

24 October 2014

Record No: 14220803  
File Ref: D050-001-02  
Ask For: Mike Porter

## **Notice of Council Meeting – Thursday, 30 October 2014**

Notice of the Council Meeting to be held in the Council Chambers, Seymour Street, Blenheim on Thursday, 30 October 2014 to commence at 2.00 pm.

### **BUSINESS**

As per Agenda attached.

**Please note the change of time to 2.00 pm from that originally scheduled**

ANDREW BESLEY  
CHIEF EXECUTIVE

# Marlborough District Council

<p style="text-align: center;"><b>Order Paper for the COUNCIL MEETING</b> to be held in the Council Chambers, 15 Seymour Street, Blenheim on THURSDAY, 30 OCTOBER 2014 commencing at 2.00 pm</p>
--

## Open Meeting

1.	Prayer	Page	1
2.	Apologies	Page	1
3.	Minutes		
3.1	Council – 18 September 2014	Pages	2 - 6
4.	Committee Reports		
4.1	Resource Hearing Committee Decisions (also refer to separate attachment)	Page	7
4.2	Resource Hearing Commissioner Decisions (also refer to separate attachment)	Page	8
4.3	Community & Finance Committee	Pages	9 - 16
4.4	Assets & Services Committee	Pages	17 - 24
4.5	Environment Committee	Pages	25 - 33
4.6	Grants Sub-Committee	Pages	34 - 37
4.7	Regional Transport Committee	Pages	38 - 41
5.	Annual Report 2013/14 (also refer to separate attachments)	Page	42
6.	Enforcement Decision Making	Page	43
7.	2015 Council Meeting Schedule	Pages	44 - 51
8.	Decision to Conduct Business with the Public Excluded	Page	52

## Public Excluded

9.	Public Excluded – Confirmation of Minutes		
9.1	Council – 18 September 2014	Pages	53 - 55
10.	Public Excluded - Confirmation of Committee Reports		
10.1	Community & Finance Committee	Pages	56 - 57
11.	Determination of Items able to be Released to the Public	Page	58

## Marlborough District Council

**Order Paper for the  
COUNCIL MEETING**  
to be held in the Council Chambers, 15 Seymour Street, Blenheim  
on THURSDAY, 30 OCTOBER 2014 commencing at 2.00 pm

### 1. Prayer

---

Give your blessing to this District Council  
And grant us such a measure of your wisdom  
That we may have a right judgement in all things  
And may worthily manage the affairs of this District.

Amen

### 2. Apologies

---

Cllrs P J S Jerram and T M Sloan

### **3. Minutes**

---

- 3.1 Confirmation of the Minutes of the Council Meeting held on 18 September 2014  
(Minute Nos. C.14/15.113 to C.14/15.120)



**Minutes of a Meeting of the  
MARLBOROUGH DISTRICT COUNCIL  
held in the Council Chambers, 15 Seymour Street, Blenheim  
on THURSDAY 18 SEPTEMBER 2014 commencing at 3.00 pm**

**Present**

The Mayor A T Sowman, Clrs J L Andrews, J A Arbuckle, J P Bagge, G S Barsanti, C J Brooks, B G Dawson (from 3.10 pm), G I T Evans, T E Hook, P J S Jerram, J C Leggett, L M Shenfield and T M Sloan.

**In Attendance**

Messrs A R Besley (Chief Executive), A P Quirk (District Secretary) and M J Porter (Democratic Services Manager).

**Prayer**

The meeting opened with the Council prayer.

**Apologies**

**Clrs Barsanti/Arbuckle:**

**That the apology for absence from Clr D D Oddie and the apology for lateness from Clr B G Dawson be received and sustained.**

**Carried**

ATTENDANCE: Mr M F Fletcher, Council's Manager Corporate Finance Department, was present for the following item.

**C.14/15.113 2014 Rating Revaluation Movements R090-16**

Gail Smits and Richard Kolff from Quotable Value New Zealand were in attendance and made a presentation on revaluation movements compared to the last revaluation in 2011 (presentation filed in Trim – Record No. 14198605). A set of papers regarding the 2014 Triennial Revaluation were tabled at the meeting (filed in Trim – Record No. 14198872).

Jordon Hughes (Ibis Information Systems) and Martin Fletcher introduced the new Ibis Rate Modelling software, focussing on the revaluation movements and their impact on rates.

**Clrs Leggett/Jerram:**

**That the report be received.**

**Carried**

ATTENDANCE: Clr Dawson joined the meeting at 3.10 pm during the above item.

**C.14/15.114 Confirmation of Minutes -**

**The Mayor/Clr Sloan:**

**That the Minutes of the Council Meeting held on 7 August 2014 (Minute Nos. C.14/15.45 to C.14/15.52) be taken as read and confirmed.**

**Carried**

## Committee Reports

### C.14/15.115 Resource Hearing Commissioner Decisions -

Clrs Barsanti/Arbuckle:

That the Resource Hearing Commissioner Decisions as contained within the reports dated 14 April 2014 (U130670), 23 July 2014 (U140005) and 5 August 2014 (U140027) be received and the recommendations adopted.

Carried

### C.14/15.116 Community & Finance Committee -

A motion was proposed to replace the recommendation under Minute No. A.14/15.59 (Review Revenue and Financing Policy – Principle and Changes from Previous Policy) i.e *That the matter lie on the table until the subsequent Full Council meeting* with the following:

Clrs Barsanti/Arbuckle:

That the recommendation under Minute No. A.14/15.59 be replaced with the following:

That Council adopt the following amendments to its Revenue and Financing Policy for the 2015-2025 Long Term Plan:

Activity	2012-2022 LTP	2015-2025 LTP
Environmental Science and Monitoring	80% District wide 20% Targeted area	60% District wide 20% Targeted area 20% Individual
Environmental Policy	80% District wide 20% Targeted area	60% District wide 20% Targeted area 20% Individual
Harbours	10% District wide 90% Targeted area	10% District wide 50% Targeted area 40% Individual
Animal Control	10% Targeted area 90% Individual	20% Targeted area 80% Individual

Carried

The substantive motion was then put to the meeting.

Clrs Leggett/Brooks:

That the Committee report contained within Minute Nos. A.14/15.53 to A.14/15.64 be received and the recommendations, as amended above, adopted.

Carried

### C.14/15.117 Regional Planning & Development Committee -

Clrs Hook/Evans:

That the Committee report contained within Minute Nos. D.14/15.65 to D.14/15.81 be received and the recommendations adopted.

Carried

## C.14/15.118 Assets & Services Committee -

Cirs Sloan/Evans:

That the Committee report contained within Minute Nos. P.14/15.82 to P.14/15.96 be received and the recommendations adopted.

Carried

## C.14/15.119 Environment Committee -

Clr Jerram advised that in regard to Minute No. R.14/15.105 (Motel Association Submission on the Annual Plan) that even though the agenda item was withdrawn, there are ongoing discussions with the Motel Association.

Cirs Jerram/Shenfield:

That the Committee report contained within Minute Nos. R.14/15.97 to R.14/15.106 be received and the recommendations adopted.

Carried

## C.14/15.120 Decision to Conduct Business with the Public Excluded -

The Mayor/Clr Arbuckle:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- Confirmation of Public Excluded Minutes
- Committee Reports (Public Excluded Sections)
- Contract Review

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Minutes and Committee Reports	As set out in the Minutes	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.
Contract Review	In order to protect the privacy of natural persons, as provided for under Section 7(2)(a).	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.

Carried

The meeting closed at 4.50 pm.

Confirmed this 30<sup>th</sup> day of October 2014

A T SOWMAN  
**MAYOR**

Record No. 14220113



## 4. Committee Reports

---

### 4.1 Resource Hearing Committee Decision (also refer to separate attachment)

Resource Hearing Committee Hearing held on 3 September 2014 (U140413)

A full copy of the Decision is **separately attached** to the Agenda.

A summary of this Decision follows:

### Schedule of Resource Hearing Committee Decisions

Pages	Date	Subject	Decision
1 - 14	3 September 2014	R E S Suter and D C Simpson - Application for Resource Consent - Land Use (Activity) - 94 Rowley Crescent, Grovetown (U140413)	<b>GRANTED</b> Land Use (Activity) to use an existing sleep out as a second dwelling on Lot 2 DP 1388.

## 4. Committee Reports

---

### 4.2 Resource Hearing Committee Decisions (also refer to separate attachment)

Resource Hearing Committee Hearings held on 27 August 2014 (U140313) and 29 September 2014 (U090534)

Full copies of the Decisions are **separately attached** to the Agenda.

A summary of these Decisions follows:

### Schedule of Resource Hearing Committee Decisions

Pages	Date	Subject	Decision
15 - 24	27 August 2014	Kesteven Farm Limited - Application for Resource Consent - Land Use (Activity & Land Disturbance) & Discharge Permit (To Land) - Oyster Bay, Tory Channel (U140313)	<b>GRANTED</b> Land Use (Activity & Land Disturbance) & Discharge Permit (To Land) to extend a two storey boat shed and create a 3 bedroom sleep out on the first floor (currently 1 bedroom); to obtain a retrospective consent for a boatshed extension; to construct a building within 20 metres of the coastal marine area; to undertake land disturbance within 20 metres of the coastal marine area; and to discharge domestic wastewater to land on Lot 1 DP 3887.
25 - 38	29 September 2014	CJFT Holdings Limited - Application for Resource Consent - s127 Variation to Land Use (Activity) - 30 Maxwell Road, Blenheim (U090534)	<b>GRANTED in part</b> s127 Variation to Land Use (Activity) to cancel financial contribution conditions.

## **4. Committee Reports**

---

### **4.3 Community & Finance Committee**

Community & Finance Committee Meeting held on 9 October 2014  
(Minute Nos. A.14/15.121 to A.14/15.133)



**Report and Minutes of a Meeting of the  
COMMUNITY & FINANCE COMMITTEE  
held in the Council Chambers, 15 Seymour Street, Blenheim  
on THURSDAY 9 OCTOBER 2014 commencing at 9.00 am**

**Present:**

Cllrs J C Leggett (Chairperson), J A Arbuckle, J L Andrews, J P Bagge, G S Barsanti, C J Brooks, B G Dawson, D D Oddie, L M Shenfield, T M Sloan, and Mayor A T Sowman.

