

1 August 2014

Record No: 14168366
File Ref: D050-001-02
Ask For: Mike Porter

Notice of Council Meeting – Thursday, 7 August 2014

Notice of the Council Meeting to be held in the Council Chambers, 15 Seymour Street, Blenheim on Thursday, 7 August 2014 to commence at 3.00 pm.

BUSINESS

As per Order Paper attached.

ANDREW BESLEY
CHIEF EXECUTIVE

Marlborough District Council

**Order Paper for the
COUNCIL MEETING
to be held in the Council Chambers, 15 Seymour Street, Blenheim
on THURSDAY, 7 AUGUST 2014 commencing at 3.00 pm**

Open Meeting

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Marlborough District Council

Order Paper for the
COUNCIL MEETING
to be held in the Council Chambers, 15 Seymour Street, Blenheim
on THURSDAY, 7 AUGUST 2014 commencing at 3.00 pm

1. Prayer

Almighty God,
Give your blessing to this District Council
And grant us such a measure of your wisdom
That we may have a right judgement in all things
And may worthily manage the affairs of this District.

Amen

2. Apologies

3. Minutes

- 3.1 Confirmation of the Minutes of the Council Meeting held on 26 June 2014
(Minute Nos. C.13/14.472 to C.13/14.482)



**Minutes of a Meeting of the
MARLBOROUGH DISTRICT COUNCIL
held in the Council Chambers, 15 Seymour Street, Blenheim
on THURSDAY 26 JUNE 2014 commencing at 3.00 pm**

Present

The Mayor A T Sowman, Cllrs J L Andrews, J A Arbuckle, J P Bagge, G S Barsanti, C J Brooks, B G Dawson, G I T Evans, P J S Jerram, J C Leggett, D D Oddie, L M Shenfield and T M Sloan.

In Attendance

Messrs A R Besley (Chief Executive), A P Quirk (District Secretary) and M J Porter (Democratic Support Manager).

Prayer

The meeting opened with a prayer.

Apology

Cllrs Barsanti/Arbuckle:

That the apology for absence from Cllr T E Hook be received and sustained.

Carried

C.13/14.472 Confirmation of Minutes -

The Mayor/Cllr Sloan:

That the Minutes of the Council Meeting held on 15 May 2014 (Minute Nos. C.13/14.408 to C.13/14.415) be taken as read and confirmed.

Carried

C.13/14.473 Confirmation of Minutes -

Cllrs Shenfield (submission 24) and Brooks (submission 46) advised that they did not vote against the respective submissions above and requested that their name be removed accordingly. A typo in the commentary for submission 60 was noted and corrected by staff. Submission 73 is to have the funding (Forestry and Asset Sales Reserve) noted in the minute.

The Mayor/Cllr Shenfield:

That the Minutes of the Council Meeting held on 9 June 2014 (Minute No. C.13/14.417) be taken as read and confirmed.

Carried

Committee Reports

C.13/14.474 Community & Finance Committee -

The Chairman Community and Finance Committee and Cllr Evans are to work with the Chief Executive to ensure that the report referred to in the commentary under Minute No. A.13/14.422 (Land Value or Capital Value Based Rating Systems) include all matters under Minute No. A.13/14.423 (Review of Six Geographic Rating Areas) and Minute No. A.13/14.424 (Geographic Rating Allocations).

Clrs Leggett/Oddie:

That the Committee report contained within Minute Nos. A.13/14.418 to A.13/14.431 be received and the recommendations adopted.

Carried

C.13/14.475 Regional Planning & Development Committee -

It was noted that Clr Brooks (non-member of the Committee) had proffered her apologies for this meeting, the minutes are to be amended accordingly.

The Mayor/Clr Oddie:

That the Committee report contained within Minute Nos. D.13/14.432 to D.13/14.439 be received and the recommendations adopted.

Carried

C.13/14.476 Assets & Services Committee -

Clrs Sloan/Evans:

That the Committee report contained within Minute Nos. P.13/14.440 to P.13/14.451 be received and the recommendations adopted.

Carried

C.13/14.477 Environment Committee -

The Chairman of the Environment Committee referred to comments in the paper regarding dogs or swimming in the Marlborough Express (in relation to Minute No. R.13/14.457 – Recreational Water Quality – Summer 2013/2014) and how inaccurate those comments were. Following discussion it was agreed that there was an urgent need to educate dog walkers and to install more dog do stations.

In response to a question regarding cruise ship fees (Minute No. R.13/14.460 – Harbour Fees and Charges) it was noted that cruise around the Sounds ships were still being charged the bylaw fee.

Clrs Jerram/Oddie:

That the Committee report contained within Minute Nos. R.13/14.452 to R.13/14.468 be received and the recommendations adopted.

Carried

C.13/14.478 Special Committee to Hear Submissions on the Draft 2014-15 Annual Plan -

The Mayor/Clr Sloan:

That the Sub-Committee report contained within Minute No. C.13/14.416 be received and the recommendations adopted.

Carried

C.13/14.479 Adoption of the 2014-15 Annual Plan

S360-02

The minutes of the Council meeting of 9 June 2014, generated from the deliberation on submissions to the *Draft 2014-15 Annual Plan*, were confirmed earlier in the meeting (see above).

1192 Blenheim Vicinity rating units with a commercial or industrial land use – 0.502149 cents in the dollar.

1193 Blenheim Vicinity rating units with a homestay/farmstay type land use occurring on a residential/rural rating unit where a Building Act consent and/or Resource consent is required – 0.360635 cents in the dollar.

1.3 Picton Geographic Area (PN)

1211 Picton rating units with a residential or rural land use – 0.486209 cents in the dollar.

1212 Picton rating units with a commercial or industrial land use – 1.074442 cents in the dollar.

1213 Picton rating units with a homestay/farmstay type land use occurring on a residential/rural rating unit where a Building Act consent and/or Resource consent is required – 0.633267 cents in the dollar.

1.4 Picton Vicinity Geographic Area (PV)

1231 Picton Vicinity rating units with a residential or rural land use – 0.149342 cents in the dollar.

1232 Picton Vicinity rating units with a commercial or industrial land use – 0.373805 cents in the dollar.

1233 Picton Vicinity rating units with a homestay/farmstay type land use occurring on a residential/rural rating unit where a Building Act consent and/or Resource consent is required – 0.205458 cents in the dollar.

1.5 General Rural Geographic Area (GR)

1251 General Rural rating units with a residential or rural land use – 0.261403 cents in the dollar.

1252 General Rural rating units with a commercial or industrial land use – 0.400075 cents in the dollar.

1253 General Rural rating units with a homestay/farmstay type land use occurring on a residential/rural rating unit where a Building Act consent and/or Resource consent is required – 0.296071 cents in the dollar.

1.6 Sounds Admin Rural Geographic Area (AR)

1271 Sounds Admin Rural rating units with a residential or rural land use – 0.119282 cents in the dollar.

1272 Sounds Admin Rural rating units with a commercial or industrial land use – 0.227160 cents in the dollar.

1273 Sounds Admin Rural rating units with a homestay/farmstay land use occurring on a residential/rural rating unit where a Building Act consent and/or Resource consent is required – 0.146252 cents in the dollar.

2. Geographic Area General Works and Services Uniform Charges

A targeted Geographic Area General Works and Services rate on the basis of a fixed amount on every separately used or inhabited part of a rating unit ensures that rating units contribute on a uniform basis to fund the “*Geographic Area’s Uniform Charge Component*” of the net cost of operations, capital expenditure and debt servicing charges, after making provision for targeted rates and charges, general revenue and utilisation of various reserves.

These charges are to be set differentially for six geographic areas, depending on where the land is situated; on the same basis as for the Geographic Area General Works and Services Rates.

A Geographic Area General Works and Services Rate to be set on the basis of a fixed amount on every separately used or inhabited part of a rating unit pursuant to Sections 16 and 17 of the Local Government (Rating) Act 2002 in the following geographic areas, or on infrastructural utilities that are not rated under the geographic areas:

Blenheim Geographic Area	\$621
Blenheim Vicinity Geographic Area	\$559
Picton Geographic Area	\$646
Picton Vicinity Geographic Area	\$561
General Rural Geographic Area	\$418
Sounds Admin Rural Geographic Area	\$348
Infrastructural Utilities (not rated in areas above)	\$526

TARGETED DEBT SERVICING RATES

3. A Grovetown Sewerage Loan Rate pursuant to Section 16 of the Local Government (Rating) Act 2002 to be set at 0.636134 cents in the dollar on the land value of every rating unit in the Grovetown Sewerage Special Rating Area in respect of which no contribution to the lump sum scheme was chosen to fund debt servicing costs on Grovetown Sewerage Loans.
4. A Picton Sewerage Treatment Loan Rate pursuant to Section 16 of the Local Government (Rating) Act 2002 to be set at 0.049561 cents in the dollar on the land value of every rating unit in the Picton Sewerage Special Rating Area in respect of which no contribution to the lump sum scheme was chosen, such rate to be applied towards debt servicing costs on the Picton Sewerage Treatment Loan.
5. A Renwick Sewerage Loan Rate pursuant to Section 16 of the Local Government (Rating) Act 2002 to be set at 0.067718 cents in the dollar on the land value of every rating unit in the Renwick Sewerage Special Rating Area in respect of which no contribution to the lump sum scheme was chosen, such rate to be applied towards debt servicing costs on the Renwick Sewerage Loan.
6. A Southern Valleys' Irrigation Loan Rate, pursuant to section 16 of the Local Government (Rating) Act 2002, to be set on the basis of a fixed amount per irrigable hectare of \$324.75 on every rating unit in the Southern Valleys' Special Rating Area to fund debt servicing costs on Southern Valleys' Irrigation Loans.

TARGETED ROADING RATES

7. A French Pass Road Rate, pursuant to Section 16 of the Local Government (Rating) Act 2002, to be set on the basis of a fixed amount of \$99.00 on every rating unit in the French Pass Rating Area, such rate to be applied towards the cost of sealing between Matapehe Hill and French Pass.
8. A Kenepuru Road Rate, pursuant to Section 16 of the Local Government (Rating) Act 2002, to be set at 0.012618 cents in the dollar on the capital value of every rating unit in the former Kenepuru Riding, for roading improvements in that area.

TARGETED RIVER PROTECTION AND DRAINAGE RATES

9. A Wairau Valley Rivers and Drainage Works Rate, being a targeted rate pursuant to Sections 16 and 17 of the Local Government (Rating) Act 2002, to be set on the Capital Value of every rating unit situated in the Wairau Works District classified in one or more of the following categories to fund the Cost of Operations, Capital Expenditure, etc of River Planning, Control and Flood Protection, in the above Rating District:

- Wairau Valley Rivers and Drainage Works - Class A	- 0.084308 cents in the dollar
- Wairau Valley Rivers and Drainage Works - Class B	- 0.078406 cents in the dollar
- Wairau Valley Rivers and Drainage Works - Class C	- 0.050584 cents in the dollar
- Wairau Valley Rivers and Drainage Works - Class D	- 0.009274 cents in the dollar
- Wairau Valley Rivers and Drainage Works - Class BU1	- 0.060951 cents in the dollar
- Wairau Valley Rivers and Drainage Works - Class BU2	- 0.042666 cents in the dollar
- Wairau Valley Rivers and Drainage Works - Class BU3	- 0.029121 cents in the dollar
- Wairau Valley Rivers and Drainage Works - Class BU4	- 0.023026 cents in the dollar
- Wairau Valley Rivers and Drainage Works - Class OU1	- 0.054025 cents in the dollar
- Wairau Valley Rivers and Drainage Works - Class OU2	- 0.034730 cents in the dollar

TARGETED SEWERAGE RATES

Definitions:

For the purposes of this section –

“Serviced” or “Connected” refers to any separately used or inhabited part of a rating unit that is connected, either directly or indirectly, through a private drain to a public drain.

“Serviceable” refers to any separately used or inhabited part of a rating unit situated within 30 metres of a public sewerage or stormwater drain to which it is capable of being effectively connected, either directly or through a private drain, but which is not so connected.

“Combined sewerage rates and charges” do not include the initial debt servicing requirements for any new schemes not paid by lump sum contributions.

10. *Combined Sewerage Scheme Capital Works Rate*

A combined Sewerage Capital Works Rate, pursuant to Sections 16 and 17 of the Local Government (Rating) Act 2002 to be set and assessed differentially on the land value of every rating unit in the Combined Sewerage Rating Area, classified in the following areas, to meet capital expenditure and debt servicing costs of the combined sewerage scheme:

Blenheim Group	0.116399 cents in the dollar
Havelock	0.103772 cents in the dollar
Picton	0.137386 cents in the dollar
Seddon	0.195898 cents in the dollar

11. *Combined Sewerage Scheme Charge*

Pursuant to Section 16 of the Local Government (Rating) Act 2002 the following Rates to meet expenditure of the combined sewerage scheme other than capital and debt servicing costs:

- A Sewerage User Charge being a rate to be set on the basis of a fixed amount of \$350 on every separately used or inhabited part of a serviced rating unit connected to the Combined Sewerage Scheme.
- A Sewerage Non-User Charge being a rate to be set on the basis of a fixed amount of \$175 on every separately used or inhabited part of a serviceable rating unit within the Combined Sewerage Rating Area.

TARGETED WATER SUPPLY RATES

Definitions:

For the purposes of this Section –

“Serviced” or “Connected” refers to any separately used or inhabited part of a rating unit to which water is supplied.

“Serviceable” refers to any separately used or inhabited part of a rating unit to which water can be but is not supplied (being property situated within 100 metres from any part of the waterworks).

