs G I T Evans, P J S Jerram.

In Attendance

Messrs M F Fletcher (Manager, Corporate Finance Department), D G Heiford (Manager, Support Services), M J South (Financial Services Manager), A R Besley (Chief Executive), and Ms J R North (Support Services Administrator).

Apologies

Clrs Barsanti/Andrews:

That apologies for absence from Clrs J A Arbuckle, D D Oddie and T M Sloan be received and sustained and the apology for non-attendance from Clr T E Hook be noted.

Carried

A.14/15.1 Omaka Aviation Heritage Centre E045-07

Council, through the 2011/12 Annual Plan process agreed to loan \$1.4m to the Aviation Heritage Centre Trust. The interest rate is to be added to the loan (capitalised) for a period of 5 years, and a grant equal to the capitalised interest amount is to be provided if paying visitor numbers reach 30,000 per annum.

Council also agreed that if the Trust within 5 years of signing the loan, without further Council assistance, raises sufficient finance to complete Stage 2 of the Aviation Heritage Centre, including fitout, the loan will be written off. As per terms of the loan, Dean Heiford, as Council's representative, was appointed as an additional Trustee.

Brian Greenall, Chairman of the Aviation Heritage Centre Trust and Jane Orphan, Chief Executive Officer of the Omaka Aviation Heritage Centre reported (with the aid of a presentation) on progress relating to the terms of the loan, and other highlights for the 2013/14 year. The New Zealand Aviation Museum Trust's audited financial accounts for the year ended 31 March 2013 were also presented. The accounts for the year ended 31 March 2014 are currently with the Auditors. Other Aviation Heritage Centre Trustees were in attendance.

Jane Orphan advised that in their financial year ending 31 March 2013, they reached 30,189 visitors, exceeding the KPI target set by the Council. They have operated in surplus and have been able to invest in ongoing improvements, although these have been modest in light of their fundraising priorities.

During the 2013 financial year a master plan for the expansion has been created with the aid of an architect. Resource consent has been approved and the hangars will be staged over time as funding comes to hand. A new focus is a WW2 hanger (the first of two) as it is more aligned with the wishes of their membership and will answer the pressing need to house a number of WW2 aircraft either already at Omaka or inbound within the coming two years. They have \$860,000 pledged so far with the prospect of Classic Fighters generating another \$150,000 and an application in with TCCT for a \$440,000 low interest loan facility should it be needed as bridging finance. They have also applied to the Tourism Growth Partnership for \$1.2M which if successful would enable them to carry out the display fit-out to a comparable standard with the existing WW1 exhibition. They will be seeking building tenders later this year.

Mrs Orphan said that the Royal Visit on 10 April 2014 by the Duke and Duchess of Cambridge to the Aviation Centre was the best possible promotion for the Centre that could occur and they have capitalised on this.

The Mayor congratulated the Aviation Centre Trust on the successful royal visit with such short notice for preparation and advised that he had it on good authority that it was the highlight of the Royal Tour of New Zealand.

In response to a question regarding the availability of the 2013/14 audited accounts, the meeting was advised that these will be available in September. Responses to a number of other questions were given by the Aviation Heritage Centre Trust representatives. Questions covered such items as system of tickets sold; new marketing going forward; year to date visitor numbers; Military buy in - WW2.

Clr Brsanti/The Mayor:

That The New Zealand Aviation Museum Trust's report and its audited financial accounts for the year ended 31 March 2013 be received.

Carried

ATTENDANCE: Glenn Webster, District Librarian for the following two items.

A.14/15.2 Blenheim Library Structural Strengthening L300-001-001

Support Services Manager, Dean Heiford presented a report for Councillors' determination of the appropriate seismic structural strengthening for the Blenheim Library.

It was noted that Council is not required under the Act to strengthen the library, however, strengthening to 67% of New Building Standards (NBS) and remediation of the hazard posed by the potential brittle masonry was recommended by Opus International Consultants Limited. Also by carrying out this work now would make the building more marketable when the library relocates in the future.

Mr Heiford reported that the works to strengthen the Library and remediate the brittle masonry hazard are significant and could cause major disruption to the operation of the Library.

