

**Report and Minutes of a Meeting of the  
GRANTS SUB-COMMITTEE  
held in the Committee Room, District Administration Building, Seymour Street, Blenheim on  
TUESDAY 14 OCTOBER 2014 commencing at 1.00 pm**

**Present**

Clr Jenny Andrews (Chairperson), Clr Cynthia Brooks, Mrs Patricia Clay, Mr Graeme Duncan, Mrs Karen Hartshorne, Mr Graeme Haymes, Mrs Lisa Ivamy.

**Apology**

An apology for non-attendance from Mrs Katie Parker was received and sustained.

**In Attendance**

Lyne Reeves (Community Development Advisor).

**X.14/15.143      Orientation – Role and Responsibilities –  
Declaring an Interest      D050-001-G02**

The responsibilities of committee members when allocating the available funding under set criteria were discussed, and they were advised of what was expected of them when having an interest in a particular application.

Council's District Secretary's advice is that the intention of declaring an interest is to ensure that those with an interest have no involvement in the decision making process and to that end they should, once they have declared an interest, leave the room.

It was important that it be seen that matters are processed without any influence especially where, for example, there are competing applications; some organisations may not have a representative around the table. The rule needs to be applied strictly for the process to be seen as fair to all concerned.

Declaring an interest applies to those who are members or honorary members of an organisation and also where it could be perceived that a person has an interest in an organisation.

At the Grants Sub-Committee meeting on 16 October 2012 some members questioned the process, and it was decided that the chairperson would make the final decision if there was dissension.

**Clr Andrews/Mrs Clay:**

**That the information be received.**

**Carried**

**X.14/15.144      Creative Communities NZ Arts Funding  
Scheme Allocation 2014/15 – Round  
One      C150-001-003**

Funding is made available from Creative New Zealand for arts activities through a partnership agreement with Council. The Grants Sub-Committee allocates Creative Communities funding twice a year with closing dates at the end of February and September each year.

Available funds to allocate for the year totalled \$37,658.20. Eight applications were received, all of which were eligible to be considered for funding. Requests totalled \$24,684.28.

Committee members discussed the applications and made the following recommendations:

Organisation	Project Description	Actual
Marlborough/Nelson Centre Piping and Dancing Association	Top of South Highland and Dancing Competition June 2015	\$3,000
RAW - Caroline della Porta	To deliver 5 x 2 hour workshops for youth in Picton & Blenheim	\$1,000
Blenheim and Districts Highland Pipe Band	Host a Ceilidh for public to experience traditions of Scottish dance, music and culture	\$1,000
Lisa Grennell	Run screen printing workshops for people who experienced death of a child	decline
Marlborough Arts Society	Provide a spring/summer series of workshops and classes for local community	\$3,000
Mieke Davies	Run second year of "How Great Thou Art" programme for youth in 2015	\$1,500
Marlborough Civic Orchestra	Provide a public concert of orchestral music	\$850
Marlborough Floral Art Group	To present a display in conjunction with Hospice at Villa Maria winery in December	\$250

**Clr Brooks/Mr Duncan:**

**That Council approve the above listed grants to Creative Communities NZ local funding applicants totalling \$10,600. Carried**

## **X.14/15.145 Grants Recipients' Audit Visits**

**D050-001-G02**

Previously the Grants Sub-Committee has undertaken audit visits with a sample of grants' recipients. The visits had been considered worthwhile by Grants Sub-Committee members.

The visits involve Grants Sub-Committee members visiting (in pairs) a selection of grants' recipients to discuss how the grant received has assisted with delivery of services and to become more informed about how the organisation operates. These are then reported back to a Grants Sub-Committee meeting.

Organisations selected for 2013/14 were:

- Havelock Community Gardens
- Pelorus Pre-School
- Picton Volunteer Ambulance
- Redwoodtown Tae Kwon Do
- Brooklyn Croquet Club
- Bread of Life Trust
- People First
- Floral Art
- RAW – Real Art Workshops
- Supporting Families in Marlborough

Grants Committee members provided an update on audit visits attended to date. Some are still to be progressed.

**Mrs Ivamy/Mr Haymes:**

**That the information be received.**

**Carried**

The meeting closed at 2.40 pm.

Record No. 14213166