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**MARLBOROUGH
DISTRICT COUNCIL**

28 March 2014

Record No: 1480217
File Ref: D050-001-02
Ask For: Mike Porter

Notice of Council Meeting – Thursday, 3 April 2014

Notice of the Council Meeting to be held in the Council Chambers, 15 Seymour Street, Blenheim on Thursday, 3 April 2014 to commence at 3.00 pm.

B U S I N E S S

As per the Order Paper attached.

**ANDREW BESLEY
CHIEF EXECUTIVE**

Marlborough District Council

**Order Paper for the
COUNCIL MEETING**
to be held in the Council Chambers, Seymour Street, Blenheim
on THURSDAY, 3 APRIL 2014 commencing at 3.00 pm

Open Meeting

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Marlborough District Council

**Order Paper for the
COUNCIL MEETING**
to be held in the Council Chambers, Seymour Street, Blenheim
on THURSDAY, 3 APRIL 2014 commencing at 3.00 pm

1. Prayer

Almighty God,
Give your blessing to this District Council
And grant us such a measure of your wisdom
That we may have a right judgement in all things
And may worthily manage the affairs of this District.

Amen

2. Apologies

3. Minutes

- 3.1 Confirmation of the Minutes of the Council Meeting held on 31 October 2013
(Minute Nos. C.13/14.272 to C.13/14.307)



**Minutes of a Meeting of the
Marlborough District Council
held in the Council Chambers, Seymour Street, Blenheim
on THURSDAY 27 FEBRUARY 2014 commencing at 9.00 am**

Present

The Mayor A T Sowman, Cllrs J L Andrews, J A Arbuckle, J P Bagge, G S Barsanti, C J Brooks, B G Dawson, G I T Evans, T E Hook, P J S Jerram, J C Leggett, D D Oddie, L M Shenfield and T M Sloan.

In Attendance

Messrs A R Besley (Chief Executive), M F Fletcher (Manager Corporate Finance), Mr M S Wheeler (Manager Assets and Services), Mr D G Heiford (Manager Support Services), Mr H Versteegh (Manager Regulatory) and M J Porter (Democratic Support Manager).

Prayer

The meeting opened with a prayer.

C.13/14.272 Annual Budgets 2014-15 S360-03

The Mayor welcomed everybody and introduced the purpose of the budget side of the meeting as per the Agenda. He advised that the starting point was a rate increase of 1.91% to maintain existing levels of service.

C.13/14.273 Budget Summary S360-03

Mr Fletcher spoke to his report which provided Council with an overview of the proposed budgets for the *2014-15 Annual Plan*.

Mr Fletcher reported that the budget presented for Council's consideration maintained the current levels of service. Maintenance of current levels of service was consistent with the approach adopted by Council when it reviewed its *2012-22 Long Term Plan (2012-22 LTP)*. Any proposals to increase levels of service are contained in the subsequent agenda items. The 2012-22 LTP signalled that the increases in rates and charges for the 2014-15 year would be 5.02%. The Pre-election Report signalled that the increase could be as high as 5.08%. In preparing this budget Council's revenue and expenditure was reviewed on a line-by-line basis with a view of containing, if not reducing, budgets, maintaining levels of service and reviewing the need, timing and affordability of non-committed Capital Expenditure.

Mr Fletcher identified that a rates increase of 1.91% was required to maintain existing levels of service. This increase compares with the 1.6% December annualised increase in the Consumer Price Index (CPI), and the 2.5% forecast increase in the Local Government Cost Index (LGCI). The Reserve Bank CPI forecast for 1 July 2014 to 30 June 2015 is 1.8%. Gross debt is forecasted to peak at \$54.5M, approximately \$0.5M below the forecast peak in gross debt contained in the Pre-election Report. Gross debt is forecast to be less than \$2M by 30 June 2024. The net debt position is much lower.

The table below identifies the activities that have the greatest impact on the proposed increase in rates and charges and in summary explain the reasons why. It should also be noted that some of the increase results from the flow on effects of previous investment decisions, particularly in infrastructure intensive activities such as water, roads and community facilities. These projects are now incurring a full year's charge for depreciation, interest on loans and increased operating costs.

Activity	\$	Summary Explanation
General Rates and Charges		
Roads and Footpaths	\$174,738	Increased general roading infrastructure and depreciation costs.
Democracy	\$112,823	Increased operating costs including the 2015-25 Long Term Plan preparation and audit costs partially offset by no

		Council election costs this year as the last election was held on 12 October 2013.
Reserves	\$105,762	Increased contract costs for Lansdowne and Sheps Parks and Blenheim street trees.
Resource Consents	\$96,680	Increased personnel costs which are a significant driver of the fee structure for resource consent processing. The operation is staffed to the minimum level needed to maintain operational capacity and service levels (ie; 20 day timeframes required by legislation). The effects of the recession has seen a significant reduction in consent volumes being received together with widely fluctuating consent numbers from week to week, both of which have affected the revenue flows. A significant proportion of the work is not cost recoverable such as the time spent servicing appeals to the Environment Court.
Biosecurity	\$60,105	Increased cost for AHB funding share for Tb programme and Wilding Contorta for Wye Reserve and adjacent areas.
Libraries	\$58,145	Reinstatement of operating costs following a one-off reduction last year and increased overhead allocation.
Arts	\$52,814	Includes reinstatement of \$50,000 Arts Strategy implementation following one-off reduction last year due to previous years' unspent grants.
Solid Waste Management	(\$54,244)	Decreased Contract Costs For Refuse Transfer Station And Resource Recovery Centre Operations (as a result of the new combined Waste Management And Minimisation Contract); offset by increased Refuse and Recycling Targeted Charges identified below.
Targeted Rates and Charges		
Wairau Valley River Works Targeted Rates	\$105,845	Increased flood protection and drainage pump station costs.
Water Supply Targeted Charges	\$98,711	Increased Picton treatment and depreciation costs and Renwick operating and depreciation costs.
Refuse and Recycling Targeted Charges	\$68,516	Increased refuse bag collection and household recycling collection costs; offset by general rate savings identified in Solid Waste Management above.
Combined Sewerage Targeted Rates and Charges	(\$149,558)	Reduced depreciation costs arising from deferral of treatment plant and pump station upgrades.
Total Value of Comments on Annual Plan Movements	\$730,337	(Total Annual Plan Movement \$1,070,561)

It was noted that the new initiatives contained within this budget agenda covered:

Activity	\$	Proposed funding source
Picton Water Elevation Reservoir	\$1,360,000	Funding from current budgets
Land Subdivision Reserve Expenditure	\$585,000	Final amount, timing and funding to be determined.
Blenheim Stormwater Network Modelling	\$80,000	Funding from the Forestry and Asset Sales Reserve as this is a one-off infrastructure related project
Sewer Inflow/Infiltration	\$150,000	Funding from rates
Nursery Lane, Seddon – Sewage Reticulation Proposal	\$225,000	Funding from the Forestry and Asset Sales Reserve
Wither Hills Soil Conservation: <ul style="list-style-type: none"> • Redwood Street farm facilities • Soil conservation works • Increased maintenance 	\$100,000 \$169,500 \$57,000	Funding from Forest Park Reserve Funding from Wairau Operating Reserve Funding from Wairau Operating Reserve
Protected Trees	\$15,000	Funding from either rates or Landscape Advisory Group budget
Salvage Yard and Ewaste Facility Relocation	\$122,430	Self-funding from revenue
Coastal Monitoring Strategy	\$337,000	Funding from rates
Harbour Function	\$279,123	Funding from the application of fees contained in the MDC Navigation Bylaw 2009
Livestreaming and Recording Council Meetings	\$25,000 (capex) \$35,000 (opex)	Funding from rates Funding from rates

Activity	\$	Proposed funding source
Marlborough Smart and Connected	\$290,000	Funding from rates
Commercial Events Fund	\$75,000	Funding from rates
Remuneration of an External Audit Committee Member	\$10,000	Funding from rates

Various questions regarding the rating impact of individual initiatives were responded to by staff.

Cirs Jerram/Sloan:

That the report be received.

Carried

C.13/14.274 Water and Sewer Capital Budgets **S135-11, S180-01, W135-01, W270-01**

Members noted the 2014-15 water and sewer capital programmes that have been critically reviewed by staff through the asset management plans. It was further noted that in recent years more challenging economic pressures have increased the scrutiny given to the timing of capital programmes. This was particularly the case with the 2012-22 Long Term Plan, and this year's draft Annual Plan. Capital expenditure for 2014-15 has been restricted to that which is essential and achievable.

Mr Wheeler advised that the following comprise a list of significant proposed water and sewerage capital projects (excluding renewals).

Water

(a)	Awatere	Slow sand filter trial investigation (Currently further water treatment improvements in the Awatere and other small townships are unaffordable. Staff have been instructed to investigate lower cost water treatment options. Slow sand filters are a possibility. A further \$220,000 is budgeted for a trial in 2015-16 should initial investigation suggest it is a feasible option)	\$20,000
(b)	Blenheim	Kinross Street capacity upgrade	\$240,000
		Investigation and Design Taylor High Reservoir (Construction budgeted in 2015-16)	\$290,000
(c)	Picton	Speeds Road supply treatment upgrade	\$2,250,000
		Elevation Reservoir seismic upgrade	\$1,360,000
(d)	Renwick	Chlorination process upgrading	\$105,000
(e)	Riverlands	Reservoir seismic strengthening	\$1,300,000
(f)	Havelock	Pressure and demand management work	\$68,000

Sewer

(a)	Blenheim	Sewerage Treatment Plant Upgrade completion	\$400,000
		Rising main renewals and upgrades (Essential renewal and wet weather capacity)	\$382,000
		Sewer system modelling and overflow resource consent applications (cost effective renewals and upgrades)	\$50,000
		Pump station upgrades (renewals including increased wet weather capacity)	\$900,000
(b)	Havelock	Upgrades to improve aeration and reduce odour	\$120,000
(c)	Picton	Reticulation upgrades (Significant pump stations and trunk main upgrades are budgeted to greatly reduce overflows)	\$786,781
(d)	Seddon	Land treatment system design (Resource Consent recommendation)	\$10,000

It was reported that in addition to the new projects outlined above some project budgets from 2013-14 will not be fully spent at 30 June 2014 and will be carried forward.

Cirs Barsanti/Arbuckle:
That the report be received.

Carried

C.13/14.275 Capital Expenditure S360-03

Members noted the capital expenditure programme (totalling \$283.4 million) for 2014-24.

Capital Expenditure previously approved for the 2013-14 year but not complete as at 30 June 2014 will be dealt with under Council's "Carry Over" process and is not reflected in this programme.

Cirs Sloan/Barsanti:
That the report be received.

Carried

C.13/14.276 Reserve Balances S360-03

Mr Fletcher outlined the forecast balances for Council's significant Reserves.

Cirs Leggett/Brooks:
That Council receive this report.

Carried

C.13/14.277 Infrastructure Upgrade Reserve S360-03

Mr Fletcher provided an update on the Infrastructure Upgrade Reserve and identified potential for further allocations.

Cirs Barsanti/Arbuckle:
That Council receive this report and agree that only minimal, if any, allocations be made from this Reserve.

Carried

C.13/14.278 Benchmark Properties S360-03

Members noted the summarised indicative rate movement effects for benchmark properties as detailed in the Agenda.

Cirs Arbuckle/Andrews:
That the report be received.

Carried

C.13/14.279 Statements of Financial Position and Performance S360-03

Staff explained the forecast Income Statement and a forecast Statement of Financial Position - reflecting the income, expenditure and funding decisions in the Draft Annual Plan.

Cirs Hook/Arbuckle:
That the reports be received.

Carried

C.13/14.280 Council Activities

S360-03

Staff advised that the purpose of this paper was to present for Council consideration the proposed levels of service and related budgetary proposals for each of Council's Activities; and provide a guide to the structure of each Activity Statement. The papers were attached separately to the Agenda.

Cirs Jerram/Sloan:

That Council receive the information contained in the separate Activity Attachment.

Carried

ATTENDANCE: Mr S Donaldson (Planning & Development Engineer) was in attendance for the following two items.

C.13/14.281 Water Supplies and the Drinking Water Standards W460-001-001 W460-001-021, W460-001-022, W460-001-016, W460-001-011

The report updated Council with regard to compliance of Council's water supplies with the Drinking Water Standards and the risks from non-compliance. Staff reported that compliance with the Drinking Water Standards for New Zealand (DWSNZ) was voluntary until 2007 when the Health Act was amended in relation to drinking water supplies, making it a requirement for water suppliers to take *all practicable steps* to comply. The Amendment Act also requires the implementation of public health risk management plans (now known as Water Safety Plans) which are subject to Ministry of Health approval. There is provision in the legislation for consideration of cost when determining whether *all practicable steps* have been taken, but there is no specific guidance given on this. Council's Water Safety Plans for the Awatere, Blenheim and Picton supplies have been lodged and Blenheim's Plan has final approval. The Draft Plans for other supplies are being prepared in time for lodging by due dates.