**Also Present:**

Cllrs G I T Evans, T E Hook and P J S Jerram.

**In Attendance:**

Messrs D G Heiford (Manager, Support Services Department), M F Fletcher (Manager, Corporate Finance Department), M J South (Financial Services Manager) and M J Porter (Democratic Services Manager).

ATTENDANCE: Katrina Lange, Marlborough 4 Fun Manager, was in attendance for the following item.

**A.14/15.121 Marlborough 4 Fun Festivals & Events Trust  
Annual Report to 30 June 2014  
R300-001-01, C315-09-32**

Marlborough 4 Fun Manager, Katrina Lange, presented the Festivals and Events Trust's annual report for the period 1 July 2013 to 30 June 2014 as per their contract with Council (worth \$140,000 per annum). The contract requires the Trust to report to Council on an annual basis against the expected outcomes. This report covers the first year of its current three year contract with Council.

The contract covers provision of a Summer Concert series; Blenheim Christmas Parade; Senior Citizens Concerts; Calendar of Events/Events Guide; Christmas Festival; Southern Jam Youth Jazz Festival; and Children's Theatre.

The Trust's annual accounts are currently in the process of being audited and will be circulated to Council once received.

The report proposed two changes to the 2014/15 year of the contract. The first proposal being a change to the Christmas Festival; however that was withdrawn at the meeting. The second proposal was in regard to the Summer Concert Series, with a change in the style of the music and to introduce the option of allowing public BYO alcohol, with a winery as a sponsor and offering wine sales.

Members discussed a range of issues with Ms Lange covering the monthly event guide, Senior Citizens Concert, A&P Show, Whites Bay event, and the Follow Me website. The issue of the sale of alcohol at the Summer Concert Series was more widely debated, with a majority of those present disagreeing with the proposal to allow the sale of alcohol at the events.

**Cllrs Arbuckle/Andrews:**

**That the report be received and that it be noted that no changes are to be made to the 2014/15 year of the Festivals and Events Trust's Community Based Events Contract with Council.**

**Carried**

NB: Cllr Barsanti declared an interest in the above item in relation to discussions on the sale of alcohol at events.

ATTENDANCE: Glen Webster, Council's District Libraries Manager, was in attendance for the following item.

**A.14/15.122 Marlborough District Libraries Activity  
Report – August 2014 L300-018-001-02**

The District Libraries Manager presented his report which updated Council on the operations of the library services.

Following discussion by members, two reports are to be provided by the District Libraries Manager; one on website hits and usage, and the other on a comparison of new members vs renewals.

**Cllrs Sloan/Brooks:**  
**That the report be received.**

**Carried**

**A.14/15.123 Sister City Sub-Committee D050-001-S02**

The Minutes of the Sister City Sub-Committee meeting held on 14 August 2014 were attached for ratification by the Committee. It was noted that a Mayoral Delegation from Tendo (to celebrate 25 years of the Sister City relationship) arrive on 22 January 2015.

**Cllrs Barsanti/Arbuckle:**  
**That the Minutes of the Sister City Sub-Committee meeting held on 14 August 2014 be ratified.**

**Carried**

ATTENDANCE: Kaye McIlveney, Council's Solicitor, was in attendance for the following item.

**A.14/15.124 Significance & Engagement Policy  
F270-20-01**

The Manager, Corporate Finance Department reported that the purpose of the report was to propose that Council adopt the Significance & Engagement Policy as attached to the Agenda.

It was noted that Council is required to adopt a new Significance & Engagement Policy and that it was proposed that the Policy attached to the agenda was adopted by Council without consultation to meet the 1 December 2014 statutory deadline. A full review of the Policy will be undertaken in 2015 to update the policy.

The Feedback on Decisions Made section (Section Two: Engagement and Consultation, para 18) was discussed and it was agreed that a change be made to the wording to the second sentence *Council will **not necessarily** directly contact everyone who had input or made a submission.* This should now read *Council will **endeavor to** directly contact everyone who had input or made a submission.*

The Thresholds section (Section One: Significance, para 3) was discussed at length, especially in relation to the third bullet point regarding *reducing Council's shareholding in any Council Controlled Organisation and Joint Operating Committee below **90%** of the shareholding held as at 30 June 2012.* It was agreed by the majority that the 90% should be changed to **100%**.

**The Mayor/Cllr Arbuckle:**

- 1. That Council adopt the Significance & Engagement Policy, as amended above, without consultation.**
- 2. That the Policy be reviewed during 2015 with any changes brought back to Council for consideration to update the Policy.**

**Carried**

NB: Cllr Dawson requested that his vote against the above motion be recorded.

## **A.14/15.125 Treasury Management Policies**

**S300-L15-001-01**

The Manager, Corporate Finance Department reported that the purpose of the report was to review Council's Liability Management Policy and Investment Policy for inclusion in the 2015-25 Long Term Plan (LTP).

It was noted that s102(2)(b) and (c) of the Local Government Act 2002 requires Council to adopt a Liability Management Policy and an Investment Management Policy. The last substantive review of these policies occurred when the 2012-22 LTCCP was prepared. Bancorp, Council's Treasury Management Advisor was engaged to conduct the review. The result of their review was attached to the Agenda. Four substantive changes were recommended to: 2.6 (Interest Rate Risk Management); 2.11 (Borrowing Limits); and 2.8 and 3.5 (Minimum Credit Ratings for New Zealand Registered Banks).

Following discussion on the proposal to amend 2.6 (Interest Rate Risk Management), namely *a formal delegation to the Chair of the Community and Finance Committee is proposed with subsequent reporting to the Committee*; it was further amended to read *a formal delegation to 2 of 3 of the Chair of the Community and Finance Committee, the Deputy Chair of the Community and Finance Committee or the Investments and Debt Management Portfolio holder is proposed with subsequent reporting to the Committee*.

**Cirs Arbuckle/Bagge:**

**That Council agree to the amended Treasury Management Policies as contained in Attachment 1 to the Agenda, including the amendment noted above to 2.6 (Interest Rate Risk Management).**

Carried

## **A.14/15.126 Reserve Funds**

**S300-L15-001-01**

The Manager, Corporate Finance Department reported that the purpose of the report was to brief Council on its current Reserve Funds purposes and the activities to which they relate and consider whether any changes are required for inclusion in the 2015-2025 Long Term Plan.

**Cirs Arbuckle/Shenfield:**

**That Council retain existing Reserves and purpose statements for the 2015-2025 Long Term Plan.**

Carried

## **A.14/15.127 Rates Remission and Postponement Policies**

**S300-L15-001-01**

The Manager, Corporate Finance Department reported that the purpose of the report was to brief Council on its current Rates Remission and Postponement policies and consider whether any changes are required for inclusion in the 2015-2025 Long Term Plan.

Management have again reviewed Rates Remission and Postponement Policies as part of the proposed 2015-25 Long Term Plan and did not see any compelling reason to change them apart from proposed changes to the Residential Land in Commercial or Industrial Areas policy to reflect current practice and consistency with the proposed Urban Residential 2 Greenfield Land In Rural Areas Remission Policy as follows:

~~Applications received during a rating year will be applicable from the commencement of the following rating year. All applications must be on the prescribed form and will not be backdated.~~

▪ **Application**

~~If an application is approved the Following triennial revaluation~~ Council will direct its valuation service provider ~~to inspect the rating unit and to~~ prepare a valuation that will treat the rating unit as if it were a comparable rating unit elsewhere in the District. Ratepayers should note that the valuation service provider's decision is final as there are no statutory rights of objection or appeal, for valuations of this nature.

The extent of any remission shall be determined by the Council or its delegated officer(s) and will be based on valuations supplied by its valuation service provider.

The Mayor/Clr Brooks:

That Council retain the existing Rates Remission and Postponement Policies subject to the proposed changes to the Residential Land in Commercial or Industrial Areas and any amendment decisions made in Minute Nos. A.14/15.128 and A.14/15.129 (immediately following).

Carried

## **A.14/15.128 Urban Residential 2 Greenfield Land in Rural Areas W045-15-(64-71)**

The Manager, Corporate Finance Department reported that the purpose of the report was for Council to decide on a rating remission policy for the recently approved zone titled 'Urban Residential 2 Greenfield Zone' in the Wairau Awatere Resource Management Plan.

It was noted that the zoning change will affect property values and landowners do not wish to see an increase in rates until such time as the land is subdivided. Landowners will face significant rate increases if a remission policy is not applied to the new 'Urban Residential 2 Greenfield Zone' areas. The rates remission policy recommends that rating of all properties located within the new zone continues on the basis of the rating assessment carried out prior to the approval of the new zone until such time as the land is subdivided for residential use.

Cirs Shenfield/Andrews:

That the Rates Remission Policy as below be adopted for the newly created 'Urban Residential 2 Greenfield Zone':

### **Urban Residential 2 Greenfield Land in Rural Areas**

#### **Objective**

*To ensure that owners of residential rating units situated in rural areas are not unduly penalised by the zoning decisions of Council.*

#### **Conditions and Criteria**

*To qualify for remission under this part of the Policy, the rating unit must:*

- *Be situated within an area of land that has been zoned 'Urban Residential 2 Greenfield Zone' in the Wairau-Awatere Resource Management Plan (Ratepayers can determine how their property has been zoned by inspecting the Wairau/Awatere Resource Management Plan, copies of which are available from either the District Administration Office or on Council's website [www.marlborough.govt.nz](http://www.marlborough.govt.nz)).*
- *Remain unsubdivided ie; subdivision title has not been granted.*
- *Continue, for any remaining unsubdivided area, to have a land use that's consistent with the rural character that existed on approval of the new zone on 18 September 2014.*

### **Application**

- **All rating units located within the 'Urban Residential 2 Greenfield Zone' will be rated on the basis of the underlying land being zoned Rural 3.**
- **Following triennial revaluation Council will direct its valuation service provider to prepare a valuation that will treat the rating unit as if it were a comparable rating unit in zoned Rural 3. Ratepayers should note that the valuation service provider's decision is final as there are no statutory rights of objection or appeal, for valuations of this nature.**
- **The extent of any remission shall be determined by the Council or its delegated officer(s) and will be based on valuations supplied by its valuation service provider.**

### **Carried**

ATTENDANCE: Stephen Rooney, Council's Operations and Maintenance Engineer, was in attendance for the following item.