The Mayor had concerns with the safety aspect to the public and questioned whether the work could be carried out after the library had relocated. Mr Heiford said the brick cladding on the second storey of the building needed doing now and the staging of the works would be managed to provide the least impact on the Library operations. The children's library on the second floor was likely to be relocated to another building in central Blenheim while the work was done.

The Committee noted that the removal of the cladding was the most urgent item with the replacement of the roof, upgrade of the lift and strengthening (in that order).

Clrs Barsanti/Brooks:

1. **That Council undertake structural strengthening of the Library to achieve 67% of New Building Standards (NBS) and fully eliminate the non-structural brick masonry hazard by replacing the cladding with lightweight timber walls.**
2. **That Council re-roof the 1986 building and address compliance of the Library lift.**
3. **That a budget of:**
 - (a) **\$337,000 for earthquake strengthening and costs to temporarily relocate the Library be funded from the Emergency Events Reserve.**
 - (b) **\$162,000 be funded from an appropriate reserve for the replacement of the 1986 extension roof and to bring the lift up to the new compliance standards.**

Carried

The parking review has confirmed that there are adequate car parking spaces in the Blenheim CBD.

The public have identified a number of additional issues with the current parking strategy which need to be considered as part of a review of the strategy.

Some members of the public consider there should be “free” parking in the CBDs. Retailers would like to see different options for parking and enforcement to encourage people into the CBD. These include free car parking on certain days. CBD workers would like free all day parking. Mr Heiford reported that car parking could be free in the Blenheim CBD with time restrictions, however, the cost of this would need to be funded by a rate increase.

Of particular note was that the Blenheim car parking account is currently operating at a deficit of approximately \$350,000. The deficit includes the financing of the parking building and the purchase of strategic properties.

Clr Shenfield, who handles the car parking portfolio, acknowledged that the deficit needed to be addressed, and commented that there has not been an increase in parking fees in 8 years. Clr Shenfield recommended that a review be carried out on the development properties that are currently being funded from the parking account and were not purchased for the purpose of parking. Also, that staff present potential parking solutions to the Committee for review which address the remaining parking deficit.

Clr Shenfield advised that the Marlborough Chamber of Commerce was in the process of obtaining feedback from the retailers and recommended that Council engage with the Chamber to review the feedback.

Following general discussion, the Committee supported Clr Shenfield's recommendations.

Clrs Shenfield/Dawson:

1. **That Council review whether the properties currently being funded from the parking account should continue to be funded from this source.**
2. **That Council engage with the Marlborough Chamber of Commerce to review feedback from Blenheim CBD retailers and business owners.**
3. **That Council staff present potential parking solutions to the Community and Finance Committee for review that address the current parking deficit.**
4. **That the 2014 Parking Strategy Policy be finalised and implemented by 1 December 2014.**

Carried

ATTENDANCE: Clr Brooks withdrew from the meeting (10.25am).

A.14/15.5 Electoral System Review for 2016 and 2019 Triennial General Elections D050-004-016-11

The Manager, Support Services, Dean Heiford, presented a report for the Committee's consideration as to whether to retain the Single Transferable Vote (STV) electoral system, which Council resolved in 2002 to adopt as the electoral system for the 2004 triennial election and resolved again in 2008 for the 2010 and 2013 triennial elections, or revert back to the First Past the Post (FPP) electoral system which was traditionally the only electoral system used for all local government and District Health Board elections in New Zealand prior to the 2004 triennial election.

Section 27 of the Local Electoral Act 2001 (LEA) gives each local authority the opportunity to review the electoral system to be used for the election of members for the next two triennial general elections (including any associated elections). Consideration needs to be given by 12 September 2014.

Information was provided on the STV and FPP electoral systems.

The process options presented for consideration were – (A) Council retain the status quo (STV) or revert to (FPP); (B) Council defer its decision and resolve to hold a poll of electors; (C) Council do nothing and give public notice by 19 September 2014 that electors have a right to demand a poll on the electoral system to be used for the next triennial election. If no demand for a poll is received, the status quo remains i.e. STV would continue to be used for the 2016 and 2019 triennial general elections.