The report covered in detail water quality and priority one requirements of the drinking water standards; a summary of upgrading to meet priority one of the drinking water standards; other water quality issues; and water availability. Various comments relating to affordability, timing and the unacceptability of these central government standards were voiced at the meeting.

Cirs Jerram/Andrews:

That Council confirms that the Renwick, Havelock, Riverlands, Awatere and Wairau Valley township water supplies will not be upgraded to meet the Drinking Water Standards for New Zealand until more affordable options can be found, and the Water Safety Plans for these water supplies will be prepared and submitted to the Drinking Water Assessor of the Ministry of Health on that basis.

Carried

C.13/14.282 Picton Water Elevation Reservoir W360-001-008-01

Members noted that the purpose of the report was to consider alternative options for upgrading and replacing the Elevation Reservoir. Staff reported that a report giving condition assessment and options for upgrading the Elevation Reservoir was presented to the Assets & Services Committee meeting on 26 November 2013. The report to the Committee recommended the lowest cost option (Option 1) to construct a small new 500 m³ reservoir and to repair, but not strengthen, the existing reservoir. The new 500 m³ reservoir which would store less than a quarter of the volume of the existing reservoir, would act as a backup in case an earthquake damaged the existing reservoir to the extent it could no longer remain in service. The existing reservoir has approximately 60 years residual life if it is maintained. The current draft budget has provision for Option 1. A motion to proceed with option 4 was put to the meeting.

Clrs Oddie/Hook:

That Council proceed with Option 4 (demolish the existing reservoir and replace with a new 2200m³ concrete reservoir) at a cost of \$1,820,000, with the extra \$460,000 to be funded by increasing the current budget as already included in the Draft 2014-15 Annual Plan.

Lost on a show of hands 6 – 8.

Following the loss of this motion, a further motion was put to the meeting with Option 1 as per the original recommendation of the Assets and Services Committee.

Clrs Sloan/Leggett:

That Council proceed with Option 1 (repair the existing reservoir and build a new 500m³ steel reservoir) at a cost of \$1,360,000 as currently budgeted for in the Draft 2014-15 Annual Plan.

Carried

C.13/14.283 Land Subdivision Reserve Expenditure Update R510-014-009-01

Staff reported on the forecast of projects expected to be able to be funded in 2014/15 from the Land Subdivision Reserve Account and those projects unable to be so funded where it has been suggested alternative funding sources might be approved.

Members discussed a variety of projects and the funding sources available. It was considered that the Forest Park Reserve was the most suitable funding source.

Clrs Sloan/Andrews:

That the following projects be included in the Draft 2014-15 Annual Plan with funding to come from the Forest Park Reserve:

Picton Foreshore Lighting	(Year 1)	\$100,000
(A complete renewal project is likely to exceed \$400,000)		
Waikawa Foreshore	(Year 1)	\$35,000
(complete project \$290,000)		
Softball relocation to Lansdowne (diamonds etc)		\$200,000
Sheps' Park development		\$150,000
Skate Park development		\$60,000
Taylor Dam carpark formation		\$40,000
Total		<u>\$585,000</u>

Carried

ATTENDANCE: The meeting adjourned at 10.40 am and reconvened at 10.55 am.

ATTENDANCE: Mr S Rooney (Operations & Maintenance Engineer) was in attendance for the following three items.

C.13/14.284 Blenheim Stormwater Network Modelling W410-001-03

Staff reported that the purpose of the report was to seek additional funding from the 2014/15 Annual Plan for stormwater network modelling covering the Redwood Street catchment. Staff advised that selecting the correct grouping of variations is very important to maximise the opportunity for redirection of some of the catchment to other outflows. Getting this right will significantly reduce the cost of using the like for like option. Utilising a network model is the only real means to accurately evaluate the various options.

Clrs Evans/Leggett:

That \$80,000 be included in the Draft 2014-15 Annual Plan with funding to come from the Forestry and Asset Sales Reserve to enable the development of a stormwater network model covering the Redwood Street catchment.

Carried

C.13/14.285 Sewer Inflow/Infiltration

W430-003-001-01, W430-003-003-01

Members noted that the purpose of the report was to consider increasing budgets for inflow/infiltration investigations and repairs. Staff reported that infiltration and Inflow is an on-going problem common to aging sewerage networks; Council manages a successful inflow and infiltration budgeted program; the budget hasn't been amended for many years with work being undertaken within the budget; it has become apparent in the last two years the budget needs to be increased so the level of inflow and infiltration is kept to limits that the system can cope with and not cause more wet weather overflows than currently; and the increase in budget will only be necessary for the next two to three years when the upgrade program will provide additional capacity and renew some aging pipes.

Cirs Sloan/Arbuckle:

- 1. That the infiltration budget be increased from \$150,000 per annum to \$300,000 for the 2014-15 and 2015-16 financial years only, funded from general rate and included in the Draft 2014-15 Annual Plan.**
- 2. That the level of budget be reviewed for the Draft 2016-17 Annual Plan after some sewer mains upgrade works are complete.**

Carried

C.13/14.286 Nursery Lane, Seddon – Sewage Reticulation Proposal

W440-003-007-01

Staff reported that the purpose of the report was to provide background of a sewage disposal problem in Nursery Lane, Seddon and to propose funding. It was noted that seven properties historically drain untreated sewage to the Awatere River. Council requires this to stop under the Wairau/Awatere Plan and Resource Management Act. A preferred option has been designed and estimated to cost \$225,000 (GST excl). This cost will be finalised when a contract for construction is awarded. It was also noted that Council has asked WINZ to provide information to residents individually regarding assistance which might be applicable.

Cirs Evans/Arbuckle:

- 1. That Council proceed with the upgrade of the existing sewage reticulation in Nursery Lane (as per option (d) - replacing the existing sewer line in Nursery Lane with a new PVC sewer main with three manholes; and installing a sewerage pump station in the northeastern corner of the Council reserve where the old rabbiters' house is situated or in the road corridor nearby. Sewage will then be pumped south up the terrace to the sewer reticulation within the Crafar Crouch subdivision, then gravity feed through existing Council sewer mains to the Seddon sewer ponds system) at a cost of \$225,000 to be funded from the Forestry and Asset Sales Reserve, and included in the Draft 2014-15 Annual Plan.**
- 2. That the Seddon Sewerage Scheme rating area, as part of the Combined Sewerage Scheme, be extended to incorporate these Nursery Road Lane properties.**
- 3. That staff continue to consult with the affected property owners.**

Carried

C.13/14.287 Wither Hills Soil Conservation – Maintaining Past Gains

R510-009-W03-10

The report recommended that Council give consideration to some increased funding for works in the Wither Hills Farm Park to upgrade core farm infrastructure and enable some additional soil conservation maintenance work to be completed. It was reported that staff working in consultation with Council advisors PALMS have reviewed the Wither Hill Soil Conservation work programme and identified some deferred maintenance and areas where some capital improvements are appropriate.

Cirs Evans/Sloan:

That Council adopt the proposed new Wither Hills Soil Conservation work programme and that consideration be given as part of the 2014-15 Annual Plan review to commencing the enhanced work programme from 2014-15, with funding sources identified as follows:

- **Upgrade of Redwood Street farm facilities - \$100,000 from the Forest Park Reserve;**
- **New capital soil conservation works - 10 year programme of work totalling \$169,500 from the Wairau Operating Reserve reducing to \$20,000 per annum in years 9 and 10 of the programme; and**
- **Increased annual maintenance programme - \$57,000 per annum from the Wairau Operating Reserve.**

Carried

C.13/14.288 Protected Trees – Support and Funding Request R510-015-01

Members noted that the report was requesting an annual budget of \$15,000 to better monitor and manage the district's almost 500 heritage and notable trees and to encourage property owners to retain, protect and manage the district's trees of significance by inspecting and updating tree records, installing new tree plaques, and assisting private property owners with tree assessments, resource consent fees or other cost considered appropriate to support in the management of heritage trees. The fund may also be used to undertake remedial work on Council's own protected trees.

There was a suggestion that this request could be funded from the Landscape Group's budget, but this was rejected at the meeting.

Cirs Sloan/Evans:

That a \$15,000 per annum increase within the Reserve budgets specifically for Protected Tree management and a portion for the public to apply to, if they have concerns with a protected tree on their property, be approved from general rates and included in the Draft 2014-15 Annual Plan.

Carried

ATTENDANCE: Mr A McNeil (Solid Waste Manager) was in attendance for the following item.

C.13/14.289 Salvage Yard and Ewaste Facility Relocation W300-006-010-01

Staff reported on the proposed relocation of the Salvage Yard and E-waste facility to the Resource Recovery Centre and the Reuse Centre. The relocation of the Salvage Yard and E-waste facility would increase the foot traffic through these facilities generating an estimated \$20,000 in revenue. This would also free up a shed for Council to utilise for other purposes e.g. document storage. The cost of this relocation, in terms of debt servicing, could be covered by a growth in revenue at the RUC from the relocated services. Additional cost savings could also be generated dependant on which Council department uses the vacated site, e.g. reduced storage costs estimated at \$10,000 per year.

Cirs Bagge/Shenfield:

That Council approve the relocation of the Salvage Yard and E-waste facility to the Resource Recovery Centre at a cost of \$122,430 being self-funded from revenue and that this is included in the Draft 2014-15 Annual Plan.

Carried

C.13/14.290 Coastal Monitoring Strategy Funding E325-003-001 & 002

Members noted that the purpose of the report was to seek ongoing funding for the implementation of the Coastal Monitoring Strategy and Marine Biosecurity obligations.

Staff reported that the Strategy provides the Council an opportunity to be in a positive position long term by gathering adequate information and gaining a better understanding of the coastal environment. Good quality data for the coastal environment is required in order to provide input for the region's policy and plans, to ensure the effectiveness of current policy and plans, to promote economic development and to provide for the protection of the environment. Some of the recent preliminary work, funded from one off Envirolink grants, internal budgets, and assistance from MPI has helped to provide a focus for longer term State of the Environment coastal monitoring. Funding of \$337,000 is required to continue to partly reinstate the previous core budget allocated to the coastal programme and ensure the continuation of the Coastal Monitoring Strategy's implementation and comply with Council's biosecurity obligations. Further resourcing along the lines of Coastal Occupancy Charging is required to sustain long term State of the Environment coastal monitoring.

Cirs Jerram/Barsanti:

- 1. That the information be received.**
- 2. That ongoing funding of \$337,000 be included in the Draft 2014-15 Annual Plan with funding to come from general rate for the implementation of the Coastal Monitoring Strategy and Marine Biosecurity obligations.**
- 3. That the issue of Coastal Occupancy Charges be brought back to the Environment Committee for further consideration.**

Carried

C.13/14.291 Harbour Function – Budget Increase H100-012-12

Members noted that the purpose of this report is to seek an increase in the Harbour Function budget for the 2014/15 financial year. It was reported that as a Harbour Authority, Council has responsibility for maritime safety within the Marlborough Harbour. The Safety Management System, developed following a comprehensive risk assessment, was not fully implemented due to budgetary constraints through lack of a sustained revenue stream. Preparation of the 2014/15 FY budget identified a shortfall in funding that can be met through implementation of existing fees and charges not yet in force. The matter of implementation of fees and charges to meet the shortfall was considered by the Environment Committee and subsequently Council and was ratified.

There was much debate at the meeting on this issue and in the end the following motion was put.

The Mayor/Cir Barsanti:

That Council enter into discussions with Port Marlborough New Zealand Limited regarding the recovery of Harbour Functions costs.

Carried

ATTENDANCE: Ms S Young (Chief Information Officer) was in attendance for the following item.

C.13/14.292 Livestreaming and Recording Council Meetings I225-01

Staff reported that the purpose of this report is to investigate the possibility of livestreaming and video recording of Council meetings in the Council Chambers as raised by various members from time to time. It was further reported that some councils livestream and record some or all of their council meetings. Wanganui District Council decided not to progress at the current time due to costs and potential lack of demand from the public. The cost to council would be approximately - capital: \$25,000 and annual operating: \$35,000 per annum and would require a rate increase.

Some arguments put forward for livestreaming were transparency issues, social media and to catch up meeting not attended.

Cirs Arbuckle/Andrews:

That the proposal for livestreaming and recording of Council meetings be not accepted.

Carried

NB: Cirs Bagge and Dawson requested that their votes against the above motion be recorded.

ATTENDANCE: The meeting adjourned at 12.20 pm and reconvened at 1.00 pm.

ATTENDANCE: Mrs S Witehira (Regional Events Strategy Coordinator) was in attendance for the following item.