## **A.14/15.129 Rates Remission – Metered Water Charge**

### **F270-20-01**

The Operations and Maintenance Engineer reported that the purpose of the report was to review and consider changes to the Water Losses Rates Remission Policy.

It was noted that Council has a water remission policy to encourage the quick repair of leaks within properties when identified through quarterly water reading (for the Awatere four monthly). The water credited is generally the volume assessed as being lost through the leak in the three months prior to the meter reading showing leakage and the reading date to when the leak is repaired providing this is before the next quarterly reading. If a cap were considered it might be considered appropriate to set this at a figure between \$3,000 and \$5,000 due to the limited number of remissions above this range currently and this level of water loss is recognisable.

**Cllrs Barsanti/Oddie:**

**That the water losses remission policy be retained, but with the following amendments:**

- **A property displaying ongoing leakage showing likely system failure of the pipe network within the property will be provided with no more than three remissions for water loss.**
- **The maximum remission for any one water loss will be \$3,000 unless there are extenuating circumstances verified by the Operations and Maintenance Engineer.**

### **Carried**

## **A.14/15.130 Energy Efficiency Schemes**

### **F270-20-01**

The Manager, Corporate Finance Department reported that the purpose of the report was to update Council on the Energy Efficiency Schemes offered to ratepayers, and for Council to consider whether it wants to establish a Clean Heat scheme.

It was noted that in August 2010 Council launched its Insulation and Clean Heating and Heat Smart Programme to enable ratepayers to take advantage of Government subsidies. In November 2012 the Solar Water Heating Programme commenced. In September 2013, following the Government ceasing grants to the wider community, applications for the Heat Smart Programme closed. Existing targeted rates will run over a nine year period, unless repaid earlier. In October 2013 the Home Insulation Scheme was offered to the three remaining Heat Smart service providers. The schemes have been operating efficiently and ratepayers have generally been appreciative of the service provided by Council. Applications have slowed since the Government grants ceased. Council borrowings are within the borrowing cap.

Members agreed to establish a Clean Heat scheme without further investigation.



**Cllrs Dawson/Brooks:**

1. That the report be received.
2. That a Clean Heat scheme be established.

**Carried**

### **A.14/15.131 Debtors Overdue Report as at 31 August 2014 F220-002-020-13-14**

The Debtors' Report as at 31 August 2014 was presented to the Committee for information.

The Property Leases and Licences Debtors' Report as at 31 August 2014, was also presented for the Committee's information.

**Cllrs Barsanti/Arbuckle:**

**That the information be received.**

**Carried**

### **A.14/15.132 Rates Reports as at 31 August 2014 F270-28-14**

The Rate Levies Status Report, Rate Arrears Aged Balance Report and Water Billing Debtors Report as at 31 August 2014 were reported on.

It was reported that Council has collected 7.87% of the overall rates levied for 2014-2015 (inclusive of arrears) compared with 7.87% at this time last year.

During August 2014 debt collection action on 249 properties was commenced, with rate arrears still owing from the previous 2013/2014 rating year. These ratepayers have not responded to earlier letters sent. As part of Council's in-house debt collection procedure, a further letter has been sent advising the process that will be followed if rate arrears are not paid. This letter clearly spells out that Council can approach their mortgagee for payment or, if no mortgage is registered, take Court proceedings to recover overdue rates.

Council commenced processing rate rebate applications on 1 August 2014 and designated staff were available for the first six weeks to assist ratepayers to complete their applications. As at 31 August 2014, 1287 applications have been received. This compares with 1293 applications received at the corresponding date last year.

The 30-90 days balance in the Water Billing Debtors report had reduced since July.

**Cllrs Arbuckle/Brooks:**

**That the reports be received.**

**Carried**

### **A.14/15.133 Decision to Conduct Business with the Public Excluded -**

**Cllrs Leggett/Arbuckle:**

**That the public be excluded from the following parts of the proceedings of this meeting, namely:**

- Debtors' Overdue Report and Resource Consent Invoicing Process

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section**

48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Debtors' Overdue Report and Resource Consent Invoicing Process	In order to protect the privacy of natural persons, as provided for under Section 7(2)(a).	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.

**Carried**

The meeting closed at 11.00 am.

Record No: 14220131

## **4. Committee Reports**

---

### **4.4 Assets & Services Committee**

Assets & Services Committee Meeting held on 14 October 2014  
(Minute Nos. P.14/15.134 to P.14/15.142)



**Report and Minutes of a Meeting of the  
ASSETS & SERVICES COMMITTEE  
held in the Council Chambers, 15 Seymour Street, Blenheim  
on TUESDAY 14 OCTOBER 2014 commencing at 9.00 am**

**Present**

Councillors T S Sloan (Chairman), G I T Evans, J P Bagge, B G Dawson (until 10.45 am), T E Hook, and J C Leggett, Mayor A T Sowman, and Mr R Hunter (iwi representative).

**Also Present**

Councillors J A Arbuckle, G S Barsanti, C J Brooks (until 10.45 am), D D Oddie (from 9.30 am) and L M Shenfield.

**In Attendance**

Mr M S Wheeler, Manager, Assets and Services Department and Mr M J Porter, Democratic Services Manager.

**Apology**

**Cirs Bagge/Hook:**

**That the apology for absence from Cllr J L Andrews be received and sustained.**

**Carried**

Council Treatment Plant Operator, Rob Addis, was presented with his National Certificate in Water Treatment by the Chairman, Cllr Sloan, and congratulated on his achievement.

ATTENDANCE: Frank Porter, Highway Manager, Marlborough Roads, was in attendance for the following three items.

**P.14/15.134      Hodder Bridge Upgrade      R800-001-01**

The Highway Manager, Marlborough Roads, reported that the purpose of the report was to provide an update on the Hodder Bridge strengthening proposal and to review options that have been considered.

The report proposed three options for discussion – Option A (Do-minimum), Option B (100% Class 1 strengthening) and Option C (Replacement Bridge). Marlborough Roads advised that Option B, which upgrades the bridge capacity to 100% Class 1, provides the most efficient and effective solution. This option will enable the landowners in the Upper Awatere Valley to reliably receive inwards freight and more importantly freight out stock in a just-in-time basis. This will optimise the economic viability of these properties. However, Option B does not enable overweight vehicles and will likely not extend to HPMV travel. There are weight restrictions on other structures on the Awatere Valley Road. Depending on final design, 50MAX vehicles may or may not be able to be catered for. Option B also offers the best funding assistance opportunities for Council.

Marlborough Roads has sought funding approval from the Transport Agency for Option B. At the end of September, funding assistance for this option was approved at a funding assistance rate of 46% (Council's base rate). This funding has been approved on the basis that this is an essential renewal to reinstate the bridge strength to its previous limits. There are currently funds available nationally which may not be available in the next National Land Transport programme. Council's share of funding (54%) for the recommended Option B is \$648,000. There is no existing budget allocated to this project. However, it was noted that reserve funding could be allocated.

Marlborough Roads advised that they will instruct the bridge designers (Opus International Consultants) to complete final design drawings and specification for Option B. Once this work is complete, Marlborough Roads can call for tenders to strengthen the Hodder Bridge. The most likely construction period is late Summer/Autumn 2015.

**Cllrs Evans/Hook:**

1. That Council notes the Transport Agency's funding approval for Option B.
2. That Marlborough Roads proceeds to final design and construction stages of Option B.
3. That Council provides funding of \$648,000 from reserves.

**Carried**

## **P.14/15.135 Seal Surfacing Treatments R800-006-002-02**

The Highway Manager, Marlborough Roads, reported that the purpose of the report was to inform Councillors of the types of surfacing used on the sealed network and the reasons for the various treatment methodologies as requested at the recent "Levels of Service" briefings. To highlight this report a powerpoint presentation was shown (presentation filed in Trim – Record Nos. 14218076 and 14218078).

To summarise the report would be to say that chipsealing is a complex science developed over the last century. New Zealand pavement engineers have optimised techniques and developed new techniques particularly over the last 20 years. The book (over 500 pages) "Chipsealing in New Zealand" is an authoritative manual used by New Zealand's Sealing Practitioners. The choice of sealed surface affects whole-of-life costs and Marlborough Roads in developing its Asset Management Plan is careful to optimise long-term costs and also optimise road safety through consideration of skid resistance. Chipsealing is noticeable to cyclists and to adjacent residents who will notice more tyre noise particularly when seals are new. These effects abate normally within the first year after the usual treatment. Chipseals offer a highly effective and cost efficient solution on Marlborough's and New Zealand's road network.

A change in the Level of Service was also explained. Thin asphaltic surfaces (TAS) were many times more expensive to lay than chipseals. Previously Council would use TAS when vehicles per day exceeded 5000. NZTA work has established 7500 vehicles per day as a new economic level. In time savings from this change could be up to \$500,000 per annum.

**Cllrs Hook/Evans:**

**That the report be received.**

**Carried**

ATTENDANCE: Steve Murrin, Journey Manager Marlborough, Marlborough Roads, was also in attendance for the following item.

## **P.14/15.136 Beach Road Parking R800-002-01**

The Journey Manager Marlborough, Marlborough Roads, reported that the purpose of the report was to advise the committee of the problems with parking on Beach Road, Waikawa.

It was noted that for a number of years residents of Beach Road have expressed their concerns with regard to parking, in particular boat trailers over the Christmas period along the road, causing at times the road to become one lane. Marlborough Roads and Port Company staff have met with residents on numerous occasions to try and come up with a solution, but have never been able to get a consensus.

In the last Annual Plan round a submission was made regarding widening of Beach Road. However, as Council is planning to replace a sewer rising main along the eastern side of Beach Road in 2018/19; that would be the time to undertake any road widening.

Following discussion on the recommendation to implement a P180 parking restriction, members agreed that this did not go far enough and that the best solution would be a no parking restriction on the eastern side of the road. It was agreed that a review would need to be undertaken in two years to gauge the effectiveness of this move.

**Cirs Leggett/Bagge:**

1. That the eastern side of Beach Road, from the corner opposite Mara Place to the Waikawa Marina, be classified as a no parking zone as defined by a yellow no-parking line and appropriate signage, and that this is take effect from Monday 10 November 2014.
2. That a review of this no parking area be undertaken in two years.

**Carried**

ATTENDANCE: Brett Walker, Council's Infrastructure Projects Engineer, was in attendance for the following two items.