The Mayor strongly supported retaining the status quo i.e. STV electoral system, commenting that the District Health Board (Councils are required to conduct the DHB elections on behalf of the DHB) adopt this system and he believes the public now understand it. Generally councillors present supported retaining the status quo.

Clr Bagge believed that generally people do not understand the STV electoral system and supported the FPP electoral system.

The Mayor/Clr Barsanti:

That Council adopt Option A i.e. retain the status quo (STV) for at least the next two triennial general elections and this decision be publicly notified by 19 September 2014.

Carried

NB: Clr Bagge requested that her vote against the above motion be recorded.

ATTENDANCE: The meeting adjourned at 10.40am and resumed at 10.55am.

ATTENDANCE: Neil Henry, Manager, Strategic Planning & Economic Development for the following two items.

A.14/15.6 Commercial Events Fund E100-002-001-01

Council agreed to establish a Commercial Events Fund of \$75,000 as part of the Annual Plan 2014/15 process.

The Manager Strategic Planning & Economic Development along with The Manager, Corporate Finance, presented a paper for the Committee's consideration, which suggested the funding objectives, funding criteria, funding allocation, Events Fund Sub-Committee composition and delegation, plus funding rounds.

The allocation criteria for the Commercial Events Fund has in the main been developed directly from the Marlborough Regional Events Strategy.

It was suggested that in the first year two funding rounds be held to provide flexibility to event managers and funding application forms and guidelines be developed. The frequency of funding rounds could reduce to one in future years.

The funding panel suggested was the Mayor; Regional Planning and Development Committee Chair; Councillor; and Chairman or Nominee of Destination Marlborough. Independent advice could also be sought by the panel as deemed necessary. The Events Coordinator would attend funding meetings and provide further information and feedback.

It was proposed that the Events Fund Sub-Committee would have delegated authority to approve all funding requests and would report all decisions to the Regional Planning and Development Committee. Detailed reporting and accountability for funds would be required with appropriate reporting mechanisms developed.

Matters raised included the make-up of the Sub-Committee; funding rounds i.e. one or two a year; funding - off-season; and details included in the application form.

The Mayor/Clr Barsanti:

- 1. That Council approve the Commercial Events Fund – Funding Objectives; Funding Criteria; Funding Allocation; Events Fund Sub-Committee composition and delegation; and Funding Rounds as detailed in the report presented.**

2. **That the Councillor representative[s] on the Events Fund Sub-Committee be Clr Andrews [and Clr Arbuckle].** [amended at the Council meeting on 7 August 2014]
3. **That Council request the Regional Events Coordinator to design funding application forms, guidelines and accountability reporting forms to complete the administrative process based on recommendation 1.**

Carried

NB: Clr Bagge requested that her vote against the above motion be recorded.

A.14/15.7 2015-25 Long Term Plan: Community Outcomes S300-000-01

The Manager, Strategic Planning & Economic Development, Neil Henry, presented a report to consider Community Outcomes for inclusion in the draft 2015-25 Long Term Plan as the Community Outcomes included in the current Plan (2012-22 LTP) are now out-of-date as they were based upon previous legislation when the 'four wellbeings' were included in the purpose of local government.

The Local Government Act 2002 was amended in December 2012 with one of the key changes being the modification of the purpose of local government which is now – "to meet the current and future needs of communities for good quality local infrastructure, local public services and the performance of regulatory functions in a way that is most cost-effective for households and businesses".

Options presented in the report for consideration by Councillors were Option 1 – Retain the current set of Community Outcomes; Option 2 – Develop a set of Community Outcomes that reflect the Smart and Connected Vision and Strategic Framework; Option 3 – Adopt the same Community Outcomes as Nelson City Council and Tasman District Council; Option 4 – Develop a new set of Community Outcomes.

The report proposed that a new set of Community Outcomes based upon the Marlborough Smart and Connected Framework and Strategic Framework be drafted, and presented to a future committee meeting. Mr Henry advised that this was used as a tool to map Council activities as part of the 2013-14 Annual Plan and it will be used to assess Council activities and levels of service as part of the preparation of the 2015-25 LTP.

The options were discussed by members.