C.13/14.293 Proposed Commercial Events Fund E100-002-001

Staff reported on a proposal to establish a Commercial Events Fund. Establishing a Commercial Events Fund will advance the Marlborough Regional Events Strategy and goals set for the Marlborough region. The specific objectives for funding as part of the strategy are: one additional Major event by 2016; Marlborough will add at least 1 Regional and or Niche event in the winter and or shoulder seasons by December 2014; combined marketing programmes showcasing groups of events in Marlborough; and develop an economic impact report of all Major Events held in Marlborough.

It was further reported that the investment in events by Council generates significant economic benefit to the wider community. The potential was demonstrated by Covec's Economic Evaluation on the 2013 Classic Fighters event which produced a net inflow of \$3.05 million into the Marlborough economy with a return of \$6.31 for every \$1 spent by organisers. The implementation of a Commercial Events Fund would assist in reaching targets in the Marlborough Regional Events Strategy, Long Term Annual Plan and Regional Visitor Strategy. Events Managers need access to a Commercial Events Fund to initiate Emerging Events, support Cornerstone Events and provide provision for Significant Events to be held in Marlborough. Without this fund Marlborough is falling behind in new event development and existing events could move or cease. At present Marlborough Events do not meet the criteria for the New Zealand Major Events Fund due to no cash investment by the Marlborough District Council at local government level.

There was some opposition to this fund being established from members, citing the lack of criteria and the need to "get runs on the board" before further investment.

Cirs Hook/Arbuckle:

That \$75,000 be included in the Draft 2014-15 Annual Plan with funding to come from general rate to establish a Commercial Events Fund.

Carried

NB: Cirs Bagge requested that her vote against the above motion be recorded.

ATTENDANCE: Mr N Henry (Manager Strategic Planning & Economic Development) was in attendance for the following item.

C.13/14.294 Marlborough Smart and Connected - 2014/15 Proposed Budget E100-010-01

Staff reported that the purpose of the report was to outline the proposed Smart and Connected priority areas for 2014/15 and identify the budgetary requirements to support this. The proposed actions were the continuation of the existing projects in 2014/15 (Business support [Marlborough Food and Beverage Innovation Cluster; Business Trust Marlborough; Smart Business Marlborough]; Vision implementation [External implementation: industry groups; External implementation: community groups; Internal implementation]; Information [Economic data updates; Communication]; and Implementation of the Marlborough Story) and the new requirements for 2014/15 (Marlborough Iwi economy group; and Innovation stocktake).

It was further reported that implementation of the Smart and Connected framework is a long-term commitment that will require focus and additional resources to ensure that Council can play a pivotal role in

its adoption by industry and the community. One-off funding was provided in 2013/14 to commence the implementation of Smart and Connected and Marlborough Food and Beverage Innovation Cluster. Additional funding will be required to continue these projects in 2014/15 and beyond. Discussion on the issue focused on the need for Council to act as a facilitator for industry to help themselves; that there needs to be specific KPIs and targets produced; that funding from Reserve is preferred and that an extensive review needs to be undertaken in 12 months.

Cirs Sloan/Andrews:

That \$290,000 be included in the Draft 2014-15 Annual Plan with funding to come from the Forest Park Reserve to support the delivery of new and existing Smart and Connected projects in 2014/15, with an extensive review of the project funding being undertaken in 12 months.

Carried

C.13/14.295 Remuneration of an External Audit Committee Member D050-001-A05

Members agreed that an annual budget of \$10,000 be provided for the remuneration of an external Audit Committee member.

Cirs Leggett/Barsanti:

That ongoing funding of \$10,000 be included in the Draft 2014-15 Annual Plan with funding to come from general rate for the remuneration of an external Audit Committee member be approved.

Carried

C.13/14.296 Flaxbourne Community Irrigation Scheme C230-003-F01

Members noted the progress being made in regard to the proposed Flaxbourne Community Irrigation Scheme (FCIS). Members further provided conditional approval to provide finance for the scheme secured by way of rate over the participating properties.

It was reported that the pre-feasibility analysis for the scheme was completed by Tonkin and Taylor and peer reviewed by Opus international. Executive Finesse Limited has assisted in coordination on behalf of FCIL. Financial assistance has been provided by MDC and MPI to the value of \$368,000 with an additional \$265,000 contributed by the community. In addition many thousands of hours have also been contributed by the Community to get this proposal to its current position.

Cirs Leggett/Bagge:

That Council agrees to signal conditional support (as follows)

- **Final design, estimates and funding for the scheme proposal;**
- **Securing 100% of commitment to fund the scheme either by participating landowners or investors in the future demand for water;**
- **Consultation and adoption during the review of its Long Term Plan in 2015; and**
- **The outcome from tendering the proposed scheme being within funding commitments secured for the scheme.**

be included in the Draft 2014-15 Annual Plan to enable consultation with the community.

Carried

C.13/14.297 Revitalisation of Blenheim and Picton Central Business Districts U045-02, U045-03

Members noted that the purpose of the report was to suggest that Council indicates in the draft annual plan that it intends to explore options for the revitalisation of both the Blenheim and Picton Central Business Districts (CBDs). Another purpose of the report was to ask Council how it wishes to advance the Blenheim

CBD revitalisation project and to note that a key issue will be the location of a new library/community centre for Blenheim.

Cirs Barsanti/Arbuckle:

1. **That Council signal in the Draft 2014-15 Annual Plan that it is exploring options for the redevelopment of both Blenheim and Picton CBDs.**
2. **These options for Blenheim CBD could include the purchase of some properties for future library/community buildings.**

Carried

C.13/14.298 Picton/Picton Vicinity Geographic Area S360-06

Members noted that the purpose of the report was to reconsider whether to move a number of Karaka Point (KP) properties from the Picton Vicinity Geographic Rating Area to the Picton Geographic Rating Area.

It was reported that in 2011/12 Council decided to review the boundaries of those six geographic areas to determine whether they remained appropriate given the passage of time since they were first set and given the extent of change which has taken place within Marlborough during that time. The review process and outcome was undertaken as part of the 2012-22 Long Term Plan process. One of the proposals Council made as part of that process was to move the boundary of the Picton/Picton Vicinity boundary along Port Underwood Road to include the contiguous properties from the current boundary at 70 Port Underwood Road, just past the eastern end of Waikawa Bay, to now include 79 to 351 Port Underwood Road. This area is known as Karaka Point and is referred to herein as KP. This transferred the affected properties from Picton Vicinity to Picton. The proposal resulted in those properties bearing a significant increase in their General Rates. The Karaka Point Ratepayers Association (*Association*) was formed for the purposes of engaging with Council about the proposed change to the boundary.

The Association sought Judicial Review of Council's decision on a number of procedural grounds and, in particular, whether there had been adequate consultation between Council and the affected ratepayers. The Judicial Review application was successful because the High Court found that Council had (a) not provided sufficient detail of the reasons for moving the boundary and (b) had provided inadequate time for consultation in relation to this issue. The judgment did not express a view on whether or not Council had made the correct decision in substantive terms. Members discussed whether to address the issue again. In doing so members took a fresh look at the issue of whether the boundaries for the Picton/Picton Vicinity geographic areas correctly reflected an appropriate apportionment of General Rates. It was agreed that fair and reasonable consultation with the affected residents needed to be undertaken and that any decision on the outcome of the consultation would be debated during the Annual Plan adoption process in June.

Cirs Leggett/Barsanti:

That Council agree to include in the 2014-15 Draft Annual Plan for consultation, the movement of 58 properties (79 to 351 Port Underwood Road) located at Karaka Point from the Picton Vicinity Geographic Rating Area to the Picton Geographic Rating Area and a Long Term Plan Amendment.

Carried

NB: Clr Bagge requested that her vote against the above motion be recorded.

The conclusion to the decisions made on the papers above is that the total rates and charges for the 2014-15 financial year will increase by 2.95%.

C.13/14.299 Confirmation of Minutes

-

The Mayor/Clr Sloan:

That the Minutes of the Council Meeting held on 12 December 2013 (Minute Nos. C.13/14.185 to C.13/14.199) be taken as read and confirmed.

Carried

Committee Reports

C.13/14.300 Community & Finance Committee -

With regard to Minute No. A.13/14.202 (New Year's Eve 2013 Celebrations Report) staff are to respond to members with confirmation of the numbers attending the celebrations.

Clrs Leggett/Brooks:

That the Committee report contained within Minute Nos. A.13/14.200 to A.13/14.214 be received and the recommendations adopted.

Carried

C.13/14.301 Regional Planning & Development Committee -

The recommendation under Minute No. D.13/14.216 (Request for Funding from Blenheim 'Gigatown' Competition Project) was discussed and an amending motion put to the meeting:

Clrs Arbuckle/Dawson:

That the recommendation under Minute No. D.13/14.216 (Request for Funding from Blenheim 'Gigatown' Competition Project) be replaced with the following:

That Council match the \$3,000 pledge from the Marlborough Chamber of Commerce to the Blenheim Gigatown competition project.

Lost

Clrs Hook/Evans:

That the Committee report contained within Minute Nos. D.13/14.215 to D.13/14.229 be received and the recommendations, as amended above, adopted.

Carried

C.13/14.302 Assets & Services Committee -

Members discussed the recommendation under Minute No. P.13/14.232 (Port Underwood Road – Application to Cart Logs (NZ Forestland Limited)) which stated:

Clrs Hook/Bagge:

That the application to cart logs in Tumbledown Bay, Port Underwood Road, Waikawa Road and Dublin Street be declined.

Carried

Some members expressed the view that a sub-committee should be set up to further examine potential options however the counter view that the Assets and Services Committee had already done that was also expressed. It was noted that the Sounds Advisory Group had applauded the Committee's recommendation.

Clrs Evans/Arbuckle:

That the recommendation under Minute No. P.13/14.232 (Port Underwood Road – Application to Cart Logs (NZ Forestland Limited)) be replaced with the following:

That a Sub-Committee of three Councillors (including at least one Sounds Ward Councillor) be tasked with working through the potential options in regard to the cartage of logs on the Port Underwood Road and other such roads.

Lost following a division being called 6 to 8 (Clrs Arbuckle, Bagge, Dawson, Evans, Leggett and Shenfield for, The Mayor and Clrs Andrews, Barsanti, Brooks, Hook, Jerram, Oddie and Sloan against).

With regard to Minute No. P.13/14.239 (Speed Limit Bylaw) it was proposed that a Sub-Committee be established to hear and decide on any submissions made on the proposed bylaw.

Cirs Sloan/Andrews:

That a Sub-Committee made up of Cirs Arbuckle, Barsanti, Leggett and Oddie be established to hear and decide on any submissions made on the proposed Speed Limit Bylaw and report back to the Assets and Services Committee.

Carried

Minute No. P.13/14.238 (Spring Creek Intersection – Update Report) was discussed and it was noted that Ward Councillors were concerned with the consultation process. The Chief Executive advised that he and the Manager Assets and Services Department would discuss the issue with Marlborough Roads.

Minute No. P.13/14.249 (Review of Marlborough's Freedom Camping Bylaw) was discussed and it was agreed that Clr Brooks be added to the Working Group.

Cirs Hook/Leggett:

That recommendation 1. under Minute No. P.13/14.249 (Review of Marlborough's Freedom Camping Bylaw) be replaced with the following:

That a working group be established consisting of Councillors Sloan, Oddie and Brooks and staff to reassess prohibited and designated areas before proposing an amended draft bylaw under the Freedom Camping Act.

Carried

Cirs Sloan/Andrews:

That the Committee report contained within Minute Nos. P.13/14.230 to P.13/14.253 be received and the recommendations, as amended above, adopted.

Carried

C.13/14.303 Environment Committee -

The appointment of a Hearings Commissioner under Minute No. R.13/14.263 was queried with an explanation being given as to why particular people with particular skills were considered for the role of Hearings Commissioner.

Minute No. R.13/14.262 (Winery Wastewater and Grape Marc Monitoring) was discussed with it being promoted that the closing period of reporting (31 May) should be moved so that this does not occur during their busy time.

Cirs Jerram/Oddie:

That the Committee report contained within Minute Nos. R.13/14.254 to R.13/14.271 be received and the recommendations adopted.

Carried

NB: Clr Bagge requested that her vote against the above motion be recorded.

C.13/14.304 Regional Transport Committee -

Cirs Sloan/Leggett:

That the Committee report contained within Minute Nos. X.13/14.182 to X.13/14.184 be received and the recommendations adopted.

Carried

C.13/14.305 Authority to Hear and Make Decisions on Submissions on the Psychoactive Substances LAPP L225-01

Members noted that the purpose of the report was to delegate to an appointed sub-committee the powers to hear and make decisions on the proposed Psychoactive Substances Local Approved Products Policy (LAPP).