12. *Awatere Water Supply*

An Awatere Water Charge, pursuant to Section 16 of the Local Government (Rating) Act 2002, being a rate to be set on the basis of a fixed amount of \$427 on every separately used or inhabited part of a rating unit within the Awatere Water Supply Area and any new lots created by subdivision of such rating units whether connected or not.

Pursuant to Sections 16 and 19 of the Local Government (Rating) Act 2002, an Awatere Metered Water Charge being a rate to be set for the quantity of water provided for all consumers on the Awatere Water Supply of \$1.88 per cubic metre for all usage in excess of 275 cubic metres.

These two rates are set to recover the net cost of operations, capital expenditure, and debt servicing costs.

13. *Blenheim Water Supply*

A Blenheim Water Capital Works Rate, pursuant to Section 16 of the Local Government (Rating) Act 2002, being a rate of 0.132517 cents in the dollar to be set on the land value of every rating unit in the Blenheim Water Supply Area, to meet the cost of capital expenditure and debt servicing.

Pursuant to Sections 16 and 19 of the Local Government (Rating) Act 2002, the following Blenheim Water Supply Rates in the Blenheim Water Scheme district, including the area serviced by the former Burleigh and Burleigh Extension Schemes, to recover expenditure other than capital and debt servicing costs:

- A Blenheim Water User Charge for non-metered rating units [excluding the Burleigh Extension], being a rate to be set on the basis of a fixed amount of \$251 on every separately used or inhabited part of a serviced rating unit.
- A Blenheim Water Non User Charge for non-metered rating units [excluding the Burleigh Extension], being a targeted rate to be set on the basis of a fixed amount of \$125.50 on every separately used or inhabited part of a serviceable rating unit.
- A Blenheim Metered Water Charge, for metered rating units [excluding the Burleigh Extension], being a rate to be set for the quantity of water provided to metered connections according to the following scale of charges:

A minimum charge of \$62.75 per quarter for the volume of water supplied between 0 m³ and 78.44 m³ (and)

A metered charge of \$0.80 per cubic metre for the volume of water supplied in excess of 78.44 m³

- A Burleigh Extension Uniform Annual Charge of \$251 to be set on every separately used or inhabited part of a serviced rating unit for all residential connections and a Uniform Annual Charge of \$125.50 to be set on every separately used or inhabited part of a serviceable rating unit.
- A Burleigh Extension Metered Water Charge to be set for metered rating units, being a rate for the quantity of water provided according to the following scale of charges:

A minimum charge of \$62.75 per quarter for the volume of water supplied between 0 m³ and 78.44 m³ (and)

A metered charge of \$0.80 per cubic metre for the volume of water supplied in excess of 78.44 m³

14. Havelock Water Supply

A Havelock Water Capital Works Rate, pursuant to Section 16 of the Local Government (Rating) Act 2002, being a rate of 0.169592 cents in the dollar to be set on the land value of every rating unit in the Havelock Water Supply Area, to recover the cost of capital expenditure and debt servicing.

Pursuant to Sections 16 and 19 of the Local Government (Rating) Act 2002, the following rates to recover costs other than capital expenditure and debt servicing:

- A Havelock Water User Charge, for non-metered rating units, being a rate to be set on the basis of a fixed amount of \$440 on every separately used or inhabited part of a serviced rating unit.
- A Havelock Water Non User Charge, for non-metered rating units, being a rate to be set on the basis of a fixed amount of \$220 on every separately used or inhabited part of a serviceable rating unit.
- A Havelock Metered Water Charge, to be set for metered rating units, being a rate for the quantity of water provided according to the following scale of charges:

A minimum charge of \$110 per quarter for the volume of water supplied between 0 m³ and 55.28 m³ (and)

A metered charge of \$1.99 per cubic metre for the volume of water supplied in excess of 55.28 m³

15. Picton Water Supply

Picton Water Capital Works Rates, pursuant to Sections 16 and 17 of the Local Government (Rating) Act 2002, being rates set and assessed differentially as cents in the dollar on the land value of every rating unit in the Picton Water Supply Area, to meet capital expenditure and debt servicing costs.

Koromiko rating units subject to the special pipe-line agreement	0.109208
All other rating units	0.136510

Pursuant to Sections 16 and 19 of the Local Government (Rating) Act 2002, the following rates to recover costs other than capital expenditure and debt servicing:

- A Picton Water User Charge, for non-metered rating units, being a rate to be set on the basis of a fixed amount of \$514 on every separately used or inhabited part of a serviced rating unit.
- A Picton Water Non User Charge, for non-metered rating units, being a rate to be set on the basis of a fixed amount of \$257 on every separately used or inhabited part of a serviceable rating unit.
- A Picton Metered Water Ordinary Rate, for metered rating units, being a rate to be set for the quantity of water provided to metered connections (excluding “Koromiko Special Pipe-line Agreement” consumers, and connections where water is Onsold) according to the following scale of charges:

A minimum charge of \$128.50 per quarter for the volume of water supplied between 0 m³ and 60.83 m³ (and)

A metered charge of \$2.1124 per cubic metre for the volume of water supplied in excess of 60.83 m³

- A Picton Metered Water Koromiko Rate, for metered rating units, being a rate to be set for the quantity of water provided to all “Koromiko Special Pipe-line Agreement” consumers of \$1.6899 per cubic metre.
- A Picton Metered Water Onsold Rate, for metered rating units, being a rate to be set for the quantity of water provided to metered connections that is subsequently Onsold according to the following scale of charges:

A minimum charge of \$128.50 per quarter for the volume of water supplied between 0 m³ and 54.83 m³ (and)

A metered charge of \$2.3435 per cubic metre for the volume of water supplied in excess of 54.83 m³

16. Renwick Water Supply

A Renwick Water Capital Works Rate, pursuant to Section 16 of the Local Government (Rating) Act 2002, being a rate of 0.006858 cents in the dollar to be set on the land value of every rating unit in the Renwick Water Supply Area, to meet the cost of capital expenditure and debt servicing.

Pursuant to Sections 16 and 19 of the Local Government (Rating) Act 2002, the following rates to recover costs other than capital expenditure and debt servicing:

- A Renwick Water User Charge, for non-metered rating units, being a rate to be set on the basis of a fixed amount of \$467 on every separately used or inhabited part of a serviced rating unit.
- A Renwick Water Non User Charge, for non-metered rating units, being a rate on the basis of a fixed amount of \$233.50 to be set on every separately used or inhabited part of a serviceable rating unit.
- A Renwick Metered Water Rate, for metered rating units, being a rate to be set for the quantity of water provided to extraordinary connections according to the following scale of charges:

A minimum charge of \$116.75 per quarter for the volume of water supplied between 0 m³ and 65.96 m³ (and)

A metered charge of \$1.77 per cubic metre for the volume of water supplied in excess of 65.96 m³

17. Riverlands Water Supply

Water Rates, pursuant to Sections 16 and 19 of the Local Government (Rating) Act 2002, to recover the costs of operations, capital expenditure and debt servicing:

- A Riverlands Metered Water Rate, for metered rating units, being a rate to be set for the quantity of water provided to all consumers according to the following scale of charges:

A minimum charge of \$41 per quarter for the volume of water supplied between 0 m³ and 39.81 m³ (and)

A metered charge of \$1.03 per cubic metre for the volume of water supplied in excess of 39.81 m³

18. Southern Valleys' Irrigation Scheme

A Southern Valleys' Metered Irrigation Rate, pursuant to Section 19 of the Local Government (Rating) Act 2002, being a rate to be set for the quantity of water provided to metered connections of \$0.25566 per cubic metre.

The metered irrigation rate is set to recover the scheme's net operating costs.

19. Wairau Valley Water Supply

A Wairau Valley Water Charge, pursuant to Section 16 of the Local Government (Rating) Act 2002, being a rate to be set on the basis of a fixed amount of \$450 for each water meter connected to a rating unit within the Wairau Valley Water Supply Area.

Pursuant to Sections 16 and 19 of the Local Government (Rating) Act 2002, a Wairau Valley Metered Water Charge being a rate to be set for the quantity of water provided for each water meter connected to a rating unit within the Wairau Valley Water Supply Area of \$2.61 per cubic metre for all usage in excess of 350 cubic metres.

These two rates are set to recover the net cost of operations, capital expenditure, and debt servicing costs.

TARGETED REFUSE AND RECYCLING RATES

20. Blenheim/Picton (Residential) Refuse and Kerbside Recycling Collection

A Blenheim/Picton (Residential) Refuse and Kerbside Recycling Collection Rate, pursuant to Sections 16, 17 and 18 of the Local Government (Rating) Act 2002, to be set on the basis of a fixed amount of \$115 on every separately used or inhabited part of a rating unit in the collection rating area, in respect of which Council is prepared to provide a refuse and kerbside recycling collection service.

21. Blenheim/Picton (Residential) Refuse Collection

A Blenheim/Picton (Residential) Refuse Collection Rate, pursuant to Sections 16, 17 and 18 of the Local Government (Rating) Act 2002, to be set on the basis of a fixed amount of \$69 on every separately used or inhabited part of a rating unit in the collection rating area, in respect of which Council is prepared to provide a refuse collection service only.

22. Blenheim/Picton (Commercial/Industrial) Refuse Collection

A Blenheim/Picton (Commercial/Industrial) Refuse Collection Rate, pursuant to Sections 16, 17 and 18 of the Local Government (Rating) Act 2002, to be set on the basis of a fixed amount of \$69 on every separately used or inhabited part of a rating unit in the collection rating area, in respect of which Council is prepared to provide a refuse collection service.

OTHER TARGETED RATES

23. Energy Efficiency Rates

A Targeted Energy Efficiency Rate, pursuant to Section 16 of the Local Government (Rating) Act 2002, to be set on the basis of a calculation on the extent of energy efficiency services provided to a rating unit as a percentage of the service amount (inclusive of associated costs including both interest and principal) until the service amount is recovered as follows:

Energy Efficiency Rate 1	17.330531%.
Energy Efficiency Rate 2	17.330531%.
Energy Efficiency Rate 3	17.330531%.
Energy Efficiency Rate 4	17.330531%.

24. Picton Forum Rating Area

A Targeted Picton Forum Rate, pursuant to Section 16 of the Local Government (Rating) Act 2002, being a rate to be set on the basis of a fixed amount of \$1.24 on every separately used or inhabited part of a rating unit in the former Picton Electoral Ward, such rate to be used to fund a grant to the Picton Forum.

25. Tourism Rates

A Targeted Tourism Rate, pursuant to Sections 16, 17 and 18 of the Local Government (Rating) Act 2002, to be set on the basis of a fixed amount on every separately used or inhabited part of a rating unit, set differentially for the following land uses, to enable Destination Marlborough to market Marlborough:

- Properties used for Residential Baches or Other Dwelling Units that are advertised for short term rental accommodation and properties used for Commercial Rental Accommodation where less than 30 people can be accommodated - \$199.
- Properties used for Commercial Rental Accommodation where 30 or more people can be accommodated - \$307.
- Properties used for Tourism Activities (excluding the two groups above) - \$223.

26. Landscape Rates

A Targeted Landscape Rate, pursuant to Sections 16, 17 and 18 of the Local Government (Rating) Act 2002, to be set on the basis of a fixed amount on every separately used or inhabited part of a rating unit with higher landscaping standards for new subdivisions (and existing subdivisions following consultation) set differentially to fund the resulting additional maintenance costs, according to the following scale of charges:

Properties with Urban level 1 landscaping standards - \$37
 Properties with Urban level 2 landscaping standards - \$47
 Properties with Rural level 1 landscaping standards - \$52
 Properties with Rural level 2 landscaping standards - \$159

27. Tuamarina/Waikakaho Rating Area

A Tuamarina/Waikakaho Hall Rate, pursuant to Section 16 of the Local Government (Rating) Act 2002, being a rate to be set on the basis of a fixed amount of \$12.30 on every rating unit in the Tuamarina/Waikakaho Rating Area, towards funding for the Tuamarina/Waikakaho Hall.

28. Residential Rates Postponement Scheme

To cover costs for this scheme, the following fees and charges are set for the 2014-15 rating year. All fees and charges will be added as either a one-off or annual charge as the case may be, to the approved applicant's rate account.

Initial Charges – One off	Charging Unit	Fees and Charges (GST Inclusive)
Application fee	One-off	\$50.00
Contribution to the decision facilitation process	One-off	\$300.00
Annual Interest Charges		
Interest calculated at Council's borrowing rate on all amounts		
Annual Charges – One-off		
Annual fee	Annual	\$50.00
Management fee	Annual	1.00%
Reserve fund fee	Annual	0.25%

Property insurance: a ratepayer must submit a current certificate annually.

DUE DATES FOR PAYMENT

The above rates and charges are for the period 1 July 2014 to 30 June 2015 and will become due and payable by four instalments as follows:

	Last Date for Payment Before Penalty is Added
Instalment One	10 September 2014
Instalment Two	10 December 2014
Instalment Three	10 March 2015
Instalment Four	10 June 2015

PENALTY PROVISIONS (Additional Charges on Unpaid Rates)

- * A penalty, equivalent in amount to 10% of the instalment amount remaining unpaid at the close of day on the "Last Date for Payment", shall on the next day be added to that amount of unpaid rates.
- * Pursuant to Sections 57/58 of the Local Government (Rating) Act 2002, a further penalty of 10% will be added to all rates and charges that remain unpaid on 30 June 2015.

PENALTY PROVISIONS (Unpaid Metered Water)

- * A penalty, equivalent in amount to 10% of the metered water amount remaining unpaid two months after the initial invoice date, shall be added to that amount which remains unpaid.

Carried

NB: Cllr Dawson requested that his vote against the above motion be recorded.