### **P.14/15.137 Out of District Water Connection Application for Aerodrome Road, Omaka PN528192, PN256310, PN535282, PN535283**

The Infrastructure Projects Engineer presented a report for the Committee to consider an application for out of district water connections for properties located at Aerodrome Road, Omaka.

The property is currently zoned Rural Three and is located on the eastern side of Aerodrome Road, bounding on to the Taylor River. Prior approval had been granted for out of district water connections but had not been taken up within the approved time frame due to the previous subdivision not going ahead. The proposal is to subdivide and carry out boundary adjustments of four existing lots to create eight new lots, one being road to vest. The surrounding properties, including two of the lots involved in the subdivision, have existing out of district water connections to Council's water reticulation. This water system consists of water mains that are located within the existing right of way that is to be vested as road.

The existing Blenheim water supply system has the capacity to allow the proposed lots to connect.

**Cirs Dawson/Leggett:**

**That the proposed out of district water connections be approved with the following conditions:**

1. The applicant must extend the large diameter watermain to the southern boundary of Lot 3.
2. The applicant must install a 20 mm diameter metered water supply with a Reduced Pressure Zone backflow prevention device to each new lot.
3. A maximum of 2.0 m<sup>3</sup>/day be used on each lot.
4. A consent notice be placed on each new lot as follows:  
Additional water storage shall be installed on each lot to provide all the required fire-fighting demand for the activity/land use risk of the site; noting that Council's system will only deliver 25 ℓ/s.
5. Water development contribution fees in accordance with Council's Development Contribution Policy be paid. (The calculation shall be based on one Household Equivalent Unit per new lot).
6. The proposed lots pay water rates as per Council's out of district connections rating policy.
7. The applicant be advised that approval of these connections does not imply that subdivision approval will be granted.
8. The approved connections to this proposed subdivision only be completed following a successful subdivision application. Failure to obtain subdivision consent within one year from the date of this approval will result in forfeit of the four out of district water approvals.
9. The lots pay geographic area general works and services rates and charges as per Council's rating policy.

**Carried**

## **P.14/15.138 Development/Subdivision** -

The Infrastructure Projects Engineer reported that the purpose of the report was to inform Councillors of the servicing of new development areas. To highlight this report a powerpoint presentation was shown (presentation filed in Trim – Record No. 14218238).

**Cirs Bagge/Hook:**  
**That the report be received.**

**Carried**

## **P.14/15.139 Waitohi Domain – Reserve Reclassification L150-001-W21C**

The Manager, Assets and Services Department reported that the purpose of the report was to consider reclassification of the Waitohi Domain from recreation reserve to a local purpose/utility reserve.

It was noted that Waitohi Domain has been the home ground of the Waitohi Rugby Club since 1912. In the 1980s a squash facility was built. The grounds were built over an old landfill and act as a flood retention basin during major rainfall events. They also receive sewer overflows from Council's main terminal sewer pump station in major flooding events. After several years of consultation the Club formally agreed at a Special General Meeting in June 2014 to move from its Waitohi clubrooms to the new Endeavour Park Pavilion.

In August 2014 Council was advised of a change in processes used to reclassify reserves. Our adviser – Ward Property Services – has confirmed with the Department of Conservation that Council can now approve the reclassification.

**Cirs Sloan/Leggett:**

- 1. That pursuant to Section 24(1) of the Reserves Act 1977 the Marlborough District Council approves the reclassification of the Waitohi Domain known as Section 1277 Town of Picton from a recreation reserve to a local purpose (utility) reserve.**
- 2. That the attached gazette notice be executed and notified in the NZ Gazette.**
- 3. That the Department of Conservation be advised of the change.**

**Carried**

ATTENDANCE: Robert Hutchison, Council's Reserves and Amenities Officer, was in attendance for the following item.

## **P.14/15.140 Oliver Park Playground Redevelopment R510-009-O04-07**

The Reserves and Amenities Officer reported that the purpose of the report was to update councillors on the Annual Plan submission from Plunket NZ Nelson/Marlborough requesting that Council redevelop the junior play area at Oliver Park. He noted that the major elements of the play equipment and fence were constructed by PEP Schemes between 1986 and 1988. He further reported that in 2011 an independent playground consultant inspected the playground and reported back that 80% of the play area was non-compliant against the new playground safety standards. The standards are not mandatory but it is Council policy to progressively upgrade to meet them. Repairs have been made to the play structure that did not affect its usage or require closure of the play area.

It is estimated that the cost to replace and make safe the tower, slide, and swings is \$16,000; safety surfacing cost is \$16,000, and safety fencing \$18,000.

**Cirs Leggett/Hook:**  
**That funding of \$51,000 for the redevelopment of the junior playground at Oliver Park be approved as an over-run for 2014/15 to be funded in 2015/16.**

**Carried**

ATTENDANCE: Alec McNeil, Council's Solid Waste Manager, was in attendance for the following item.

## **P.14/15.141 Waste Fees and Charges Review 2014**

### **C315-11-06-05**

The Solid Waste Manager reported that the purpose of the report was to set out the proposed waste fees and charges to take effect from 1 January 2015.

A Full Cost Accounting Model (FCAM) has been run for the landfill. This is a spreadsheet developed by the MfE and a technical working group that allows the input of all relevant data on the landfill e.g. airspace, capital and operating costs, tonnage throughput etc. The end output is an Indicative Base Cost (IBC) per tonne.

The total increases are for landfill gate fee (\$5.50 per tonne (GST inclusive)) and transfer station gate fee (\$2 per cubic metre (GST inclusive)). These increases will take effect from 1 January 2015.

**Cllrs Bagge/Evans:**

**That the waste fees and charges increases indicated at points 13 and 14 be approved and implemented with effect from the 1 January 2015.**

Landfill		Transfer Stations	
Annual Tonnes	40,181	Annual Refuse (m <sup>3</sup> )	38,400
		Annual Tonnes	7358
Item	\$/ton	Item	\$/m <sup>3</sup>
Indicative Base Cost	\$4.13	Cost Fluctuation	\$0
Cost Fluctuation/Annual Tonnes	\$0.62	Grass	\$0.82
		Disposal	\$0.91
Total Cost (GST excl)	\$4.75	Total Cost (GST excl)	\$1.73
<b>Total Cost (GST incl)</b>	<b>\$5.46</b>	<b>Total Cost (GST incl)</b>	<b>\$1.99</b>

<b>FEES TABLE: Waste and Refuse</b>	
<b>Transfer Stations</b>	<b>Charges</b>
General refuse per cubic metre rate	\$31.00
Official Council refuse bags	No charge for disposal at transfer station
Other 60 litre refuse bags	\$1.90
Medium 80 litre refuse bags	\$2.50
Large refuse bags	At site operator's discretion based on measure and current rate per cubic metre
240 litre refuse wheelie bin	\$7.40
120 litre refuse wheelie bin	\$3.70
205 litre (44 gallon) refuse drum	\$6.30



<b>FEES TABLE: Waste and Refuse</b>	
Standard woolpack filled with refuse	\$15.00
1 tonne sacks filled with refuse	\$22.50
Scrap metal per cubic metre	\$8.00
Car body (Blenheim) - stripped of upholstery, glass and tyres	\$37.00
Car body - not stripped	\$87.00
<b>Whole tyres</b>	
- Car tyres	\$5.50
- Four wheel drive tyres	\$6.50
- Light truck to 17.5 t	\$9.50
- Heavy truck tyres	\$17.50
- Truck tyres with rims	\$30.00
- Tractor tyres (small)	\$47.50
- Tractor tyres (medium)	\$60.00
- Tractor tyres (large)	\$70.50
- Loader tyres (small)	\$60.00
- Loader tyres (medium)	\$70.50
- Loader tyres (large)	\$82.00
Whiteware - fridges, ranges, etc	By assessment (Ph: 03 579 2061)
Electrical goods - TVs, computers, etc	<a href="#">See our E-Waste Collection Facility page</a>
<b>Hazardous Waste</b>	
	<b>Charges</b>
Used oil for quantities less than 20 litres	No charge
Used oil for quantities greater than 20 litres	20 cents per litre
Toxic and hazardous material	By assessment contact MDC on Ph: 03 520 7541
<b>Regional Landfill (commercial users only - by arrangement - Ph: Roding, Asphalt 021 180 6983)</b>	
	<b>Charges</b>
General refuse per tonne	\$106.25
Offal burial per tonne	\$106.25
Ash per tonne	\$71.25
Winery filter media per tonne	\$71.25
Mussel shells per tonne	\$71.25
Sawdust per tonne	\$71.25
Liquid waste per tonne	\$71.25

<b>FEES TABLE: Waste and Refuse</b>	
Polystyrene per tonne	\$1,511.25
All mixed loads per tonne	\$106.25
Toxic and hazardous material	By assessment contact MDC on Ph: 03 520 7541
Hardfill/cover fill	By assessment contact MDC on Ph: 03 520 7541
<b>Refuse Bags - Blenheim and Picton</b>	<b>Charges</b>
Plastic bags - each	\$1.40
Plastic bags x 10	\$13.30
Plastic bags x 52	\$69.00
<b>Greenfingers Compost</b>	<b>Charges</b>
Greenwaste material to Blenheim compost site per cubic metre	\$15.00
Greenwaste to Picton Transfer Station compost site per cubic metre	\$22.00

**Carried****P.14/15.142 Information Package -**

The Information Package for the Assets and Services Committee dated 14 October 2014 and circulated separately was received and noted.

The meeting closed at 11.00 am.

Record No. 14203191

## **4. Committee Reports**

---

### **4.5 Environment Committee**

Environment Committee Meeting held on 16 October 2014  
(Minute Nos. R.14/15.146 to R.14/15.161)



**Minutes of a Meeting of the  
ENVIRONMENT COMMITTEE  
held in the Council Chambers, 15 Seymour Street, Blenheim  
on THURSDAY, 16 OCTOBER 2014 commencing at 1.00 pm.**

**Present**

Councillors D D Oddie (Chairperson), J A Arbuckle, G S Barsanti, C J Brooks, L M Shenfield, Mayor Sowman, Mr E R Beech (Rural representative) and Mr R Smith (Iwi representative).

**In Attendance**

Councillors J P Bagge, G I T Evans T E Hook and J C Leggett, Mr H R Versteegh (Manager, Regulatory Department), and Kathy Payne (Committee Secretary).