Cllrs Hook/Oddie:

That a sub-committee of Cllrs Leggett, Barsanti, Brooks and Arbuckle be delegated the power to hear and make decisions on the proposed Psychoactive Substances Local Approved Products Policy.

Carried

C.13/14.306 Draft Local Alcohol Policy E350-005-002-01

Members noted that the purpose of the report was to propose that Council adopt, pursuant to the Sale and Supply of Alcohol Act 2012, a draft Local Alcohol Policy (as attached to the Agenda) and commence the special consultative procedure.

Cllrs Shenfield/Hook:

1. **That the report on the draft Local Alcohol Policy be received.**
2. **That the draft Local Alcohol Policy and consultation documents be approved.**
3. **That the special consultative procedure commence and proceed in accordance with the following timelines:**
 - **Advertise the Statement of Proposal from 6 March 2014**
 - **Submission period from 6 March to 2 May 2014**
 - **Hearings in the week of 19 May 2014**
 - **Report on the consultation process (and possible production of a provisional LAP) to the Council meeting on 26 June 2014**
 - **If considered appropriate a provisional LAP then to undergo a special consultative process.**
4. **That the District Licensing Committee be delegated the power to hear and make decisions on the draft Local Alcohol Policy.**

Carried

NB: Cllr Sloan declared an interest in the above and did not take part nor vote on the issue.

C.13/14.307 Decision to Conduct Business with the Public Excluded -

The Mayor/Cllr Barsanti:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- **Confirmation of Public Excluded Minutes**
- **Committee Reports (Public Excluded Sections)**
- **Committee Representation**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Minutes and Committee Reports	As set out in the Minutes	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.
Committee Representation	In order to protect the privacy of natural persons, as provided for under Section 7(2)(a).	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.

Carried

The meeting closed at 4.55 pm.

Confirmed this 3rd day of April 2014

A T SOWMAN
MAYOR

Record No. 1478306

4. Committee Reports

4.1 Resource Hearing Committee Decision (also refer to separate attachment)

Resource Hearing Committee Hearing held on 19 December 2013 (U110328)

A full copy of the Decision is **separately attached** to the Agenda.

A summary of this Decision follows:

Schedule of Resource Hearing Committee Decisions

Pages	Date	Subject	Decision
1 - 11	19 December 2013	S R W & W A H Adams - Application for Resource Consent - Water Permit (Take Surface Water & Use Water) - 1320 Northbank Road, Northbank (U110328)	GRANTED Water Permit (Take Surface Water & Use Water) to take and use Wairau River B Class surface water from a proposed infiltration gallery (Grid Ref 1653566E 5403358N) up to a maximum rate of 123 litres per second for the irrigation of up to 198.5 ha of crops/pasture on Pt Sec 1 Blk 1 Wairau DIST, Sec 1 SO 7128 and Pt Sec 2 Blk 1 Wairau DIST.

4. Committee Reports

4.2 Resource Hearing Commissioner Decisions (also refer to separate attachment)

Resource Hearing Commissioner Hearings held on 6 November 2013 (U130217), 12 November 2013 (U130376 & U100687), 20 November 2013 (U130046), 22 November 2013 (U130035), 25 November 2013 (U130538), 27 November 2013 (U130589), 16 December 2013 (U130474), 17 December 2013 (U130422) and 23 January 2014 (U130125)

Full copies of the Decisions are **separately attached** to the Agenda.

A summary of these Decisions follows:

Schedule of Resource Hearing Commissioner Decisions

Pages	Date	Subject	Decision
12 - 57	6 November 2013	F Scott Madsen & Penny Fredricks (for Scott Madsen Family Trust) - Application for Resource Consent - Coastal Permit - Whangatoetoe Bay, Port Underwood (U130217)	GRANTED Coastal Permit to establish a new marine farm of 6.185 hectares to enable the cultivation of the following species: Green Shell Mussels (<i>Perna canaliculus</i>), Scallops (<i>Pecten novaezelandiae</i>), Blue Shell Mussels (<i>Mytilus edulis</i>), Flat Oysters (<i>Tiostrea lutaria</i>), Pacific Oysters (<i>Crassostrea gigas</i>) and Algae (<i>Macrocystis pyrifera</i> , <i>Ecklonia radiata</i> , <i>Gracilaria sp.</i> , <i>Pterocladia lucida</i>); to disturb the seabed with anchoring devices; to harvest marine farming produce including the taking and discharge of seawater, biodegradable matter and organic waste matter during harvest at Whangatoetoe Bay, Port Underwood.
58 - 105	12 November 2013	M J Knowles - Application for Resource Consent - Land Use (Activity), Coastal Permit x2 and Discharge (to Land) - Kaipapa Bay, Queen Charlotte Sound (U130376) M J Knowles - Application for Retrospective Resource Consent - Land Use (Activity) and Coastal Permit - Kaipapa Bay, Queen Charlotte Sound (U100687)	GRANTED Land Use (Activity), Coastal Permit (x2) and Discharge (to Land) to carry out earthworks and build structures on Sounds Foreshore Reserve fronting Lot 3 DP 1093 in Kaipapa Bay, including a new retaining wall, footpath and either the renovation of existing dwelling (the yellow house) or, alternatively a new building either of which are to be repositioned on the application site; and the reduction and renovation of an existing boatshed; the placement of rocks for erosion protection along a 100 metre length of coastline fronting Lot 3 DP 1093; to discharge stormwater to the coastal marine area of Kaipapa Bay and to discharge treated domestic wastewater to land on Lot 3 DP 1093. GRANTED Land Use (Activity) and Coastal Permit for retrospective consent for works carried out including the construction of a retaining wall and associated earthworks on Sounds Foreshore Reserve; the construction of a concrete seawall and ramp to the foreshore; and the placement of quarried rock for erosion protection along the shoreline fronting Lot 3 DP 1093 in Kaipapa Bay.
106 - 109	20 November 2013 Final decision - Interim decision presented to Council on 12 December 2013	M & M Wairau Investments Limited - Application for Resource Consent - Land Use (Activity) - State Highway 63, Wairau Valley (U130046)	GRANTED Land Use (Activity) to operate eight frost fans on Lot 6 DP 403528.
110 - 157	22 November 2013	Tirosh Estate Limited - Application for Resource Consent - Land Use (Activity) - SH 63, Wairau Valley (U130035)	GRANTED Land Use (Activity) to operate 23 frost fans on Lot 1 DP 387248.
158 - 193	25 November 2013	W P Musgrove and Winstanley Kerridge Trustees Limited (as trustees of The Karaka Trust) - Application for Resource Consent - Coastal Permit (x2) - Apple Bay, Whatamango Bay, Queen Charlotte Sound (U130538)	GRANTED Coastal Permit (x2) to construct a new double boatshed, deck, steps and boat launching ramp in Whatamango Bay, with a combined footprint of 190 square metres; and to establish a new swing mooring (M3479) in Whatamango Bay to accommodate a vessel up to 15.0 metres in length, to facilitate access to Lots 2 and 3 DP 8844.
194 - 211	27 November 2013 Interim and Final decisions	Picton Historical Society Incorporated - Application for Resource Consent - Land Use (Activity) - Picton Museum, 9 London Quay, Picton (U130589)	GRANTED Land Use (Activity) to construct a two storey extension building, measuring 18 metres long by 12 metres wide by 7 metres high, to the Picton Museum on the Picton Foreshore Reserve.

212 - 241	16 December 2013	Whitehaven Wine Company Limited - Application for Resource Consent - Land Use (Activity) - 39 Pauls Road, Rapaura (U130474)	GRANTED Land Use (Activity) to expand the processing capacity of the existing winery from 5,000 tonnes to 7,500 tonnes p.a. on Lot 1 DP 11858.
242 - 274	17 December 2013	T N & J K Schwass and R B Lock (for the Schwass Family Trust Partnership) - Application for Resource Consent - Costal Permit (Marine Farm) - Onauku Bay, East Bay, Arawapa (U130422)	GRANTED Costal Permit (Marine Farm) to operate and maintain a 6.465 hectare marine farm in Onauku Bay to cultivate and harvest Greenshell mussels (<i>Perna canaliculus</i>), Blue mussels (<i>Mytilus galloprovincialis</i>), Scallops (<i>Pecten novaezelandiae</i>), Dredge oysters (<i>Tiostrea chilensis</i>) and naturally settled seaweed (<i>Macrocystis pyrifera</i> , <i>Ecklonia radiata</i> , <i>Gracilaria</i> spp, <i>Pterocladia lucida</i> ; to disturb the seabed with anchoring devices; to take and discharge coastal water associated with harvesting and to discharge biodegradable and organic waste associated with harvesting in Onauku Bay, East Bay, Arapawa Island - Site# 8404.
275 - 289	23 January 2014	Waihopai Valley Vineyards Limited - Application for Resource Consent - Land Use (Activity) - State Highway 63, Wairau Valley (U130125)	GRANTED Land Use (Activity) to operate 19 existing frost fans on Lots 3 and 4 DP 387248.

4. Committee Reports

4.3 Community & Finance Committee

Community & Finance Committee Meeting held on 11 March 2014
(Minute Nos. A.13/14.308 to A.13/14.316)



**Report and Minutes of a Meeting of the
COMMUNITY & FINANCE COMMITTEE
held in the Council Chambers, Seymour Street, Blenheim
on TUESDAY 11 MARCH 2014 commencing at 9.00 am**

Present

Cllrs J C Leggett (Chairman), J A Arbuckle, J P Bagge, G S Barsanti, C J Brooks, B G Dawson, D D Oddie, L M Shenfield, T M Sloan, Mayor A T Sowman.

In Attendance

Messrs M F Fletcher (Manager, Corporate Finance), M J South (Financial Services Manager) and A R Besley (Chief Executive), and Ms J R North (Support Services Administrator).

Also Present

Cllrs G I T Evans, T E Hook, P J S Jerram.

Apology

Cllrs Bagge/Barsanti:

That the apology for absence from Cllr J L Andrews be received and sustained.

Carried

**A.13/14.308 Marlborough District Libraries Activity Report –
January 2014 L270-01**

The District Libraries Manager, Glenn Webster, presented his report which updated Council on the operations of the Library services.

The total checkouts for the libraries – year to date, were 8% fewer than the same period last year, however, the libraries were closed for several days following the earthquake periods.

The visitor numbers recorded for January 2014 were down by 924 visits on January 2013. Picton Library and Service Centre recorded 748 fewer visits than the same period in 2013.

The number of unique visitors accessing the libraries' website during the month of January was 4,886 with 10,071 pages viewed.

The Systems Thinking project was reported on. Information gleaned through the project will influence the planning of future space requirements, along with identifying the key attributes needed when considering staff recruitment.

The District Libraries Manager was queried on the future location of the Blenheim library.

Cllrs Sloan/Bagge:

That the report be received.

Carried

A.13/14.309 Marlborough Youth Trust – Youth Hub Feasibility Study Report C150-002-019-01

The Marlborough Youth Trust has worked in partnership with Council since 2000 to provide services for youth in Marlborough. Council has an annual budget of \$40,000 for the Trust to undertake activities.

In June 2012 the Trust ceased their lease at 2 Alfred Street where the HQ Youth Centre operated. As a result the Council agreed to hold over the \$40,000 operational grant while the Trust explored new opportunities to collaborate with other organisations on provision of youth services.

On 24 April 2013 the Trust presented a proposal to Council for funding for a feasibility study with the objective to identify current gaps for youth in Marlborough, the level of support for a Marlborough Youth Hub, potential partners and stakeholders, potential funding streams and sustainability. Approval was given by Council for the Trust to utilise \$10,000 of the 2012/2013 \$40,000 operational grant for a feasibility study and \$10,000 for interim community based youth activities and the balance of \$20,000 to be carried over to 2013/2014 for implementation of the outcome of the feasibility study.

The Feasibility Study was presented to the Committee by Trust Chair, Russell Smith, and Russell Montgomery who had been employed by the Trust to complete the study.

The report recommended that the Trust seek the commitment and support in principle of the Council and the community of Marlborough for the proposal to establish a multi-use/multi-user community youth development centre in Blenheim. Mr Smith commented that they wished to attract all sectors of youth to a new centre as opposed to 'youth at risk' which frequented their previous HQ Youth 'Drop in' Centre to the detriment of other youth. The facility would be established and operated as a co-share facility in partnership with other youth service providers and groups within the community. A Project Governance Group would be set up to further progress the project.

The report further recommended that in giving support in principle to the project, the Council approve initial funding to enable preliminary designs and capital and operational budgets to be developed by the Project Governance Group for presentation back to Council, the community and potential funding sponsors of the project.

Mr Montgomery advised the meeting that if Council supported in principle the establishment of a Youth Development Centre the Trust could proceed to the next step i.e. design of the building, and it did not commit Council in any way.