C.13/14.481 Building Control Fees **R450-002-B01, R450-002-G01**

Comment was made that some of the roundings were closer to 4% than 3%.

Cllrs Oddie/Arbuckle:

That the report from the Sub-Committee appointed to hear and determine submissions on the proposed Building Control fees be received.

Carried

NB: Cllrs Bagge and Dawson requested that their vote against the above motion be recorded.

C.13/14.482 Decision to Conduct Business with the Public Excluded -

The Mayor/Cllr Andrews:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- Confirmation of Public Excluded Minutes
- Committee Reports (Public Excluded Sections)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Minutes and Committee Reports	As set out in the Minutes	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.

Carried

The meeting closed at 3.41 pm.

Confirmed this 7th day of August 2014

A T SOWMAN
MAYOR

Record No. 14167267

4. Committee Reports

4.1 Resource Hearing Committee Decision (also refer to separate attachment)

Resource Hearing Committee Hearing held on 19 June 2014 (U130528)

A full copy of the Decision is **separately attached** to the Agenda.

A summary of the Decision follows:

Schedule of Resource Hearing Committee Decisions

Pages	Date	Subject	Decision
1 - 14	19 June 2014	Wharetukura Bay Holdings Limited - Application for Resource Consent - Coastal Permit and Coastal Permit (Discharge to Seawater) - 79 Port Underwood Road, Waikawa (U130528)	GRANTED Coastal Permit and Coastal Permit (Discharge to Seawater) to discharge treated domestic wastewater at a rate of 10.9 cubic metres per day into the coastal marine area and to occupy the seabed and foreshore with an existing sewage outfall pipe for use in association with Waikawa Sec 1A and Lots 1-3 DP 1162.

4. Committee Reports

4.2 Resource Hearing Commissioner Decisions (also refer to separate attachment)

Resource Hearing Commissioner Hearings held on 24 March 2014 (U130758), 20 May 2014 (U130772), 21 May 2014 (U130797) and 17 June 2014 (U140074 & U140088)

Full copies of the Decisions are **separately attached** to the Agenda.

A summary of these Decisions follows:

Schedule of Resource Hearing Commissioner Decisions

Pages	Date	Subject	Decision
15 - 49	24 March 2014	Marlborough District Council - Application for Resource Consent - Land Use (Activity) and Land Use (Land Disturbance) - Ohingaroa Bay, Kenepuru Road, Mahau Sound (U130758)	GRANTED Land Use (Activity) and Land Use (Land Disturbance) to establish a public toilet within the Conservation Zone and to carry out associated land disturbance within a Natural Hazard (Unstable) Overlay on Lot 16 DP 7670.
50 - 134	20 May 2014	Clearwater Mussels Limited and KJB Marine Farms Limited - Application for Resource Consent - Coastal Permit - Camel Point, Tennyson Inlet, Central Pelorus West (U130772)	REFUSED Coastal Permit to establish, operate and maintain a 17.90 hectare marine farm to cultivate and harvest; Green Shell Mussels (<i>Perna canaliculus</i>), Scallops (<i>Pecten novaezelandiae</i>), Blue Shell Mussels (<i>Mytilus edulis</i>), Flat Oysters (<i>Toistrea lutaria</i>), and seaweed species (<i>Macrocystis pyrifera</i> , <i>Ecklonia radiata</i> , <i>Gracilaria</i> , <i>Pterocladia lucida</i>); to disturb the seabed with anchoring devices; to take and discharge coastal water associated with harvesting and to discharge biodegradable and organic waste associated with harvesting at Camel Point, Tennyson Inlet (Site No. 8201).
135 - 215	21 May 2014	R J Davidson for the R J Davidson Family Trust - Application for Resource Consent - Coastal Permit - Beatrix Bay, Central Pelorus East (U130797)	REFUSED Coastal Permit to establish, operate and maintain a 8.9282 hectare marine farm and to enable the cultivation of the following species: Green Shell Mussels (<i>Perna canaliculus</i>), Scallops (<i>Pecten novaezelandiae</i>), Blue Shell Mussels (<i>Mytilus edulis</i>) Dredge Oysters (<i>Tiostrea chilensis</i>) Pacific Oysters (<i>Crassostrea gigas</i>), including Seaweeds/algae (<i>Macrocystis pyrifera</i> , <i>Ecklonia radiata</i> , <i>Gracilaria</i> , <i>Pterocladia lucida</i> and <i>Undaria</i>), to disturb the seabed with anchoring devices, to harvest marine farming produce including taking and discharge of coastal seawater, and to discharge biodegradable and organic waste during harvest.

216 - 244	17 June 2014	<p>Clearwater Mussels Limited - Application for Resource Consent - Coastal Permit - Skiddaw Bay, Kenepuru, Inner Pelorus (U140074)</p> <p>Talley's Group Limited - Application for Resource Consent - Coastal Permit - Tawhitinui Reach, Central Pelorus West (U140088)</p>	<p>GRANTED Coastal Permit to establish, operate and maintain a 7.24 hectare marine farm for the growing and harvesting of Green Shell Mussels (<i>Perna canaliculus</i>), Scallops (<i>Pecten novaezelandiae</i>), Blue Shell Mussels (<i>Mytilus galloprovincialis</i>), Dredge Oysters (<i>Tiostrea chilensis</i>) and seaweed species (<i>Ecklonia radiata</i>, <i>Gracilaria</i> sp, <i>Pterocladia lucida</i> and <i>Undaria</i>); To disturb the seabed with anchoring devices; to take and discharge coastal water associated with harvesting and to discharge biodegradable and organic waste associated with harvesting (Site #8462).</p> <p>GRANTED Coastal Permit to establish, operate and maintain a 3.825 hectare marine farm to cultivate and harvest Green Shell Mussels (<i>Perna canaliculus</i>), Scallops (<i>Pecten novaezelandiae</i>), Blue Shell Mussels (<i>Mytilus galloprovincialis</i>), Flat Oysters (<i>Tiostrea lutaria</i>), Seaweed/Algae (<i>Macrocystis pyrifera</i>, <i>Ecklonia radiata</i>, <i>Gracilaria</i> sp., <i>Pterocladia lucida</i> and <i>Undaria</i>); to disturb the seabed with anchoring devices; to take and discharge coastal water associated with harvesting; to discharge biodegradable and organic waste associated with harvesting in Tawhitinui Reach (Site#8311).</p>
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4. Committee Reports

4.3 Community & Finance Committee

Community & Finance Committee Meeting held on 15 July 2014
(Minute Nos. A.14/15.1 to A.14/15.15)



**Report and Minutes of a Meeting of the
COMMUNITY & FINANCE COMMITTEE
held in the Council Chambers, 15 Seymour Street, Blenheim
on TUESDAY 15 JULY 2014 commencing at 9.00 am**

Present

Cirs J C Leggett (Chairman), J L Andrews, J P Bagge, G S Barsanti, C J Brooks, B G Dawson, L M Shenfield, and Mayor A T Sowman.

Also Present

Cirs G I T Evans, P J S Jerram.

In Attendance

Messrs M F Fletcher (Manager, Corporate Finance Department), D G Heiford (Manager, Support Services), M J South (Financial Services Manager), A R Besley (Chief Executive), and Ms J R North (Support Services Administrator).

Apologies

Cirs Barsanti/Andrews:

That apologies for absence from Cirs J A Arbuckle, D D Oddie and T M Sloan be received and sustained and the apology for non-attendance from Clr T E Hook be noted.

Carried

A.14/15.1 Omaka Aviation Heritage Centre E045-07

Council, through the 2011/12 Annual Plan process agreed to loan \$1.4m to the Aviation Heritage Centre Trust. The interest rate is to be added to the loan (capitalised) for a period of 5 years, and a grant equal to the capitalised interest amount is to be provided if paying visitor numbers reach 30,000 per annum.

Council also agreed that if the Trust within 5 years of signing the loan, without further Council assistance, raises sufficient finance to complete Stage 2 of the Aviation Heritage Centre, including fitout, the loan will be written off. As per terms of the loan, Dean Heiford, as Council's representative, was appointed as an additional Trustee.

Brian Greenall, Chairman of the Aviation Heritage Centre Trust and Jane Orphan, Chief Executive Officer of the Omaka Aviation Heritage Centre reported (with the aid of a presentation) on progress relating to the terms of the loan, and other highlights for the 2013/14 year. The New Zealand Aviation Museum Trust's audited financial accounts for the year ended 31 March 2013 were also presented. The accounts for the year ended 31 March 2014 are currently with the Auditors. Other Aviation Heritage Centre Trustees were in attendance.

Jane Orphan advised that in their financial year ending 31 March 2013, they reached 30,189 visitors, exceeding the KPI target set by the Council. They have operated in surplus and have been able to invest in ongoing improvements, although these have been modest in light of their fundraising priorities.

During the 2013 financial year a master plan for the expansion has been created with the aid of an architect. Resource consent has been approved and the hangars will be staged over time as funding comes to hand. A new focus is a WW2 hanger (the first of two) as it is more aligned with the wishes of their membership and will answer the pressing need to house a number of WW2 aircraft either already at Omaka or inbound within the coming two years. They have \$860,000 pledged so far with the prospect of Classic Fighters generating another \$150,000 and an application in with TCCT for a \$440,000 low interest loan facility should it be needed as bridging finance. They have also applied to the Tourism Growth Partnership for \$1.2M which if

successful would enable them to carry out the display fit-out to a comparable standard with the existing WW1 exhibition. They will be seeking building tenders later this year.

Mrs Orphan said that the Royal Visit on 10 April 2014 by the Duke and Duchess of Cambridge to the Aviation Centre was the best possible promotion for the Centre that could occur and they have capitalised on this. The Mayor congratulated the Aviation Centre Trust on the successful royal visit with such short notice for preparation and advised that he had it on good authority that it was the highlight of the Royal Tour of New Zealand.

In response to a question regarding the availability of the 2013/14 audited accounts, the meeting was advised that these will be available in September. Responses to a number of other questions were given by the Aviation Heritage Centre Trust representatives. Questions covered such items as system of tickets sold; new marketing going forward; year to date visitor numbers; Military buy in - WW2.

Clr Brsanti/The Mayor:

That The New Zealand Aviation Museum Trust's report and its audited financial accounts for the year ended 31 March 2013 be received.

Carried

ATTENDANCE: Glenn Webster, District Librarian for the following two items.

A.14/15.2 Blenheim Library Structural Strengthening L300-001-001

Support Services Manager, Dean Heiford presented a report for Councillors' determination of the appropriate seismic structural strengthening for the Blenheim Library.

It was noted that Council is not required under the Act to strengthen the library, however, strengthening to 67% of New Building Standards (NBS) and remediation of the hazard posed by the potential brittle masonry was recommended by Opus International Consultants Limited. Also by carrying out this work now would make the building more marketable when the library relocates in the future.

Mr Heiford reported that the works to strengthen the Library and remediate the brittle masonry hazard are significant and could cause major disruption to the operation of the Library.

The Mayor had concerns with the safety aspect to the public and questioned whether the work could be carried out after the library had relocated. Mr Heiford said the brick cladding on the second storey of the building needed doing now and the staging of the works would be managed to provide the least impact on the Library operations. The children's library on the second floor was likely to be relocated to another building in central Blenheim while the work was done.

The Committee noted that the removal of the cladding was the most urgent item with the replacement of the roof, upgrade of the lift and strengthening (in that order).

Clrs Barsanti/Brooks:

- 1. That Council undertake structural strengthening of the Library to achieve 67% of New Building Standards (NBS) and fully eliminate the non-structural brick masonry hazard by replacing the cladding with lightweight timber walls.**
- 2. That Council re-roof the 1986 building and address compliance of the Library lift.**
- 3. That a budget of:**
 - (a) \$337,000 for earthquake strengthening and costs to temporarily relocate the Library be funded from the Emergency Events Reserve.**
 - (b) \$162,000 be funded from an appropriate reserve for the replacement of the 1986 extension roof and to bring the lift up to the new compliance standards.**

Carried

A.14/15.3 Marlborough District Libraries Activity Report for Year Ended 30 June 2014 L300-001-001

The District Libraries Manager, Glenn Webster, presented a report which looked back at the year ended 30 June 2014.

Events occurring in the past year included Systems Thinking i.e. District Library staff learning about the Vanguard method of Systems Thinking with the purpose of finding out what matters to library customers and to improve the services the library delivers to them; Trust Power Community Awards - recognition was given to the volunteers who run the Picton Library Housebound Service and the Friends of the Marlborough District Libraries; and GO-GO (Internet Self Service) – this was installed at the end of January 2014 to manage the day to day bookings of the eight computers in the adult library.

REAP and the Marlborough District Library commenced running a pilot programme in early May to provide basic computer skills to the public. The classes are free of charge and are led by a tutor with library staff assisting. Six of the ten APNK computers are reserved and used for this training.

Total membership as at 30 June 2014 for the Marlborough District Library was 23,405 and Picton Library 3,930. Members using their library cards at the libraries in the previous two and half years had dropped significantly at the Marlborough District Library. On questioning about the big drop, and people re-engaging with the library services, Mr Webster said the figure did not take into account those utilising the service via online databases, newspapers, e-resources etc where members must authenticate their use by imputing their library card number prior to using; the issue of people re-engaging would be looked at as part of Systems Thinking.

In 2013/14 district wide issue statistics showed a decrease on the previous year of 6%. The District Library was however closed for four days following the Seddon based earthquake that had some effect on issue figures and library usage.

The library website recorded 56,857 visits and 95,076 unique page views in 2013/2014.

