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**MARLBOROUGH
DISTRICT COUNCIL**



19 June 2020

Record No: 20104783
File Ref: D050-001-02
Ask For: Mike Porter

Notice of Council Meeting – Thursday, 25 June 2020

Notice of the Council Meeting to be held in the Council Chambers, 15 Seymour Street, Blenheim on Thursday, 25 June 2020 to commence at 9.00 am.

BUSINESS

As per Order Paper attached.

MARK WHEELER
CHIEF EXECUTIVE



**Order Paper for the
COUNCIL MEETING
to be held in the Council Chambers, 15 Seymour Street, Blenheim
on THURSDAY, 25 JUNE 2020 commencing at 9.00 am**

Open Meeting

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Marlborough District Council

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| <p>Order Paper for the COUNCIL MEETING to be held in the Council Chambers, 15 Seymour Street, Blenheim on THURSDAY, 25 JUNE 2020 commencing at 9.00 am</p> |
|---|

1. Karakia

Tēnā koutou, tēnā koutou, tēnā koutou katoa
E te Atua tō mātou Kai-hanga,
ka tiāho te maramatanga me te ora, i āu kupu kōrero,
ka tīmata āu mahi, ka mau te tika me te aroha;
meatia kia ū tonu ki a mātou
tōu aroha i roto i tēnei huihuinga.
Whakakī a matou whakaaro ā mātou mahi katoa,
e tōu Wairua Tapu.
Āmine.

(God our Creator,
when you speak there is light and life,
when you act there is justice and love;
grant that your love may be present in our meeting.
So that what we say and what we do may be filled with your Holy Spirit.
Amen.)

2. Apologies

Clr F M Maher

3. Declaration of Interests

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4. Minutes

- 4.1 Confirmation of the Minutes of the Council Meeting held on 14 May 2020
(Minute Nos. Cncl-0520-399 to Cncl-0520-406)



**Minutes of a Meeting of the
Marlborough District Council
held in the Committee Room and via Zoom, 15 Seymour Street, Blenheim
on THURSDAY 14 MAY 2020 commencing at 9.00 am**

Present in the Committee Room

The Mayor J C Leggett (in the Chair).

Present via Zoom

Cllrs J L Andrews, J A Arbuckle, C J Brooks, J D N Croad, B G Dawson, B A Faulks, M J Fitzpatrick, G A Hope, D D Oddie, M A Peters, T P Sowman and N P Taylor.

In Attendance in the Committee Room

Mr M S Wheeler (Chief Executive), Mr M F Fletcher (Chief Financial Officer), Mr A J Lyall (Property and Community Facilities Manager), Ms N J Chauval (Support Services Administrator), Mr R P Coningham (Manager Assets & Services) (from 9.48 am) and Mr M J Porter (Democratic Services Manager).

In Attendance via Zoom

Mr D G Heiford (Manager Economic, Community & Support Services), Mr H R Versteegh (Environmental Science & Policy Group Manager), Mr D G Walters (Communications Manager), Mr N P Henry (Strategic Planning & Economic Development Manager), Ms S J Boswell (Communication Advisor), Ms J P Crossman (Executive Assistant to the Mayor), Ms S Young (Regional Events Advisor), Mr A Simpson (Economic Portfolio Manager - Te Taihū), Mr S J Murrin (Marlborough Roads) (from 9.49 am) and Ms C Ranford (Local Democracy Reporter).

Karakia

The meeting opened with a karakia.

The Mayor welcomed all to the meeting, whether present in the Committee Room or via Audio Visual link (Zoom) as per Standing Orders and the *COVID-19 Response (Urgent Management Measures) Legislation Act 2020*. The Mayor also advised the meeting was being recorded and that a link to the recording would be loaded to Council's website as soon as practicable following the meeting in accordance with the *COVID-19 Response (Urgent Management Measures) Legislation Act 2020*.

Apology

The Mayor/Cllr Taylor:

That the apology for absence from Cllr F D Maher be received and sustained.

Carried

Cncl-0520-399 Declaration of Interests

-

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

A number of declarations were noted in the agenda:

The various interests as declared under Minute Nos. Cncl-0420-357; and

The interest as declared by Cllr Dawson under Minute No. Cncl-0520-404.

Cncl-0520-400 Confirmation of Minutes

-

The Mayor/Cllr Taylor:

That the Minutes of the Council Meeting held on 2 April 2020 (Minute Nos. Cncl-0420-357 to Cncl-0420-371) be taken as read and confirmed.

Carried

Committee Reports

Cncl-0520-401 Assets & Services Committee

-

Cllrs Taylor/Fitzpatrick:

That the Committee report contained within Minute Nos. A&S-0420-372 to A&S-0420-377 be received and the recommendations adopted.

Carried

Cncl-0520-402 Environment Committee

-

The Mayor/Cllr Hope:

That the Committee report contained within Minute Nos. Env-0420-378 to Env-0420-388 be received and the recommendations adopted.

Carried

Cncl-0520-403 Planning, Finance & Community Committee

-

The Chair raised an amendment to the recommendations under Minute No. PF&C-0420-395 (Rates Assistance), whereby the final nine words of recommendation 3 be deleted.

Cllrs Peters/Croad:

That the recommendations under Minute No. PF&C-0420-395 (Rates Assistance) be amended as follows:

That Council agree to:

- 1. remit rates penalties on the 10 June 2020 instalment;**
- 2. remit half the 30th June 10% penalty applied on rates outstanding from the fourth rates instalment (due for payment on 10 June 2020) if they are paid by 20 July 2020; and**
- 3. continue applying the 30th June 10% penalty on all rates outstanding at 11 March 2020.**

Carried

Cllrs Peters/Brooks:

That the Committee report contained within Minute Nos. PF&C-0420-389 to PF&C-0420-398 be received and the recommendations, as amended above, adopted.

Carried

Cncl-0520-404 TEAM COVID-19 Economic Recovery Group Initial Response Projects

C500-005-010-03

Mr Henry advised that the purpose of the report was to approve budget for a range of initial projects to assist with the economic recovery of Marlborough from the impact of COVID-19.

Mr Henry reported that the COVID-19 pandemic has had a severe impact across the globe, affecting people, communities and the economy. In Marlborough the response to COVID-19 is being overseen by the Recovery Manager (Dean Heiford). As lead regional body, Council has taken on the responsibility for the establishment of the response and recovery activities and is deploying resources to fulfil this role.

Council has already responded to our community challenges by providing funding for affected community facilities and organisations; approving emergency funding for some events; rates assistance; applications to Government for “shovel-ready” infrastructure; and prioritising our significant infrastructure programmes, working with local contractors, amongst other initiatives.

In late March, discussions got underway about activating an economic response 'TEAM' group to lead the development of an economic recovery plan that will form part of Marlborough's overall COVID-19 Recovery Plan. The TEAM group is made up of representatives from Council, iwi, government, Chamber of Commerce and key industry groups. The TEAM Group has agreed to take a two stage approach to the development of the economic recovery plan. A first report is proposed to be completed by mid May with an initial assessment of the impact, and the potential response and recovery projects. A second plan is expected to be completed by the end of August when more is known about the actual and expected impact on the Marlborough economy, and some more detailed thinking can be put into recovery projects. Whilst the first report is not yet complete, the initial assessment of the impact and potential mitigations by TEAM has identified a number of 'response' projects that should be undertaken quickly, some of which are set out below for consideration for funding by Council.

The report covered in detail the projects identified for consideration: Business support \$190,000 (Buy Local Campaign \$108,000, Professional services support vouchers \$50,000, Webinar series with follow up \$32,000); Events support \$20,000; Domestic visitor marketing \$75,000; Blenheim and Picton CBD projects \$20,000 (including the Waiving of footpath occupation fees \$20,000, free parking, CBD events); TEAM related \$185,000; Contingency funding \$375,000 giving a total of \$865,000.

Members discussed the two options provided in the paper "that funding of up to \$865,000 is provided for economic response projects" or "that no funding is provided for economic response projects". It was noted that the timeframe for the rollout of these projects would be over the next three months. In relation to the domestic marketing project Destination Marlborough will be invited to the next Planning, Finance and Community Committee meeting for further discussion on this project. It was further noted that a report will be provided to the next Planning, Finance and Community Committee meeting with more detail on all projects. It was noted that all amounts are GST exclusive.

Members agreed to fund up to \$865,000 for economic response projects from the Emergency Events Reserve.

The Mayor/Clr Taylor:

That Council approves the allocation of up to \$865,000 from the Emergency Events Reserve for economic response projects.

Carried

NB: Clr Dawson declared an interest in the above (in particular Business Trust Marlborough) and did not take part in discussions on this topic nor voted.

Cncl-0520-405 Marlborough Parking

-

Mr Lyall advised that the purpose of the report was to provide Council with an update on 2019-20 parking revenue impacts as a result of COVID-19 alert levels and to discuss parking options for supporting Marlborough's central business districts.

In summary Mr Lyall reported that Council's parking portfolio has had no enforcement since 23 March 2020 and Council is not enforcing parking under COVID-19 Alert Level 3. Council's parking collections and infringement revenue for April was nil. Council has a parking fixed cost of approximately 80% of total cost. This equates to approximately \$116,000 per month.

The report covered in detail some free parking options that could reduce parking collection revenue to between \$29,801 - \$43,950 per month. The potential loss on Council's parking account would range from \$72,000 to 86,000 per month. The report also noted that options for funding any shortfall are to run the Parking Account into deficit.

Members discussed the options and agreed that Council would provide the first two (2) hours free parking in Blenheim and Picton until 30 June 2020 in the short-term. Members agreed that a review of this short-term option would be completed prior to 30 June 2020 and that the Long Term Plan Working Group would look at a long-term review of parking options.

Cirs Dawson/Brooks:

That Council provides first two (2) hours free parking in Blenheim and Picton until 30 June 2020 and any shortfall in funding to be covered by running the Parking Account into deficit.