Clr Shenfield spoke in favour of the Marlborough District Council adopting the same Community Outcomes as Nelson City Council and Tasman District Council. These two councils have recently agreed to a joint set of Community Outcomes to be included in their next LTP. There was a possibility that the Marlborough District Council could also adopt the same Outcomes which would provide a consistent set of Community Outcomes across the three Top of the South unitary authorities.

Clr Bagge then put a motion that the same Community Outcomes as Nelson City Council and Tasman District Council be adopted. Clr Shenfield seconded the motion. When put to the vote the motion was lost.

Other members of the Committee spoke in support of the proposal that a new set of Community Outcomes based upon the Marlborough Smart and Connected Framework and Strategic Framework be drafted and presented to a future committee meeting.

The recommendations in the report were moved by the Mayor and seconded by Clr Andrews and the motion was carried on a show of hands (4 to 3).

The Mayor/Clr Andrews:

1. **That Council agree that the Community Outcomes be included in the 2015-25 Long Term Plan based upon the Marlborough Smart and Connected Framework and Strategic Framework.**
2. **That Council agree that a draft of the proposed Outcomes be presented to a future committee meeting.**

Carried

NB: Clrs Shenfield and Bagge requested that their vote against the above motion be recorded.

A.14/15.8 Governance for MDC Holdings Limited and Subsidiaries S400-004-012

The Corporate Finance Manager, Martin Fletcher, presented a report for review of governance arrangements for MDC Holdings Limited (100% owned by Council) and its subsidiaries – Port Marlborough NZ Limited and Marlborough Airport Limited (100% owned by MDC Holdings Ltd).

Mr Fletcher advised that when undertaking a review of governance arrangements it is usual to undertake the review against what is regarded as the latest references of good practice. The three references that were drawn upon for this exercise were The Larsen Report (this report was commissioned by Dunedin City Council following issues arising around the governance arrangements between the City and its group of companies); The Four Pillars of Governance – New Zealand Institute of Directors; and The Society of Local Government Managers (SOLGM) Seminar entitled “How to Get the Best From Your CCO” (Council controlled Organisation).

A list of issues provided in the report were derived primarily from the Larsen Report that was prepared for the Dunedin District Council and from the New Zealand Institute of Directors.

A major issue is the appointment of elected members to commercial activities such as MDC Holdings Limited and Port Marlborough Limited. The Auditor-General considers that Councillor Directors are better placed on a holding company, rather than subsidiary company boards. Councillor Directors on the holding company are a means of ensuring that commercial decisions have regard to the wider interests of the local authority shareholder.

This approach is that followed by the Marlborough District Council.

Cirs Barsanti/Shenfield:
That the report be received.

Carried

A.14/15.9 Development Contributions S300-L15-001-01

The Institute of Surveyors had made three major requests in their submission to the Draft Annual Plan 2014-2015.

The requests were:

- (a) That Development Contributions be capped at the rate currently charged after the application of the 34% remission and that all reference to remissions and further increases be removed.
- (b) To allow the Reserve Fund Contributions to be paid at Building Consent stage for rural subdivisions where it is proposed in the application that no residential dwellings will be erected.
- (c) That Council reconsider how the Reserve Fund Contribution is assessed for rural blocks.

The Corporate Finance Manager, Martin Fletcher, reported that almost every year the Institute of Surveyors has submitted on the Development Contributions Policy. In the main their submissions have been successful in having Development Contributions set at levels below that calculated, continuing the remission in the Development Contributions Model, achieving a further remission for infill development and deferring payment.

Mr Fletcher advised that changes to the Development Contributions Policy can only be made following the use of the special consultative procedure. This has not been followed for their first suggestion.

Council can further extend the 34% remission, but for 100 sections the additional debt required to offset this is approximately \$300,000.

There are already mechanisms in place that allow for the deferral of paying Reserve Contributions for rural properties that provide appropriate notice to prospective purchasers.

It was suggested the Development Contributions relating to rural properties be reviewed as part of the 2015-25 Long Term Plan.

The Committee agreed to extending the current 34% remission for one further year and supported declining the proposal to pay Reserve Contributions at building consent stage for rural subdivision until such time that adequate safeguards can be developed for prospective purchasers and following engagement with the Institute of Surveyors and other parties report back to the Committee within a reasonable time frame. The Committee also supported reconsidering how Reserve Contributions will be assessed for rural properties as part of preparing the 2015-25 Long Term Plan.