A door counter at both the Blenheim and Picton libraries entrances in 2013/2014 recorded 370,520 for the Marlborough District Library and 105,255 for the Picton Library. New door counters were installed in both libraries in May 2014.

The Aotearoa People's Network Kaharoa (computer and wi-fi) use in both libraries recorded extensive use over the last year.

Cirs Barsanti/Shenfield:
That the report be received.

Carried

A.14/15.4 Car Parking Strategy Discussion Document R800-002-003

A paper was presented by the Manager, Support Services, Dean Heiford, for Council to review the car parking strategy for Blenheim.

Technical car parking reviews have been completed for Picton and Blenheim over the last two years with the process involving a stocktake of all car parks and a review of trends that impact on parking demand. Council last completed car parking strategies in 2006 and the key factors identified in that report signalled the need to provide more car parks in Blenheim.

As a consequence of the 2006 report a number of car parks were developed in Blenheim some as permanent car parks and others as temporary car parks on strategic sites identified as suitable for future development. Policy was also developed to provide 'free' commuter parking on (Scott Street) and Symonds Street (Railway Station) to encourage commuters to park and walk to work.

The parking review has confirmed that there are adequate car parking spaces in the Blenheim CBD.

The public have identified a number of additional issues with the current parking strategy which need to be considered as part of a review of the strategy.

Some members of the public consider there should be "free" parking in the CBDs. Retailers would like to see different options for parking and enforcement to encourage people into the CBD. These include free car parking on certain days. CBD workers would like free all day parking. Mr Heiford reported that car parking could be free in the Blenheim CBD with time restrictions, however, the cost of this would need to be funded by a rate increase.

Of particular note was that the Blenheim car parking account is currently operating at a deficit of approximately \$350,000. The deficit includes the financing of the parking building and the purchase of strategic properties.

Clr Shenfield, who handles the car parking portfolio, acknowledged that the deficit needed to be addressed, and commented that there has not been an increase in parking fees in 8 years. Clr Shenfield recommended that a review be carried out on the development properties that are currently being funded from the parking account and were not purchased for the purpose of parking. Also, that staff present potential parking solutions to the Committee for review which address the remaining parking deficit.

Clr Shenfield advised that the Marlborough Chamber of Commerce was in the process of obtaining feedback from the retailers and recommended that Council engage with the Chamber to review the feedback.

Following general discussion, the Committee supported Clr Shenfield's recommendations.

Cirs Shenfield/Dawson:

1. **That Council review whether the properties currently being funded from the parking account should continue to be funded from this source.**
2. **That Council engage with the Marlborough Chamber of Commerce to review feedback from Blenheim CBD retailers and business owners.**
3. **That Council staff present potential parking solutions to the Community and Finance Committee for review that address the current parking deficit.**
4. **That the 2014 Parking Strategy Policy be finalised and implemented by 1 December 2014.**

Carried

ATTENDANCE: Clr Brooks withdrew from the meeting (10.25am).

A.14/15.5 Electoral System Review for 2016 and 2019 Triennial General Elections D050-004-016-11

The Manager, Support Services, Dean Heiford, presented a report for the Committee's consideration as to whether to retain the Single Transferable Vote (STV) electoral system, which Council resolved in 2002 to adopt as the electoral system for the 2004 triennial election and resolved again in 2008 for the 2010 and 2013 triennial elections, or revert back to the First Past the Post (FPP) electoral system which was traditionally the only electoral system used for all local government and District Health Board elections in New Zealand prior to the 2004 triennial election.

Section 27 of the Local Electoral Act 2001 (LEA) gives each local authority the opportunity to review the electoral system to be used for the election of members for the next two triennial general elections (including any associated elections). Consideration needs to be given by 12 September 2014.

Information was provided on the STV and FPP electoral systems.

The process options presented for consideration were – (A) Council retain the status quo (STV) or revert to (FPP); (B) Council defer its decision and resolve to hold a poll of electors; (C) Council do nothing and give

public notice by 19 September 2014 that electors have a right to demand a poll on the electoral system to be used for the next triennial election. If no demand for a poll is received, the status quo remains i.e. STV would continue to be used for the 2016 and 2019 triennial general elections.

The Mayor strongly supported retaining the status quo i.e. STV electoral system, commenting that the District Health Board (Councils are required to conduct the DHB elections on behalf of the DHB) adopt this system and he believes the public now understand it. Generally councillors present supported retaining the status quo.

Clr Bagge believed that generally people do not understand the STV electoral system and supported the FPP electoral system.

The Mayor/Clr Barsanti:

That Council adopt Option A i.e. retain the status quo (STV) for at least the next two triennial general elections and this decision be publicly notified by 19 September 2014.

Carried

NB: Clr Bagge requested that her vote against the above motion be recorded.

ATTENDANCE: The meeting adjourned at 10.40am and resumed at 10.55am.

ATTENDANCE: Neil Henry, Manager, Strategic Planning & Economic Development for the following two items.

A.14/15.6 Commercial Events Fund E100-002-001-01

Council agreed to establish a Commercial Events Fund of \$75,000 as part of the Annual Plan 2014/15 process.

The Manager Strategic Planning & Economic Development along with The Manager, Corporate Finance, presented a paper for the Committee's consideration, which suggested the funding objectives, funding criteria, funding allocation, Events Fund Sub-Committee composition and delegation, plus funding rounds.

The allocation criteria for the Commercial Events Fund has in the main been developed directly from the Marlborough Regional Events Strategy.

It was suggested that in the first year two funding rounds be held to provide flexibility to event managers and funding application forms and guidelines be developed. The frequency of funding rounds could reduce to one in future years.

The funding panel suggested was the Mayor; Regional Planning and Development Committee Chair; Councillor; and Chairman or Nominee of Destination Marlborough. Independent advice could also be sought by the panel as deemed necessary. The Events Coordinator would attend funding meetings and provide further information and feedback.

It was proposed that the Events Fund Sub-Committee would have delegated authority to approve all funding requests and would report all decisions to the Regional Planning and Development Committee. Detailed reporting and accountability for funds would be required with appropriate reporting mechanisms developed.

Matters raised included the make-up of the Sub-Committee; funding rounds i.e. one or two a year; funding - off-season; and details included in the application form.

The Mayor/Clr Barsanti:

- 1. That Council approve the Commercial Events Fund – Funding Objectives; Funding Criteria; Funding Allocation; Events Fund Sub-Committee composition and delegation; and Funding Rounds as detailed in the report presented.**
- 2. That the Councillor representative on the Events Fund Sub-Committee be Clr Andrews.**

- 3. That Council request the Regional Events Coordinator to design funding application forms, guidelines and accountability reporting forms to complete the administrative process based on recommendation 1.**

Carried

NB: Cllr Bagge requested that her vote against the above motion be recorded.

A.14/15.7 2015-25 Long Term Plan: Community Outcomes S300-000-01

The Manager, Strategic Planning & Economic Development, Neil Henry, presented a report to consider Community Outcomes for inclusion in the draft 2015-25 Long Term Plan as the Community Outcomes included in the current Plan (2012-22 LTP) are now out-of-date as they were based upon previous legislation when the 'four wellbeings' were included in the purpose of local government.

The Local Government Act 2002 was amended in December 2012 with one of the key changes being the modification of the purpose of local government which is now – "to meet the current and future needs of communities for good quality local infrastructure, local public services and the performance of regulatory functions in a way that is most cost-effective for households and businesses".

Options presented in the report for consideration by Councillors were Option 1 – Retain the current set of Community Outcomes; Option 2 – Develop a set of Community Outcomes that reflect the Smart and Connected Vision and Strategic Framework; Option 3 – Adopt the same Community Outcomes as Nelson City Council and Tasman District Council; Option 4 – Develop a new set of Community Outcomes.

The report proposed that a new set of Community Outcomes based upon the Marlborough Smart and Connected Framework and Strategic Framework be drafted, and presented to a future committee meeting. Mr Henry advised that this was used as a tool to map Council activities as part of the 2013-14 Annual Plan and it will be used to assess Council activities and levels of service as part of the preparation of the 2015-25 LTP.

The options were discussed by members.

Cllr Shenfield spoke in favour of the Marlborough District Council adopting the same Community Outcomes as Nelson City Council and Tasman District Council. These two councils have recently agreed to a joint set of Community Outcomes to be included in their next LTP. There was a possibility that the Marlborough District Council could also adopt the same Outcomes which would provide a consistent set of Community Outcomes across the three Top of the South unitary authorities.

Cllr Bagge then put a motion that the same Community Outcomes as Nelson City Council and Tasman District Council be adopted. Cllr Shenfield seconded the motion. When put to the vote the motion was lost.

Other members of the Committee spoke in support of the proposal that a new set of Community Outcomes based upon the Marlborough Smart and Connected Framework and Strategic Framework be drafted and presented to a future committee meeting.

The recommendations in the report were moved by the Mayor and seconded by Cllr Andrews and the motion was carried on a show of hands (4 to 3).

The Mayor/Cllr Andrews:

- 1. That Council agree that the Community Outcomes be included in the 2015-25 Long Term Plan based upon the Marlborough Smart and Connected Framework and Strategic Framework.**
- 2. That Council agree that a draft of the proposed Outcomes be presented to a future committee meeting.**

Carried

NB: Cllrs Shenfield and Bagge requested that their vote against the above motion be recorded.

A.14/15.8 Governance for MDC Holdings Limited and Subsidiaries S400-004-012

The Corporate Finance Manager, Martin Fletcher, presented a report for review of governance arrangements for MDC Holdings Limited (100% owned by Council) and its subsidiaries – Port Marlborough NZ Limited and Marlborough Airport Limited (100% owned by MDC Holdings Ltd).

Mr Fletcher advised that when undertaking a review of governance arrangements it is usual to undertake the review against what is regarded as the latest references of good practice. The three references that were drawn upon for this exercise were The Larsen Report (this report was commissioned by Dunedin City Council following issues arising around the governance arrangements between the City and its group of companies); The Four Pillars of Governance – New Zealand Institute of Directors; and The Society of Local Government Managers (SOLGM) Seminar entitled “How to Get the Best From Your CCO” (Council controlled Organisation).

A list of issues provided in the report were derived primarily from the Larsen Report that was prepared for the Dunedin District Council and from the New Zealand Institute of Directors.

A major issue is the appointment of elected members to commercial activities such as MDC Holdings Limited and Port Marlborough Limited. The Auditor-General considers that Councillor Directors are better placed on a holding company, rather than subsidiary company boards. Councillor Directors on the holding company are a means of ensuring that commercial decisions have regard to the wider interests of the local authority shareholder.

This approach is that followed by the Marlborough District Council.

Cllrs Barsanti/Shenfield:
That the report be received.

Carried

A.14/15.9 Development Contributions S300-L15-001-01

The Institute of Surveyors had made three major requests in their submission to the Draft Annual Plan 2014-2015.

The requests were:

- (a) That Development Contributions be capped at the rate currently charged after the application of the 34% remission and that all reference to remissions and further increases be removed.
- (b) To allow the Reserve Fund Contributions to be paid at Building Consent stage for rural subdivisions where it is proposed in the application that no residential dwellings will be erected.
- (c) That Council reconsider how the Reserve Fund Contribution is assessed for rural blocks.

The Corporate Finance Manager, Martin Fletcher, reported that almost every year the Institute of Surveyors has submitted on the Development Contributions Policy. In the main their submissions have been successful in having Development Contributions set at levels below that calculated, continuing the remission in the Development Contributions Model, achieving a further remission for infill development and deferring payment.

Mr Fletcher advised that changes to the Development Contributions Policy can only be made following the use of the special consultative procedure. This has not been followed for their first suggestion.

Council can further extend the 34% remission, but for 100 sections the additional debt required to offset this is approximately \$300,000.

There are already mechanisms in place that allow for the deferral of paying Reserve Contributions for rural properties that provide appropriate notice to prospective purchasers.

It was suggested the Development Contributions relating to rural properties be reviewed as part of the 2015-25 Long Term Plan.

The Committee agreed to extending the current 34% remission for one further year and supported declining the proposal to pay Reserve Contributions at building consent stage for rural subdivision until such time that adequate safeguards can be developed for prospective purchasers and following engagement with the Institute of Surveyors and other parties report back to the Committee within a reasonable time frame. The Committee also supported reconsidering how Reserve Contributions will be assessed for rural properties as part of preparing the 2015-25 Long Term Plan.

Cllrs Barsanti/Dawson:

That Council:

- 1. Agree to extend the current 34% remission for one further year;**
- 2. decline the proposal to pay Reserve Contributions at building consent stage for rural subdivisions until such time that adequate safeguards can be developed for prospective purchasers and following engagement with the Institute of Surveyors and other parties report back to the Committee within a reasonable time frame.**
- 3. agree to reconsider how Reserve Contributions will be assessed for rural properties as part of preparing the 2015-25 Long Term Plan.**

Carried

A.14/15.10 LTP Assumptions S300-L15-001-01

The Corporate Finance Manager, Martin Fletcher, presented a report on the major assumptions to be made in developing the 2015-25 Long Term Plan (LTP); these are necessary because the LTP spans 10 years.

Assumptions were needed on the following and comments on each one were provided in Mr Fletcher's report:

- Potential price level changes - inflation
- Interest rate
- Population growth and composition
- Legislation and Government Policy
- Natural disasters
- Subsidy rates
- Taxation framework
- Assets – ownership, revaluations and useful lives.

Mr Fletcher advised that in preparing the LTP Council uses the projections provided by Business and Economic Research (BERL). The projections provided are commissioned by the Society of Local Government Managers (SOLGM) and as a result the same cost projections are used by the majority of Local Government. BERL prepared projections for nine areas i.e. road, property, water, energy, staff, other, earthmoving, pipelines and private sector wages.