Carried

Cncl-0520-406 Decision to Conduct Business with the Public Excluded

The Mayor/Clr Brooks:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- Confirmation of Public Excluded Minutes
- Committee Reports (Public Excluded Sections)
- Land Purchase

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General Subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under Section 48(1) for the passing of this resolution |
|---|---|--|
| Minutes and Committee Reports | As set out in the Minutes | That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987. |
| Land Purchase | To enable the Council, as holder of the information, to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) provided for under Section 7(2)(i) | That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987. |

Carried

The meeting closed at 10.15 am.

Confirmed this 25th day of June 2020

J C LEGGETT
MAYOR

Record No. 20101685

4. Minutes

- 4.2 Confirmation of the Minutes of the Council Meeting held on 8 June 2020
(Minute Nos. Cncl-0620-411 to Cncl-0620-421)

**Minutes of a Meeting of the
MARLBOROUGH DISTRICT COUNCIL
held in the Whitehaven Room, ASB Theatre, 2 Hutcheson Street, Blenheim and via Zoom,
on MONDAY 8 JUNE 2020 commencing at 9.00 am**

Present in the Whitehaven Room

The Mayor J C Leggett (in the Chair), Cllrs J L Andrews, J A Arbuckle (to 12.32 pm), C J Brooks, J D N Croad, B G Dawson, B A Faulls, G A Hope, F D Maher, D D Oddie, M A Peters, T P Sowman and N P Taylor.

Present via Zoom

Cllr M J Fitzpatrick (to 11.03 am).

In Attendance in the Whitehaven Room

Mr M S Wheeler (Chief Executive); Mr M F Fletcher (Chief Financial Officer), Mrs C L Lake (Financial Services Manager), Mr M J Porter (Democratic Services Manager) and Ms N J Chauval (Support Services Administrator).

Karakia

The meeting opened with a karakia.

The Mayor welcomed all to the meeting, whether present in the Whitehaven Room or via Audio Visual link (Zoom) as per Standing Orders. The Mayor also advised the audio of the meeting was being recorded.

Cncl-0620-411 Declaration of Interests

-

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

A number of declarations were noted in the agenda:

- The interest as declared by Mayor Leggett under submission 1158 (Raewyn Buchanan [Karaka Point and Environs Residents Incorporated]);
- The interest as declared by Cllr Taylor under submission 1154 (James Wilson [Picton Dawn Chorus]);
- The interest as declared by Cllr Faulls under submissions 1131 (Henrica (Rita) Collet-Jacobson [Havelock Museum]), 1156 (Rick Edmonds [Link Pathway Trust]), 1170 (Chris Faulls [Smiths Holiday Farm]), and 1120 (Chris Faulls [Linkwater Settlers and Hall Committee]);
- The interests as declared by Cllr Sowman under submission 1119 (Dianne Tolley [Alzheimers Society Marlborough Inc]).

Cncl-0620-412 Introduction of Additional Items

-

The Mayor/Cllr Peters:

That the following additional items be considered for reason of the urgent nature of the business and insufficient time being available to include the items on the original Agenda and Meeting Notice.

In Open Meeting:

- **Annual Review Resource Consent Monitoring Fees & Charges - Resource Management Act 1991**
(includes Appendix 11.1 and Appendix 11.2).
- **Blenheim Business Association.**

Carried

Cncl-0620-413 Consultation Summary**F230-A20-09-03**

Mr Fletcher advised that the purpose of the report was to provide Councillors with a summary of the consultation process.

Mr Fletcher advised that this year's consultation process yielded 193 submissions. This number is an overall 60% increase on last year's 118. This increase was driven by the high number of submitters on Kerbside Recycling for Renwick. However, the number of submitters who wish to personally present to Council has decreased from >80 to <60. Also as has been the case in the past, submissions have been made on a very wide range of topics. While many of the issues raised do not have budgetary impacts, the submission process is a very important way for the community to engage with Council.

Mr Fletcher advised that of the 138 submissions received on the topic of Kerbside Recycling for Renwick: 98 answered – "Yes"; 22 answered – "No"; 17 answered - "Don't Know"; and 1 answered – "Not Applicable". Mr Fletcher recommended that as a result it is recommended that Council defers implementing Kerbside Recycling for Renwick for the immediate future.

Mr Fletcher advised that of the 43 submissions received on the topic of Development Contributions: 7 answered – "Yes"; 1 answered – "No"; 17 answered - "Don't Know"; and 1 answered – "Not Applicable". As a result Mr Fletcher recommended that Council adopt the revised Stormwater Development Contributions Policy proposal contained in the Consultation Document.

Cllrs Peters/Brooks:

That Council agrees to:

1. **Defer implementing Kerbside Recycling for Renwick for the immediate future; and**
2. **Adopt the revised Stormwater Development Contributions Policy proposal contained in the Consultation Document.**

Carried

Cncl-0620-414 Revised Budget**F230-A20-10-03**

Mr Fletcher advised that the purpose of the report was to inform Councillors of the outcome of the 2020-21 Annual Plan budget review process; to inform Councillors of the forecast position of the Forestry and Land Development, Infrastructure Upgrade and Emergency Events Reserves; and to obtain Council's agreement to the assumptions and changes made to achieve the proposed revised budget.

Mr Fletcher reported that following Council's 27 February Budget Meeting a proposed rates increase of 4.86% was agreed. Between that time and Council going to consultation on its Annual Plan COVID-19 hit. Recognising the potential impact on the community while still maintaining core functionality, Council consulted on a rates increase of less than 2.2%. This movement is the same as the Local Government Cost Index. Council was not specific as to where cuts would occur, but did signal that core services, Roding, Water, Sewerage and Stormwater would be maintained. Council also signalled that to assist keeping the economy moving and prepare Marlborough for the other side of COVID-19, it intended to keep its Capital Expenditure and Small Township Programmes going. Compounding the challenge of achieving a rates increase of less than 2.2% is the expected reduction in Council Revenue, particularly in Fee funded activities as a result of the forecast decrease in economic activity within the District.

The proposed rates increase prior to Council's consideration of submissions is 1.96%. To achieve an almost 3% reduction in proposed rates increase has required an across Council effort with all Departments making a contribution in one way or another. The report as included in the Agenda covered in detail the reductions achieved.

The report also detailed the balances of the Forestry and Land Development, the Infrastructure Upgrade and the Emergency Events Reserves for the next 10 financial years.

Cllrs Peters/Hope:

That Council:

1. **Note the proposed rates increase, prior to Council deliberating on Annual Plan submissions is 1.96% excluding the Energy Efficiency Voluntary target rate;**
2. **Note the steps taken and assumptions made to reduce the rates increase;**

3. Agree to remove the items contained in paragraph 9 (ii) from the 2020-21 budget, noting that these items can be proposed again in 2021-22;
4. Note that delaying the implementation of Kerbside Recycling for Renwick to July 2021 has been included in the steps taken to achieve the 1.96% increase above as was signalled in the Consultation Document; and
5. Note the position of the Forestry and Land Development, Infrastructure Upgrade and Emergency Events Reserves prior to Council deliberating on Annual Plan submissions.

Carried

ATTENDANCE: Messrs A James and S J Murrin (Waka Kotahi NZ Transport Agency) were in attendance via Zoom for the following item.

**Cncl-0620-415 Marlborough Roads Local Roads Asset
Management Agreement (LRAMA) Management
Charge** **R800-007-14**

Mr James advised that the purpose of the report was to advise that the agreement between Council and Waka Kotahi NZ Transport Agency which forms an entity known as Marlborough Roads is expiring on 1 July 2020. Waka Kotahi are supportive of renewing the agreement and requests an additional two staff to better deliver the objectives of the agreement. Marlborough Roads has reviewed the management charge of the agreement, and, after considering the addition of two staff, propose the cost be increased by \$166,000 pa. Council is eligible for a 51% subsidy on this cost increase.

Mr James in summary reported that a review of the current Marlborough roads operation has identified the need for additional resource of the Transport Planner and a second Network Manager. The net cost of these positions budgeted at \$40,670 in 2020/21 can be funded from budget carryovers. The new positions will allow for increased efficiency in Marlborough Roads operations and allow for dedicated resource to address matters such as local road strategic planning and resource management, as well as greater focus on monitoring and quality and performance of the Network Outcomes Contract.

**Cirs Maher/Taylor:
That Council approve:**

1. That the Local Road Asset Management Agreement be renewed with an additional management charge of \$166,000 pa, noting that Council is eligible for a 51% subsidy on this cost increase.
2. That the new positions and Management Agreement cost increases be budgeted from 1 January 2021.
3. That this increase be funded from budget carryovers in 2020/21.

Carried

**Cncl-0620-416 Deliberation on Submissions on the Annual
Plan Update 2020-21 F230-A20-09-03**

Listed below are decisions on all issues raised in the submission process under headings of the relevant submitter (and numbered as per the submission order as attached to the Order Paper for the Council meeting of 2 and 3 June 2020). Where funding has been allocated, the source of the funding has also been identified. Individual replies will be made to each submitter.

1164 *Fraser Brown (Marlborough Mountain Bike Club)*

Cirs Taylor/Sowman:

1. That the funding request from the Marlborough Mountain Bike Club for the Rifle Range Pump Track asphalt sealing be referred to the 2020-21 Land Subdivision Account process for funding consideration; and if unsuccessful through that process the Marlborough Mountain Bike Club be invited to make application to the 2021-31 Long Term Plan process.

2. That the funding request from the Marlborough Mountain Bike Club for a MTB Jump Track in the Wither Hills MTB Park be declined as Council's position is that no new walking or biking tracks are built within the Wither Hills Farm Park until the updated Reserve Management Plan has been adopted by Council (the RMP submission process will provide an opportunity for community input into walking tracks and mountain bike trail provision that best meets the needs of both; the development of this Reserve Management Plan is expected to start late 2020 and be completed in 2022).