**Apologies**

**Cirs Barsanti/Brooks:**

**That apologies from Councillors P J S Jerram, B G Dawson and T M Sloan be received and sustained.**

**R.14/15.146 Confirmation of Sub-Committee Business**

**Cirs Shenfield/Barsanti:**

**That the following approvals granted by the Swimming Pools Sub-Committee acting under delegated authority (Regulatory Committee Minute (R.13/14.166) be received and the recommendations adopted:**

- **M Taylor - 356 Delta Lake Heights, Blenheim - exemption to install a Coverstar Automatic Cover System pool cover in lieu of a fence (exemption pursuant to section 6 of the Fencing of Swimming Pools Act 1987).**
- **R C Wardman - 27 Centre Creek Road, Wairau Valley - exemption to install a hydramatic pool cover (Aquamatic Cover systems) in lieu of a fence (exemption pursuant to section 6 of the Fencing of Swimming Pools Act 1987).**

**Carried**

ATTENDANCE: Mr S Urlich, Council's Coastal Scientist, was present for the following item.

**R.14/15.147 Queen Charlotte Sound Hydrodynamic Model E325-001-001**

NIWA presented a progress report of the Queen Charlotte Sound Hydrodynamic Model to the Committee in May 2014. Members were now advised that the final report has been received and the Executive Summary was included with the agenda.

Mr Urlich presented the hydrodynamic model report for the Queen Charlotte Sound to the Committee. He discussed the robustness of the model, the hydrodynamic findings and the biophysical model. The Cawthron Institute has peer-reviewed the report and assessed it as an acceptable and defensible model.

Mr Ulrich demonstrated the tidal flows, speed and depth of the Inner and Outer Queen Charlotte Sound. The residence times of water were estimated as being up to 35-46 in the Inner Queen Charlotte Sound and 11 days in Tory Channel. The model tested six scenarios, including current farms and the future effects of fish farms, on the effects of nutrients on the ecology of the Sounds.

Members were advised that the key take home message from the report is that the effects of new and existing fish farms are within the bounds of natural variability. In other words, the modelled discharge of nitrogen is unlikely to cause any long-term negative ecological effects. NIWA's opinion is that the combination of winter-time light limitation, relatively rapid-flushing, and seabed denitrification make it unlikely that the present levels of fish farming will result in a trophic change of nutrient over-enrichment.

Mr Ulrich advised that the effects of the Picton waste-water discharge were also included in the model, but non-point source catchment discharges after rainfall and from streams were excluded as monitoring had shown the level of nutrients were lower than occurring in seawater.

A work programme to consider the recommendations of the report for further development work, and to make the model more accessible for industry and the community will be undertaken. Following this a subsequent paper will be presented to the Committee.

The simulation model for ammonium on mussel farms and fish farms will be made available on Council's website.

**Cllrs Barsanti/Brooks:**  
**That the information be received.**

**Carried**

ATTENDANCE: Ms S Henkel, Council's Water Quality Scientist, was present for the following item.

**R.14/15.148      State of the Environment Surface Water  
Quality Monitoring Report 2014  
E375-001-001-03**

Ms Henkel presented the 'State of the Environment Surface Water Quality Monitoring Report 2014', which was separately attached to the agenda, to the Committee.

Members were advised that the monthly measurements of chemical and physical parameters of 34 river sites were summarised using a Water Quality Index from 2011 to 2013. Changes in water quality were examined by applying a statistical analysis of chosen parameters using the Seasonal Kendall Trend Test as well as analysing changes in the Water Quality Index results over time which Ms Henkel demonstrated at the meeting. The Water Quality Index ranged through poor to marginal, fair and good with most sites having marginal or fair water quality. Ms Henkel advised that poor and marginal water qualities needed to be investigated further because conditions usually or often departed from natural or desirable levels, whereas fair water quality only sometimes departed from the natural or desirable levels, indicating a still rather good state. It was noted that due to higher flows a number of rivers were more turbid in 2013 compared to previous years resulting in lower Water Quality Indices.

At the meeting Ms Henkel focused on the marginal water quality of the Opawa complex as an example of how surface water can be affected by groundwater. Comparison with groundwater data showed that Soluble Inorganic Nitrogen concentrations in the waterways were similar to that in wells indicating that most of the nitrogen in the waterway originates from leachate into subsurface flow rather than direct run-off from land surface. However, trend analysis showed that Soluble Inorganic Nitrogen concentrations were declining at a number of sites, including the Rai and Pelorus Rivers.

**Cllrs Shenfield/Arbuckle:**  
**That the "State of the Environment Surface Water Quality Monitoring Report 2014" be received.**

**Carried**

ATTENDANCE: Mr P Davidson, Council's Groundwater Scientist, was present for the following item.

**R.14/15.149 State of the Environment Groundwater Quality Report 2014 E345-007-001**

The "State of the Environment Groundwater Quality Report 2014" was separately attached to the agenda. The results of the report were summarised in the agenda report to the Committee.

Mr Davidson advised that the report focuses on nitrate-nitrogen levels across the Marlborough district. These were compared with the value for surface water in the same catchment where one existed. The reason for this was because of the proposed National Policy Statement for Freshwater Management (NPS). Although the NPS only requires water quality limits to be specified for surface water he said it made sense to manage both surface and groundwater in tandem with a common nutrient limit. A likely limit for groundwater dependant lowland streams in Marlborough under the NPS is a maximum nitrate-nitrogen concentration of 2.4 g/m<sup>3</sup> to protect the in stream habitat for plant or fish life. This is a more strenuous target than the drinking water standard of 11.3 g/m<sup>3</sup>.

Members were advised that overall the groundwater quality is good. All the 14 unconfined aquifers meet the median drinking water standards and only two would not meet the proposed surface water target.

In his presentation Mr Davidson showed land uses over the last 30 years, current vineyard land cover, the flows in the aquifers and the nitrogen loading which equals 5 kg/ha/year which is less than pre 1990. He advised that the spikes in nitrate-nitrogen mainly relate to higher rainfall events.

In respect of the higher nitrate-nitrogen concentrations at well P28w/2651, Mr Davidson advised that it is likely because of the lower groundwater throughflow further away from the Wairau River, runoff from the Waihopai Valley and localised land uses. He clarified that the Renwick municipal well is monitored each season which coincides with the same survey throughout the country for Ministry for the Environment reporting.

**Cirs Barsanti/Brooks:**

**That the "State of the Environment Groundwater Quality Report 2014" be received.**

**Carried**

ATTENDANCE: Mr P Hamill, Council's Senior Environmental Scientist, was present for the following item.

**R.14/15.150 Te Whanau Hou - Grovetown Lagoon Incorporated Society C230-001-G01**

The purpose of the report to the Committee was to appoint an elected member to be the Council's representative on the Te Whanau Hou - Grovetown Lagoon Incorporated Society.

Background to the Grovetown lagoon and incorporated society was included in the report to the Committee. An earlier presentation to the Committee at its 13 February 2014 meeting also provided an update on the progress of the development of the Grovetown Lagoon area to a community and recreational space and the strategic vision.

The Committee agreed that Councillor Brooks would be the appropriate appointee to be the Council's representative on the Te Whanau Hou - Grovetown Lagoon Incorporated Society.

**Cirs Oddie/Barsanti:**

- 1. That the information be received.**
- 2. That Cllr Cynthia Brooks be appointed as a Council representative to the Te Whanau Hou - Grovetown Lagoon Incorporated Society.**

**Carried**

ATTENDANCE: Ms L Kensington, Council's Environmental Protection Officer, was present for the following two items.

## **R.14/15.151 Maud Island Brodifacoum Drop Monitoring U140265M**

A comprehensive report of the Compliance Group's monitoring of the Department of Conservation's Brodifacoum Drop operation at Maud Island on 15 August 2014 was provided in the report to the Committee. It included background on Maud Island, how the monitoring was undertaken and the monitoring results.

In summary, members were advised the Department of Conservation met the conditions of the resource consent with the deployment of approximately 17 staff, two boats and a Gator. They were very accommodating to the Council during the monitoring of the operation and were appreciative of Council's presence on site. The water sample results from the 24 hour and 7 day samples returned were less than the method detection limit (<MDL).

**Cirs Barsanti/Shenfield:**  
**That the information be received.**

Carried

## **R.14/15.152 Cleanfill and Quarry Monitoring Report E360-002-003-04**

The report to the Committee provided information on the Compliance Group's monitoring project of cleanfill and quarry activities. Land disturbance and land use consents and permitted activity standards were monitored. It included where and what was monitored, how monitoring was undertaken and the rating system used to determine compliance with plan rules and resource consents. A map showing the sites was included in the agenda.

Members were advised that cleanfills which are highly active are checked approximately four times per year to check that non-cleanfill material is not being accepted in the cleanfill site. Compliance with consent conditions is checked once per year and this has improved compared with 2013 monitoring results. One site was assessed as non-compliant and two were assessed as requiring minor corrective actions. These have been, or are being, actively managed to compliance. Eight sites were assessed as compliant.

Compliance with consent conditions for the four quarries monitored was generally unsatisfactory with three assessed as requiring minor corrective actions with a range of relatively minor issues detected, and one assessed as compliant.

Ms Kensington advised that some of the non cleanfill material had been brought onto cleanfill sites with construction material and other material was dumped by the public because sites are not secure enough. She advised the consent holders responded positively to any corrective actions required by the Compliance Group.

The Committee discussed the fact that cleanfill sites were currently a permitted activity in the current resource management plans and that the current plan review process provided the opportunity to review this activity. It was noted that appropriate methods for waste removal in remote areas also needed to be considered.

It was noted that one site had material that had been burnt. Any sightings of black or unusual smoke can be reported to the Council and the Compliance Group will inspect.

- Cirs Barsanti/Brooks:**
- 1. That the information be received.**
  - 2. That the Cleanfill and Quarry Monitoring Report be referred to the Regional Planning and Development Committee for consideration.**

Carried





Ms Ferguson restated the information in the report to the Committee at the meeting. She advised that the options currently available to the Council were that Council Environmental Health Officers may inspect and abate conditions likely to be injurious to health in the district under the Health Act 1956 s23, General powers and duties of local authorities in respect of public health. S29 includes the provision (l) Where any trade, business, manufacture, or other undertaking is so carried on as to be unnecessarily offensive or likely to be injurious to health.