Mr Fletcher remarked that BERL is most cost effective.

Interest on borrowings (internal and external) is a key cost component for Council activities, particularly those with a high property, plant and equipment component. The importance of the interest rate assumption will increase as the level of forecast Council borrowings increases. Mr Fletcher said that in the period since 2009

the interest rate assumption has been looked at but a conservative long term view has been taken, resulting in the continuation of a constant 7.0% to stop the fluctuating impact of interest costs on rates.

Clr Bagge/The Mayor:

That Council endorse the use of the assumptions made in the paper presented in developing the 2015-25 Long Term Plan, including:

- (a) the use of the 2014 BERL produced forecasts of price level changes; and
- (b) the continued use of the 7% interest rate assumption.

Carried

ATTENDANCE: Murray South, Financial Services Manager.

A.14/15.11 Treasury Management Report for Period Ended 30 June 2014 T270-01

The Manager, Corporate Finance spoke to Council's Treasury Management Report for the period ending 30 June 2014.

Details of Council funds and investments were provided. Total investments totalled \$10,862,655. The total investments average interest earnings rate of 5.64% has reduced from the March quarter (5.81%) following two \$0.5M Fonterra bonds (7% and 8.74%) maturing which were reinvested for 90 days at a lower interest rate.

Bancorp, Council's fund managers, provide advice on reinvestment of securities and report quarterly on Treasury Management Policy for compliance and investment returns.

Council's Treasury Management Policy sets criteria surrounding credit rating, maximum investment allowed with any one institution and the maximum allowed to be invested with any type of institution.

All criteria have been met for the 30 June quarter.

As at 30 June 2014 Council had \$28.484 M of external borrowings of which \$28M is hedged.

A graph depicted in the report showed Council's current Westpac and Local Government Funding Authority borrowings and fixed rate hedging or borrowings (fixed swaps) measured against Council Treasury Management Policy and hedging parameters (policy bands).

Current borrowings and fixed swaps comply with the policy bands except for the first quarter ending September 2016 of the two to five years banding period. Council's Treasury Management Policies state that any hedging outside these parameters or for longer than 10 years must be approved by the Full Council before being initiated.

Mr Fletcher tabled a graph as at 14 July 2014 which verified that by the end of July when operational debt was expected to return to more normal levels, that Council would be within Policy.

MDC Holdings Limited's borrowings as at 30 June 2014 were \$55.395M.

Clrs Dawson/Shenfield:

That Council:

1. receive the Treasury Management Report for the period ended 30 June 2014;
2. formally approve the current hedging.

Carried

A.14/15.12 Financial Report for Council – Period Ended 31 May 2014 F045-06

The Manager, Corporate Finance presented Council's financial report for the eleven months ended 31 May 2014.

The Income and Expenditure Statement reported a surplus of \$4.21M for the year to date. This was a \$4M improvement on the \$0.21M budgeted. The budget figures reported upon vary from those contained in the Annual Plan because of the elimination of Marlborough Regional Forestry transactions and Council approved carry forwards, which included \$2.33M for the new Civic Theatre.

Total Income and Rates for the May year to date was ahead of budget by \$3M (4%). The major contributors to that result were forestry, rates, sewerage and solid waste management.

Comments were provided in the report on variances greater than \$100,000.

Overall expenditure was slower than budgeted by \$1M (1%). Budgeted capital expenditure was \$45.19M for the year including \$19.1M of carryover from the 2012/13 financial year.

Actual expenditure of \$22.09M to the end of May was \$0.49M less than the same period last year (\$22.58M) and \$12.05M less than budgeted for the year to date.

Early Indications are that there is likely to be deferrals and carryovers to 2014/15 of approximately \$13.3M relating to Commercial Property; Community Facilities; Flood Protection & Control Works; Roads; Sewerage; Storm water; and Water. There is also expected to be capital savings of approximately \$4.49M relating to Sewerage; and Water.

Cllrs Barsanti/Dawson:

That the financial report for the period ended 31 May 2014 be received.

Carried

A.14/15.13 Debtors Overdue Report as at 30 June 2014 F220-002-020-13-14

The Debtors report as at 30 June 2014 was presented to the Committee for information.

The current balance included the fourth quarter invoicing of Tradewaste of \$444,664 and a number of one off end of financial year fees and charges.

The Property Leases and Licences Debtors' report as at 30 June 2014 was also presented to the Committee for information. Current and total balances fluctuate monthly depending on individual leases and invoicing periods e.g. monthly, quarterly, six monthly or annual.

Cllrs Barsanti/Shenfield:

That the information be received.

Carried

A.14/15.14 Rates Reports as at 30 June 2014 F270-28-13

The Rate Levies Status report, Rate Arrears Aged Balance report and Water Billing Debtors report as at 30 June 2014 were presented for councillors' information.

It was reported that Council has collected 98.35% of the overall rates levied for 2013-2014 (inclusive of arrears) compared with 98.10% at this time last year. The improved collection percentage follows Council's increased focus on debt collection and enforcement processes after bringing most of the debt collection in-house, with regular monitoring and pursuit of overdue debtors.

There were 789 (687 last year) reminder letters sent out during June to those ratepayers who have not cleared their rates and have not made an arrangement to do so.

As at 30 June 2014, 1,875 (1,811 last year) rates rebates were granted for 2013-2014 totalling \$1,002,060 (\$998,840). The average amount of rebate granted was \$534. Mr Fletcher made mention of the fact that rates rebates had increased in Marlborough which bucked the national trend of a decrease.

A Debt Management Report for properties with registered mortgages showed 251 ratepayers have paid in 2013 and further action has been taken for nine ratepayers. Of the original 55 ratepayers at the start of 2013 with properties without registered mortgages, 24 have paid. Debt for the 2013-2014 rating year will be added to the arrears.

The current balance in the Water Billing Debtors Report includes the June quarterly billing and the June four monthly billing for Awatere.

The 30-90 days balance has significantly reduced reflecting June payments of the low May current debtors' balance. The 90 Days balance has increased since May and includes several properties with leaks awaiting resolution of queries, or water remissions. Also, payments of \$10,635.55 have been received in early July.

Cllrs Barsanti/Shenfield:
That the report be received.

Carried

A.14/15.15 Decision to Conduct Business with the Public Excluded

Cllrs Andrews/Barsanti:
That the public be excluded from the following parts of the proceedings of this meeting, namely:

- Debtors' Overdue Report
- Commercial Building Lease

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Debtors' Overdue Report Commercial Building Lease	In order to protect the privacy of natural persons, as provided for under Section 7(2)(a).	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.

Carried

The meeting closed at 12.15 pm.

Record No: 14167290

4. Committee Reports

4.4 Assets & Services Committee

Assets & Services Committee Meeting held on 22 July 2014
(Minute Nos. P.14/15.16 to P.14/15.35)

ATTENDANCE: Marlborough Roads – Frank Porter, Highway Manager, Steve Murrin, Journey Manager and Andrew James, Senior Safety Engineer for the following roading items.

P.14/15.17 Road Name Changes - Tuamarina R800-007-06

Marlborough Roads sought Council approval to amend two street names recorded in the Land Information New Zealand's (LINZ) database.

LINZ maintains the authoritative record for every legal road name in New Zealand (NZ). Based on information earlier provided to LINZ, LINZ records show "Cotterell Street" as "Cotterill Street" and "Campbell's Lane" as "Campbell's Road".

As a result of another subdivision there was a proposal to "re-use" the name "Cotterell" which generated significant debate amongst the Tuamarina community, including views expressed by the Marlborough Historical Society and Tuamarina residents. There has been no street name blade in place for some years further adding to the confusion.

Looking at the Settlement of the District the current Cotterell spelling has clearly been shown to be incorrect. Marlborough Roads has arranged for a replacement street name blade.

In discussions with local residents about Cotterell Street, the issue of Campbell's Lane arose. LINZ records this as Campbell's Street but Marlborough Roads confirms this has always been referred to as Campbell's Lane.

The Committee supported amending the street names and LINZ be requested to record "Cotterell Street" and "Campbell's Lane" as the correct street names for the respective Tuamarina streets.

Cllrs Evans/Andrews:

- 1. That Council approve "Cotterell Street" and "Campbell's Lane" as the correct street names for the respective Tuamarina streets.**
- 2. That Council request LINZ to amend their records.**

Carried

P.14/15.18 Marlborough/Nelson Passing Opportunity Investigation R800-006-022-01

Marlborough Roads Senior Safety Engineer, Andrew James, made a presentation on the Passing Opportunities Investigation on State Highways undertaken by the Transport Agency.

The scope of the investigation was to determine the need for passing and passing opportunities and to ascertain their financial viability. The outcome of the investigation has identified four locations where improvements should be prioritised. These locations are:

- SH 1 South of Seddon
- SH 6 between Renwick and Pelorus
- SH 60 between Richmond and Motueka
- SH 1 at Welds Pass when the realignment is progressed.

The Committee supported making a submission on the findings of the Investigation.

Cllrs Leggett/Evans:

That Council be invited to make a submission on the findings of the Marlborough/Nelson Passing Opportunities Investigation.

Carried

P.14/15.19 Speed Limit Bylaw**R800-009-04**

The Senior Safety Engineer's report to the Assets & Services Committee meeting on 11 February 2014 (P.13/14/239) proposed that Council commence the process to promulgate a bylaw setting speed limits on Marlborough roads; approve a draft bylaw and consultation documents; and commence the special consultative procedure on the proposal.

The Committee recommended to proceed with the development of the Speed Limit Bylaw and at the subsequent Full Council meeting on 27 February 2014 a sub-committee of councillors was delegated the power to decide on any submissions made on the proposed bylaw.

Following public notification, four submissions were received. The submissions are summarised in Table 1 below along with officer advice. Also included are recommendations made at the meeting.

Table 1

Map No.	Submitter	Submissions	Officer Advice	Recommendation
8	Renwick Residents' Association	Extend 50 km/h zone 50 m east on Old Renwick Road, beside Pak Lims corner.	Agree this will reduce speeds through the intersection.	Extend 50 km/h zone 50 m east on Old Renwick Road, beside Pak Lims corner.
8	Renwick Residents' Association	Reduce the 70 km/h zone on Terrace Road, Gee Street, Inkerman Street (to the Gibson Street bridge), and Boyce Street (to the SH 6 intersection) to 50 km/h.	None of these areas have urban environments, ie; built up housing, kerb, channel and footpaths, so the speed would be out of context to the development. Boyce Street is used by trucks accessing between SH 6 and SH 63. Measures are in train to reduce the volume of trucks on this route although the road will still be used by truck operators. The reduction of speed requested on Boyce Street would contribute to safety on this road.	Extend the 50 km/h zone north along Boyce Street to the SH 6 intersection.
23	Picton Business Group	Install 30 km/h speed restrictions to Picton CBD.	It is critically important that CBD speeds are appropriate for the pedestrian commercial environment. Relying on speed restrictions is not recommended. The speed environment should be such that vehicles travel safely at no more than 30 km/hr. If this is not the case then additional traffic calming measures are a more appropriate than speed limit signage.	Retain existing speed limits but investigate to determine if additional traffic calming measures are necessary.

12	Anthony Jordan	Extend the 50 km/h zone on Elliot Street, Tyler Street and Fell Street and Steam Wharf Road.	It is proposed to extend the 50 km/h zone 45 m along Elliot Street. The other streets are rural in nature and as such the unrestricted limit is appropriate.	No change
-	Police	Approve of all changes		

The submitters were given the opportunity to be heard on their submission at the meeting.

Anthony van der Water, Chairman of the Renwick Residents' Association spoke to the Association's submission which related to speed limit zoning in Renwick. This generated much discussion by the Wairau Ward Councillors.

Andrew James advised the meeting that the Automobile Association, who had not made a submission, had since submitted that they supported the bylaw in principle. They also made a suggestion with regard to the speed limit on Anakiwa Road.

Members subsequently supported Council adopting the Speed Limit Bylaw as consulted on with recommendations outlined in Table 1 included along with additions from the meeting.

Cllrs Evans/Sloan:

That Council adopt the Speed Limit Bylaw as consulted on with the recommendations outlined in Table 1 above included along with the following additions:

- (i) **Reduce Terrace Road, Gee Street and all of Boyce Street to 50km/hr (excluding the state highway (refer Speed Limits Map 8)).**
- (ii) **Extend the 50km/hr speed limit 50m east along Old Renwick Road at Pak Lims corner (refer Speed Limits Map 8).**
- (iii) **Extend the 50km/hr Anakiwa Road speed limit 1,630m to Challies Bridge (refer Speed Limits Map 20).**

Carried

P.14/15.20 Marlborough Population Projections for Planning Purposes C500-017-01

Stewart Sargent, Services Development Engineer presented a report which considered the long term population growth trends for Marlborough as a basis for Council's future planning and the 30 year infrastructure strategy proposed by the Local Government Amendment Bill. The 30 year strategy will apply to roading, flood protection, water supply, wastewater and stormwater services.

Mr Sargent reported that the strategy will be underpinned by a number of assumptions and projections into the future. These assumptions alone are not sufficient for asset management or detailed design but do contribute to the decision making context.

Other demographic features such as age profile, migrant composition, etc have not been included partially because this data from the latest census has not yet been released and partly because they have less relevance to the five infrastructural services.

The report highlighted two consequences for Council infrastructure ie;

- a) Councils can no longer simply design infrastructure for significant growth secure in the knowledge that at some time in the future the capacity will be required.

- b) A greater portion of the population will be on fixed incomes so people will have a limited capacity to handle increased costs.