Carried

1171 Joshua Cody

Council requested that the submitter be advised of the decision in relation to *Fraser Brown (Marlborough Mountain Bike Club)* - submission 1164:

Cllrs Taylor/Sowman:

1. That the funding request from the Marlborough Mountain Bike Club for the Rifle Range Pump Track asphalt sealing be referred to the 2020-21 Land Subdivision Account process for funding consideration; and if unsuccessful through that process the Marlborough Mountain Bike Club be invited to make application to the 2021-31 Long Term Plan process.
2. That the funding request from the Marlborough Mountain Bike Club for a MTB Jump Track in the Wither Hills MTB Park be declined as Council's position is that no new walking or biking tracks are built within the Wither Hills Farm Park until the updated Reserve Management Plan has been adopted by Council (the RMP submission process will provide an opportunity for community input into walking tracks and mountain bike trail provision that best meets the needs of both; the development of this Reserve Management Plan is expected to start late 2020 and be completed in 2022).

Carried

1138 Steve Hill (*Renwick Smart & Connected Bike Walk Group*)

Cllrs Maher/Brooks:

That the submission from Steve Hill (*Renwick Smart & Connected Bike Walk Group*) be referred to the Assets & Services Committee for further discussion.

Carried

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1178 Jeff Fulton (*The Vines Village*)

Council requested that the submitter be advised that the submission from Renwick Smart+Connected's Bike Walk Renwick group regarding the Renwick Vineyard Trail has been referred to the Assets & Services Committee for further discussion.

Council further requested that the submitter be advised that the idea for encouraging food truck events was endorsed by Council as part of the \$865,000 economic recovery response package.

1103 John Pickering

Cllrs Taylor/Oddie:

That the submission from John Pickering regarding cycleways in Picton/Waikawa be referred to the Assets & Services Committee for further discussion; and to the Picton Redevelopment Plan.

Carried

1106 Graham Low (*Waikawa Residents and Ratepayers Association Inc*)

Cllrs Oddie/Peters:

That the funding request from Graham Low (*Waikawa Residents and Ratepayers Association Inc*) for \$10,000 for the Control of Wattles project in Waikawa be approved for the 2020-21 financial year with funding from the Forestry and Land Development Reserve.

Carried

1111 Graham Low (*Waikawa Residents and Ratepayers Association Inc*).

Council requested that the submitter be advised that staff will work with the *Waikawa Residents and Ratepayers Association Inc* on the identified issues, including identifying costings.

1115 Graham Low (Picton Smart + Connected)

Council requested that the submitter be advised that staff have been working with the Picton Smart+Connected group and other stakeholder groups in the Picton/Waikawa area on improvements. The opportunity to work with these groups and understand the needs of the community are an important part in the process.

1180 Graham Gosling (Picton Business Group)

Clsr Oddie/Taylor:

That the submission from *Graham Gosling (Picton Business Group)* be referred to the Assets & Services Committee for further discussion.

Carried

1128 Carmen Gimpl (Picton Little Theatre Inc)

Clsr Brooks/Oddie:

That the funding request from *Carmen Gimpl (Picton Little Theatre Inc)* for up to \$7,000 for the completion of structural improvements to the Picton Little Theatre be approved for the 2020-21 financial year with funding to be from the Emergency Events Reserve.

Carried

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1154 James Wilson (Picton Dawn Chorus)

Council requested that the submitter be thanked for their submission and that they be advised that staff will make contact with the *Picton Dawn Chorus* to scope out potential opportunities.

NB: Clr Taylor declared an interest in the above and did not take part in discussions on the issue.

ATTENDANCE: The Mayor declared an interest in the following item and Clr Taylor assumed the chair.

1158 Raewyn Buchanan (Karaka Point and Environs Residents Incorporated)

Council requested that the submitter be thanked for their submission and that they be advised that Council has committed to having a rates increase of less than 2.2%. The submitter is also to be advised of the resulting rates increase for the 2020-21 financial year. The submitter is also to be advised that the works relating to the stormwater drainage on Port Underwood Road were programmed to begin in the week beginning 11 May 2020. New performance measures are included in the new NOC contract to ensure the contractor is delivering on requirements.

ATTENDANCE: The Mayor assumed the Chair.

1110 John Reuhman (Picton Marlborough Sounds Tourism)

Clsr Taylor/Peters:

- 1. That the submissions from *John Reuhman (Picton Marlborough Sounds Tourism and Picton Waitohi Pools & Wellness Centre Charitable Trust)* be acknowledged.**
- 2. That the Picton Redevelopment Project be accelerated with a high level economic development assessment to be completed by Council in the 2020-21 financial year; this assessment is to specifically include the Picton Waitohi Pools & Wellness Centre project (1148); Mountain Bike facilities in Picton (1122); and the Edwin Fox (1167).**
- 3. That the funding request of \$25,000 for the feasibility study of the Picton Waitohi Pools & Wellness Centre project (as included in resolution 2 above) be funded from the Picton Redevelopment Project.**
- 4. That the funding request for webcams on the Picton Foreshore and The Elevation, and uniforms for Picton Greeters be declined.**

Carried

Council also requested that the submitter be advised that Council adopted the revised Stormwater Development Contributions Policy proposal contained in the Consultation Document.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1148 *John Reuhman (Picton Waitohi Pools & Wellness Centre Charitable Trust)*

See submission 1110 above for decision.

1149 *John Reuhman (EcoWorld Aquarium & Wildlife Rehabilitation Centre)*

Council requested that the submitter be advised that planning for Picton's future CBD redevelopment, in addition to the Picton Redevelopment Project, is also being undertaken as part of the Kiwi Rail/Port Marlborough upgrades.

1131 *Henrica (Rita) Collet-Jacobson (Havelock Museum)*

Cls Brooks/Oddie:

That the submission from *Henrica (Rita) Collet-Jacobson (Havelock Museum)* be referred to the Assets & Services Committee for further discussion.

Carried

NB: Clr Faulls declared an interest in the above and did not take part in discussions nor voted on the issue.

1156 *Rick Edmonds (Link Pathway Trust)*

Cls Andrews/Brooks:

That the funding request from *Rick Edmonds (Link Pathway Trust)* for \$169,565 for the completion of the Link Pathway be approved for the 2020-21 financial year with funding from the Forestry and Land Development Reserve.

Carried

NB: Clr Faulls declared an interest in the above and did not take part in discussions nor voted on the issue.

1161 *Juliet Gibbons (Queen Charlotte Track Inc.)*

Cls Peters/Taylor:

That the submission from *Juliet Gibbons (Queen Charlotte Track Inc.)* be referred to Management to broker a solution and report back to the Planning, Finance and Community Committee.

Carried

1137 *Leigh Andrews (Renwick Tennis Club)*

Cls Brooks/Taylor:

That the funding request from *Leigh Andrews (Renwick Tennis Club)* for an additional fourth court be declined.

Carried

1159 *Simon Heath (Renwick School BOT & Renwick Community Memorial Hall Committee)*

Following discussion on this submission, and in particular the funding required, Clr Maher moved, with Clr Hope seconding, "That subject to satisfactory resolution of the funding queries and correct amount that Council approve allocation of funding to the *Renwick Community Memorial Hall Committee* as requested to complete Renwick Community Memorial Hall upgrade." Following further discussion Clr Maher withdrew his motion, with Council agreeing to let the matter lie on the table until further clarification on the funding amount being provided to Council. Following the break Council once again discussed the matter and agreed to the following motion.

Cls Peters/Oddie:

That Council agree to refer the *Renwick Community Memorial Hall Committee* submission to the 11 June 2020 Planning, Finance and Community Committee meeting to enable more detailed consideration of the funding required and address the questions raised during discussions.

Carried

Postscript:

At the Planning, Finance and Community Committee meeting on 11 June 2020 the following resolutions were made in relation to submission 1159 (Simon Heath (Renwick School BOT & Renwick Community Memorial Hall Committee)):

Cls Hope/Brooks

That the Committee support the submission from the *Renwick Community Memorial Hall Committee* to complete the Renwick Community Memorial Hall upgrade.

Carried

Clrs Arbuckle/Sowman:

That the Committee support the Renwick Community Memorial Hall submission for funding of up to \$162,897 (GST exclusive) subject to the provision of invoices being provided.

Carried

Clrs Brooks/Sowman:

That the approval be given for the GST exclusive costs associated with the Renwick Community Memorial Hall Submission as follows:- Frontage \$80,000; Block wall \$7,000; Signage \$2,000; Estimated Variation costs/Contingency \$6,000; Seating \$30,000 and Furniture \$37,897 be funded from the Forestry and Land Reserves Development Reserve.

Carried

1155 Joseph Keighley (Renwick Smart + Connected)

Council requested that the submitter be advised that staff are identifying the impact of a delay in filling the STP/S+C support role and may need to reprioritise key tasks to be delivered by the Community Programmes Manager. The temporary relocation of the Small Townships Programme to the Parks and Open Spaces Section may enable some additional support to be provided by that team. The support provided to Smart+Connected community groups will focus on the Community Programmes Manager attending meetings and other key tasks, and will mean that only one group review will be able to be carried out in 2020/21.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1108 Brent Dillon

Clrs Maher/Brooks:

That the submission from *Brent Dillon* regarding the sealing of a further 6km of Northbank Road be referred to the Assets & Services Committee for further discussion.

Carried

1136 Keith Hawke (Hawke Films)

Clrs Brooks/Taylor:

That the funding request from *Keith Hawke (Hawke Films)* for the production of an informational video be declined.

Carried

1139 Paul Davidson (Foundation Trustee Marlborough Heritage Trust)

Clrs Arbuckle/Oddie:

That the funding request from *Paul Davidson* for a contribution towards the making of the film "Making Marlborough" be approved by way of a one-off \$32,000 (to be funded from the Forestry and Land Development Reserve) in the 2020-21 financial year; subject to a contract being signed detailing the terms of the project.