The Mayor and councillors were very supportive of the project and wished to see it go to the next step acknowledging the potential funding ramifications that could evolve. A comment was made there should be a connection with rural towns in any proposal.

Council has existing budgets of \$60,000 for the 2013/2014 financial year and \$40,000 for the 2014/2015 financial year for Marlborough Youth Trust activities.

Cllrs Shenfield/Sloan:

- 1. That Council support in principle the establishment of a Youth Development Centre in Blenheim as outlined in the Marlborough Youth Trust Feasibility Study report.**
- 2. That delegated authority be given to the Chair of Community and Finance Committee, The Mayor, Councillor Shenfield and Councillor Brooks to work with Marlborough Youth Trust on the next stage of the proposal with funding assistance for the Trust from within available budget; the work to include budgeting options and a timeframe for reporting back to Council on progress.**

Carried

**A.13/14.310 MDC Holdings Limited (parent accounts) - Half
Yearly Report as at December 2013
S400-004-002-13**

The Corporate Finance Manager presented the unaudited December 2013 six monthly financial statements for MDC Holdings Limited in response to the Local Government Act 2002 requirement that a half-yearly report be delivered to the shareholder within two months after the end of the first half of each financial year.

The report gave explanatory comments on the Income Statement and Balance Sheet. The financial results of MDC Holdings Limited are dependent on interest rates, size of borrowings and the dividend from Port Marlborough.

It was reported that MDC Holdings Ltd made a profit of \$822,000 for the period to December 2013 compared to \$217,000 for the same period last year. Removing the impact of the non-cash valuation on derivatives the profit before IFRS valuations is \$250,000 for the period to December 2013 compared to a \$98,000 profit last year.

There was an increase in borrowings of \$3,240,000 due to increased borrowings for Port Marlborough offset by reduced borrowings drawn for Marlborough Airport Limited.

**Cirs Sloan/Arbuckle:
That the report be received.**

Carried

**A.13/14.311 2014-15 Statement of Intent – MDC Holdings
Limited S400-004-002-13**

In line with the Local Government Act 2002's requirement that Council Controlled Organisations are to deliver a Draft SOI to its shareholder by 1 March each year and a final by 30 June, the Corporate Finance Manager presented for Council approval, MDC Holdings Ltd's draft 2014-15 Draft Statement of Corporate Intent (SOI).

The Draft SOI has a similar format and content to the 2013 SOI. Indicative summary forecast financial statements and details of the assumptions made were reported on.

Of note is that the long term target ratio of shareholder's funds to total assets is now to be greater than 10% as per the Board's decision of 4 July 2012.

Port Marlborough is currently in the process of reviewing the company's strategic direction due to the stability of their operations with the Government's decision not to proceed with Clifford Bay. The financial implications of the review will not be known until Port Marlborough's budget is prepared and its draft 2014-2015 SOI is finalised later in the year. If the financials are materially different the SOI will be brought back to Council. Following Audit New Zealand's recommendation, performance measures relating to subsidiaries have now been included.

Also presented was a legislative compliance schedule based on Schedule 8 Local Government Act 2002.

A number of councillors asked questions relating to the Draft SOI and its timing.

**Cirs Barsanti/Arbuckle:
That Council approve the Draft 2014-15 Statement of Intent for MDC Holdings Limited.**

Carried

A.13/14.312 NZ Local Government Funding Agency B045-01

The Corporate Finance Manager presented the NZ Local Government Funding Agency's (LGFA) half yearly report for the six months ended 31 December 2013 and its 2014-15 draft Statement of Intent (SOI).

Mr Fletcher reported that when Council adopted its 2012-22 Long Term Plan it agreed to become a shareholder of the NZ Local Government Funding Agency (LGFA). As the LGFA is jointly owned by Councils, by virtue of S6 Local Government Act 2012, the LGFA is a Council Controlled Trading Organisation. As such it is required to deliver to the shareholders a report on the first six months of its operation before 1 March each year, and present its draft SOI to its shareholders on or before 1 March each year.

Some of the key achievements against the LGFA's SOI targets were reported on.

Mr Fletcher advised that the LGFA's results for the six months ending 31 December 2013 exceeded expectations. Estimated savings for AA rated Councils are approximately 0.25% and unrated Councils are higher.

Following on from the successes recorded up until 30 December 2013, the LGFA has updated its 2014-15 Statement of Intent. The key changes were reported on. Mr Fletcher commented that the overall impact of these changes in target should be an even greater reduction in the cost of debt financing to Councils.

Assurances regarding the risks faced by Council as a result of it co-guaranteeing other Council loans was sought. Mr Fletcher outlined the safeguards in place and provided that assurance requested.

The Mayor/Clr Sloan:

- 1. That Council receive the LGFA's half yearly report for the six months ending 31 December 2013.**
- 2. That Council agree to support the LGFA's draft 2014-15 Statement of Intent.**

Carried

A.13/14.313 Financial Report for Council – Period Ended 31 January 2014 F045-06

The Corporate Finance Manager presented Council's financial report for the period ended 31 January 2014.

The Income and Expenditure Statement reported a surplus of \$1.6M for the year to date which was a \$2.9M improvement on the \$1.3M budgeted deficit.

Total Income and Rates for the January year to date was ahead of budget by \$2.26M (4.55%). Overall expenditure was slower than budgeted by \$0.64M (1.2%).

Budgeted capital expenditure for the year was \$45.37M including \$19.1M of carryovers from the 2012/13 financial year. Actual expenditure of \$16.22M to the end of January was \$3.51M ahead of the same period last year (\$12.71M) and \$8.3M less than budgeted for the year to date.

Early indications are that there is likely to be deferrals and carryovers to 2014/15 of approximately \$7.24M relating to commercial property; flood protection & control works; and roads. There is also expected to be capital savings of \$3.94M relating to roads; sewerage; and water.

It was noted that funds received from Marlborough Regional Forestry are significantly higher than originally budgeted with further contributions expected before 30 June. Members were advised that as funds generated from forestry will not be available after 2020 for 5 or 6 years, Council should take a cautious approach in allocating funds from the Forestry Asset Sales Reserve.

Cirs Barsanti/Arbuckle:

That the financial report for the period ended 31 January 2014 be received.

Carried

A.13/14.314 Debtors' Overdue Reports as at 31 January 2014 A135-04

The Debtors and Property Leases and Licences Debtors Reports as at 31 January 2014 were presented by the Corporate Finance Manager.

The Debtors Report's 90 days balance had increased primarily because of one significant development contribution for an extraordinary sewer connection.

The current and total balance of the Property Leases and Licences Debtors' report fluctuate monthly depending on individual leases and invoicing periods e.g. monthly, quarterly, six monthly or annual.

Cirs Arbuckle/Barsanti:

That the information be received.

Carried

A.13/14.315 Rates Reports as at 31 January 2014 F270-28-13

The Rate Levy Status report and Rate Arrears Aged Balance report as at 31 January 2014 were presented for councillors' information.

Council collected 49.51% of the overall rates levied for 2013-2014 (inclusive of arrears); this compared with 49.20% at this time last year.

Currently Council has five ratepayers in the rates postponement scheme which allows for the postponement of rates for ratepayers aged 65 and over; the amount postponed to 30 June 2013 totals \$22,485.

Also presented to the Committee was the Water Billing Debtors report as at 31 January 2014. The 30-90 day balance has increased following the December water billing but compared favourably to October following the September water billing. The 90 days balance has reduced since December and included water remission applications awaiting assessment.

Cirs Barsanti/Brooks:

That the report be received.

Carried

A.13/14.316 Decision to Conduct Business with the Public Excluded -

Cirs Barsanti/Shenfield:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- Debtors' Overdue Report

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Debtors' Overdue Report	In order to protect the privacy of natural persons, as provided for under Section 7(2)(a).	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.

Carried

The meeting closed at 10.35 am.

Record No: 1468912

4. Committee Reports

4.4 Assets & Services Committee

Assets & Services Committee Meeting held on 18 March 2014
(Minute Nos. P.13/14.330 to P.13/14.338)



**Report and Minutes of a Meeting of the
ASSETS & SERVICES COMMITTEE
held in the Council Chambers, Seymour Street, Blenheim
on TUESDAY 18 MARCH 2014 commencing at 9.00 am**

Present

Councillors T S Sloan (Chairman), G I T Evans, J L Andrews, J P Bagge, B G Dawson, T E Hook, J C Leggett, and Mayor A T Sowman and Mr R Hunter (iwi representative).

Also Present

Councillors J A Arbuckle, G S Barsanti, D D Oddie.

In Attendance

Mr M S Wheeler (Manager – Assets and Services Department), Mr D A Craig (Finance and Information Supervisor), Mr A R Besley (Chief Executive) and Ms J R North (Support Services Administrator).

Note:

Prior to the meeting, Reid Boynton, Council Treatment Plant Operator, was presented with his Diploma in Drinking Water (Level 5) by Chairman, Clr Terry Sloan who congratulated him on his achievement in obtaining this high level award.

**P.13/14.330 Financial Report for Period Ended
31 January 2014**

F045-07

The Finance and Information Supervisor, David Craig, presented the financial report for the Assets and Services Department for the seven month period ended 31 January 2014. Where possible, accrual entries had been completed to account for January revenues and expenditures in that month.

For the reporting period, Departmental revenues were favourable to budget by \$1,050,592 and operating expenditures were favourable to budget by \$1,032,968.

Total budgeted capital expenditure for 2013/14, including carryovers, was \$34.5M with year to date actual expenditure of \$14.3M (41%). The most significant costs incurred to date are for Blenheim/Riverlands Industrial sewer treatment upgrade (estuary discharge and wetland development) \$6.5M, roading additions and renewals \$3.3M and vested assets from Council's Boulevard Park on Taylor development \$2.1M.

Activity for the month of January was summarised in Mr Craig's report.

The forecast end of year operating surplus is \$508,709 more than budgeted, through a combination of increased revenue (\$749,910), offset by increased operating costs (\$241,201).

It was noted that emergency reinstatement costs are a significant contributor to increased expenditures and these additional costs will be funded from subsidy revenue and disaster recovery reserves. Healthy depreciation and interest savings are forecast in the sewer and water activities, as a result of reduced capital expenditure in the preceding financial year.

Information on the major reasons for variations within the various departmental activities was summarised in the Finance and Information Supervisor's report.

The Mayor/Clr Hook:

That the financial report for the period ended 31 January 2014 be received.

Carried

P.13/14.331 Waikakaho Road Dust

R800-006-01

Steve Murrin of Marlborough Roads presented a report which recommended a longer term solution to dust problems on the Waikakaho Road, and informed of the research to be undertaken so that potential health risks are better understood and future issues on other rural roads can be logically addressed.

At the last committee meeting on 11 February 2014 members were advised of the Investment Logic Mapping (ILM) workshops that had been held and the outcomes of those meetings.

As an interim dust mitigation measure Marlborough Roads is operating a water cart, on the Waikakaho Road for the rest of this summer. Also as a response to the ILM outcomes, Marlborough District Council is proposing to undertake a sampling programme to determine the levels and make up of dust which should inform future decision making.

Marlborough Roads recommended that "Otta" seal extension alongside dust affected houses (2.5 km) of Waikakaho Road be undertaken which at a cost of \$175,000 is the most cost-effective mitigation measure in terms of initial capital cost and whole of life cost over 30 years. Rural councillor, Clr Evans along with other councillors wished to see the decision on sealing be delayed in order for further consultation with the residents.

The Committee was advised that research on the health issues from gravel road dust is necessary to enable Council to better plan and prioritise future treatments. GNS has provided a very favourable proposal to undertake Stage 1 sampling and analysis at a cost of \$66,500. NZTA is expected to provide 56% financial assistance. Further research is necessary to be able to apply Stage 1 findings to other roads. NZTA Research and several other councils are interested in this and considering funding assistance.

Clrs Evans/Leggett:

- 1. That the issue of a longer term dust treatment option for Waikakaho Road lie on the table.**
- 2. That GNS Science be engaged to undertake Stage 1 dust sampling and analysis work as specified, subject to suitable road and weather conditions being present.**
- 3. That Wairau/Awatere seal extension budgets for 2013/14 and 2014/15 fund this work.**

Carried

P.13/14.332 Renwick Water Supply

W460-001-016-01,

W460-002-008-01

Approval was sought from Council of a plan to address some of the main issues facing the Renwick water supply; which does not meet the Drinking Water Standards for New Zealand (DWSNZ).

The Planning and Development Engineer, Stuart Donaldson, presented a report which informed the Committee on an alternative source of water treatment to meet the drinking water standards; a potentially lower cost treatment option; an alternative of taking water from the Blenheim supply; water restrictions, losses and metering; alternative ways to reduce consumption; and existing treatment plant building upgrading.

