



**MARLBOROUGH
DISTRICT COUNCIL**



Information Package

Planning, Finance & Community

13 June 2017

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Finance Reports

Debtors Overdue Reports as at 30 April 2017

(Report prepared by Sonja Greenhill)

F220-002-020-16

This report reports on the levels of debt relating in the main to the following revenue streams:

- Building Consents
- Resource Consents
- Development Contributions
- Licences
- Tradewaste
- Water and Sewerage Connections

The Debtors Report as at 30 April 2017 is **attached** for Councillors' information.

The Property Leases and Licences Debtors Report as at 30 April 2017 is also **attached** for Councillors' information. Current and Total balances fluctuate monthly depending on individual leases and invoicing periods, e.g. monthly, quarterly, six monthly or annual.

Rates Report as at 28 February 2017

(Report prepared by Merryl Hodgson)

F270-28-16

Attached for information are the Rates Levies Status and Rates Arrears Aged Balance reports as at 31 May 2017.

Rate Levies Status and Rate Arrears Aged Balance Reports

We have collected 82.51% of the overall rates levied for 2016-2017 (inclusive of arrears) and this compares with 81.84% last year. These reports incorporate the 2016-2017 levies for all four quarters, invoiced on 1 May 2017. This last instalment of 2016-2017 rates is due for payment on 9th June.

Of the 726 ratepayers who received an overdue rates letter in March, 313 received a follow up letter. Of these, 217 ratepayers have either paid or agreed an arrangement to pay with Council.

Debt Management

Attached for information is the Debt Management Report for Properties with and without Registered Mortgages. Actions taken to recover debt and the results achieved **since last reported at 28th February 2017** are as follows:

Properties with registered mortgages –

- 38 have paid 2015-2016 rates (payment being received from either ratepayer or bank)
- A further two notices of default have been sent to the mortgagee (125 since 1 July 2016)
- A further seven notices of demand have been sent to the mortgagee (59 since 1 July 2016)
- Of the four notices of demand still with the Mortgagee, one has \$400 outstanding after a \$2,500 payment was received directly from the ratepayer. Three are being actively pursued with the local branch manager of the bank.

Properties without registered mortgages -

- Four were referred to the debt collection agency for collection, one of which has paid in full and another is making regular payments
- a further four have paid their rates arrears
- of the three with judgement sealed by the District Court, one is continuing to make regular payments

Water Billing Debtors Report

Attached for information is the Water Billing Debtors Report as at 30 April 2017.

The 30-90 days balance of \$143,500 has reduced to approximately \$25,000 with payments received in May.

There are a number of 90 days accounts that have credit balances due to regular payments in advance of quarterly invoices and a number of credits given for water leaks. This has reduced the 90 days balance.

DEBTORS REPORT AS AT 30 APRIL 2017

Current
Month

Comparison for Previous 5 Months

Aged Analysis Report	April	March	February	January	December	November
Current	1,826,734.81	1,445,345.29	1,072,594.09	1,075,237.55	1,838,376.04	1,058,566.75
30 - 90 Days	252,762.72	298,452.49	255,514.50	377,349.28	324,714.47	418,656.59
90 Days	90,415.75	120,040.15	106,326.73	91,692.75	78,930.25	114,019.13
Outstanding Debtors Closing Balance	2,169,913.28	1,863,837.93	1,434,435.32	1,544,279.58	2,242,020.76	1,591,242.47

Debtors Action Report - Debtors over 90 days with Balance >\$250
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	April	March	February	January	December	November
With Receivables Management	6,826.48	6,826.48	7,700.34	7,700.34	7,700.34	9,700.34
Paying by Arrangement	36,682.16	44,077.60	66,384.58	51,761.32	31,153.32	7,856.20
Negotiating Payment Arrangement	14,036.90	15,112.30	14,197.62	13,191.08	18,628.84	66,431.00
Debts in Dispute	11,883.37	1,705.00	1,705.00	12,344.50	12,344.50	12,344.50
Payments since month end taken off above amounts	20,319.22	51,308.73	14,626.69	5,008.17	8,457.59	16,139.18
Sub-Total	89,748.13	119,030.11	104,614.23	90,005.41	78,284.59	112,471.22
Various Debtors with Balances <\$250	667.62	1,010.04	1,712.50	1,687.34	645.66	1,547.91
Over 90 days Outstanding Total	90,415.75	120,040.15	106,326.73	91,692.75	78,930.25	114,019.13

Property Leases and Licences Debtors Report as at 30 April 2017

	Current Month	Comparison for Previous 5 Months				
Aged Analysis Report	April	March	February	January	December	November
Current	78,414.78	(15,331.24)	42,109.72	86,649.86	(20,344.59)	190,096.79
30 Days	425.59	3,726.34	41,114.31	759.53	10,721.41	28,300.36
60 Days	112.70	1,576.75	(660.84)	9,699.49	9,350.13	1,724.60
90 Days	9,151.02	22,816.78	23,378.56	20,060.25	11,661.74	12,202.57
Outstanding Debtors Closing Balance	88,104.09	12,788.63	105,941.75	117,169.13	11,388.69	232,324.32
60 and 90 days Overdue Balance	9,263.72	24,393.53	22,717.72	29,759.74	21,011.87	13,927.17