Lost on a show of hands 4 to 8

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The properties at the Woodbourne Air Force Base are not charged rates for services in the same way as ordinary residential dwellings. These properties have therefore not been considered for the kerbside service expansion which is paid for via a targeted rate.

1113 Jason Templer (Warmer Healthier Homes Nelson Tasman Marlborough)

Clrs Peters/Brooks:

That the funding request from *Jason Templer (Warmer Healthier Homes Nelson Tasman Marlborough)* for the Warmer Healthier Homes Project be approved by way of a one-off \$30,000 (to be funded from the Forestry and Land Development Reserve) in the 2020-21 financial year in order to complete 100 houses; with a review to be undertaken at the end of the financial year.

Carried

1057 *Valerie Seatter (Havelock Community Association)*

Clrs Oddie/Taylor:

That the submission from *Valerie Seatter (Havelock Community Association)* regarding Havelock bus shelters, Christmas lights and Memorial Park trees be referred to the Assets & Services Committee for further discussion.

Carried

ATTENDANCE: The meeting adjourned at 10.41 am and reconvened at 11.03 am

1054 *John Griffin*

Council requested that the submission from *John Griffin* regarding cabbage trees and flax plantings close to urban boundaries be referred to the Marlborough Landscape Group, noting that the personal issue has been rectified in Mr Griffin's case.

1075 *Christopher Corbyn (Marlborough Disc Golf)*

Clrs Taylor/Brooks:

That the funding request from *Christopher Corbyn (Marlborough Disc Golf)* for the building of an 18 hole Disc Golf course in the upper Taylor River Reserve be referred to the Assets & Services Committee for further discussion.

Carried

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1092 *Amanda Gill (Springlands School)*

Clrs Taylor/Brooks:

That the funding request from *Amanda Gill (Springlands School)* for a contribution for a playground at Springlands School be referred to the 2020-21 Land Subdivision Account process for funding consideration.

Carried

1151 *Melissa Tripe (Marlborough Equestrian Park NZ Incorporated)*

Council requested that *Melissa Tripe (Marlborough Equestrian Park NZ Incorporated)* be advised that Council is impressed with the work they have completed and that Council welcomes an application from them for funding on the next stage of development in due course.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1140 *Faye & Bernard Leov (Carluke Domain Association Incorporated)*

Clrs Oddie/Peters:

That the funding request from *Faye & Bernard Leov (Carluke Domain Association Incorporated)* for \$153,913 for a new toilet facility and effluent system at Carluke Domain in Rai Valley be approved for the 2020-21 financial year with funding from the Forestry and Land Development Reserve.

Carried

1174 *Beryl Archer (Penzance Tuna Bay Property Owners Association)*

Council requested that the funding request from *Beryl Archer (Penzance Tuna Bay Property Owners Association)* be referred to Fire Emergency New Zealand for their consideration.

1169 *Leanne Schmidt*

Council requested that the submitter be advised that Council invested significant staff time and consultant expenditure on rural broadband and cell phone solutions aimed at attracting government funding. Council were not successful but WISP's and the Rural Connectivity Group have been and continue to upgrade connectivity across the region. Council is no longer focussing on rural broadband but is now developing a "Smart Services" model in the Marlborough Sounds which is intended to provide environmental and navigational safety benefits to Council and at the same time a network and data storage option which could be used commercially by marine farmers, tourist operators and DOC. Domestic broadband and cellular services are best left to commercial providers.

1134 Andrew Caddie (KCSRA (Kenepuru & Central Sounds Residents Assn Inc))

Council requested that the submitter be advised that in relation to the Sounds Cyclic Crews, the new NOC contract started on 1 April 2020 during the COVID-19 lockdown. Council are expecting to see an increased level of service on this matter with the new contract. Due to the nature of the earth in the Sounds and the intensity of rain events when they arrive, maintenance is always a challenge in the remote areas.

Council further requested that the submitter be advised that in relation to the log barging initiative; in 2019 staff working on this had to be redeployed to the higher priority area of Springlands Stormwater. The consent application has now been lodged for this and staff are able to focus again on the Kenepuru Log Barging site. The remoteness of the area and challenges finding suitable deep water sites have slowed progress as well. Bathymetric surveys were carried out in Waitaria Bay which was originally the preferred barging site; these revealed a jetty 100m-130m into the water would be required. In Feb 2019 staff on this project and consultants met with the forestry industry (forestry owners and operators) who provided a clear message that Council should not be managing barge sites and for the project team to focus on private sites. An initial investigation of private sites was carried out in early 2019 prior to staff redeployment to the Springlands Stormwater consent application. Staff have begun work again on this project and engaged consultants to now continue the evaluation of options and consultation with the community on this matter.

Council further requested that the submitter be advised that staff have engaged expert advice to consider what would be required to understand mussel farming on zooplankton and phytoplankton communities in the sounds. The report is expected mid-year. An option is the outcomes from the report including any potential for additional resourcing for the coastal environment be subject to a future Council decision, pending this advice.

Council also requested that staff maintain the pressure on obtaining a suitable barge site.

1056 Andrew Curteis

Following discussion on this topic Cllr Peters withdrew a motion that had yet to be seconded.

Council requested that the submitter be advised of the upcoming Freedom Camping Bylaw review and how they may be involved in that process.

1114 Margaret Curteis

Council requested that the submitter be advised of the upcoming Freedom Camping Bylaw review and how they may be involved in that process.

1083 Kathryn Omond

Council requested that the submitter be advised of the upcoming Freedom Camping Bylaw review and how they may be involved in that process.

1107 Kathryn Omond (Double Bay Residents)

Council requested that the submitter be advised of the upcoming Freedom Camping Bylaw review and how they may be involved in that process.

1105 Mark Newman

Council requested that the submitter be advised of the upcoming Freedom Camping Bylaw review and how they may be involved in that process.

1170 Chris Faulls (Smiths Farm Holiday Park)

Council requested that the submitter be advised of the upcoming Freedom Camping Bylaw review and how they may be involved in that process.

NB: Cllr Faulls declared an interest in the above and did not take part in discussions on the issue.

1120 Chris Faulls (Linkwater Settlers and Hall Committee)

Cllrs Peters/Taylor:

That Chris Faulls (Linkwater Settlers and Hall Committee) be advised that Council confirms the \$150,000 funding for the Linkwater Hall Supper Room as per the decision in the 2018-19 Annual Plan; that a letter of support from the Mayor will be drafted; and that the remainder of the submission will be referred to the Assets & Services Committee for further consideration.

Carried

NB: Cllr Faulls declared an interest in the above and did not take part in discussions nor vote on the issue.

1179 *Alison Rothschild (Tirimoana & Anakiwa Residents' Association Inc (TARA))*

Cllrs Taylor/Brooks:

That the funding request from *Alison Rothschild (Tirimoana & Anakiwa Residents' Association Inc (TARA))* for projects at Baxters Beach, Village Green area and Tirimoana Reserve walking track be referred to the Small Townships Programme for further discussion.

Carried

1163 *Neville White (Awatere Early Childhood Education (ECE) Community Trust)*

Cllrs Peters/Taylor:

That the funding request from *Neville White (Awatere Early Childhood Education (ECE) Community Trust)* be declined.

Carried on a show of hands 7 to 4

1181 *Ed Chapman-Cohen (Moutere Rugby Club)*

Cllrs Peters/Hope:

That the funding request from *Ed Chapman-Cohen (Moutere Rugby Club)* for \$140,000 for an upgrade of the changing sheds at Awarua Park Community Centre be approved for the 2020-21 financial year with funding from the Forestry and Land Development Reserve.

Carried

1157 *Karina Greenall (Blenheim Canine Training Club)*

The Mayor/Cllr Arbuckle:

That the submission from *Karina Greenall (Blenheim Canine Training Club)* be referred to the Assets & Services Committee for further discussion.

Carried

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1133 *Gordon Hill (Blenheim Menz Shed)*

Cllrs Brooks/Andrews:

That the submission from *Gordon Hill (Blenheim Menz Shed)* be referred to the Assets & Services Committee for further discussion.

Carried

1119 *Diane Tolley (Alzheimers Society Marlborough Inc)*

Cllrs Taylor/Brooks:

That the submission from *Diane Tolley (Alzheimers Society Marlborough Inc)* be referred to the Assets & Services Committee for further discussion.

Carried

NB: Cllr Sowman declared an interest in the above and did not take part in discussions nor voted on the issue.

1146 *Vicki Nalder*

Council requested that the submitter be advised that the Marlborough Housing Group has been established to cross-pollinate all activities in the Housing sector. This group is working well. In relation to development contributions Council adopted the revised Stormwater Development Contributions Policy proposal contained in the Consultation Document.

1182 *Vance Kerslake (Wine Marlborough)*

The Mayor/Cllr Sowman:

That the submission from *Vance Kerslake (Wine Marlborough)* be referred to the Long Term Plan Working Group for further discussion.

Carried

1143 *Jane Murray (NMDHB Public Health Service)*

Council agreed that the submitter is to be advised of the following comments in relation to specific points made in the submission:

- Marlborough CDEM Group fully supports this submission to co-fund with Nelson and Tasman a full time Pouarahi position based in Te Taihū. As the Group are seeing in this current Covid-19 emergency, Iwi have a desire and willingness to provide significant contributions towards supporting our community and currently there is no dedicated individual that enables that work to be coordinated through readiness, response and recovery. The Group believes that there is a vacuum that needs to be filled to ensure that Iwi, Marae and Whanau are resilient to, and prepared for, emergencies now and into the future. This proposed role would provide both CDEM Groups (Marlborough and Nelson / Tasman) with a single point of contact to ensure that the above objectives are met.
- Council currently has a smokefree policy with regard to its parks and open spaces that was last reviewed in late 2013. Council agreed the current policy is to be reviewed by the Assets & Services Committee.
- The current New Zealand Waste Strategy (NZWS) was last updated in 2010 since then the 'commodity' based system that underpinned recycling has collapsed with little to no sign of recovery. In order to make more 'efficient use of resources' the NZ and indeed the global recycling market is completely rethinking the current approach including the use of mandatory product stewardship in the establishment of long term, onshore, recovery pathways for products and their packaging.
- In relation to the comments on sewerage it should be noted that these expenditures are budgeted across several years.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1089 *Russell Smith (Marlborough Youth Trust Incorporated)*

Cllr Peters/The Mayor:

That the funding request from *Russell Smith (Marlborough Youth Trust Incorporated)* be referred to the Community Facilities Fund for consideration.