Mr Sargent reported that population growth projections made for the last Long Term Plan have been reviewed based on more detailed regional projections made by Statistics NZ in 2011, the University of Waikato in 2012 and the 2013 census.

The trend nationally and for Marlborough is for lower growth than forecast and used for the 2012 Long Term Plan and other Council plans and design assumptions.

The population is ageing and there will be a further reduction in inhabitants per dwelling. Tourist towns (Havelock and Picton) experience large seasonal population peaks. Additionally a shift in preferred locations ("centres of gravity") may mean new infrastructure capacity demands not reflected by population alone.

Mr Sargent stated Council needs to take account of projections in planning for the provision of services and in particular for major infrastructure.

Cllrs Dawson/Evans:

- 1. That the growth assumptions contained in the report presented be used as the basis for development of the 2015-2025 Long Term Plan.**
- 2. That staff take account of these projections in planning for the provision of services and in particular for major infrastructure.**

Carried

P.14/15.21 Road Stopping – Angle Street, Picton (above Railway Line) R800-004-P19

Council's authorisation was sought of the procedures associated with the stopping of a portion of road adjoining the Hoeft-Marwick property located above the railway line on Angle Street, Picton.

It was reported that Angle Street, Picton is dissected by a railway line. The land above the railway line is very undulating and the unformed road leads to nowhere thus being of no interest to Marlborough Roads for future roading purposes.

The Hoeft-Marwick's dwelling is close to the paper road. They have certified plans to renovate their dwelling and as the dwelling is within 8 metres from the legal road they would require resource consent. They therefore wished to purchase the road land from Council. They would also then be able to redesign their entry and driveway.

The Hoeft-Marwick's have obtained permission from adjoining landowners, and are prepared to create a 3 m wide easement along the length of the new boundary in order to serve an adjoining property. They would also be responsible for all costs associated with creating easements necessary to secure any services now within the legal road whether they be Council services or services related to any adjacent properties.

Cllrs Leggett/Sloan:

- 1. That pursuant to Section 342 of the Local Government Act 1974 Council authorise the procedures associated with the stopping of the road shown on the plan presented.**
- 2. That such approval be on the basis that the applicant be responsible for all survey, legal, administrative and other costs even if the road stopping does not proceed by reason of objection.**
- 3. That when the road has been stopped Council shall sell the land to the applicant for a price to be fixed by a competent valuer to value that part; Council shall appoint the valuer and the valuation shall proceed in accordance with the 'protocols for the valuation of stopped road' adopted by Council.**

4. That all valuation costs shall be payable by the applicant for the road stopping regardless of whether or not the stopping is finalised.
5. That the valuation be obtained when the road stopping has been finalised.
6. That a 3 m wide easement be created to provide access along the length of the new boundary serving Sec 145 Picton Suburban DIST with all costs involved in creation of that easement, including survey, legal, plus disbursements shall be payable by the applicant with the easement to be completed at the same time as transfer of the road strip if stopped.
7. That all easements necessary to secure any services now within the legal road being either Council services or services related to any adjacent properties shall be created with the applicant responsible for all costs, survey, legal, plus disbursements; the easements to be completed at the same time as transfer of the road if stopped.
8. That it be acknowledged at this stage Council can give no commitment that the road stopping will be completed given the objection rights available under the said Section 342.
9. That a condition of the approval be that the land once stopped be amalgamated with the adjoining property so that both titles are held within the one title, this being in terms of Section 342 of the Local Government Act 1974.
10. That within 14 days of notice that the title is available, settlement is to be completed with interest charged at 14% for any delayed settlement.
11. That if the survey documentation to initiate the road stopping process is not completed within a year of Council consent then the application for road stopping lapses.

Carried

ATTENDANCE: Geoff Dick, River and Drainage Engineer for the following item.

**P.14/15.22 Wairau River Scheme Flood Damage
Resulting from Storm of 11/12 June 2014
R700-003-04**

Geoff Dick, Rivers and Drainage Engineer gave a presentation in response to the storm event on 11/12 June 2014 which caused flood damage in the Taylor and Omaka Rivers, and at the Tuamarina River mouth.

Mr Dick reported that the storm was another significant easterly rainstorm that was less intense than Easter but more widespread.

The rainfall caused significant flood flows in the Taylor, Omaka and Tuamarina Rivers and other lower Wairau Rivers.

In the Taylor River three large erosion sites in the upper channel were significantly exacerbated by the flood event. It is now proposed to undertake immediate permanent repairs to the two erosion sites at Ben Morven Road in addition to general flood damage repair work.

An approximate five year return flood also occurred in the Omaka River. This has further weakened/damaged already fragile channel alignment works downstream of the Hawkesbury Road Bridge. Patch repairs are proposed as well as working up detailed options and cost estimates for permanent upgrades to be included in the Rivers new 10 year budget plan.

Repairs are required at the Tuamarina mouth to stabilise its position including the Wairau River bank edge alignment.

7. A booster pump will be required to supply water from the tank to the house.
8. Water development contribution fees in accordance with Council's Development Contribution Policy be paid. (The calculation shall be based on one Household Equivalent Unit per additional Lot).
9. The approved connection only be completed following a successful subdivision application. Failure to obtain subdivision consent by November 2015 will result in a forfeit of the out of district water approval.
10. The site pay water rates as per Council's out of district connections rating policy.
11. The applicant be advised approval of the water connection does not imply that subdivision approval will be granted.
12. The connection is granted on the basis that it will only serve a single house per lot. Redevelopment of the property will require further out of district approval.
13. The site pay geographic area general works and services rates and charges as per Council's rating policy.

Carried

**P.14/15.24 Out of District Water Connection Application
for 7 Gee Street, Renwick PN527384#04
W450-004-007-03**

Approval was sought to an out of district water connection for a property currently zoned Rural 3 and located on the lower terrace, between Inkerman Street and State Highway 6 at 7 Gee Street, Renwick.

The property currently zoned Rural 3 is located on the lower terrace, between Inkerman Street and State Highway 6 at 7 Gee Street, Renwick.

The applicants have a building consent to build a three bedroom family home, and have in fact started building work.

The section is existing and in its current state would not be large enough to accommodate a well and effluent disposal site with a 30.0 metre separation as required by Council.

Renwick township residential area and some additional rural areas are served by a Council water system. This water system consists of water mains that run along Gee and Inkerman Streets.

The applicant wishes to connect to this pipeline to provide a potable water connection to the dwelling.

The Renwick water system is restricted and recent experience has shown that the current wells are failing to meet the current summer demand.

While Council has not approved additional out of district water connections in this area recently this is one that is required to allow a building on an existing property.

Clrs Dawson/Sloan:

That the proposed out of district water connection be approved with the following conditions:

1. The water supply only be used to supply domestic activities within the dwelling ie; irrigation of outside areas will not be permitted.
2. A 20 mm diameter metered water supply with a Reduced Pressure Zone back flow prevention device and installation connection fee is to be paid for the new dwelling.

3. Rain water tanks for irrigation use be installed as volunteered.
4. Water development contribution fees in accordance with Council's Development Contribution Policy be paid. (The calculation shall be based on one Household Equivalent Unit).
5. The site pays water rates as per Council's out of district connections rating policy.
6. The connection is granted on the basis that it will only serve a single house per lot. Redevelopment of the property will not achieve further out of district approval.
7. The site pays geographic area general works and services rates and charges as per Council's rating policy.

Carried

P.14/15.25 Out of District Water Additional Usage Application, 172B Wither Road, Blenheim PN532269#04, W450-004-004-03

Approval was sought for additional water usage from an existing out of district water connection for a proposed family flat at 172B Wither Road, Blenheim.

The property is zoned Rural Residential and has an existing four bedroom dwelling on the property.

The applicant wished to gain additional water usage for a proposed two bedroom family flat from the existing water connection.

Council has an existing reticulated water service located in road reserve, with the existing dwelling along with most of the surrounding properties in this area, connected.

It was noted that the Blenheim water supply has the capacity to cater for the additional proposed out of district water connection.

Cirs Dawson/Andrews:

That the proposed out of district water connection additional usage be approved with the following conditions:

1. The water supply only be used to supply domestic activities within the property ie; irrigation of outside areas will not be permitted.
2. Future subdivision will require redistribution and additional water connection to the site.
3. Water Development Contribution fees in accordance with Council's Development Contribution Policy be paid. (The calculation shall be based on one Household Equivalent Unit per additional dwelling).
4. The approved connection only be completed following a successful building consent application. Failure to obtain building consent by November 2015 will result in a forfeit of the out of district water additional usage approval.
5. The site pays water rates for the family flat as per Council's out of district connections rating policy.
6. The applicant be advised approval of the additional water usage does not imply that building consent approval will be granted.
7. Connection to the existing water connection for the site is granted on the basis that it will only serve an additional two bedroom family flat. (Redevelopment of the property will require further out of district approval).

8. The site pays geographic area general works and services rates and charges as per Council's rating policy.

Carried

ATTENDANCE: Rosie Bartlett, Manager, Reserves and Amenities.

P.14/15.26 Endeavour Park Pavilion – Financial Reporting R510-009-E02-08

Council provided funding of \$2.8 million towards the \$3.1 million capital cost of the new Endeavour Park pavilion, which was officially opened on 6 July 2013. Funding was sourced from the Land Subdivision Reserve Account (\$1 million), loan rating (\$1.7 million) and the Public Conveniences budget (\$100,000) with a greater imposition to Picton and Picton vicinity.

The Endeavour Park Pavilion Society (EPPS) was formed to promote the project in the community and fundraise the balance which it did by obtaining grants, holding several fundraising events and attracting sponsorship and donations. EPPS also managed the build phase of the pavilion with assistance from Council staff. EPPS now leases the pavilion and manages its use by sports, community groups and private users.

A Project and Facility Manager was appointed in August 2013. The role is to manage and promote the facility, and also to establish and develop a 'Sportsville' where sports clubs, recreation and community groups are actively involved in its use and are assisted to increase community participation. Sport NZ funds \$30,000 per annum towards this position with Council also providing \$20,000 per annum. A condition of the Sport NZ grant is that Council remains the employer. A further \$10,000 is provided to EPPS to assist with operating costs.

Council and particularly Sport NZ require various outcomes to be achieved to retain this annual funding.

Members were advised that the Sport NZ requirements are being met sufficiently to enable the continuation of their funding.

Graham Gosling, Chair of EPPS along with Dale Ashworth, Project and Facility Manager presented the financial accounts for the year ended 31 March 2014 and reported on operating performance to date.

There has been a steady increase in activity as initially football, cricket, now rugby have made Endeavour Park their home ground. A range of community fitness and dance classes are run upstairs. Private function activity has also steadily built up as the reputation of the facility grows.

The Project and Facility Manager said there is huge potential for other codes to be involved – tri clubs – use of pool for swim club and lessons, and gymnasium for volleyball, basketball etc. New events, regular concerts, marketing for conferences and weddings were all planned.

Discussions with EPPS have indicated that donations/sponsorship will reduce in the 2014/15 financial year but bar and function profits should increase. Membership fees will also be received which indicates a break even or better position including the funding of depreciation is achievable, albeit requiring the Sport NZ and Council funding.

Improvements to budgeting, accounting and computer systems are being discussed.

Mayor Sowman/Clr Leggett:

That the Endeavour Park Pavilion Society's report for 2013/14 and its audited financial accounts for the year ended 31 March 2014 be received.

Carried

P.14/15.27 Second Hand Sundays W300-006-010-01

Alec McNeil, Solid Waste Manager presented a report on trialling a Second Hand Sunday event.

Gisborne District Council has facilitated a Second Hand Sunday service for the past 12 years. Mr McNeil explained that Second Hand Sunday is a chance to give away household items a person no longer wants. They can also collect items they want from others for free. Tasman and Nelson Councils also ran a similar scheme on trial in June 2014.

Residents register through the Council website indicating what items they have. They are then issued with a sign/pamphlet which is displayed at their mailbox on the day of the event and indicates their participation to the wider community.

The event is similar to a multi-location garage sale however no money changes hands and the resident is responsible for taking back in any items that have not been uplifted.

Mr McNeil said there was some risks associated with the service such as materials being left on the street post event; material being illegally dumped at participants' properties; impact on supply of items to charities and/or the Re-use shop etc.

The cost to set up and facilitate a Second Hand Sunday event would be based on but not limited to advertising (through mailshot) \$500 per event; printing (Second Hand Sunday signs) \$500 per event; and staff time (10 hours per event).

Using the kerbside collection areas as a template for the events would provide a degree of direction for the community. Once the principle has been established the system could be rolled out across the region by township.

Mr McNeil advised that holding a trial event per kerbside collection area would provide an opportunity to see how the Marlborough community would react to such a system.

Comments from the meeting were very favourable. The risks associated with the service were acknowledged.

Cllrs Leggett/Andrews:

That Council approve the holding of one Second Hand Sunday event per kerbside collection area during the 2014/15 financial period.

Carried

P.14/15.28 Solid Waste Management 2013/14 W300-006-008-01

Alec McNeil, Solid Waste Manager presented a report which summarised the solid waste operations for the period July 2013 to June 2014.

Mr McNeil reported that Council provide a range of waste management and minimisation services across the region. These include the provision of a kerbside collection service to Blenheim and Picton, the operation of seven transfer stations, the provision of four coin operated skip units in the Marlborough Sounds, the operation of the regional landfill, the operation of the Blenheim resource centre for processing diverted materials and the provision of a hazardous waste collection and storage service. Council also lease a site at Wither Road to Greenfingers Compost Limited for the provision of greenwaste collection, compost production and resale.

During the 2013/14 period there have been no breaches of any resource consents that are issued against the waste management and minimisation facilities.