The Committee discussed the Public Health Bill introduced to Parliament in November 2007 which had not been progressed since 2008.

The Committee thoroughly discussed the matter and generally agreed it was something that should be dealt with at a national level.

Some members felt strongly that there should be regulations around an industry that is dealing with needle piercing and the risk of drawing blood, for people operating from home without any restrictions around health and registration and that there is a problem in the community. They considered that due to the lack of national regulations that a bylaw would give the public confidence that there is a level of hygiene and good practice. A letter from the Minister of Health regarding what councils are empowered to do under the Health Act was relayed to the meeting.

The majority of the members felt the fact that it is a perceived problem was the key issue and that a bylaw was for a local issue and this is a national issue. They noted that a bylaw would be a huge tool for something that is not currently a problem. Many of the issues raised would not be best addressed through a bylaw. It was noted there are guidelines in place for operators and there is existing legislation and powers to address urgent health issues. The cultural perspective was also noted. The Committee was sympathetic to the request but did not feel that Council had a place in regulating the industry.

**Clr Brooks/Mr Smith:**

**That a bylaw for Beauty Therapy, Tattooing and Skin Piercing is not the most appropriate way of addressing the perceived problem.**

**Carried**

NB: Clr Shenfield requested that her vote against the above motion be recorded.

ATTENDANCE: Mr N Morris, Council's Resource Management Projects Officer, was present for the following item

**R.14/15.155      Building Act 2004 : Insanitary and  
Dangerous Building Policy  
R450-006-02, R450-006-04**

Members were advised that the Dangerous and Insanitary Building Policy 2006 was due to be reviewed and a draft review copy was included in the agenda for consideration.

Mr Morris advised that no changes of substance are proposed for the 2014 policy. It was noted that no issues have arisen in respect of the 2006 policy nor is it evident that central government is contemplating matters that might be relevant.

Members were advised that the occurrence of dangerous building in the context of the provisions of the Building Act have been very rare and insanitary buildings appeared to occur at a frequency of less than one per year. Officers have taken the approach of assessing what should happen in each instance which has been dependant on the circumstance of each case.

**Clrs Shenfield/Barsanti:**

**That the draft "Insanitary and Dangerous Buildings Policy 2014" be opened for public comment.**

**Carried**

A 5 minute recess was held.

ATTENDANCE: Council's Harbour Master, Mr A Van Wijngaarden, joined the meeting.

## **R.14/15.156 Harbour Maritime Safety Management Manual H100-001-01**

Members were aware that the New Zealand Port and Harbour Marine Safety Code introduced the requirement for the Council undertake a risk assessment and develop a Maritime Safety Management System Manual.

The purpose of the report to the Committee was to update members on the informal feedback received from Maritime New Zealand on the Maritime Safety Management System Manual submitted to them following the recent review of the Risk Assessment in 2013.

The Harbour Master advised that an internal review of the revised manual (attached separately to the agenda) was undertaken following receipt of a checklist from Maritime New Zealand.

**Mayor Sowman/Clr Barsanti:**

- 1. That the information be received.**
- 2. That the Committee endorse the "The Maritime Safety Management System Manual" report and support its re-submission to Maritime NZ for assessment.**

**Carried**

## **R.14/15.157 Harbour Safety Plan H100-002-03**

The revised Harbour Safety Plan, prepared following the completion of the 2013 Risk Assessment, was included in the agenda for members' information.

The Harbour Master advised that the Level 4 document of the Maritime Safety Management System essentially outlines the planned implementation of the risk control measures for the next three year period. These have already been budgeted for.

**Cirs Barsanti/Brooks:**

- 1. That the information be received.**
- 2. That Council endorses the Harbour Safety Plan 2014-2017.**

**Carried**

## **R.14/15.158 Marine Farm Light Audits H100-004-003-14**

An update of the ongoing marine farm light audits carried out was provided for members' information. The areas audited were Port Underwood and Port Gore as detailed in the agenda. It was noted that there has been a substantial improvement in overall compliance. The Committee was advised that it is the consent holder's responsibility to maintain lighting. In instances of non compliance, the marine farmer advises when maintenance has been undertaken. Farmers that are members of the Marine Farming Association audit scheme have one month to undertake repairs and if not repaired by that time they are infringed immediately.

The Harbour Master advised that Council is working with the Marine Farming Association trialling an area with a reduced number of lights but an improved quality of lighting. The Marine Farming Association audits the reports received from the marine farmers. Once that area has been audited a report will be brought back to the Committee for consideration.

**Cllrs Barsanti/Shenfield**  
**That the information be received.**

**Carried**

## **R.14/15.159      Aids to Navigation      H100-005-14**

The Council is responsible for the provision and servicing of 98 Aids to Navigation in the region and the report to the Committee provided an update on their on-going management over the winter period.

The Harbourmaster advised that all Aids to Navigation performed well over winter with very few failures occurring, due to good preventative maintenance and a mild winter thus achieving the International Light House Authority standards.

It was noted that the Snake Point and Pickersgill Island cardinal marks were destroyed which illustrated a significant problem with vessels tying up to navigation lights. These have been or are in the process of being replaced. There has been a media release highlighting the dangers of damaging marker buoys and beacons.

**Cllrs Barsanti/Shenfield:**  
**That the information be received.**

**Carried**

## **R.14/15.160      Harbour Master Directions      H100-005-14**

The Maritime Transport Act empowers the Harbour Master to give Directions to ensure that maritime safety is not compromised and the Committee was informed of Harbour Master Directions issued and the circumstances under which they were issued.

Two vessels were identified as potentially posing a risk to maritime safety and Directions were issued to prevent the owners from returning their vessels to the water until certified as being seaworthy by an independent surveyor.

**Cllrs Barsanti/Shenfield:**  
**That the information be received.**

**Carried**

## **R.14/15.161      Information Package**

**Clr Shenfield/Mayor Sowman:**  
**That the Regulatory Department Information Package dated 16 October 2014 be received and noted.**

**Carried**

The meeting closed at 4.00 pm.

Record No: 14217861

## **4. Committee Reports**

---

### **4.6 Grants Sub-Committee**

Grants Sub-Committee held on 14 October 2014  
(Minute No. X.14/15.143 to X.14/15.145)



**Minutes of a Meeting of the  
GRANTS SUB-COMMITTEE  
held in the Council Chambers, Seymour Street, Blenheim  
on THURSDAY 14 OCTOBER 2014 commencing at 1.00 pm**

**Present**

Clr Jenny Andrews (Chairperson), Clr Cynthia Brooks, Mrs Patricia Clay, Mr Graeme Duncan, Mrs Karen Hartshorne, Mr Graeme Haymes, Mrs Lisa Ivamy.

**Apology**

An apology for non-attendance from Mrs Katie Parker was received and sustained.

**In Attendance**

Lyne Reeves (Community Development Advisor).

**X.14/15.143      Orientation – Role and Responsibilities –  
Declaring an Interest      D050-001-G02**

The responsibilities of committee members when allocating the available funding under set criteria were discussed, and they were advised of what was expected of them when having an interest in a particular application.

Council's District Secretary's advice is that the intention of declaring an interest is to ensure that those with an interest have no involvement in the decision making process and to that end they should, once they have declared an interest, leave the room.

It was important that it be seen that matters are processed without any influence especially where, for example, there are competing applications; some organisations may not have a representative around the table. The rule needs to be applied strictly for the process to be seen as fair to all concerned.

Declaring an interest applies to those who are members or honorary members of an organisation and also where it could be perceived that a person has an interest in an organisation.

At the Grants Sub-Committee meeting on 16 October 2012 some members questioned the process, and it was decided that the chairperson would make the final decision if there was dissent.

**Clr Andrews/Mrs Clay:**  
**That the information be received.**

**Carried**

**X.14/15.144      Creative Communities NZ Arts Funding  
Scheme Allocation 2014/15 – Round  
One      C150-001-003**

Funding is made available from Creative New Zealand for arts activities through a partnership agreement with Council. The Grants Sub-Committee allocates Creative Communities funding twice a year with closing dates at the end of February and September each year.

Available funds to allocate for the year totalled \$37,658.20. Eight applications were received, all of which were eligible to be considered for funding. Requests totalled \$24,684.28.

Committee members discussed the applications and made the following recommendations:

Organisation	Project Description	Actual
Marlborough/Nelson Centre Piping and Dancing Association	Top of South Highland and Dancing Competition June 2015	\$3,000
RAW - Caroline della Porta	To deliver 5 x 2 hour workshops for youth in Picton & Blenheim	\$1,000
Blenheim and Districts Highland Pipe Band	Host a Ceilidh for public to experience traditions of Scottish dance, music and culture	\$1,000
Lisa Grennell	Run screen printing workshops for people who experienced death of a child	decline
Marlborough Arts Society	Provide a spring/summer series of workshops and classes for local community	\$3,000
Mieke Davies	Run second year of "How Great Thou Art" programme for youth in 2015	\$1,500
Marlborough Civic Orchestra	Provide a public concert of orchestral music	\$850
Marlborough Floral Art Group	To present a display in conjunction with Hospice at Villa Maria winery in December	\$250

**Clr Brooks/Mr Duncan:**

**That Council approve the above listed grants to Creative Communities NZ local funding applicants totalling \$10,600.**

Carried

## **X.14/15.145 Grants Recipients' Audit Visits**

**D050-001-G02**

Previously the Grants Sub-Committee has undertaken audit visits with a sample of grants' recipients. The visits had been considered worthwhile by Grants Sub-Committee members.

The visits involve Grants Sub-Committee members visiting (in pairs) a selection of grants' recipients to discuss how the grant received has assisted with delivery of services and to become more informed about how the organisation operates. These are then reported back to a Grants Sub-Committee meeting.

Organisations selected for 2013/14 were:

- Havelock Community Gardens
- Pelorus Pre-School
- Picton Volunteer Ambulance
- Redwoodtown Tae Kwon Do
- Brooklyn Croquet Club
- Bread of Life Trust
- People First
- Floral Art
- RAW – Real Art Workshops
- Supporting Families in Marlborough

Grants Committee members provided an update on audit visits attended to date. Some are still to be progressed.

**Mrs Ivamy/Mr Haymes:  
That the information be received.**

**Carried**

The meeting closed at 2.40 pm.