Cirs Barsanti/Dawson:

That Council:

- 1. Agree to extend the current 34% remission for one further year;**
- 2. decline the proposal to pay Reserve Contributions at building consent stage for rural subdivisions until such time that adequate safeguards can be developed for prospective purchasers and following engagement with the Institute of Surveyors and other parties report back to the Committee within a reasonable time frame.**
- 3. agree to reconsider how Reserve Contributions will be assessed for rural properties as part of preparing the 2015-25 Long Term Plan.**

Carried

A.14/15.10 LTP Assumptions

S300-L15-001-01

The Corporate Finance Manager, Martin Fletcher, presented a report on the major assumptions to be made in developing the 2015-25 Long Term Plan (LTP); these are necessary because the LTP spans 10 years.

Assumptions were needed on the following and comments on each one were provided in Mr Fletcher's report:

- Potential price level changes - inflation
- Interest rate
- Population growth and composition
- Legislation and Government Policy
- Natural disasters
- Subsidy rates
- Taxation framework
- Assets – ownership, revaluations and useful lives.

Mr Fletcher advised that in preparing the LTP Council uses the projections provided by Business and Economic Research (BERL). The projections provided are commissioned by the Society of Local Government Managers (SOLGM) and as a result the same cost projections are used by the majority of Local Government. BERL prepared projections for nine areas i.e. road, property, water, energy, staff, other, earthmoving, pipelines and private sector wages.

Mr Fletcher remarked that BERL is most cost effective.

Interest on borrowings (internal and external) is a key cost component for Council activities, particularly those with a high property, plant and equipment component. The importance of the interest rate assumption will increase as the level of forecast Council borrowings increases. Mr Fletcher said that in the period since 2009

the interest rate assumption has been looked at but a conservative long term view has been taken, resulting in the continuation of a constant 7.0% to stop the fluctuating impact of interest costs on rates.

Clr Bagge/The Mayor:

That Council endorse the use of the assumptions made in the paper presented in developing the 2015-25 Long Term Plan, including:

- (a) the use of the 2014 BERL produced forecasts of price level changes; and**
- (b) the continued use of the 7% interest rate assumption.**

Carried

ATTENDANCE: Murray South, Financial Services Manager.

A.14/15.11 Treasury Management Report for Period Ended 30 June 2014 T270-01

The Manager, Corporate Finance spoke to Council's Treasury Management Report for the period ending 30 June 2014.

Details of Council funds and investments were provided. Total investments totalled \$10,862,655. The total investments average interest earnings rate of 5.64% has reduced from the March quarter (5.81%) following two \$0.5M Fonterra bonds (7% and 8.74%) maturing which were reinvested for 90 days at a lower interest rate.

Bancorp, Council's fund managers, provide advice on reinvestment of securities and report quarterly on Treasury Management Policy for compliance and investment returns.

Council's Treasury Management Policy sets criteria surrounding credit rating, maximum investment allowed with any one institution and the maximum allowed to be invested with any type of institution.

All criteria have been met for the 30 June quarter.

As at 30 June 2014 Council had \$28.484 M of external borrowings of which \$28M is hedged.

A graph depicted in the report showed Council's current Westpac and Local Government Funding Authority borrowings and fixed rate hedging or borrowings (fixed swaps) measured against Council Treasury Management Policy and hedging parameters (policy bands).

Current borrowings and fixed swaps comply with the policy bands except for the first quarter ending September 2016 of the two to five years banding period. Council's Treasury Management Policies state that any hedging outside these parameters or for longer than 10 years must be approved by the Full Council before being initiated.

Mr Fletcher tabled a graph as at 14 July 2014 which verified that by the end of July when operational debt was expected to return to more normal levels, that Council would be within Policy.

MDC Holdings Limited's borrowings as at 30 June 2014 were \$55.395M.