Mr Donaldson explained that if losses can be reduced then restrictions will be needed less often. This will extend the life of the source.

Likewise, universal metering (metering all customers) and charging for the supply of water on a volumetric basis will also reduce the amount of water needed as customers change their habits with regard to water use. Universal water metering also allows a much more accurate assessment of losses to be made.

Universal metering is budgeted for 2018/19 and is estimated to cost \$600,000. There are a wide range of meters available now and an assessment of meter options will be presented to the Committee at a later date. Consultation with Renwick residents over water metering was proposed.

Mr Donaldson stated that if Council wanted to meet the Drinking Water Standards by 1 July 2015, the only practicable option would be to construct a membrane plant to treat the existing well source for an estimated cost of \$9.2 M. Another option would be to connect to the Blenheim supply which had a lower capital cost and would also resolve supply issues. The mayor felt it was opportune.

A potentially lower cost option would be to use slow sand filtration with ultra violet (UV) disinfection. It would significantly reduce risk to health and provide a consistently good quality of water. Work would need to be carried out which may include a trial filter which could be constructed on land freed up when the new reservoir, which is budgeted for 2016/17, is built. A trial filter is estimated to cost \$200,000.

The Committee recommended that further work be undertaken to assess the viability of slow sand filtration treatment. The Mayor recommended that the option to connect to the Blenheim supply be investigated in conjunction with other options.

The Mayor/Clr Andrews:

1. That leak detection and repairs be carried out across the reticulation as budgeted.
2. That consultation be carried out with the Renwick community over the proposed introduction of universal metering in 2018/19.
3. That further work be undertaken to assess the viability of slow sand filtration treatment.
4. That staff investigate the option to connect to the Blenheim water supply in conjunction with other options.

Carried

P.13/14.333 Picton Sewer, Picton Water and Effluent Reuse W430-003-005-01, W460-002-005-01

The Planning and Development Engineer presented a report which provided information on the installation of an effluent recycle pipeline with the proposed Picton trunk sewer replacement pipeline from Dublin Street to Waikawa Marina, and from the Lagoon Road/Dublin Street intersection to Picton Sewage Treatment Plant; and other water demand management initiatives.

Mr Donaldson advised that the existing two sources of water for Picton are only just adequate for current usage and the cost of introduction of a reliable third source is very high.

There are several ways to reduce water usage and losses. Council is planning to introduce universal metering, detecting and repairing leaks and installing a recycled water pipeline.

A table in the report summarised capital costs, water savings and limitations of six main water saving options.

The standard of quality of the recycled water (with consequent treatment cost implications) can be decided in the future when the types of usage likely to be taken up are investigated further.

Clrs Sloan/Hook:

That the report be received.

Carried

P.13/14.334 Liquefaction Mitigation of Blenheim Sewage Terminal Pump Station W430-001-007-01

A report was presented by the Planning and Development Engineer which considered seismic risks to Blenheim's main sewage pump station, mitigation methods and the option of replacing the station.

Blenheim sewage terminal pump station (also known as MOPS) is a critical component of Blenheim's infrastructure. It is founded on soils that are at risk of liquefaction in a moderate earthquake. All of the sewage discharged to sewers in Blenheim, Renwick, Woodbourne and Marlborough Ridge is pumped to the Blenheim sewage treatment plant in Hardings Road from this station. If the pump station fails the sewage is discharged to the Opawa River.

Mr Donaldson reported that liquefaction is likely to cause significant settlement and tilting that will leave the pump station unserviceable. At the same time the sewers leading to the pump station are likely to be damaged and blocked. Getting the pump station back into service could take two years depending upon the extent of damage and whether the structure is replaced, whereas the contributing pipelines could be repaired in a much shorter time.

Mitigation of the seismic risk is possible but would be difficult; costs may be difficult to control depending on the level of risk contractors are prepared to accept.

Ground improvement by jet grouted columns has shown a very wide range in contractor's rates on similar contracts elsewhere in New Zealand.

The Committee was informed that although the existing structure could have a residual working life of 50 years, it could be more appropriate to budget for replacement of the pump station, which would address the seismic risk, when the mechanical and electrical equipment next needs to be upgraded in 2021. The current estimated cost of a new pump station is \$5.4 million. The Committee recommended that budget be provided in the 2015-2025 Long Term Plan for replacement of the pump station in 2020/21.

Cirs Dawson/Leggett:

That budget be provided in the 2015-2025 Long Term Plan for replacement of the pump station in 2020/21.

Carried

P.13/14.335 Kerbside Collection Expansion to Renwick, Grovetown, Spring Creek, Tuamarina and Rarangi W300-007-01

The Solid Waste Manager, Alec McNeil presented a report on the possible expansion of the kerbside collection of refuse and recycling to Renwick, Grovetown, Spring Creek, Tuamarina and Rarangi.

Mr McNeil explained that the new waste and recycling contract, starting in July 2014, has the capacity, in terms of trucks and labour to expand the kerbside collection service for refuse and recycling to Renwick, Grovetown, Spring Creek, Tuamarina and Rarangi.

These areas are currently serviced by private companies collecting bags and wheelie bins on a weekly basis with annual costs for refuse and recycling in the region of \$150 to \$200 per year, dependant on the uplift frequency.

The existing kerbside collection service for Blenheim and Picton is paid for by a targeted refuse and recycling rate which is currently budgeted at \$115 per rating unit for the 2014/15 year (2013/14 \$110).

The revised estimated targeted rate for the 2015/16 year including Blenheim and Picton residents would be \$118 per household if Renwick was included and \$120 if Renwick, Grovetown, Spring Creek,

Tuamarina and Rarangi were all included. Therefore the impact of bringing these additional properties into the existing system is an increase in the targeted rate of \$3 - \$5 per household.

Councillors proposed initial consultation with the communities of Renwick, Grovetown, Spring Creek, Tuamarina and Rarangi and then for staff to report back on the outcome of the consultation to the Committee.

Cirs Bagge/Sloan:

- 1. That the Committee approve an initial consultation (as per the tabled redrafted letter and survey) with the communities of Renwick, Grovetown, Spring Creek, Tuamarina and Rarangi that will run between April and May 2014.**
- 2. That staff report back on the outcome of this initial consultation to the Committee at the June 2014 meeting.**

Carried

P.13/14.336 Cemetery Fees Increase R510-002-000-01

Reserves and Amenities Officer, Nic Crous presented a report on cemetery fee increases, which are to increase as at 1 April 2014 as a matter of policy.

The Marlborough District Council cemeteries fee for "out of district" interments is currently set at \$31.30. Approval was sought to increase this fee to a minimum of \$570 (burial plot) and \$311 (ashes plot) to offset the cost to ratepayers, equate the fees with other local authorities and discourage the uptake of Marlborough burial ground by those who reside in other districts.

The new Memorial Wall in Picton cemetery is ready for use and a fee of \$200 was recommended for implementation.

Cirs Sloan/Dawson:

- 1. That the MDC cemeteries "out of district fees" be increased to a minimum of \$570 (burial plot) and \$311 (ashes plot) with effect from 01 April 2014.**
- 2. That a fee of \$200 be implemented for a plaque location on the Memorial Wall in Picton cemetery.**

Carried

P.13/14.337 Pollard Park Management Plan R510-014-007-05

Elisha Oldridge, Reserves and Amenities Officer presented a report seeking approval to begin the process of updating the Pollard Park Management Plan by releasing the existing plan to the public for consultation.

Pollard Park is one of Blenheim's premiere parks and a popular attraction in Marlborough. The existing management plan for the Park was completed in 1997 therefore it was necessary to update it.

Cirs Leggett/Dawson:

That the existing Pollard Park Management Plan be released to the public for submissions to begin the process of updating the Management Plan.

Carried

P.13/14.338 Information Package -

The Information Package for the Assets and Services Committee dated 18 March 2014 and circulated separately was received and noted.

The meeting closed at 10.25 am.

Record No. 1464071

4. Committee Reports

4.5 Environment Committee

Environment Committee Meeting held on 20 March 2014
(Minute Nos. R.13/14.339 to R.13/14.350)



**Minutes of a Meeting of the
ENVIRONMENT COMMITTEE**
held in the Council Chambers, Seymour Street, Blenheim
on THURSDAY 20 MARCH 2014 commencing at 1.00 pm

Present

Councillors P J S Jerram (Chairperson), J A Arbuckle, G S Barsanti, C J Brooks, D D Oddie, L M Shenfield, Mayor Sowman, Mr E R Beech (Rural representative).

In Attendance

Councillors J L Andrews, G I T Evans, B G Dawson, J C Leggett, T M Sloan, and Mr H R Versteegh (Manager, Regulatory Department), and Nicole Chauval (Committee Secretary).

Apology

An apology for non-attendance from Councillor Hook was received and sustained.

R.13/14.339 Confirmation of Sub-Committee Business -

Cirs Barsanti/Arbuckle:

That the following approvals granted by the Swimming Pools Sub-committee acting under delegated authority (Regulatory Committee Minute (R.13/14.166) be received and the recommendations adopted:

- **A Crawford, 121C David Street, Blenheim - exemption to install a Save-T Cover III automatic pool cover in lieu of a fence (exemption pursuant to section 6 of the Fencing of Swimming Pools Act 1987).**
- **Barker Ventures, 35 Lintons Road, RD 4, Blenheim - exemption to install a Save-T Cover III automatic pool cover in lieu of a fence (exemption pursuant to section 6 of the Fencing of Swimming Pools Act 1987).**

Carried

ATTENDANCE: Ms R Rait, Council's Environmental Scientist – Land & Air, was present for the following item.

**R.13/14.340 Annual Air Quality Monitoring Report –
Blenheim 2013 E300-004-003-01**

Emily Wilton, Air Quality Consultant from Environet, attended the meeting to provide an update on the Annual Air Quality report and the accompanying report card which were included with the order paper for members' information.

Ms Wilton reported that air quality monitoring in Blenheim was carried out at the two historical monitoring sites (Redwoodtown and Middle Renwick Road) during 2013. The contaminant monitored was PM₁₀, which is the main air pollutant of concern in urban areas of New Zealand. Ms Wilton advised that the main source of PM₁₀ in Blenheim during the winter is solid fuel burning for domestic home heating.

Members were advised that concentrations of PM₁₀ exceeded 50 µg m⁻³ (24-hour average) at the Redwoodtown site on five occasions during 2013. The National Environment Standard for Air Quality (NES) specifies one allowable exceedence per year which means Blenheim was in breach of the NES on four occasions during 2013. The maximum measured concentration was 61 µg m⁻³. Ms Wilton advised

that PM₁₀ was measured over a 24 hour period and emissions from elsewhere in the Blenheim airshed generally influenced concentrations at that site. The inventory does not take into account whether the source is from domestic heaters or outdoor burning. Burning from outside the airshed could also have an influence.

Ms Wilton advised that PM₁₀ emissions in the Blenheim District need to be improved by 38% as increases in the frequency of exceedences and the magnitude of the concentration have been observed from 2010-13.

The Committee discussed non compliant burners and educational options.

The members were advised that the Resource Management Plan Review Sub-committee was presented with management options for the reduction of PM₁₀ concentrations and the Council's Policy Group are currently working on this matter as it is a requirement by the Ministry for the Environment that all airsheds comply with the National Environmental Standard for PM₁₀ by 2016. It was noted that any options proposed would be subject to consultation with the community.

Cirs Barsanti/Oddie:

1. **That the information be received.**
2. **That the "Annual Air Quality Monitoring Report - Blenheim 2013" and "Air Quality Monitoring Summary" be received.**

Carried

ATTENDANCE: Mr P Davidson, Council's Groundwater Scientist, was present for the following item.

R.13/14.341 Wairau Aquifer Research and Marlborough Earthquakes Update E345-007-001

The members were updated on the latest findings from investigations conducted on the hydrology of the Wairau Aquifer which is being used to review the Wairau/Awatere Resource Management Plan. The latest analyses from GNS Science of the Seddon/Lake Grassmere/Christchurch earthquakes, and their effects on water resources or land stability in Marlborough were also outlined.

Mr White a geophysicist from GNS Science based in Wairakei made a presentation to the Committee. He noted that the Council staff water budget for the Wairau Aquifer is by and large correct and that the groundwater flow in the Lower Wairau Plain area is predominantly upwards, whereas around Blenheim and the mid plains area water drains downwards in some areas and upwards in others. The ability to confirm the direction of water flow is pertinent to the impact of future development in the Blenheim area where groundwater interacts with springs and Taylor/Opawa River baseflows and that any allocation policy needs to recognise that surface and groundwaters are linked and therefore need to be considered together rather than separately.

Mr White identified the distribution of liquefiable material around Blenheim using a 3-D model to help visualise how these correlate with pre-European waterways. Ancient swamps and lagoons accumulate fine materials which are more susceptible to subsidence when shaken. These patterns will help planners assess the risk for land stability and human settlement around Blenheim.