Carried

1168 *Kelvin Watt (Graeme Dingle Foundation Marlborough)*

Council requested that the submitter be thanked for their submission and that they be invited to resubmit their submission to TEAM should the Extended Career Navigator pilot is successful.

1177 *Felicity Spencer (Cancer Society of New Zealand, Marlborough Centre Inc.)*

Council requested that *Felicity Spencer (Cancer Society of New Zealand, Marlborough Centre Inc.)* be thanked for their submission and note that the current policy is to be reviewed by the Assets & Services Committee.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1152 *Hularii McKenzie*

Council requested that *Hularii McKenzie* be commended for his advocacy in Changing Places facilities. Council noted that the funding for the Pollard Park specialist change facility (approved through the 2019 Annual Plan submission process) was contingent on the development of a policy on such facilities. A draft policy was considered by the Assets and Services Committee in January this year for the purposes of public feedback. The feedback period has closed with one response being received – this has yet to be reported back to the Committee for consideration.

1167 *Steve Austin (Marlborough Heritage Trust)*

Cllrs Peters/Maher:

That the funding request from *Steve Austin (Marlborough Heritage Trust)* for \$118,000 to cover their deficit in operational funding be referred to the Community Facilities Fund for consideration.

Carried

Cllrs Taylor/Maher:

That the Edwin Fox Centre be included in the accelerated Picton Redevelopment Project (refer submission 1110).

Carried

Council also requested that the submitter be advised that Council adopted the revised Stormwater Development Contributions Policy proposal contained in the Consultation Document.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1130 Beverley Doole (Marlborough Landscape Group)

Clr Arbuckle, with Clr Hope seconding, moved a motion "That the funding request from *Beverley Doole (Marlborough Landscape Group)* for the development of a Wairau River Management Strategy Document be approved by way of a one-off \$30,000 (to be funded from the Forestry and Land Development Reserve) in the 2020-21 financial year.

Following discussion an amended motion was put to the meeting.

Cls Taylor/Brooks:

That the funding request from *Beverley Doole (Marlborough Landscape Group)* for Council to develop a Wairau River Management Strategy Document be approved by way of a one-off \$30,000 (to be funded from the Forestry and Land Development Reserve) in the 2020-21 financial year; with report back through the Assets & Services Committee when staff resources permit.

Carried

1173 Katherine Hume-Pike (Marlborough Kaikōura Trail Trust)

Cls Taylor/Hope:

That the maintenance budget for the Marlborough Kaikōura Trail of \$56,000 in the 2020-21 financial year and budgets in subsequent years' be deferred to the 2021-22 financial year and subsequent years, subject to the Marlborough Kaikōura Trail being built.

Carried

Cls Taylor/Hope:

That the submission from *Katherine Hume-Pike (Marlborough Kaikōura Trail Trust)* be referred to the Planning, Finance & Community Committee for consideration.

Carried

1160 Yvonne Wratt (Grovetown Residents Association)

Council requested that *Yvonne Wratt (Grovetown Residents Association)* be thanked for the submission and be advised of the letter sent to all Grovetown residents in June 2019 following a community meeting held at the Grovetown school attended by the Mayor, many Councillors, the CEO and Manager of Assets and Services. The letter provided a summary of the history of the Grovetown Sewerage Scheme, and addresses most of the points raised in the Association's submission. One question not addressed in the letter was, "When is Council going to build stormwater infrastructure in Grovetown?" to allow for development. The building of infrastructure such as this is normally addressed when a developer proceeds with a project to develop some land, as has occurred with the DJ Price development which has recently been completed in Grovetown and is referred to in the letter.

1102 Brian and Fran Hogan

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

The submitter is also to be advised that the recycling systems in Marlborough reflect a separate at source approach as opposed to a co-mingled approach. The benefits of this system are clean material streams that are then available for end market processing. When a recycling collection system is mixed, for example, by putting it all in a wheelie bin, then the localised sorting capacity needs to be extensively modified to mechanically separate any contamination from the recycling. Even after this sorting the output from a co-mingled system is a lower quality product. The recent reduction in pull through demand for recycling is partly based on a reduction in the level of contamination that is accepted by end market processors. So wheelie bins have their place but the current co-mingled approach is not likely to be the standard model going forward, particularly in relation to co-mingling glass. In relation to green waste processing from a wheelie bin the same logic applies. The collected material needs a pull through demand in the form of an end market. Mulch or compost derived from a wheelie bin green waste collection requires a comprehensive sorting, processing and storage system at scale. Both of these options i.e. kerbside collections (and coverage area)

along with green waste processing will be considered in the next Council waste management and minimisation plan due for release to the community for consultation in 2021.

1187 Margaret Haste

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

ATTENDANCE: The meeting adjourned at 12.32 pm and reconvened at 1.13 pm

1055 Chris Marshall (Endeavour Park Pavilion Society Inc)

Council requested that the submitter be thanked for their positive comments and acknowledged for their commitment to the operation of the Endeavour Park Pavilion.

1058 David Jimenez

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

Council further requested that the submitter be advised that Council adopted the revised Stormwater Development Contributions Policy proposal contained in the Consultation Document.

1059 Fiona Jones

Council requested that the submitter be advised that the RCR container was monitored by a local attendant and the bins emptied on an as required. The RCR service was introduced by council in 2014 and had endured continuous illegal dumping at the original school site. This illegal dumping was managed through a relationship with the school. The illegal dumping at the Foxes Island site was unable to be managed and the service was withdrawn. The RCR service is provided on the basis of easy withdrawal if it is abused. Alternative locations for the RCR container were discussed through normal council processes with no suitable alternative location being agreed to. Additional RCR locations may be considered for outlying rural areas if existing transfer station and alternative RCR facilities are shown to be insufficient. The submission comments under the Waste Category are acknowledged. In terms of cost, provision of service from Council at scale generally leads to lower unit costs at a household level. Households need to consider the true cost of how they currently manage their recycling. In terms of litter production the limitations of the crate system are acknowledged but this is manageable through careful packing and placement of the crate.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1060 Dick Edwards

Council requested that the submitter be advised that the comments are acknowledged and have been previously discussed through council processes. The outcome of these discussions was to propose the Renwick kerbside option for consideration.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1061 Kirsten Pease

Council requested that the submission from *Kirsten Pease* be referred to the Waka Kotahi NZ Transport Agency for their consideration.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1062 Fran Wilkinson

Council requested that the submitter be advised that the Proposed Marlborough Environment Plan addresses the issues of amenity as it relates to containers on sites as follows:

Temporary building or structure, or unmodified shipping container.

5.3.8.1. For a temporary building or structure, or an unmodified shipping container, ancillary to a building or construction project the building, structure or container must not: (a) exceed 40m² in area; (b) remain on the site for longer than the duration of the project or 12 months, whichever is the lesser.

5.3.8.2. A temporary building or structure, or an unmodified shipping container, on site for a purpose other than those specified in Standard 5.3.8.1 (such as the storage of goods or materials, or a gala, market or public meeting) must not remain on site longer than 1 month.

5.3.8.3. A temporary building or structure, or an unmodified shipping container, on site for a purpose other than those specified in Standard 5.3.8.1 must not be located between the front boundary and the dwelling, and must also comply with Standard 5.2.1.6.

It is unlikely that any attempt to prohibit the use of containers in the urban environment would survive a plan process. Adherence to the current rules and the provisions of the Building Act are a compliance matter.

1063 Fran Wilkinson

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision. The submitter is also to be advised that the inclusion of kerbside rubbish collection for Renwick was not included in the Annual Plan as this service is provided by the private sector. Kerbside recycling collection for Renwick is not currently provided by the private sector. Kerbside collection of green waste requires an appropriate sorting facility and end market for the processed green waste. No such sorting facility currently exists in Marlborough and end markets for processed green waste are not established despite our regional economy being dominated by primary industry production. The long term options for strategic regional opportunities such as green waste collection, processing and onward sale will be considered in the next Waste Management and Minimisation Plan 2021-27. This planning process is currently underway and will conclude with submission to the community for consideration and approval in 2021. In relation to rates the households that receive a council kerbside collection service pay an additional charge referred to as a targeted rate, by example, the Picton and Blenheim communities pay an additional targeted rate of \$115 per year for the council kerbside collection service. A targeted rate is only applied to properties that receive the service so at present Renwick residents do not pay a kerbside targeted rate. If the kerbside recycling collection service were introduced to Renwick then a targeted rate of \$54 would apply.