The report covered Recycling; Kerbside Collections; Landfill; Composting Facilities; Transfer Stations; Diversion Rate; Waste Management and Minimisation Plan (WMMP); Future Projects; Contracts; and Emissions Trading Scheme.

Mr McNeil said the current contracts are delivering in line with pre-tender expectations. The need for a commercial and industrial sorting facility combined with a solution for greenwaste and grape marc will allow the region to significantly increase its material diversion rate and future proof the community against legislative increases in disposal costs eg; waste disposal levy and carbon prices.

A matter was raised with regard to the use of wheelie bins for kerbside collection. Mr McNeil responded that Council will explore the feasibility of introducing wheelie bins to the kerbside routes in 2016-2018.

Cllrs Leggett/Andrews:

That the report be received and the information published via the website.

Carried

ATTENDANCE: Reserve and Amenities Officers – Robert Hutchinson, Robin Dunn and Nic Crous.

P.14/15.29 Additional Dog Do Stations on the Taylor River Reserve R510-009-T02-01

Approval was sought, in the Reserves and Amenities Manager's report to the Committee, for additional budget spend for more dog do stations on the Taylor River.

It was reported that the Taylor River Reserve is a popular area for dog walking and under the Animal Control Bylaw is a designated dog exercise area.

At the Council meeting on 26 June 2014 it was discussed that additional dog do bags and stations should be installed along the Taylor River walkway. This is partly in response to concerns about water contamination and also to improve the level of service.

Members were informed that there are currently three stations (dog do bag dispensers and rubbish bins) along the river.

Staff suggested two additional stations, one at Burleigh Road carpark and the second at Wither Road be installed.

Total capital cost of the current units is \$5,617 (to also cover the cost of the installed signage). Total annual additional operating and maintenance costs are estimated at \$4,372.

Animal Control Sub-Committee members wished for the issue to be discussed further. To that end it was recommended that the matter lie on the table until the Full Council meeting so a meeting could be arranged with those members and staff.

Cllrs Sloan/Evans:

That the matter lie on the table until the Full Council meeting on 7 August 2014.

Carried

P.14/15.30 Horton Park – Netball Resurfacing R510-014-005-04

Reserves and Amenities Officer, Robert Hutchinson, presented a report updating councillors on a submission made by Marlborough Netball on the Draft Annual Plan 2014/15.

Mr Hutchinson advised that Netball locally and nationally has grown and developed over the past 10 years putting pressure on the courts at Horton Park which netball has been based at since May 1965.

Marlborough Netball has identified that Horton Park has insufficient courts; that the courts need resurfacing, preferably with modern surface materials and other improvements such as better drainage and lighting; and that it would be beneficial to netball to have four covered courts.

Their submission to the Draft Annual Plan requested funding to resurface the netball courts, install extra training lighting and resize the stormwater drains.

The Outdoor Sports Facility Plan has identified that 15 new courts, 4 of which could be covered can be constructed at Lansdowne Park.

Mr Hutchinson said that in response to the Draft Annual Plan submission, staff will undertake a study into the feasibility of netball courts being constructed at Lansdowne Park with this study to be completed in one year.

Since the Draft Annual Plan decisions meeting in June, Marlborough Netball and Stadium 2000 have reached agreement for netball to have greater access to the Stadium on weekends reducing usage pressure on the courts at Horton Park in the short term.

This will enable the feasibility study to be undertaken in a timely manner and resealing with its subsequent funding challenge to be deferred until the outcome of the feasibility study and longer term decisions are known.

Cllrs Sloan/Dawson:

That Marlborough Netball's request for funding to resurface the netball courts, install extra training lights and resize the stormwater drains be deferred until the outcome of the feasibility study of netball courts at Lansdowne Park is considered and compared with other options.

Carried

P.14/15.31 Marlborough 4 Fun Request for Alcohol at Pollard Park Summer Concert

R510-009-P06-01

The Reserves and Amenities Manager reported that Marlborough 4 Fun has approached Council seeking permission to allow BYO alcohol and a potential wine sponsor to have alcohol sales and tastings at the Pollard Park summer concert.

Marlborough 4 Fun is looking at bringing this event more in line with an Opera in the Park style event where the community is encouraged to pack a picnic and enjoy a glass of wine while listening to music.

The event is run as part of Council's event contract with Marlborough 4 Fun and will still stay family focussed.

There is currently no policy that governs on consumption or sale of alcohol in parks and reserves outside the Council's alcohol ban areas.

The Pollard Park Management Plan is under review and this issue will be considered through this process for future decisions. However a decision was required prior to this process to allow Marlborough 4 Fun planning time.

Organisers would be required to obtain a special liquor licence for the event.

Generally councillors were supportive of allowing BYO alcohol in Pollard Park. However some councillors expressed their discomfort with a commercial wine sponsor being allowed to sell their product at the event, believing it was discriminatory to other sponsors of products.

Cllrs Dawson/Andrews:

That Council as property owner allow Marlborough 4 Fun to allow BYO alcohol and sales of alcohol at the Pollard Park Summer concert subject to a special liquor licence being obtained.

Carried

P.14/15.32 Public Conveniences: Provision of Additional Facility R510-011-000-01

Reserves and Amenities officer, Nic Crous, presented a report in response to a number of requests being made from the local community via the Draft Annual Plan 2014/15 process for the provision of an older child/adult changing-table in the central public conveniences.

Mr Crous advised that Council provides baby-changing tables in many of the CBD public conveniences but these do not cater for parents of disabled children who are older and require changing facilities.

Staff have investigated the proposal and conclude that this facility cannot be placed within any of the existing public toilet cubicles due to the issues of vandalism and inappropriate use of the table. This type of table is large and requires a lot of room for those involved in its use.

To be able to provide this facility would mean adding an extra room onto an existing building or incorporating it into a new public convenience facility.

As there are currently no centrally-located public conveniences which are sited to accommodate the addition of an additional room, it was proposed that the issue be delayed until such a unit can be incorporated into a new and upgraded facility, such as the new library, Seymour Square, or a purpose-built superloo facility.

The Committee was supportive of this proposal.

Clrs Andrews/Dawson:

That the provision of this facility be approved in principle but that any implementation is delayed until it can be incorporated into a new centrally-located public convenience such as a new library, a new facility at Seymour Square or a purpose-built superloo facility.

Carried

P.14/15.33 Disability Swing Request R510-009-000-01

Robert Hutchinson and Nic Crous reported in response to a number of submissions being made to the Draft Annual Plan 2014/15 on a liberty swing being installed at Pollard Park.

The meeting was informed that liberty swings are promoted through the Variety Club NZ and provide a swing for those whose disability confines them to a wheelchair. The swing design is such that it needs to be fenced off from other park users and is controlled by a key/lock system.

The installation and operation of a liberty swing is a significant undertaking with the cost of purchase and installation in the region of \$45,000 plus a management system for the keys required to operate the swing.

Other models of swings available were presented to the meeting that were more inclusive of use for those with or without disabilities compared to the model proposed by the submitters to the Draft Annual Plan, in particular the basket swing. Nic Crous advised councillors that he had a level 2 playground inspectors' certificate. He said it was not working installing liberty swings as they attracted too much vandalism. He also had it on good authority that fencing the facility was off-putting to other park users and that the option of a basket swing should seriously be looked at as the benefits far outweighed the negatives.

The Committee supported a final proposal relating to a disability swing being brought back to the next Committee meeting.

Clrs Sloan/Andrews:

That the final proposal relating to a disability swing be brought back to the next Assets & Services Committee meeting.

Carried

P.14/15.34 Wither Hills Farm Park – Commercial Activity Provision R510-009-W02-04

A report presented by Robin Dunn asked councillors to consider if adequate opportunities for commercial activity exist within the Wither Hills Farm Park. A submission made on the Draft Annual Plan 2014/15, suggested gravity based commercial businesses could be established and examples included gondola, luge, bob sledding, zorb or a café. The submission was referred to this Committee for consideration.

Mr Dunn reported that the Wither Hills Farm Park covers an area of just over 1000 ha of largely steep hill country located on Blenheim's southern town boundary. The Farm Park receives ever increasing daily use and has proved to be a major recreational asset for walkers, runners, mountain bikers and a host of events.

The Wither Hills Management Plan was prepared in 1996, and sets out the Farm Park's key objectives, being soil conservation and recreation. Early clearing and farming practices resulted in severe erosion and debris choked waterways and flooding occurred below. This necessitated purchase by the government and latterly Council, with many years of significant soil conservation works completed. Although largely under control, ongoing remedial works are required and programmed.

Farming is also considered an important management tool to control weeds and fire danger and a grazing lease has been in place for a number of years. Commercial activity and/or event provision is covered within the Wither Hills Management Plan 1996.

Mr Dunn advised that Council generally does not actively market commercial opportunities within its parks, however is receptive to business ideas when approached. Any proposals for such commercial activity within the Withers would be considered.

Council is aware of the highly erodible nature of the Wither Hills soils and their limitations, and this may dictate on potential activities. Encroachment of public vehicular traffic needs to be considered carefully if recreational and 'wilderness' aspects of the park are to be preserved. Similarly farming is made more challenging with increasing traffic and commercial activity.

Councillors agreed there was adequate provision within the Farm Park to accommodate commercial activities or events.

**Cllrs Evans/Leggett:
That adequate provision exists to accommodate commercial activities or events within the Farm Park; Council consider proposals when approached.**

Carried

P.14/15.35 Information Package -

The Information Package for the Assets and Services Committee dated 22 July 2014 and circulated separately was received and noted.

The meeting closed at 12.35 pm.

Record No. 14152063

4. Committee Reports

4.5 Environment Committee

Environment Committee Meeting held on 24 July 2014
(Minute Nos. R.14/15.36 to R.14/15.44)



**Minutes of a Meeting of the
ENVIRONMENT COMMITTEE**
held in the Council Chambers, 15 Seymour Street, Blenheim
on THURSDAY, 24 JULY 2014 commencing at 1.00 pm.

Present

Councillors P J S Jerram (Chairperson), J A Arbuckle, G S Barsanti, C J Brooks, Mayor Sowman, Mr E R Beech (Rural representative) and Mr R Smith (Iwi representative).

In Attendance

Councillors J L Andrews, B G Dawson, G I T Evans and J C Leggett, Mr R Hunter and Mr H R Versteegh (Manager, Regulatory Department), and Nicole Chauval (Committee Secretary).

Apology

An apology for non-attendance from Clrs D Oddie and L Shenfield and Mrs Wilson was received and sustained.

R.14/15.36 Confirmation of Sub-Committee Business

Clrs Barsanti/Arbuckle:

That the following approvals granted by the Swimming Pools Sub-Committee acting under delegated authority (Regulatory Committee Minute (R.13/14.166) be received and the recommendations adopted:

- **B Yockney - 148 Old Renwick Road, RD 2, Blenheim - approval to use a lockable cover on an unfenced spa pool (exemption pursuant to section 6 of the Fencing of Swimming Pools Act 1987).**
- **O Norrish - 450 State Highway 63, Blenheim - approval to use a lockable cover on an unfenced spa pool (exemption pursuant to section 6 of the Fencing of Swimming Pools Act 1987).**
- **J Haack - 16 Brook Street, Blenheim - exemption to install a Coverstar safety pool cover in lieu of a fence (exemption pursuant to section 6 of the Fencing of Swimming Pools Act 1987).**
- **C Harper - 84 Old Renwick Road, Blenheim - exemption to install a Coverstar safety pool cover in lieu of a fence (exemption pursuant to section 6 of the Fencing of Swimming Pools Act 1987).**
- **A & M Wentworth - 26B Severne Street, Blenheim - exemption to install a Coverstar safety pool cover in lieu of a fence (exemption pursuant to section 6 of the Fencing of Swimming Pools Act 1987).**

Carried

presentation a report entitled Monitoring Nitrate Loss Under Vineyard Soils in the Wairau Plains, Marlborough was tabled.

Mr Green reported that the project was initiated in recognition that land use is the main driver of groundwater quality and that of downstream groundwater fed streams, such as Spring Creek.

It was noted that the results being provided from the current site can be extrapolated over the entire unconfined aquifer area to provide the total nutrient input to groundwater. Nutrient drainage rates can also be compared with observations of concentrations in downstream groundwater for the purpose of calibrating flow and contaminant transport models. Once water quality limits are set by Council under the NPS for Freshwater Management 2014, then the model can be used to define the leachate rate under different land uses thereby allowing Council staff to determine where particular land activity should or shouldn't be based.

It was also reported that the nitrate-nitrogen leaching rate for the first 18 months for the trial was approximately 3.5 kg/ha/yr. This value is relatively low compared to rates generated by other land uses, such as dairying and cropping, around New Zealand.

Mr Green advised members that during the past 2 years climatic conditions have been very stable and that initial results from the DFM study are not yet sufficient in duration to capture a full range of drainage losses and would therefore ask that the monitoring be continued to obtain data over other climatic conditions.

Cllrs Barsanti/Brooks:

- 1. That the information be received.**
- 2. That the study will continue for the next five years.**

Carried

ATTENDANCE: Mr D Lane, Water Information Services Co-ordinator, was present for the following item.

R.14/15.39 Regional Compliance with the Resource Management (Measurement and Reporting of Water Takes) Regulations 2010

E380-007-006

A presentation from the Water Information Services Co-ordinator, Dave Lane, was made to the Committee.

Members were advised that there are 1439 active water take permits in Marlborough. 880 of these takes are from a groundwater resource and 490 are from a surface water resource and that collecting and maintaining a water take record is a standard condition of all water permits.

It was also reported that new national legislation now requires permit holders to prove the accuracy of the water meter as well as maintain and return to Council a record of water take.