Mr White also advised members of two smart phone applications that are now available namely; Well-finder which identifies wells that are situated at the phone user's current position and a geological profile (or earth beneath my feet) which gives a description of what soil types are under the phone users current position.

Cirs Barsanti/Brooks:
That the information be received.

Carried

ATTENDANCE Mr A Johnson, Council's Environmental Science & Monitoring Manager, was present for the following four items.

R.13/14.342 OSPRI and TBfree New Zealand Update

C315-11-37

A presentation from William McCook, CEO OSPRI, and Danny Templeton, South Island Relationship Manager, was made to the Committee which provided an introduction on OSPRI New Zealand and an update on the local vector control programme and the national funding review and how that may impact on Marlborough.

It was reported that OSPRI is responsible for the implementation of the National Bovine TB Strategy with the key objective to eradicate bovine TB from New Zealand. It was noted that TBfree New Zealand Limited is the management agency and undertakes a range of national measures to manage cattle and deer movements. This is managed by the National Animal Identification and Tracing Scheme (NAIT) which links people, property and livestock providing lifetime traceability of livestock thereby enhancing market access and the ability to respond to a biosecurity incursion.

Mr McCook discussed the TB progress made in Marlborough. It was reported that there is now over 90,000 hectares free of TB. The TBFree new pest management programme is designed to continue to protect the newly eradicated TB free area while still ensuring a reduction in the infected herds in the district.

The proposed programme for Marlborough entails three aerial operations - Awatere North 6000 hectares (delayed due to weather 2013/2014), Upper Wairau 7000 hectares, Grey Medway + Avon 5 Mile 10,000 hectares, with 10 ground control operations 107,558 hectares.

Mr McCook also advised that there will be small localised programmes available to deal with any flare ups of the disease.

Mr McCook thanked the Council for its ongoing support.

Cirs Shenfield/Brooks:
That the information be received.

Carried

ATTENDANCE: Ms Rait rejoined the meeting for the following two items.

R.13/14.343 Cleanfill Criteria for the Marlborough District

E355-005-001

Ms Rait advised the Committee that currently there is no national guidance on establishing appropriate criteria for waste disposed to cleanfills. One approach put forward is to use a limit midway between background concentrations and soil guideline values derived to protect ecological receptors (Eco-SGV).

The Committee heard that it has been found that some background concentrations of selected trace elements (heavy metals) in Marlborough exceeded the Eco-SGVs, posing challenges in establishing cleanfill criteria to ensure an appropriate level of environmental protection.

It was reported that Landcare Research was commissioned to investigate this issue and the subsequent report (attached to the agenda) identified two distinct areas, one with elevated Chromium (Cr) and Nickel (Ni) soil concentrations and the second with non-elevated soil concentrations. It was proposed that this new criteria developed for the non-elevated region would provide Council officers and consultants assessing reports dealing with cleanfill operations with the right information to be able to interpret and evaluate the robustness of the data presented in support of contaminated site investigations.

The Committee heard that trace elements are naturally occurring substances that can be hazardous if present in high concentrations, thus there is a need to establish appropriate concentrations so that material accepted for cleanfill does not contain hazardous concentrations of trace elements. The guidelines would provide an appropriate approach in establishing cleanfill limits while ensuring these limits guarantee an appropriate level of environmental protection.

Cirs Arbuckle/Barsanti:

1. That the report be received.
2. That the new Cleanfill Criteria be adopted for Council assessment of cleanfill operations.

Table 7 Comparison of recommended interim cleanfill criteria and their basis of derivation with current cleanfill criteria

Element	Current Cleanfill criteria (mg/kg)	Recommended interim Cleanfill criteria (mg/kg)	Comment
Arsenic	13	12	Equidistant between rural residential SCS _{health} and 95th percentile background
Cadmium	1	0.9	Rural residential SCS _{health}
Chromium	47	88	Added risk SRGV
Copper	77	147	Added risk SRGV
Lead	57	92	Equidistant between rural residential SCS _{health} and 95th percentile background
Nickel	34	75	Equidistant between rural residential SCS _{health} and 95th percentile background
Zinc	139	260	Added risk SRGV

Carried

R.13/14.344 Analysis of Soil Samples Using a Portable X-Ray Fluorescence Spectrometry (XRF) E355-006-005-01

The report "Analysis of Soil Samples Using a Portable X-Ray Fluorescent Spectrometry (XRF)" prepared by Pattle Delamore Partners Limited, attached to the agenda, provided the Committee with the results and best practice guidelines for X-Ray Fluorescence analysis of soils.

Members were advised that field portable XRF analysis is an ideal tool to undertake a large number of measurements of elemental concentrations in soil in a very short time. However, the technique is subject to a number of sampling and analytical errors and therefore is regarded as a screening level assessment tool only. Ms Rait advised that in-situ XRF analysis should only be used as a screening level technique (by placing the XRF directly in contact onto the ground). This method requires minimal sample preparation. This can be used for preliminary identification of contamination, identifying hotspots and extent of contamination.

The report outlined the factors that affect XRF analysis which include spectral interference, contact angle, depth of X-Ray penetration, grain size effects, moisture content and other matrix effects. XRF analysis can be used for screening and semi-quantitative results.

Ms Rait advised the Committee that there are currently no guidelines or standards regarding use of XRF for investigating contaminated sites in New Zealand. Therefore this document will provide officers assessing reports that have used XRF with the right information to be able to interpret and evaluate the

robustness of the data presented in support of contaminated site investigations and noted that without guidelines it would be difficult to confirm the accuracy and consistency of the information gathered.

Cllrs Arbuckle/Brooks:

1. That the report be received.
2. That Council adopt the Analysis of Soil Samples Using a Portable X-Ray Fluorescence Spectrometry report as best practice guidelines.

Carried

R.13/14.345 Environmental Reporting Bill E360-004-002-01, E365-000-001

The Committee was updated on the Environmental Reporting Bill that has been introduced to Parliament to create a national level environmental reporting system. The objective is to create a reporting framework with clearer accountabilities and provide the public with a level of certainty about the scope and quality of information they receive.

The Committee heard that the environmental reporting framework is proposed to publish 1 of 5 reports every six month period on the environmental domains defined as air, atmosphere and climate, freshwater, land and marine followed by a synthesised report providing an analysis of across domain trends and interpretation of information every three years. The data and information for the national reporting framework will come from a variety of sources including central government and regional councils.

The Committee heard that it is proposed that a submission be made on the Bill to clarify Clause 16 which requires consent from the Secretary for the Environment and the Government Statistician before any disclosure can be made of the information or analysis Council provides for this national reporting. This limitation on the use and disclosure of information will potentially impact on Council's own regional data use and reporting. This information and analysis is undertaken to meet Council's own obligations, such as State of the Environment reporting and policy development, and as such Council should be able to control its use and the release of the information.

Mr Johnson reported that the closing date for the submission is prior to the next Environment Committee meeting on 17 April 2014. After a brief discussion on this matter Councillors suggested that the submission be approved by the Chairman before being submitted and moved the following additional recommendation.

Clr Barsanti/Mr Beech:

That the submission on Clause 16 to Central Government be signed off by the Chairman

Carried

Cllrs Barsanti/Shenfield:

1. That the information be received.
2. That Council make a submission regarding the control and use of the information and analysis created and provided by Council to Central Government.

Carried

ATTENDANCE Mr G Congdon, Council's Compliance Manager, was present for the following item.

R.13/14.346 Who Should Pay for Animal Control?

E305-001-001

A report to consider whether it is timely to act on the resolution made by the Council on 4 April 2013, that 20% of the cost of Animal Control be funded from general rates be adopted, was discussed.

The Committee was advised that the current Animal Control contract expires in March next year and that it is anticipated that when it is tendered an increase in costs is likely due to increased costs associated with the function.

It was reported that if the resolution of 4 April 2013 was introduced into the Annual Plan it would result in the dog registration fee being reduced but once the new tender is in place it can be expected to increase a short time later by a greater amount. It was acknowledged that though the decision had been made Council would be best served by not making any changes to how the Animal Control activity is funded until after the anticipated increase in providing the function has been determined by going through the tendering process.

Further discussion from the members present to clarify the recommendations was made. It was agreed that recommendation two be deleted and replaced by a recommendation that clarified that the timing to introduce the resolution be deferred and the 80/20 split be maintained.

Clrs Oddie/Arbuckle:

- 1. That the implementation of Council's decision of 4 April 2013 that 20% of the cost of Animal Control be funded from general rates be deferred until 2015-16 financial year.**
- 2. That the 80/20 split for Animal Control funding be introduced into the next Long Term Plan.**

Carried

R.13/14.347 Marine Farm Light Audits

H100-005-14

The report to the Committee provided an update of a recent ongoing marine farm light audits as noted in the order paper. Members were advised that over the last two years Council has reviewed conditions of consent attached to individual marine farm consents and this included a review of farm lighting requirements. The Harbour Master advised that there is still considerable variability with respect to requirements relating to the inshore marking of marine farms and work to clarify matters in conjunction with the Marine Farming Association has been completed. It was noted that there has been a substantial improvement in overall compliance.

The members were advised that the Harbour Master is working closely with the Marine Farming Association and that the new monitoring regime has been implemented and any issues identified being worked through.

Clrs Barsanti/Oddie:

That the information be received.

Carried

ATTENDANCE Ms N Eade, Council's Environmental Scientist, was present for the following item.

R.13/14.348 The Marlborough District Council and the Dairy Industry in Marlborough E355-008-004-04

Ms Eade provided an overview of Council's involvement with the dairy industry in relation to water quality management in the region. Ms Eade advised that both Central Government and the dairy industry are committed to improving freshwater management. The dairy industry has accepted that the issue requires proactive initiatives to achieve best practice standards, as evidenced by the new Sustainable Dairy Water Accord and Fonterra's own Environment Programme which applies to all of its suppliers.

Ms Eade reported that while progress towards best practice has been steady under voluntary programmes, various stocktakes in 2011, including Council's own compliance records, a Council commissioned report from NIWA and an independent MAF audit of Clean Streams Accord targets, showed that the performance of a number of farms was lagging. As a result a working group was established by Council to improve relationships with dairy farmers and other agencies. The group has met six times and has proved effective in encouraging collaboration and understanding between the stakeholders and the group is working with Council's Policy team to help develop the new standards relating to dairy farms in the draft resource management plan.

It was noted that the new resource management plan will allow for clearer rules and standards to be set in place, aligned with industry best practice guidelines that all dairy farmers should by now be very familiar with.

Council has taken a proactive approach to promoting best practice in the dairy industry through its ongoing compliance programme and more recently the farm plan programme. These measures, in combination with efforts from the NZ Landcare Trust and industry initiatives, have meant that in recent years Marlborough dairy farmers have had a large amount of information and support to help them achieve dairy farm systems that will allow them to farm sustainably into the future.

Ms Eade advised that consent is now required for any new dairy conversions and that the ultimate outcome is that farms will not be compliant on any day of the year.

**Cirs Barsanti/Shenfield:
That the information be received.**

Carried

R.13/14.349 Information Package -

**Cirs Oddie/Shenfield:
That the Regulatory Department Information Package dated 20 March 2014 be received and noted.**

Carried

R.13/14.350 Decision to Conduct Business with the Public Excluded -

**Cirs Barsanti/Shenfield:
That the public be excluded from the following parts of the proceedings of this meeting, namely:**

- **Enforcement Decisions**
- **Tory Channel Compliance**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of

the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
<p>Enforcement Tory Channel Compliance</p>	<p>In order to protect the privacy of natural persons, as provided for under Section 7(2)(a).</p>	<p>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.</p>

Carried

The meeting closed at 5.05 pm.

Record No: 1476113

4. Committee Reports

4.6 Regional Transport Committee

Regional Transport Committee Meeting held on 14 March 2014
(Minute Nos. X.13/14.317 to X.13/14.323)



**Report and Minutes of a Meeting of the
REGIONAL TRANSPORT COMMITTEE
held in the Council Chambers, Seymour Street, Blenheim
on FRIDAY 14 MARCH 2014 commencing at 12.10 pm**

Present

Councillors T M Sloan (Chairperson), and J C Leggett, and Ms J Chetwynd (New Zealand Transport Agency representative).

In Attendance

Clr G S Barsanti, Mr M S Wheeler (Manager, Assets & Services Department), Mr F Porter (Marlborough Roads), Mr P Hookham (New Zealand Transport Agency), Ms C Greenough (New Zealand Transport Agency), Inspector S Feltham (New Zealand Police), Mr H Meyers (New Zealand Automobile Association), Mr A James (Marlborough Roads) and Mr M J Porter (Democratic Support Manager).