Record No: 14213166

## **4. Committee Reports**

---

### **4.8 Regional Transport Committee**

Regional Transport Committee Meeting held on 12 September 2014  
(Minute Nos. X.14/15.107 to X.14/15.112)





**Report and Minutes of a Meeting of the  
REGIONAL TRANSPORT COMMITTEE  
held in the Council Chambers, 15 Seymour Street, Blenheim on  
THURSDAY, 12 SEPTEMBER 2014 commencing at 9.30 am**

**Present**

Councillors T M Sloan (Chairperson), G I T Evans and J C Leggett, and Mr P Hookham (New Zealand Transport Agency representative).

**In Attendance**

Mr M S Wheeler (Manager, Assets & Services Department), Mr J F Porter (Marlborough Roads), Mr S J Murrin (Marlborough Roads), Inspector S J Feltham and Senior Sergeant P I Payne (New Zealand Police), Mr H M Meyers (New Zealand Automobile Association), Mr G A Taylor (Road Transport Association), Mr H M MacFarlane (Marlborough Chamber of Commerce) and Mr M J Porter (Democratic Services Manager).

**Apologies**

**Cirs Sloan/Leggett:**

**That the apologies for non-attendance from Clr B G Dawson, and Ms R Bleakley and Mr L Hammond (New Zealand Transport Agency) be received and sustained.**

Carried

**X.14/15.107 Introduction of Additional Items -**

**Cirs Evans/Leggett:**

**That the following additional item be considered for reason of the urgent nature of the business and insufficient time being available to include the item on the original Agenda.**

**In Open Meeting:**

- **Hodder Bridge 2012-2015 Inclusion to the Marlborough Regional Land Transport Programme (RLTP)**

Carried

**X.14/15.108 Hodder Bridge 2012-2015 Inclusion to the  
Marlborough Regional Land Transport  
Programme (RLTP) R800-007-02**

Frank Porter advised that the purpose of the report was to seek the committee's approval of inclusion of Hodder Bridge as a Structural Component Replacement in the 2012-2015 Regional Land Transport Programme (RLTP).

It was reported that in December 2013, Council was forced to place a weight restriction on the Hodder Bridge to reduce vehicle loads to 70% Class I. This has been reported to the Assets and Services Committee. Council has various options to enable Class I vehicles to cross the Hodder River. These range from the ford (currently proving to be unreliable access and causing considerable frustrations to farmers carting stock) to a complete replacement of the Hodder Bridge. Costs for these options range from \$80,000 to \$2.4M.

The best considerable option is to restore the classification of the Hodder Bridge to 100%, the cost of which is \$1.2M. This involves strengthening the longitudinal stiffening beams and significant other

renewal work. The B/C ratio is 3.1 for this option. Inclusion of this project by way of amendment to the current NLTP does not guarantee that the NZ Transport Agency will make 46% of the funding available under the Funding Assistance Programme. If either the NZ Transport Agency or Council funding is not able to be gained, then Marlborough Roads will include the Hodder Bridge renewal in the 2015-2018 Regional Land Transport Plan.

**Cllrs Leggett/Evans:**

**That Hodder Bridge Renewal strengthening be included in the 2012-2015 Marlborough Regional Land Transport Programme (RLTP).**

Carried

## **X.14/15.109 Confirmation of Minutes D050-001-R01**

**Cllrs Sloan/Evans:**

**That the minutes of the Marlborough Regional Transport Committee held on 20 June 2014 be taken as read and confirmed.**

Carried

## **X.14/15.110 NZTA Update R800-006-02**

Peter Hookham spoke to the update report as included in the Agenda covering in broad terms Agency's News; Central Region Events; and National Land Transport Programme (NLTP).

The report covered in detail updates on: Draft Government Policy Statement released by Ministry (*this will stay draft until November*); Investment Signals / Investment Assessment Framework (*this will be released next week*); FAR review further update (*Mark Wheeler advised that he is discussing this further with NZTA*); Safety: Working Together to Prevent Truck Rollover; Online innovations to improve 50MAX uptake; Safety: Crash Analysis Briefing Notes – Regional Supplement (*the separately attached report was noted*); Government \$212m package announced (*NZTA advised that a letter has been received from the Prime Minister's Office giving effect to this announcement*); Government \$100m Urban Cycling package announced (*more information to come on this later in the year*); Marlborough Regional Programme; and Marlborough Road Safety.

It was also noted that Raewyn Bleakley has been appointed to the position of Regional Director Central and will take up duties as from 6 October.

**Cllrs Sloan/Evans:**

**That the information be received.**

Carried

## **X.14/15.111 The Draft State Highway Asset Management Plan R800-007-02**

Frank Porter presented with the aid of a powerpoint presentation details of the draft State Highway Asset Management Plan (presentation filed in Trim – Record No. 14218363).

## **X.14/15.112 Draft Regional Land Transport Plan Development R800-007-02**

The Chair spoke to the report as attached to the agenda (and also the separate attachment "Connecting the Top of the South – Regional Land Transport Plan 2015-2021 (dRLTP)). The Chair advised that he had recently attended a Top of the South Technical Advisory Group (TAG) meeting with officials and that the draft Plan as attached was the result of numerous meetings of TAG. TAG has prepared a common dRLTP for use by each of the three Top of the South Unitary Authorities.

The basis of a common dRLTP is intended as a compelling Top of the South “story” to justify activities we are promoting and should add weight to individual activities sought across the Nelson, Tasman and Marlborough Districts.

It was noted that a workshop will be held prior to the next meeting of the RTC in December.

**Cirs Leggett/Evans:**  
**That the information be received.**

**Carried**

The meeting closed at 10.45 am.

Record No. 14220104

## 5. Annual Report 2013/14

(also refer to separate attachments)

---

(The Mayor) (Report prepared by M Fletcher)

S360-02

### Purpose

1. The purpose of the report is to adopt the Final Annual Report for the Marlborough District Council for the financial year ended 30 June 2014.

### Background

2. Council considered the interim financial results for the year ended 30 June 2014 at the Community and Financial Planning Committee of 28 August 2014. Subsequent to this meeting the Annual Report has been finalised incorporating the required International Financial Reporting Standards (IFRS) adjustments, subsidiary results and non-financial information.

### Comments

3. The Annual Report reports the performance of Council against non-financial performance targets and financial forecasts. The final Annual Report is **separately attached** (also **separately attached** is a Summary Annual Report) and it is hoped to table the Audit Opinion at the meeting.
4. The Local Government Act 2002 requires that the Annual Report for Council be adopted by 31 October each year.
5. The purpose of adopting the annual report is to place the report on the public record.

### RECOMMENDED

**That the Final Annual Report for the Marlborough District Council for the financial year ended 30 June 2014 be adopted subject to receiving an unqualified Audit Opinion.**

## 6. Enforcement Decision Making

---

(Mayor) (Report prepared by Kaye McIlveney)

C500-011-E04

### Purpose

1. The purpose of this report is to update the delegations related to prosecution and enforcement actions.

### Background

2. Council Minute No. C.11/12.175 (as below) adopted the guidelines of the Auditor General and Solicitor-General and resolved that decisions on enforcement actions and prosecution would be made by the Enforcement and Prosecution Committee. This is to ensure that any decision about prosecution or enforcement is free from actual or perceived political bias.

*Cllrs Maher/Barsanti:*

1. *That Council adopt the recommendations of the Auditor-General.*
2. *That the decisions on enforcement actions and prosecutions no longer be taken by the Enforcement and Prosecution Committee.*
3. *That Council delegate the power to decide to take enforcement actions to the Chief Executive (or his delegate), the Assets and Services Manager (or his delegate) and the District Solicitor under clause 32 of Schedule 7 of the Local Government Act 2002. In the event of the District Solicitor having a conflict the alternate is to be a lawyer. The decisions must be taken in accordance with the Solicitor-General's Prosecution Guidelines.*

Carried

3. The appointment of Mr Radich addressed when Mr Radich had a conflict. There are occasions however, when Mr Radich may not be available but a decision is required because of time lines under the prosecution requirements. It is therefore necessary that the delegation be amended to allow Mr Radich to appoint a delegate if he is not available. This person would be a lawyer but not a Council Officer.
4. It is important to cover off such delegation to protect against technical process arguments should a prosecution be lodged.

### RECOMMENDED

**That the decision made by Council under C.11/12.175 be modified to the extent that Council delegate the power to decide to take enforcement actions to the Chief Executive (or his delegate) the Asset and Service Manager (or his delegate) and Mr Peter Radich (or his delegate who must be a Lawyer but not a Council Officer) under section 32 of Schedule 7 of the Local Government Act 2002.**

## 7. 2015 Council Meeting Schedule

---

(The Mayor) (Report prepared by M Porter)

D050-001-01

### Purpose

1. The purpose of this report is to set the meeting schedule for 2015.

### Background

2. The **attached** draft schedule of meetings for 2015 has been prepared for consideration by Council.
3. The sequence of dates is similar to 2014.

### Comments

4. Indicative dates have been listed for Resource Hearings. **Resource Hearings Committee members are therefore asked to diary every Tuesday, Wednesday and Thursday (when there are no other meetings scheduled) for Hearings. At times other days of the week may be used; however, you will be advised of these in the normal manner.**
5. Agenda close off dates are indicated.

### Summary

6. Members are requested to contact Mike Porter prior to the meeting with any issues over dates so that those issues can be addressed.