It was noted that Marlborough permit holders are making good progress towards overall compliance with the water metering regulations and regular communication with permit holders and industry providers is ensuring a high level of understanding and therefore compliance across the field.

Software upgrades and systems developed to deal with the significant increase in data coming into Council are working well and further enhancements are being worked on to allow for better reporting both internally and externally.

Council submitted data to MfE from 204 water meters. This data was derived from 295 active water permits, which in turn came from 350 entries in the database. This also gives some idea of the complexities being faced as reporting processes are developed and daily compliance issues are dealt with.

It was reported to the members that the Water Allocation Working Group is currently working through scenarios and once completed will submit a report on their findings to the Committee.

Clrs Barsanti/Brooks:
That the report be received.

Carried

ATTENDANCE: Mr S Ulrich, Environmental Scientist – Coastal Role, was present for the following item.

**R.14/15.40 Implementation of Council's Coastal
Monitoring Strategy E325-003-001**

A presentation from Steve Ulrich, Environmental Scientist – Coastal Role, was made to the Committee which gave an overview of the implementation of the Coastal Monitoring Strategy.

The Committee heard that Council administers a significant area of New Zealand's coast, from mean high water springs out to 12 nautical miles. This covers approximately 725,000 hectares and 1,815 kilometres of coastline which are broken down into nine biogeographic areas.

Mr Ulrich advised members that a focus for the 2014/15 year is to look for opportunities to work with the Department of Conservation, the marine farming industry, Iwi, Port Marlborough and tourism operators in a partnership way.

Members were advised that the current and proposed projects identified are intended to be staged in a progressive manner. It was noted that key outputs from each project will be reported to the Environment Committee and information will also be transferred in other ways to the community to foster awareness of the state of the coastal environment.

It was reported that some projects require specialist expertise and equipment beyond the capacity of the Council to resource in-house. The Marlborough region is well served by marine science providers located in the Top of the South, such as NIWA, Cawthron, Davidson Environmental and Wriggle.

The Envirolink funding scheme will continue to be accessed for discrete projects to augment and maximise the value of Council's coastal funding.

The Strategy is planned to be reviewed in 2017, which will be five years after its formulation. An evaluation of the success of the implementation will also be undertaken at that time.

Clrs Arbuckle/Barsanti:
That the information be received.

Carried

ATTENDANCE: Ms K Winter, Environmental Health Officer, was present for the following item.

**R.14/15.41 Update on the Alcohol Licensing Function
E350-005-001-01**

Karen Winter, Environment Health Officer, made a presentation updating the Committee on the activity of the alcohol licensing team six months following the full enactment of the Sale and Supply of Alcohol Act 2012.

Ms Winter noted that inspectors are now required to report on an extended list of criteria for premises licenses ie; amenity and good order, systems, staff and training of applicant and manager's certificate applicants are assessed for suitability. It was reported that for the six months a total of 236 applications have been received.

Ms Winter advised members that as part of the multi-agency approach a Tri-Agency Committee has been established which meets every six weeks to discuss licensing matters and enforcement issues and as part of its function is developing an Alcohol Accord to assist with minimising the harm caused by alcohol.

It was also reported that there is also agency reporting on applications with Police and the Medical Officer of Health being asked to report on applications for On, Off and Special Licences. This information is provided within 15 working days to enable a report to be produced if they wish to oppose the application. Environmental Health Officers are currently working with Public Health to facilitate this process.

It was reported that the Marlborough Draft Local Alcohol Policy (LAP) has gone through public consultation. Two LAPS (including Tasman District Council) have been appealed and there is a hearing by ARLA in August.

Ms Winter advised the members of the annual fees that Council is required to charge to all On, Off and Club Licence holders and how those fees are determined.

Ms Winter also noted that Officers will continue providing education and information to licensees and are initiating further improvements of IT systems to assist the work flow required for the licensing system, including geospatial mapping which will pin-point where alcohol related incidences have occurred and whether it is close to a particular hotel/alcohol sales.

Members were advised that with the new legislation there have been changes in how this function operates within Council. These changes encompass a compulsory increase in costs and new legislative requirements for licensees.

Ms Winter advised members that after this current financial year, Council must prepare a report showing income from fees and costs of the activity. This report will provide a cost-expenditure analysis that Council could use to create a Bylaw to reduce/increase fees. Ms Winter did report that where possible food and alcohol inspections are combined to minimise costs to licensees.

The Committee extended its appreciation to the Environmental Health team for the hard work and progress that has been made in implementing the new legislation.

Cllrs Barsanti/Beech:
That the information be received.

Carried

ATTENDANCE: Mr J Underwood, Biosecurity Co-ordinator, was present for the following item.

**R.14/15.42 Regional Pest Management Strategy –
Operational Plan Report 2013/2014
E315-002-004-07, E315-002-004-06**

The Regional Pest Management Strategy Operational Plan Report for 2013/14 was included with the agenda.

The report to the Committee noted that the majority (86%) of performance measures have been achieved throughout the year. This is an increase on the previous year where 76% of measures were achieved.

The key areas of improvement were the Total Control Pest programme where all targets were achieved in 2013/2014 and work relating to the National Pest Plant Accord targets were achieved.

It was noted that a number of species (e.g. Parrots Feather, African Feathergrass), plant densities are getting to near zero-levels which is an excellent achievement. However, other species are utilising

their biological advantages to continue to persist despite best efforts. This year, there were 'flare-ups' of three species (Saffron thistle, Bathurst Burr and Eel Grass) resulting in a new site and the return of another. This highlights that for many of these species, even at such low densities, even eliminating everything found each season may not mean eradication is achievable.

The Containment Control Pest programme remains the largest for Marlborough District Council staff due to the number of properties involved and continued facilitation of those landholders to ensure obligations are met. Overall, the level of control work carried out remains high with a Notice of Direction only needing to be issued on 29 occasions when undertaking a total of 375 physical inspections.

Over the course of 2013/2014, major developments have occurred in the way Chilean Needlegrass is being managed in Marlborough. Not only is Council placing a greater emphasis on its programme, but the community is responding with a swell of support for the newly formed Chilean Needlegrass Action Group (CNGAG). Mr Underwood noted that there are still improvements to be made in the Council programme and these will continue to be the focus for staff.

Mr Underwood noted that a new arrival into Marlborough was in the marine space in which Council led the response after the discovery of Mediterranean fanworm on a vessel in Waikawa Bay. Fortunately, no further evidence of fanworm on fixed structures was found but there is an ever present risk of more introductions. New Chilean Needlegrass infestations continue to show up and can be a result of historical movements.

Mr Underwood advised that a review was carried out by Biosecurity staff on 2 July 2014 and proposed amendments to the Operational Plan have been documented in section 12 of the Operational Plan Report which was attached to the agenda..

Cirs Barsanti/Brooks:

1. **That the information be received.**
2. **That the annual report on the Regional Pest Management Strategy Operational Plan for the 2013/2014 financial year be approved by Council.**
3. **That the amendments to the Regional Pest Management Strategy Operation Plan be approved by Council.**

Carried

ATTENDANCE: Mr N Morris, Regulatory Projects Officer, was present for the following item.

R.14/15.43 Cessation of Accreditation – Geotechnical Engineering R450-003-04

Approval was sought from the Committee to cease the current practice of maintaining a Council register of engineers for the purposes of providing geotechnical reports and opinions versus the register being maintained by the Institution of Professional Engineers New Zealand (IPENZ).

It was reported that at a much earlier time, nominally up to the mid-20th century, foundation engineering fell into the realm of civil engineering. Increasingly, the understanding of soils behaviour in the engineering context became specialised to meet the needs of development demands.

The consequence has been the emergence of specialised skills for investigating and providing the parameters of soil behaviour given anticipated design demand.

It was noted that Council has an ongoing exposure to liability arising from its processes and a key management tool is the identification of hazards and implementing measures to avoid or mitigate them.

In respect of the proposition that the policy be retained, it is considered that the negative aspects outweigh the positive aspects of this option. Most practitioners on the Council list have already added the geotechnical expertise to their CPEng post nominal qualification.

Mr Morris advised that it is considered that there is no merit in retaining a register of practitioners for the sole purpose of public convenience and that the skill sets that are required today of the geotechnical practitioners are considerably higher than our accreditation processes and it is no longer practical to assess capabilities of practitioners in-house.

It was also noted that it would be an activity that would have no regulatory force and have a reasonable probability of resulting in legal challenge that negated overall any possible benefits.

Mr Morris advised members that the Professional Opinion will remain an obligatory accompaniment to applications for consents or permits and the reports forming the basis of Opinions will be in the preferred format.

It was concluded that if the Council register of engineers is ceased then the members on the present register be advised that it is intended to cease the accreditation function two years from the date of a confirming Council resolution and that no new entries will be accepted from the date of a confirming Council resolution. It was noted that the two year timeline is to allow practitioners on our accreditation list sufficient time to register on the IPNS list.

Mr Morris advised that there wouldn't be any change to costs to Council and that the courts would be the ones to decide to what extent we might be liable. Members were referred to the article which discusses liability in the information pack entitled 'How to Fix The New Zealand Building Act'.

Cirs Barsanti/Brooks:

That the proposal be adopted and be effective from the date of Council's decision.

Carried

R.14/15.44 Information Package -

Cirs Jerram/Arbuckle:

That the Regulatory Department Information Package dated 24 July 2014 be received and noted.

Carried

The meeting closed at 3.25 pm.

Record No: 14167301

4. Committee Reports

4.6 Regional Transport Committee

Regional Transport Committee Meeting held on 20 June 2014
(Minute Nos. X.13/14.469 to X.13/14.471)



**Report and Minutes of a Meeting of the
REGIONAL TRANSPORT COMMITTEE
held in the Kenepuru Room, 15 Seymour Street, Blenheim
on FRIDAY 20 JUNE 2014 commencing at 12.00 midday**

Present

Councillors T M Sloan (Chairperson), G I T Evans and J C Leggett, and Ms J Chetwynd (New Zealand Transport Agency representative).

In Attendance

Mr M S Wheeler (Manager, Assets & Services Department), Mr F Porter (Marlborough Roads), Mr P Hookham (New Zealand Transport Agency), Inspector S Feltham and Senior Sergeant Peter Payne (New Zealand Police), Mr H Meyers (New Zealand Automobile Association), Mr G Taylor (Road Transport Association), Mr H MacFarlane (Marlborough Chamber of Commerce) and Mr M J Porter (Democratic Support Manager).

Apology

Cirs Leggett/Evans:

That the apology for non-attendance from Clr B G Dawson be received and sustained.

Carried

X.13/14.469 Confirmation of Minutes D050-001-R01

Cirs Sloan/Leggett:

That the minutes of the Marlborough Regional Transport Committee held on 14 March 2014 be taken as read and confirmed.

Carried

X.13/14.470 NZTA Update R800-006-02

Jenny Chetwynd spoke to the update report as included in the Agenda covering in broad terms Agency's News; Central Region Events; and National Land Transport Programme (NLTP) in the Marlborough Region. Presentations on "One Network Road Classification (Building Blocks" and "FAR Review Update" were made by the NZTA representatives. It was emphasised by the Committee that the Grove Road Bridge was an important issue – this will be a key part of the RLTP.

The report covered in detail updates on: The Future of Freight; TED Awards Recognises "Mistakes"; Expert Panel on Cycle Safety Established (*this will be brought back to the RTC*); One Network Road Classification (ONRC); FAR Review Update; New, Lower Road Safety Targets; Safer Speeds; NLTP Mid-Term Reports; Safety; National Land Transport Programme (*It was discussed that the front-end story of the RLTP should be the same across the Top of the South. It was further noted that Frank Porter has met with his counterparts in Nelson and Tasman and that a draft of the RLTP is proposed to be completed by 1 September and that a meeting of this Committee will be required before then*); State Highway Programme; and Changes to Funding Assistance Rates.

It was noted that the next meeting (13 September 2013) will have a safety theme running through reports. A question was raised regarding passing lanes of SH 1 and 6. Frank Porter is to report on this at the next meeting.

Cirs Leggett/Evans:

That the information be received.

Carried

X.13/14.471 SH63 HPMV Inclusion to the Marlborough Regional Land Transport Programme (RLTP)R800-007-0

Frank Porter spoke to the Marlborough Roads report noting that the purpose of the report was to approval of the inclusion of SH63 as a part of a High Productivity Motor Vehicle (HPMV) route from Nelson – Blenheim via SH63 and specifically to enable the upgrade of Eve's Creek Bridge to full HPMV capability.

In summary it was noted that the three year Marlborough RLTP was released in August 2012. The proposed variation is below any significance thresholds meaning the committee may vary the RLTP enabling a funding application to be made. This does not assure that funding will be approved. The likely construction cost for Eves Creek will be in the order of \$250,000 but will not be known until design work is undertaken.

Cllrs Sloan/Evans:

That Eves Creek Bridge strengthening as part of the High Productivity Motor Vehicle (HPMV) route from Nelson – Blenheim via SH63 be included in the Marlborough Regional Land Transport Programme (RLTP).

Carried

It was noted that Jenny Chetwynd has been promoted within NZTA and that this was her last Marlborough RTC meeting. Congratulations were extended to Jenny.

The meeting closed at 1.55 pm.

Record No. 14153989

5. Decision to Conduct Business with the Public Excluded

Decided That the public be excluded from the following parts of the proceedings of this meeting, namely:

- Confirmation of Public Excluded Minutes
- Committee Reports (Public Excluded Sections)
- Contract Review

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Minutes and Committee Reports	As set out in the Minutes and Reports	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.
Contract Review	In order to protect the privacy of natural persons, as provided for under Section 7(2)(a).	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.