Apologies

Clr Leggett/Ms Chetwynd:

That apologies for non-attendance from Clrs B G Dawson and G I T Evans be received and sustained, and Mr G Taylor (Road Transport Association) be noted.

Carried

X.13/14.317 Confirmation of Minutes D050-001-R01

Clrs Sloan/Leggett:

That the minutes of the Marlborough Regional Transport Committee held on 6 December 2013 be taken as read and confirmed.

Carried

X.13/14.318 NZTA Update R800-006-02

Jenny Chetwynd spoke to the update report as included in the Agenda covering in broad terms Agency's News; Central Region Events; and National Land Transport Programme (NLTP) in the Marlborough Region.

The report covered in detail updates on: Share the road campaign – promoting awareness of cyclists; Safety message gains traction; Changes to the motorcycle licensing regime; Driver Licence Stop Orders; One Network Road Classification (*a presentation on this will be made at a future meeting*) (*Council's will do their own classification*); FAR review update – consultation phase underway (*this was discussed with Mayors and CEs yesterday*) (*Mark Wheeler advised that this went through the Assets and Services Committee on 11 February 2014*); Getting more freight on fewer trucks in Central; Road toll down in Central, but no room for complacency; NLTP developments; NLTP mid-term review; and State Highway Updates on Clifford Bay, Capital Project Activities, Safety Activities, Maintenance and Renewals, and Marlborough Funding Assisted Programme.

It was noted that the next meeting (13 September 2013) will have a safety theme running through reports. A question was raised regarding passing lanes of SH 1 and 6. Frank Porter is to report on this at the next meeting.

Clrs Sloan/Leggett:

That the information be received.

Carried

X.13/14.319 National Land Transport Programme (NLTP) Mid-Term Review R800-006-02

A verbal report was given by Jenny Chetwynd, which included two documents being tabled: the NLTP Mid-Term Report and a Summary Sheet of same. Highlights were that work has been started on replacing the Dashwood overbridge on SH1; safety improvements at Butter Factory Corner at a cost of \$1.14 million; and work has been started on the replacement of several bridges (including Kaka Bridge and Pine Valley No 2 Bridge).

Cirs Leggett/Sloan:
That the information be received.

Carried

X.13/14.320 Presentation on Investment Signals R800-006-02

Peter Hookham spoke to a powerpoint presentation *Gearing Up for NLTP 2015-18*. Peter advised that there have been a lot of changes around investing in transport networks, and the world is fundamentally different to what it was even 3 years ago when the current NLTP was put together. Changes in the transport sector, the economy, the level of investment in transport, and mutual revenue constraints all require everyone to take a hard look at how they plan, invest in and deliver the transport network for customers (road users and ratepayers). He further stated that this is a new and challenging environment in which “one network” thinking, taking a national and inter-regional perspectives on investment, achieving value for money and putting customers first are concepts that require a joined up approach and a fundamentally different approach to how things are done currently.

Cirs Sloan/Leggett:
That the information be received.

Carried

X.13/14.321 Presentation on Safer Journeys / Safe Systems Approach R800-006-02

Caron Greenough spoke to a powerpoint presentation *The Safe System for Marlborough*. A document titled *briefing notes crash analysis a Safe System approach* was also tabled. Caron advised that the goal of the presentation was to present three things: introduce the Safe System *not only* as a concept, but as the way to continue to reduce Deaths and Serious Injuries in Marlborough; understand the highest risks and issues you have in Marlborough; and encourage to stay involved with the Marlborough RSAP group to take action and produce a RSA Plan which is aligned with those risks and can both measure and deliver outcomes the NZTA is investing in with a Safe System approach.

Mark Wheeler is to report to the next meeting on the Marlborough RSAP group and also Bike/Walk Marlborough.

Cirs Sloan/Leggett:
That the information be received.

Carried

X.13/14.322 Regional Safety Update R800-005-03

Andrew James spoke on his report advising of progress with road safety in Marlborough. The Marlborough Roads office is continually focussed on safety projects within Marlborough to provide a safer road environment. Gradually both the state highway and local road networks are being improved to enhance safety outcomes. Nationally, the Transport Agency undertakes a range of public messaging and

4. Committee Reports

4.7 Grants Sub-Committee

Grants Sub-Committee held on 17 March 2014
(Minute No. X.13/14.324 to X.13/14.329)

- (b) Go through a second time to confirm the recommended amounts allocated and reconsider the applications identified to be revisited for either reducing or increasing the amount. Declined applications are not revisited.
- (c) Agree on the new amounts for those identified.
- (d) Formal confirmation of the amounts to be recommended to Council for consideration.

NOTE: At any time when an application is being discussed that a committee member has declared an interest in, they must leave the room.

Clr Andrews/Mrs Parker:
That the information be received.

Carried

X.13/14.326 Orientation on Funding Schemes D050-001-G02

The Grants Sub-Committee has responsibility for considering funding applications for Creative Communities NZ Arts funding; Sport NZ Rural Travel funding; Marlborough District Council Community Grants; and Marlborough District Council Arts and Heritage Grants.

Information about each of those schemes had been circulated to committee members. Community Development Advisor, Lyne Reeves, provided further information about the funds at the meeting.

Clr Andrews/Mrs Hartshorne:
That the information be received.

Carried

X.13/14.327 Sport NZ Rural Travel Fund 2013/14 Allocation C150-001-011

Sport NZ had made funding of \$19,147 available for rural travel for young people aged between 5-19 years under specific criteria and eligibility conditions and with \$1,050 being brought forward from 2012/2013 there was a total of \$20,197 to be allocated. One application was ineligible of the 14 applications received. Requests totalled \$42,935.

Committee members discussed the applications and made the following recommendations:

Waitohi Rugby Football Club Travel for junior teams to weekly competitions in Kaikoura, Seddon, Blenheim, Havelock, Renwick	\$2,300
Havelock School Travel for junior touch and basketball players to local competition	\$750
Awatere Rugby Football Club Travel for children from rural area to competitions in Blenheim and Ward to Seddon	\$1,000
Pelorus Netball club Travel for junior netball players to weekly competition	\$2,200
Queen Charlotte College Weekly travel for sports teams to local competition <i>(Lisa Ivamy declared an interest and withdrew from the meeting)</i>	\$6,850 (not for trips to Nelson)
Linkwater Community Sports Club Travel for junior soccer teams to weekly competition	\$1,000
Ward School Travel to Marlborough Primary School Sports events	\$750
Waikawa Bay School Travel for weekly games of flipper ball and touch rugby	\$900

Waitaria Bay School Assistance for parents to take children to sports in town – no teams in the area so join other teams	\$750
Seddon Junior Netball Travel for junior netball teams to local competition in Blenheim	\$800
Picton Football Club Travel for junior soccer teams to weekly competition	\$1,300
Seddon School Travel to junior hockey, touch rugby, softball weekly competitions	\$1,300
Tokomaru Netball Club Travel to weekly netball competitions in Blenheim	\$300

SCHEDULE 'A'

Picton Badminton Club Travel for teams to inter-club competition in Blenheim (No 50% contribution).

Mrs Hartshorne/Mrs Clay:

1. That it be noted that the application listed in 'Schedule A' does not qualify for assistance.
2. That Council approve the above listed grants to Sport NZ Rural Travel Fund applicants totalling \$20,200.

Carried

X.13/14.328 Creative Communities NZ Arts Funding Scheme Allocation 2013/14 – Round 2 C150-001-003

The Grants Sub-Committee allocates Creative Communities funding twice a year with closing dates at the end of February and September each year.

Available funds to allocate for round 2 totalled \$24,067. Twenty applications were received, and 17 of those were eligible to be considered for funding. Requests totalled \$43,810.86.

Committee members discussed the applications and made the following recommendations:

Millennium Art Gallery Te Papa touring exhibition of British Linocuts <i>(Kate Parker declared an interest and withdrew from the meeting)</i>	\$1,200
Jodie Austin Oamaru stone carving symposium in Rai Valley	\$2,100
B Higgins & H Jackson Costs for two to sit National Judges exam in Blenheim	Ineligible – exams excluded
Marlborough Floral Art Group Annual exhibition to promote floral art design	\$ 500
Connected Media Trust Provide one day film workshop for young people and teachers	\$2,000
Star Dance Academy Provide a community dance camp for 40 youth	\$1,800
Picton Drawing Group Costs to expand membership and hold regular drawing sessions	\$1,000
Craig Bluett Hold three public workshops for young people	\$ 800
TEMPO Costs for promotion to increase membership and training	\$2,200

Waikawa Marae Art Symposium to celebrate Matariki	\$1,267
Yvonne Paul Commence an art course for women	Declined (not high enough priority)
Festivals & Events Trust Children's Interactive Theatre experience	\$750
Marlborough Performing Arts Competition society Week long Performing Arts Competition for young people	\$4,250
Marlborough Creative Artisans Rebranding group including design and signage – also shelving	Declined (not high enough priority)
Amanda Tollemache Low cost children's drama classes for the Redwoodtown area	\$1,000
Donna Allfrey Competition and exhibition of skateboard art for youth and artists	\$ 1,000
Marlborough Historical Society Production of a documentary film called – Vintage Marlborough (<i>Jenny Andrews and Patricia Clay declared an interest and withdrew from the meeting</i>)	\$4,200

SCHEDULE 'A'

<p>Blenheim Dancing Society Medals and ribbons for annual Dance Festival (Ineligible costs).</p> <p>Marlborough Fayre Morris Dancers Uniforms and equipment for increased membership (Ineligible costs).</p> <p>Marlborough Historical Society Commissioning a cloak for Living Treasures Award and commissioning a new art work for the collection (Ineligible project).</p>

Mrs Parker/Mr Haymes:

1. That it be noted that the applications listed in 'Schedule A' do not qualify for assistance.
2. That Council approve the above listed grants to Creative Communities NZ local funding applicants totalling \$24,067.

Carried

X.13/14.329 Grants Recipients' Audit Visits D050-001-G02

Audit visits by committee members to grant recipients were discussed and the Committee agreed to continue to undertake visits of a sample of grants' recipients as has been completed in previous years.

The visits involve Grants Committee members visiting (in pairs) a selection of grants' recipients to discuss how the grant received has assisted with delivery of services and to become more informed about how the organisation operates. These are then reported back to a Grants Committee meeting.

A selection of grants' recipients will need to be decided upon and a timeframe for the visits to take place so that the organisations involved can be advised. Lyne Reeves will email committee members to identify groups from all Grant Funds to be visited and will send a list of grant recipients from 2013/14 to choose groups from.

The meeting closed at 4.20 pm.

Record No: 1478268

5. Renwick Community Memorial Hall Committee

(The Mayor) (Report prepared by A Quirk)

L150-001-R04C

Purpose

1. The purpose of this report is to appoint Council representatives on the Hall Committee.

Background

2. The constitution for the Hall Committee provides for Council to appoint three community representatives.
3. The request is that the existing appointees of Antony van de Water, Margaret Gage and Jeff Hammond be reappointed.

RECOMMENDED

That the Council representatives on the Renwick Community Hall Committee be Anthony van de Water, Margaret Gage and Jeff Hammond.

6. Adoption of *Draft 2014-15 Annual Plan*

(also refer to separately circulated attachments)

(Report prepared by M F Fletcher)

S360-03

Purpose

1. The purpose of this report is for Council to formally adopt the *Draft 2014-15 Annual Plan* (Draft Plan) document as the Statement of Proposal for consultation with the public.

Background

2. At its 27 February 2014 meeting Council approved the draft budget for the 2014-15 financial year.

Purpose

3. This meeting seeks Council approval of the *Draft 2014-15 Annual Plan* and Summary documents, including the Statement of Proposal for the Long Term Plan variation to move 58 Karaka Point properties from the Picton Vicinity Geographic Rating Area to the Picton Geographic Rating Area, for consultation purposes.
4. **Circulated separately** to the Agenda will be the *Draft 2014-15 Annual Plan* document.
5. Also **separately circulated** will be the text of the Draft Plan Summary document which is to be distributed to Marlborough households.
6. The Draft Plan will be available to the public from 3 April 2014. Submissions on the Draft Plan close on 8 May 2014.

RECOMMENDED

1. That Council adopt the *Draft 2014-15 Annual Plan* document as the Statement of Proposal for consultation purposes which includes the Statement of Proposal for the Long Term Plan variation of moving 58 Karaka Point properties from the Picton Vicinity Geographic Rating Area to the Picton Geographic Rating Area.
2. That Council adopt the Summary document of the information contained in the Statement of Proposal for consultation purposes.

7. Decision to Conduct Business with the Public Excluded

Decided That the public be excluded from the following parts of the proceedings of this meeting, namely:

- Confirmation of Public Excluded Minutes
- Committee Reports (Public Excluded Sections)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Minutes and Committee Reports	As set out in the Minutes and Reports	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.