1064 Paula Boyd

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1065 Rachel Broadbridge

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1066 Brett Allan

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1067 Vivienne Murray

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1068 Karen Way

Council requested that the submitter be advised that returning to the original school site, which was monitored by cameras, is not an option due to the persistent nature of the illegal dumping impacting on the school. Enforcement is one option of managing illegal dumping but it is resource intensive.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1069 Jonathan Way

Council requested that the submitter be advised that returning to the original school site, which was monitored by cameras, is not an option due to the persistent nature of the illegal dumping impacting on the school. Enforcement is one option of managing illegal dumping but it is resource intensive.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1070 Alice Parkinson

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1071 Michelle Boyce

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1076 Emma Sell

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1077 Chris Koslover

Council requested that the submitter be advised that the persistent illegal dumping at the Renwick recycling container refers to rubbish not recycling. The containers were serviced and the uplift frequency adjusted to match demand.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1078 Colleen Elwood

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1079 David Gill

Council requested that the submitter be advised that the current kerbside recycling crate system matches the processing capability within the region. Changing this system to wheelie bins would require a change in processing capacity as the collected material now switches from segregated at source with no contamination to potentially co-mingled and increasingly contaminated. End markets for recycling require clean material streams that have negligible contamination. Switching to a co-mingled recycling system will be reviewed as part of Councils next waste management and minimisation plan. The limitations of an open crate system are acknowledged but these can be mitigated by households, for example, through appropriate packing of the crate contents to minimise the potential for material escaping.

Council also requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

Council further requested that the submitter be advised that Council adopted the revised Stormwater Development Contributions Policy proposal contained in the Consultation Document.

1080 Lisa Ivamy (Picton Resource Centre)

Cllrs Oddie/Dawson:

That the funding request from *Lisa Ivamy (Picton Resource Centre)* for an increase in their operating grant be approved by increasing the funding by \$2,000 per annum (to be funded from general rates), taking the total operating grant to \$10,000.

Carried

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1081 Hayden Pickering

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1082 Donna Wratt

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1084 Tim McCaffrey

Council requested that the submitter be advised that as advised last year \$180,000 is budgeted in the 2021/22 financial year for new water source investigations for Picton. Leak detection and repair, implementation of water metering and past and present investigation work are evidence of Council's efforts to future proof Picton's water supply. The planned timing for new source investigations still remains the same as communicated last year. During the subdivision process the applicant was advised a town water supply connection would not be available. They then proposed to use rain water collection as their source of water supply thus accepting the restriction to enable the subdivision to proceed.

1085 Sara Hammond

Council requested that the submitter be advised that kerbside refuse collection in Renwick is available from the private sector at this time. Any intervention by Council into an existing market where services are already provided by the private sector is not appropriate unless it forms part of a wider tendering process from Council. The expansion of the kerbside refuse collection service will form part of the Council's next waste management and minimisation plan considerations. Any service level changes would be aligned to the next waste contract which will be awarded in 2023. The private sector does not offer a Renwick kerbside recycling collection service at this time.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1086 Iain Macdonald

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1087 Gemma Hunt

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1088 Christopher and Pamela Price

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1090 Les Barrow

Council requested that the submitter be advised that Marlborough Roads advise that Council is currently planning a number of initiatives in Renwick to facilitate safe cycling operations. Council is constructing a number of widened footpaths on specific routes that can be shared by cyclists and pedestrians. Council staff also advise that Council is currently planning initiatives across Marlborough that aim to improve pedestrian and cycle safety. These improvements can include a range of treatment options including: widening footpaths, traffic calming, shared paths, cycleways and neighbourhood greenways. Each road should be assessed on a case by case basis; as such Council is currently investigating the appropriate treatment option(s) in Renwick through the Small Townships Programme. These include a shared pathway on the state highway and trialling cycle safety and access improvements on Havelock Street and the other side

roads. To be included in the consultation process, please contact Adi James (adi.james@marlborough.govt.nz) or Renwick Smart+Connected group (admin@renwickmarlborough.nz).

1091 Les Barrow

Council requested that the submitter be advised that returning to the original school site, which was monitored by cameras, is not an option due to the persistent nature of the illegal dumping impacting on the school. The school site was highly managed and yet the illegal dumping continued. Alternative sites for the recycling container were considered but the option of kerbside recycling to Renwick was chosen as the appropriate response for the volumes of recycling being generated within the town. Whilst limitations exist with the existing recycling crate system, these can be mitigated by householders through careful packing and placement of the crate on collection day.

Council also requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

Council further requested that the submitter be advised that Council adopted the revised Stormwater Development Contributions Policy proposal contained in the Consultation Document.

1093 Kate Vavasour

Council requested that the submitter be advised that a widening of the pathways along the Taylor is currently underway with Bike Walk Marlborough. Council have approved funding (\$200,000) to support this project between the Nelson Street carpark and the Quays.

1094 Katherine Payne

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1095 Edward Murchison

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1096 Kathryn Brown

Council requested that the submitter be advised that the feedback is acknowledged and Council looks forward to concluding the consultation process and advising the community of the way forward.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1097 Rachel Anderson

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1098 Emily Greenhough (Okiwi Bay Ratepayers Assn)

Cllrs Faulls/Oddie:

That the funding request from *Emily Greenhough (Okiwi Bay Ratepayers Assn)* for an increase in their operating grant of 15% be approved by increasing the funding by \$1,339.52 per annum (to be funded from general rates), taking the total operating grant to \$10,269.62.

Carried

1099 Margaret Cresswell

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1100 Carol Wilson

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1101 Katrina Delzainne

Council requested that the submitter be advised that Council previously considered the use of alternative sites for the rural community recycling container including the Giesen Sports and Events Centre. Unfortunately this container has experienced persistent illegal dumping since council introduced the service in 2014. The Giesen Sports and Events Centre site was not considered to be treated any differently by the community.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1104 Abi Balasoglou

Council requested that the submitter be advised that Council's waste management and minimisation plan sets out strategic approach for the district. The next iteration of this plan is now in development and will be submitted for community consideration in 2021.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1109 Regan Cowe

Council requested that the submitter be advised that the use of a crate based system has declined across New Zealand since the early 2000's as local authorities switched to co-mingled wheelie bins which gave the benefit of improved collection efficiency but introduced increased contamination into the recycling system. The result of this change in collection methodology was a significant increase in processing infrastructure to sort through the now contaminated collected materials. A crate based system does provide a clean recycling stream because it is sorted at source. The limitations of the existing crate are acknowledged but these can be mitigated with careful packing and placement.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1112 Melanie Hampton

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1116 Richard Briggs (Picton Smart + Connected)

Council requested that the submitter be advised of the upcoming Freedom Camping Bylaw review and how they may be involved in that process.

1117 Richard Briggs (Picton Smart + Connected)

Council requested that the submitter be advised that this proposal has been included in the options for consideration in the Picton Redevelopment Plan, which is to commence soon.

1118 Julie Kennedy (Picton Smart + Connected)

Council requested that the submitter be advised that some of the projects identified could apply for funding from Creative Communities Scheme or Community Grants.

1121 Muriel Yvon

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1122 *Bruce Richards (Picton Smart + Connected)*

Cirs Taylor/Oddie:

That the submission from *Bruce Richards (Picton Smart + Connected)* regarding cycleways in Picton be referred to the Assets & Services Committee for further discussion; and the Mountain Bike facilities in Picton to the Picton Redevelopment Plan.

Carried

1123 *Philip Sim*

Council requested that the submitter be advised that Animal Control undertake regular patrols in Picton of Shelley Beach, Victoria Domain, Endeavour Park, Waikawa Bay area. The patrols check that dogs are on leash in dog on leash areas and that dog owners pick up after their dogs. There is a review underway of the current Dog Control Bylaws which will go out for public consultation. All dog signage will be reviewed as part of the Bylaw review. Council is able to put up "No Dogs" signage if any signs are removed. The Dog Registration Information insert which gets sent to all dog owners with their dog registration application form in early June 2020 includes information on the obligations of dog owners in accordance with section 5 of the Dog Control Act 1996.

1124 *Philip Sim*

Council requested that the submitter be advised that the Victoria Domain Reserve Management Plan is currently under review and that the submission will be referred to that process.

1125 *Philip Sim*

Council requested that the submitter be advised that Animal Control undertake regular patrols of the Victoria Domain and Endeavour Park area. The patrols check that dogs are on leash in dog on leash areas such as Endeavour Park and that dog owners pick up after their dogs. There is a review underway of the current Dog Control Bylaws which will go out for public consultation. All dog signage will be reviewed as part of the Bylaw review.

1126 *Allison Kilworth*

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1127 *Catherine Timson*

Council requested that the submitter be advised that the Library/Gallery has been through extensive public consultation and both the shortcomings of current buildings and facilities and the enhancement to the CBD of the new location considered. The project will provide a significant local contractor opportunity.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1129 *David Sales*

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1132 *Tim Newsham (Spring Creek Residents and Ratepayers Association Inc)*

Council requested that the submitter be advised that in relation to the curbing, channelling and footpath development, due to the expectations across all of Marlborough for this, Marlborough Roads normally follow a pattern of one street per year for Spring Creek. The intention is to follow this process for the coming year also. Marlborough Roads have allocated a staff member to address the unsealed footpath on Ferry Road.

1135 *Sarah Todd Rai Valley Community Library, Member of Carluke Hall Community and Rai Valley Emergency Centre)*

Council requested that the submitter be advised that the trial "litter less recycle more" (LLRM) bins were designed for public litter collection not household or camping waste. As a result of the disproportionate cost to service these bins across Marlborough alongside the significant reduction in foot and vehicular traffic the bins have been withdrawn. Marlborough Roads have advised that it will cost \$8,800 (+GST) to supply and install the bins and then \$54,600 (+GST) to service and empty them each year.

1141 Sharyn Armon

Council requested that the submitter be advised that staff are currently performing a review of patronage at the existing bus stops on the Picton to Blenheim bus route. Currently there has been very low patronage from the Tuamarina and Grovetown stops, which will most likely be removed from the route leaving Spring Creek in the middle. If this occurs, there should be sufficient time in the schedule to allow for a stop at the ferry terminal; however this is still being evaluated.