Clrs Dawson/Shenfield:

That Council:

- 1. receive the Treasury Management Report for the period ended 30 June 2014;**
- 2. formally approve the current hedging.**

Carried

A.14/15.12 Financial Report for Council – Period Ended 31 May 2014 F045-06

The Manager, Corporate Finance presented Council's financial report for the eleven months ended 31 May 2014.

The Income and Expenditure Statement reported a surplus of \$4.21M for the year to date. This was a \$4M improvement on the \$0.21M budgeted. The budget figures reported upon vary from those contained in the Annual Plan because of the elimination of Marlborough Regional Forestry transactions and Council approved carry forwards, which included \$2.33M for the new Civic Theatre.

Total Income and Rates for the May year to date was ahead of budget by \$3M (4%). The major contributors to that result were forestry, rates, sewerage and solid waste management.

Comments were provided in the report on variances greater than \$100,000.

Overall expenditure was slower than budgeted by \$1M (1%). Budgeted capital expenditure was \$45.19M for the year including \$19.1M of carryover from the 2012/13 financial year.

Actual expenditure of \$22.09M to the end of May was \$0.49M less than the same period last year (\$22.58M) and \$12.05M less than budgeted for the year to date.

Early Indications are that there is likely to be deferrals and carryovers to 2014/15 of approximately \$13.3M relating to Commercial Property; Community Facilities; Flood Protection & Control Works; Roads; Sewerage; Storm water; and Water. There is also expected to be capital savings of approximately \$4.49M relating to Sewerage; and Water.

Cllrs Barsanti/Dawson:
That the financial report for the period ended 31 May 2014 be received.

Carried

A.14/15.13 Debtors Overdue Report as at 30 June 2014 F220-002-020-13-14

The Debtors report as at 30 June 2014 was presented to the Committee for information.

The current balance included the fourth quarter invoicing of Tradewaste of \$444,664 and a number of one off end of financial year fees and charges.

The Property Leases and Licences Debtors' report as at 30 June 2014 was also presented to the Committee for information. Current and total balances fluctuate monthly depending on individual leases and invoicing periods e.g. monthly, quarterly, six monthly or annual.

Cllrs Barsanti/Shenfield:
That the information be received.

Carried

A.14/15.14 Rates Reports as at 30 June 2014 F270-28-13

The Rate Levies Status report, Rate Arrears Aged Balance report and Water Billing Debtors report as at 30 June 2014 were presented for councillors' information.

It was reported that Council has collected 98.35% of the overall rates levied for 2013-2014 (inclusive of arrears) compared with 98.10% at this time last year. The improved collection percentage follows Council's increased focus on debt collection and enforcement processes after bringing most of the debt collection in-house, with regular monitoring and pursuit of overdue debtors.

There were 789 (687 last year) reminder letters sent out during June to those ratepayers who have not cleared their rates and have not made an arrangement to do so.

As at 30 June 2014, 1,875 (1,811 last year) rates rebates were granted for 2013-2014 totalling \$1,002,060 (\$998,840). The average amount of rebate granted was \$534. Mr Fletcher made mention of the fact that rates rebates had increased in Marlborough which bucked the national trend of a decrease.

A Debt Management Report for properties with registered mortgages showed 251 ratepayers have paid in 2013 and further action has been taken for nine ratepayers. Of the original 55 ratepayers at the start of 2013 with properties without registered mortgages, 24 have paid. Debt for the 2013-2014 rating year will be added to the arrears.

The current balance in the Water Billing Debtors Report includes the June quarterly billing and the June four monthly billing for Awatere.

The 30-90 days balance has significantly reduced reflecting June payments of the low May current debtors' balance. The 90 Days balance has increased since May and includes several properties with leaks awaiting resolution of queries, or water remissions. Also, payments of \$10,635.55 have been received in early July.

Cirs Barsanti/Shenfield:
That the report be received.

Carried

A.14/15.15 Decision to Conduct Business with the Public Excluded

Cirs Andrews/Barsanti:
That the public be excluded from the following parts of the proceedings of this meeting, namely:

- Debtors' Overdue Report
- Commercial Building Lease

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Debtors' Overdue Report Commercial Building Lease	In order to protect the privacy of natural persons, as provided for under Section 7(2)(a).	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.

Carried

The meeting closed at 12.15 pm.

Record No: 14167290