### RECOMMENDED

**That the meeting schedule for 2015 be approved.**

## 2015 Council Meeting Schedule

Updated 23 October 2014

**(INCLUDES INDICATIVE HEARINGS DATES ONLY)**

Meeting Date	Agenda Closing Date	Committee/Council Meeting
<b>JANUARY</b>		
Tuesday 13 January	1 December 2013	Hearings
Wednesday 14 January	1 December 2013	Hearings
Thursday 15 January	1 December 2013	Hearings
Tuesday 20 January	8 December 2013	Hearings
Wednesday 21 January	8 December 2013	Hearings
Thursday 22 January	8 December 2013	Hearings
Tuesday 27 January	5 January	Hearings
Wednesday 28 January	5 January	Hearings
Thursday 29 January	5 January	Hearings
<b>FEBRUARY</b>		
<b>Tuesday 3 February</b>	<b>21 January</b>	<b>Community &amp; Finance (9.00am)</b>
Wednesday 4 February	12 January	Hearings
<b>Thursday 5 February</b>	<b>21 January</b>	<b>Regional Planning &amp; Development (9.00am)</b>
<b>Tuesday 10 February</b>	<b>28 January</b>	<b>Assets &amp; Services (9.00am)</b>
Wednesday 11 February	19 January	Hearings
<b>Thursday 12 February</b>	<b>28 January</b>	<b>Environment (1.00pm)</b>
Tuesday 17 February	26 January	Hearings
Wednesday 18 February	26 January	Hearings
Thursday 19 February	26 January	Hearings
Tuesday 24 February	2 February	Hearings
Wednesday 25 February	2 February	Hearings
<b>Thursday 26 February</b>	<b>11 February</b>	<b>Council (Discuss 'Draft' Annual Plan (AP) and Budgets) (9.00am)</b>

<b>MARCH</b>		
Tuesday 3 March	9 February	Hearings
Wednesday 4 March	9 February	Hearings
Thursday 5 March	9 February	Hearings
<b>Tuesday 10 March</b>	<b>25 February</b>	<b>Community &amp; Finance (9.00am)</b>
Wednesday 11 March	16 February	Hearings
<b>Thursday 12 March</b>	<b>25 February</b>	<b>Regional Planning &amp; Development (9.00am)</b>
<b>Tuesday 17 March</b>	<b>4 March</b>	<b>Assets &amp; Services (9.00am)</b>
Wednesday 18 March	23 February	Hearings
<b>Thursday 19 March</b>	<b>4 March</b>	<b>Environment (1.00pm)</b>
Tuesday 24 March	2 March	Hearings
Wednesday 25 March	2 March	Hearings
Thursday 26 March	2 March	Hearings
Tuesday 31 March	9 March	Hearings
<b>APRIL</b>		
Wednesday 1 April	9 March	Hearings
<b>Thursday 2 April</b>	<b>19 March</b>	<b>Council (Adopt 'Draft' AP and Budgets for public consideration) (2.00pm)</b>
Tuesday 7 April	16 March	Hearings
Wednesday 8 April	16 March	Hearings
Thursday 9 April	16 March	Hearings
Tuesday 14 April	23 March	Hearings
Wednesday 15 April	23 March	Hearings
Thursday 16 April	23 March	Hearings
<b>Tuesday 21 April</b>	<b>7 April</b>	<b>Community &amp; Finance (9.00am)</b>
Wednesday 22 April	30 March	Hearings
<b>Thursday 23 April</b>	<b>7 April</b>	<b>Regional Planning &amp; Development (9.00am)</b>



<b>Tuesday 28 April</b>	<b>14 April</b>	<b>Assets &amp; Services (9.00am)</b>
Wednesday 29 April	2 April	Hearings
<b>Thursday 30 April</b>	<b>14 April</b>	<b>Environment (1.00pm)</b>
<b>MAY</b>		
Tuesday 5 May	13 April	Hearings
Wednesday 6 May	13 April	Hearings
Thursday 7 May	13 April	Hearings
Tuesday 12 May	20 April	Hearings
Wednesday 13 May	20 April	Hearings
<b>Thursday 14 May</b>	<b>30 April</b>	<b>Council (2.00pm)</b>
Tuesday 19 May	24 April	Hearings
Wednesday 20 May	24 April	Hearings
Thursday 21 May	24 April	Hearings
Tuesday 26 May	4 May	Hearings
Wednesday 27 May	4 May	Hearings
Thursday 28 May	4 May	Hearings
<b>JUNE</b>		
<b>Tuesday 2 June</b>	<b>20 May</b>	<b>Special Hearing Committee (Hear submissions on 'Draft' AP) (8.45am)</b>
<b>Wednesday 3 June</b>	<b>20 May</b>	<b>Special Hearing Committee (Hear submissions on 'Draft' AP) (8.45am)</b>
<b>Thursday 4 June</b>	<b>20 May</b>	<b>Special Hearing Committee (Hear submissions on 'Draft' AP) (8.45am)</b>
<b>Monday 8 June</b>	<b>25 May</b>	<b>Council (Consider submissions on 'Draft' AP) (9.00am)</b>
<b>Tuesday 9 June</b>	<b>25 May</b>	<b>Community &amp; Finance (9.00am)</b>
<b>Tuesday 9 June</b>	<b>25 May</b>	<b>Regional Planning &amp; Development (1.00pm)</b>
<b>Thursday 11 June</b>	<b>28 May</b>	<b>Assets &amp; Services (9.00am)</b>
<b>Thursday 11 June</b>	<b>28 May</b>	<b>Environment (1.00pm)</b>

Tuesday 16 June	25 May	Hearings
Wednesday 17 June	25 May	Hearings
Thursday 18 June	25 May	Hearings
Tuesday 23 June	29 May	Hearings
Wednesday 24 June	29 May	Hearings
<b>Thursday 25 June</b>	<b>10 June</b>	<b>Council (Adopt AP and set Rates) (2.00pm)</b>
Tuesday 30 June	8 June	Hearings
<b>JULY</b>		
Wednesday 1 July	8 June	Hearings
Thursday 2 July	8 June	Hearings
Tuesday 7 July	15 June	Hearings
Wednesday 8 July	15 June	Hearings
Thursday 9 July	15 June	Hearings
<b>Tuesday 14 July</b>	<b>1 July</b>	<b>Community &amp; Finance (9.00am)</b>
Wednesday 15 July	22 June	Hearings
<b>Thursday 16 July</b>	<b>1 July</b>	<b>Regional Planning &amp; Development (9.00am)</b>
<b>Tuesday 21 July</b>	<b>8 July</b>	<b>Assets &amp; Services (9.00am)</b>
Wednesday 22 July	29 June	Hearings
<b>Thursday 23 July</b>	<b>8 July</b>	<b>Environment (1.00pm)</b>
Tuesday 28 July	6 July	Hearings
Wednesday 29 July	6 July	Hearings
Thursday 30 July	6 July	Hearings
<b>AUGUST</b>		
Tuesday 4 August	13 July	Hearings
Wednesday 5 August	13 July	Hearings
<b>Thursday 6 August</b>	<b>22 July</b>	<b>Council (2.00pm)</b>
Tuesday 11 August	20 July	Hearings

Wednesday 12 August	20 July	Hearings
Thursday 13 August	20 July	Hearings
Tuesday 18 August	27 July	Hearings
Wednesday 19 August	27 July	Hearings
Thursday 20 August	27 July	Hearings
<b>Tuesday 25 August</b>	<b>12 August</b>	<b>Community &amp; Finance (9.00am)</b>
Wednesday 26 August	3 August	Hearings
<b>Thursday 27 August</b>	<b>12 August</b>	<b>Regional Planning &amp; Development (9.00am)</b>
<b>SEPTEMBER</b>		
<b>Tuesday 1 September</b>	<b>19 August</b>	<b>Assets &amp; Services (9.00am)</b>
Wednesday 2 September	10 August	Hearings
<b>Thursday 3 September</b>	<b>19 August</b>	<b>Environment (1.00pm)</b>
Tuesday 8 September	17 August	Hearings
Wednesday 9 September	17 August	Hearings
Thursday 10 September	17 August	Hearings
Tuesday 15 September	24 August	Hearings
Wednesday 16 September	24 August	Hearings
<b>Thursday 17 September</b>	<b>2 September</b>	<b>Council (2.00pm)</b>
Tuesday 22 September	31 August	Hearings
Wednesday 23 September	31 August	Hearings
Thursday 24 September	31 August	Hearings
Tuesday 29 September	7 September	Hearings
Wednesday 30 September	7 September	Hearings
<b>OCTOBER</b>		
Thursday 1 October	7 September	Hearings
<b>Tuesday 6 October</b>	<b>23 September</b>	<b>Community &amp; Finance (9.00am)</b>
Wednesday 7 October	14 September	Hearings

<b>Thursday 8 October</b>	<b>23 September</b>	<b>Regional Planning &amp; Development (9.00am)</b>
<b>Tuesday 13 October</b>	<b>30 September</b>	<b>Assets &amp; Services (9.00am)</b>
Wednesday 14 October	21 September	Hearings
<b>Thursday 15 October</b>	<b>30 September</b>	<b>Environment (1.00pm)</b>
Tuesday 20 October	28 September	Hearings
Wednesday 21 October	28 September	Hearings
Thursday 22 October	28 September	Hearings
Tuesday 27 October	5 October	Hearings
Wednesday 28 October	5 October	Hearings
<b>Thursday 29 October</b>	<b>14 October</b>	<b>Council (Adopt AR) (2.00pm)</b>
<b>NOVEMBER</b>		
Tuesday 3 November	12 October	Hearings
Wednesday 4 November	12 October	Hearings
Thursday 5 November	12 October	Hearings
Tuesday 10 November	19 October	Hearings
Wednesday 11 November	19 October	Hearings
Thursday 12 November	19 October	Hearings
<b>Tuesday 17 November</b>	<b>4 November</b>	<b>Community &amp; Finance (9.00am)</b>
Wednesday 18 November	23 October	Hearings
<b>Thursday 19 November</b>	<b>4 November</b>	<b>Regional Planning &amp; Development (9.00am)</b>
<b>Tuesday 24 November</b>	<b>11 November</b>	<b>Assets &amp; Services (9.00am)</b>
Wednesday 25 November	30 October	Hearings
<b>Thursday 26 November</b>	<b>11 November</b>	<b>Environment (1.00pm)</b>
<b>DECEMBER</b>		
Tuesday 1 December	9 November	Hearings
Wednesday 2 December	9 November	Hearings
Thursday 3 December	9 November	Hearings

Tuesday 8 December	16 November	Hearings
Wednesday 9 December	16 November	Hearings
<b>Thursday 10 December</b>	<b>25 November</b>	<b>Council (2.00pm)</b>
Tuesday 15 December	23 November	Hearings
Wednesday 16 December	23 November	Hearings
Thursday 17 December	23 November	Hearings

## **8. Decision to Conduct Business with the Public Excluded**

---

**Decided** That the public be excluded from the following parts of the proceedings of this meeting, namely:

- Confirmation of Public Excluded Minutes
- Committee Reports (Public Excluded Sections)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General Subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
<b>Minutes and Committee Reports</b>	<b>As set out in the Minutes and Reports</b>	<b>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.</b>