1142 Lynda McLeod

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1144 Nicolette Fee

Council requested that the submitter be advised that Council are leading a national project to design a container return scheme for New Zealand. Information on this project can be found at: <https://www.marlborough.govt.nz/services/recycling-and-resource-recovery/rubbish-and-recycling-projects/designing-new-zealands-container-return-scheme>. Whilst the limitations of the current kerbside recycling crate are acknowledged careful packing and placement of the crate can mitigate the potential for litter. The recycling container was removed from the school due to the long term hall refurbishment project and the requirement for a construction site set down area where the recycling container was previously placed. The illegal dumping of rubbish at this site and the Foxs Island site was persistent.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1145 Judith Hiri

Council requested that the submitter be advised that Council will review the kerbside collection and processing methodology as part of its waste management and minimisation plan review. This review is underway at present with the draft plan due for release to the community during 2021. Any subsequent approved change in levels of service, for example, switching to wheelie bins would form part of the next tender and contract process due for completion during 2023.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1147 Jen Hall

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1150 Peter Johnstone

Council requested that the submitter be advised that Council has allocated \$222,000 per annum over the next 10 years for walking and cycling, with an additional \$1.6 million in the Long Term Plan. Proposed urban cycle routes are outlined in the Marlborough Walking and Cycling Strategy (2019-29). The planning and implementation of the urban cycle network is underway, and the elements described in this submission (e.g. slower speeds and traffic calming measures) are being considered on some low-volume roads to make streets more cycle friendly. Cycle routes are being assessed on a project by project basis, with public consultation expected to be undertaken on future urban cycle facilities, providing people an opportunity to have their say on proposed cycle facilities.

1153 Christopher Cookson

Council requested that the submitter be advised that the suggestion of putting a "development" rate on new developments is interesting. However, over time this will become very challenging for future Councils as those paying the "development rate" question it, particularly those in infill developments. In an infill development, the original house would be rated as normal, but the new house would have the normal and development rate, i.e. adjacent properties would be asked to pay on a different basis.

Council further requested that the submitter be advised that Council adopted the revised Stormwater Development Contributions Policy proposal contained in the Consultation Document.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

Council also requested that the submitter be advised that the iNaturalist platform is a useful digital platform for the public to record a range of ecological species and information. The Platform is used at times by Council staff. It would be reasonably straightforward to include a link to the APP in our biodiversity/biosecurity pages for public awareness, along with providing some context and ensuring the reporting process for 'unwanted organisms is not compromised.

1162 Karen Tilley

Council requested that the submitter be advised that Council has allocated \$222,000 per annum over the next 10 years for walking and cycling, with an additional \$1.6 million in the Long Term Plan. Proposed urban cycle routes are outlined the Marlborough Walking and Cycling Strategy (2019-29).

Council also requested that the submitter be advised that Council adopted the revised Stormwater Development Contributions Policy proposal contained in the Consultation Document.

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1165 Lowri McNabb

Council requested that the submitter be advised of the decision in relation to *Fraser Brown (Marlborough Mountain Bike Club)* (submission 1164):

Clrs Taylor/Sowman:

1. *That the funding request from the Marlborough Mountain Bike Club for the Rifle Range Pump Track asphalt sealing be referred to the 2020-21 Land Subdivision Account process for funding consideration; and if unsuccessful through that process the Marlborough Mountain Bike Club be invited to make application to the 2021-31 Long Term Plan process.*
2. *That the funding request from the Marlborough Mountain Bike Club for a MTB Jump Track in the Wither Hills MTB Park be declined as Council's position is that no new walking or biking tracks are built within the Wither Hills Farm Park until the updated Reserve Management Plan has been adopted by Council (the RMP submission process will provide an opportunity for community input into walking tracks and mountain bike trail provision that best meets the needs of both; the development of this Reserve Management Plan is expected to start late 2020 and be completed in 2022).*

Carried

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1166 Will Keay (Gravity Canterbury)

Council requested that the submitter be advised of the decision in relation to *Fraser Brown (Marlborough Mountain Bike Club)* (submission 1164):

Clrs Taylor/Sowman:

1. *That the funding request from the Marlborough Mountain Bike Club for the Rifle Range Pump Track asphalt sealing be referred to the 2020-21 Land Subdivision Account process for funding consideration; and if unsuccessful through that process the Marlborough Mountain Bike Club be invited to make application to the 2021-31 Long Term Plan process.*
2. *That the funding request from the Marlborough Mountain Bike Club for a MTB Jump Track in the Wither Hills MTB Park be declined as Council's position is that no new walking or biking tracks are built within the Wither Hills Farm Park until the updated Reserve Management Plan has been adopted by Council (the RMP submission process will provide an opportunity for community input into walking tracks and mountain bike trail provision that best meets the needs of both; the development of this Reserve Management Plan is expected to start late 2020 and be completed in 2022).*

Carried

1172 Tim Adams

Council requested that the submitter be advised of the decision in relation to *Fraser Brown (Marlborough Mountain Bike Club)* (submission 1164):

Clrs Taylor/Sowman:

1. That the funding request from the Marlborough Mountain Bike Club for the Rifle Range Pump Track asphalt sealing be referred to the 2020-21 Land Subdivision Account process for funding consideration; and if unsuccessful through that process the Marlborough Mountain Bike Club be invited to make application to the 2021-31 Long Term Plan process.
2. That the funding request from the Marlborough Mountain Bike Club for a MTB Jump Track in the Wither Hills MTB Park be declined as Council's position is that no new walking or biking tracks are built within the Wither Hills Farm Park until the updated Reserve Management Plan has been adopted by Council (the RMP submission process will provide an opportunity for community input into walking tracks and mountain bike trail provision that best meets the needs of both; the development of this Reserve Management Plan is expected to start late 2020 and be completed in 2022).

Carried

1175 Jamie Hubbard (Hubs Plumbing and Gas)

Council requested that the submitter be advised of the decision in relation to *Fraser Brown (Marlborough Mountain Bike Club)* (submission 1164):

Clrs Taylor/Sowman:

1. That the funding request from the Marlborough Mountain Bike Club for the Rifle Range Pump Track asphalt sealing be referred to the 2020-21 Land Subdivision Account process for funding consideration; and if unsuccessful through that process the Marlborough Mountain Bike Club be invited to make application to the 2021-31 Long Term Plan process.
2. That the funding request from the Marlborough Mountain Bike Club for a MTB Jump Track in the Wither Hills MTB Park be declined as Council's position is that no new walking or biking tracks are built within the Wither Hills Farm Park until the updated Reserve Management Plan has been adopted by Council (the RMP submission process will provide an opportunity for community input into walking tracks and mountain bike trail provision that best meets the needs of both; the development of this Reserve Management Plan is expected to start late 2020 and be completed in 2022).

Carried

1176 Peter Terpstra

Council requested that the submitter be advised of the decision in relation to *Fraser Brown (Marlborough Mountain Bike Club)* (submission 1164):

Clrs Taylor/Sowman:

1. That the funding request from the Marlborough Mountain Bike Club for the Rifle Range Pump Track asphalt sealing be referred to the 2020-21 Land Subdivision Account process for funding consideration; and if unsuccessful through that process the Marlborough Mountain Bike Club be invited to make application to the 2021-31 Long Term Plan process.
2. That the funding request from the Marlborough Mountain Bike Club for a MTB Jump Track in the Wither Hills MTB Park be declined as Council's position is that no new walking or biking tracks are built within the Wither Hills Farm Park until the updated Reserve Management Plan has been adopted by Council (the RMP submission process will provide an opportunity for community input into walking tracks and mountain bike trail provision that best meets the needs of both; the development of this Reserve Management Plan is expected to start late 2020 and be completed in 2022).

Carried

Council further requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1183 K Rennick

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1184 Russell Ernest Bulfin

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1185 R W Addes

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1186 Heath & Josie Dickson

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1188 Leanne and Andrew Broughton

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1189 Frederick Bruce King

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1190 Norma & Robert Stirling

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1191 John & Fiona Gemmell

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1192 William and Daisy Warner

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1193 David Jones

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1194 Dawn Astin

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1195 Mrs J L Hammond

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1196 Lorraine Murphy

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1197 Baden Martin Dixon

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1198 Alistair Windleburn

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1199 Steven Olsen

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1200 Desley Karen Southon

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1201 Trish Elliot

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1202 Joy Feron

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1203 Jonathan Manu

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1204 K S & R D Richardson

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1205 Bryan & Helen Palmer

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1206 Allan Louis & Lynette Ethel Twidle

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1207 John and Carey Dickason

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1208 Maurice Blick

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1209 V & V Harris

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision. The submitter is also to be advised that a footpath was scheduled for Oudenarde Street for this year however the COVID-19 lockdown has delayed work; Marlborough Roads are still hoping to complete it this winter.

1210 Anne Stinton

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1211 Michael James Cameron

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1212 Colleen & Rob Elwood

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1213 M/M Colbert

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision. The submitter is also to be advised that the recycling service for Renwick will be the same as for Blenheim, not just cardboard as suggested.

1214 Thomas Lenard Harris

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1215 Brian & Fran Hogan

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1216 Danny Giles

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1217 B H & C A Cawte

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1218 Kevin Hayes

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1219 Duncan & Sarah Higgins

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1220 Buoyong & Lesley Hill

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1221 Duncan Higgins

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1222 Rhonda Stewart

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1223 Cathryn Wadsworth

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1224 S Moore

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1225 Russell Anthony Brooks

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1226 Derek & Lyn Bowman

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1227 Keith Houston

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1228 William Towler

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1229 S W & D A Verhey

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1230 Helen Chapman

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1231 Murray Richard & Sheree Anne Newman

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1232 Fred & Moira Parry

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1233 Phillip Francis Aitken

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1234 Margaret Flora Gage

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1235 Mike Mulqueen

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1236 Trevor Ivan & Elaine Rose Brown

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1237 Jackson Simmons

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1238 Andrew Adams

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1239 Judith Beauchamp

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1240 Doreen Myrtle Broadhurst

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1241 Dennis & Roseanne Hanson

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1242 Jack Reddan

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

The submitter is also to be advised that the purpose of consultation, in this case for kerbside recycling for Renwick, is to seek comment from the community on the proposed service including whether they wish to see it implemented. This community feedback informs the council decision making when final considerations are being undertaken. Cost recovery of fees for rubbish and recycling is based on actual costs incurred including government levies, contractor costs capital investment expenses. Associating illegal dumping with waste fees charged is acknowledged as an often cited cause of this form of behaviour but it is not the sole contributor. Offering a collection service to the community, for example, for old white goods from people's

houses will be considered as part of Council's next waste management and minimisation plan currently under development and due for release in 2021..