Rate Levies Status Report as at 31 May 2017

Financial Division	Balance B/Fwd (01/07/16)	Inst Levy To Q4	Arrears Pen	Instal Pen	Adjustments	Cash Received (incl Paid in Advance)	Add back Paid in Advance 31/05/2017	Balance 31/05/2017
Blenheim	71,290	34,569,802	20,817	58,609	(95,094)	(29,047,018)	196,725	5,775,130
Blenheim Vicinity	39,746	13,381,298	5,100	27,674	(68,050)	(10,874,709)	42,092	2,553,151
General Rural	107,121	11,007,228	13,179	39,436	(61,465)	(9,035,418)	58,407	2,128,488
Picton	119,924	8,554,983	11,962	24,232	(52,329)	(7,183,043)	41,549	1,517,277
Picton Vicinity	8,446	600,200	664	2,709	(12,462)	(504,693)	1,994	96,858
Sounds Admin Rural	16,023	1,354,103	2,215	10,172	(14,825)	(1,082,235)	12,412	297,864
Utilities Network	-	31,694	-	(63)	-	(31,332)	-	299
Current Year Totals	362,551	69,499,309	53,937	162,768	(304,227)	(57,758,448)	353,178	12,369,068

Rate Arrears Aged Balance Report as at 31 May 2017

Year	Total Outstanding (01/07/2016)	Less Cash Received	Total Outstanding 31/05/2017	Postponed Rates included in Total Outstanding 30/06/2016
2015/16	865,120	791,757	73,363	23,019
2014/15	64,686	40,783	23,903	12,823
2013/14	23,328	12,301	11,026	8,463
2012/13	11,157	6,934	4,224	2,912
2011/12	8,946	6,328	2,618	2,502
Prior 2011	12,179	6,243	5,936	5,936
Total	985,416	864,347	121,070	55,656

Rates balance b/fwd	362,551	
Add back Paid in Advance	622,866	Paid in Advance 01/07/2015
		507,063
Total Arrears Actual	985,416	

Rates postponement is offered to ratepayers aged over 65 under Council's Remission and Postponement Policy

Debt Management Report 1 July 2016 – 31 May 2017

Arrears 227 Ratepayers being: 209 with 30 June 2016 year's arrears 18 brought forward from 2015 & prior year's arrears	2014-2015 & prior years	2015-2016 arrears
Opening Balance 1 July 2016	18	209
Being Properties with Mortgages	3	182
and Properties without Mortgages	15	27

Debt Management Summary – with Mortgages

Paid	2	175
Arrangement made for repayment	0	3
Notice of Default still with Mortgagee	1	0
Notice of Demand still with Mortgagee	0	4
Total	3	182

Debt Management Summary – without Mortgages

Paid	2	18
Arrangement made for repayment	0	1
Awaiting response or further information	0	0
Lodged with agent to commence recovery action through the Court after receiving no response to our letter (advising Council will seek Judgment) or our phone call where possible	4	3
Notice of Claim filed and/or served on the ratepayer	3	0
Enforcement of Judgment	0	0
To commence legal proceedings when debt becomes over three years old or more than \$3,700	6	5
Total	15	27

Water Billing Debtors Report as at 30 April 2017

	Current Month	Comparison for Previous 5 Months				
	April	March	February	January	December	November
Aged Analysis Report						
Current	1,042.05	988,982.07	285,596.03	227.20	368,479.05	164.72
30 - 90 Days	143,500.88	66,148.25	8,764.65	37,547.03	6,906.23	21,655.16
90 Days	(8,638.81)	(1,856.04)	(4,108.88)	(1,108.56)	2,526.79	5,274.10
Outstanding Debtors Closing Balance	135,904.12	1,053,274.28	290,251.80	36,665.67	377,912.07	27,093.98

Debtors Action Report - Debtors over 90 days Balance >\$250

	April	March	February	January	December	November
Paying by Arrangement	1,038.04	1,086.04	1,063.72	1,582.48	1,861.05	2,554.79
Negotiating Payment Arrangement	1,754.14	4,569.96	1,843.11	5,274.08	5,068.72	3,994.15
Payments since month end taken off above amounts	2,988.11	2,904.76	3,454.97	851.39	1,153.44	260.00
Sub-Total	5,780.29	8,560.76	6,361.80	7,707.95	8,083.21	6,808.94
Various Debtors with Balances <\$250 or Credit Balances	(14,419.10)	(10,416.80)	(10,470.68)	(8,816.51)	(5,556.42)	(1,534.84)
90 days Outstanding Total	(8,638.81)	(1,856.04)	(4,108.88)	(1,108.56)	2,526.79	5,274.10

Record No: 17102227