1243 Janette Irene Wright

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1244 Chris & Raewyn Beal Geddis

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1245 Roy Carmody

Council requested that the submitter be advised that Council agreed to defer implementing Kerbside Recycling for Renwick for the immediate future. The response to submitters on this issue will cover full reasons for this decision.

1246 Ed Gilhooly (Marlborough Cricket Association)

The Mayor/Clr Peters:

That the submission from *Ed Gilhooly (Marlborough Cricket Association)* regarding replacing the current Pavilion at Horton Park be referred to the Assets & Services Committee for further discussion.

Carried

The Mayor/Clr Taylor:

That the 2020-21 Annual Plan be amended as appropriate to incorporate the decisions made by Council on submissions, and that the revised budgets and resultant rates and charges be adopted for inclusion in the 2020-21 Annual Plan.

Carried

Staff reported that following the above decisions Council is proposing a 1.88% (approximately) rates increase.

Cncl-0620-417 Proposed Amendments to Resource Consent Fees – Resource Management Act 1991

R450-002-R02

Staff reported that the purpose of the report was to propose the adoption of an amendment to the existing fee schedule for charges associated with the Resource Management Act 1991.

In summary staff reported that a review of the Resource Consent Fee schedule has been carried out in accordance with Council Policy. The proposed amended fee schedule, increases fees by the Consumer Price Index (CPI). Council has considered the relative benefits to the consent holders and the community at large in accordance with section 36(4) in setting the proposed schedule of fees. The proposed fees and charges will maintain the split of cost recovery from public/private funding sources for the Resource Consent Group. Consultation was undertaken and no submissions were received.

Cls Oddie/Sowman:

That the Council adopt the proposed amendment to Resource Consent Fees – Resource Management Act 1991 from 1 July 2020, as outlined in Appendix 8.1 of the Council Agenda of 8 June 2020.

Carried

Cncl-0620-418 Building Control Group Fees for 2020/2021 Financial Year

R450-002-B01

Staff reported that the purpose of the report was to provide Council with the proposed schedule of fees for Building Control activities under the Building Act 2004 to take effect from 1 July 2020.

In summary staff reported that on 5 February the Environment Committee was presented with the proposed Building Control Groups for 2020/2021. The report provided a copy of all Building Act 2004 related fees, including the proposed Flat Fee system and miscellaneous building related fees. Also included was a proposal to consider the ability to make annual Consumer Price Index (CPI) adjustments to Building Control Group fees without consultation. The proposed fees were consulted upon, under special consultative procedures, no submissions were received.

Cllrs Sowman/Brooks:

That the Council adopt the proposed Schedule of Fees for Building Control activities to take effect from 1 July 2020, as outlined in Appendices 9.1 and 9.2 of the Council Agenda of 8 June 2020.

Carried

Cncl-0620-419 Proposed Changes to 2020-21 Annual Plan Performance Measures

F275-A19-05-03

Staff reported that the purpose of the report was to propose changes to the performance measures that were set for 2020-21 in the 2018-28 Long Term Plan that are no longer applicable. The activities were Community Support and Environmental Policy.

Cllrs Peters/Hope:

That Council approve the change to the Community Support target and the addition of the Environmental Policy indicator and target in the 2020-21 Annual Plan, as follows:

Activity: Community Support

| Current Target | Interim result (against current target) | Proposed target |
|---|---|--|
| 80% of actions in Positive Ageing Accord Plan completed relevant for that year. | Positive Ageing Plan expired in June 2019. In process of developing Age Friendly Community Strategy for future measurement. | To complete an Age Friendly Community Strategy by the end of 30 June 2021. |

Activity: Environmental Policy

There were no performance measures for the 2020-21 Annual Plan in our 2018-28 Long Term Plan for this Activity. We are proposing a target we did not achieve in the past for 2020-21.

| Level of Service | Indicator | Target for 2020-21 |
|--|--|-----------------------------------|
| A second generation resource management framework for Marlborough. | A variation to the MEP providing for and managing the effects of marine farming activity is publicly notified. | By the end of 2020 calendar year* |

Carried

Cncl-0620-420 Annual Review Resource Consent Monitoring Fees & Charges - Resource Management Act 1991

E360-006-02

Staff reported that the purpose of the report was to consider the adoption of a Consumer Price Index (CPI) increase to the existing fee schedule for charges associated with consent monitoring activities under the Resource Management Act 1991 (RMA) for the financial year 2020-21; and to accept amendments to the *Resource Management Consent Monitoring Charging Policy* (June 2017) to include the ability to make annual Consumer Price Index (CPI) adjustments.

In summary staff reported that the current fees were last increased in 2017-18. Council costs have continued to rise over the intervening period. The current fees have been reviewed and it was recommended that there was an increase to align with the Consumer Price Index (CPI) to the Resource Consent Monitoring charges for the 2020-21 financial year. Council's *Resource Management Consent Monitoring Charging Policy* has been reviewed and it was recommended the ability to make CPI adjustments to Monitoring Fees and Charges automatically on an annual basis from the 1 July each year is included. Consultation was undertaken and no submissions were received.

Cllrs Hope/Oddie:

That Council adopt the proposed amendments to existing fee schedule for charges associated with consent monitoring activities under Resource Management Act 1991 (RMA) for the financial year 2020-21, as outlined in Appendices 11.1 and 11.2 of the Council Agenda of 8 June 2020.

Carried

Cncl-0620-421 Blenheim Business Association C230-001-B04

Staff reported that the purpose of the report was to seek Council approval to allocate funding of \$20,000 from the Forestry and Land Development Reserve to the Blenheim Business Association (BBA) for operating purposes for the 2020-21 financial year.

In summary Mr Lyall reported that the BBA have requested funding of \$20,000 to allow the coordinator role to continue for the next 12 months.

Cllrs Peters/Taylor:

That funding of \$20,000 be allocated to the Blenheim Business Association from the Forestry and Land Development Reserve for operating purposes for the 2020-21 financial year.

Carried

The meeting closed at 1.57 pm.

Confirmed this 25th day of June 2020

J C LEGGETT
MAYOR

Record No. 20101767

5. Committee Reports

5.1 Assets & Services Committee

Assets & Services Committee Meeting held on 9 June 2020
(Minute Nos. A&S-0620-422 to A&S-0620-436)



**Report and Minutes of a Meeting of the
ASSETS & SERVICES COMMITTEE
held in the ASB Theatre, Whitehaven Room, 2 Hutcheson Street, Blenheim and via Zoom,
on TUESDAY, 9 JUNE 2020 commencing at 9.00 am**

Present in the room

Cllrs N P Taylor (Chairperson), J L Andrews, C J Brooks, B G Dawson, F D Maher, M A Peters, Mayor J C Leggett

Also present in the room

Cllrs D D Oddie, J D N Croad, B A Faulls and T P Sowman

In Attendance in the room

Mr Richard Coningham (Manager – Assets & Services Department) Jamie Lyall (Manager – Property and Community Facilities) (from 9.07 am) and Nicole Chauval (Committee Secretary)

In Attendance via Zoom

Steve Murrin (Journey Manager, Marlborough Roads)

Apologies

Cllrs Taylor/Brooks:

That the apology for absence from Cllr M J Fitzpatrick and lateness for Mr R Hunter (from 9.16 am) be received and sustained and the apology for non-attendance from Cllr J A Arbuckle be noted.

Carried

A&S-0620-422 Declaration of Interests

-

No interests with items on the agenda were declared.

ATTENDANCE: David Craig, Finance and Information Supervisor, was present in the room for the following item.

A&S-0620-423 Financial Report for Period Ended 30 April 2020
F275-001-02

The Finance & Information Supervisor, David Craig, presented the financial report for the Assets & Services and Property & Community Facilities Department for the year ended 30 April 2020.

Members were advised that the impacts of the COVID-19 pandemic are already becoming evident in some activities, such as roading and emergency management. It was noted that dump fees are typically an indicator as to how the economy is performing and a downturn is anticipated in this area in the short term but will not adversely impact the current 2019-20 year as revenues are well ahead of budget in this activity. Parking collection and infringement revenue is expected to drop off following the decision to allow two hour free parking.

Mr Craig advised that the Parks and Open Spaces Team are preparing final costings and milestone reporting for recently completed public toilet upgrades (Hodder, Picton and Torea), to access approved funding from the Tourism Infrastructure Fund. Other construction works at Anakiwa and Havelock are expected to get underway shortly.

In the roads and footpaths activity some maintenance works and a significant portion of the renewals programme have had to be deferred until 2020-21 due to the COVID-19 pandemic lockdown. The unspent programme of works and related subsidy will be automatically transferred to next year by the Transport Agency (NZTA).

It was reported that the waste management activity included the unbudgeted Container Return Scheme (CRS) project costs \$437,229 and recoveries \$350,263. Carbon credits to the value of \$657,132 have been surrendered to meet Council's 2019 obligations under the Emissions Trading Scheme. It was noted that this is based on a calendar year.

Members were advised that the emergency management activity includes COVID-19 welfare costs of \$153,644, primarily for food and accommodation. Claims have been lodged with the National Emergency Management Agency (NEMA) for reimbursement. It is anticipated that there will be a full reimbursement of these costs.

Mr Craig advised that the actual revenue and operating expenditure for the report period was Revenue (\$66.5M) made up of Rates and charges \$40,785,552, Metered water sales \$1,770,158, Donations and grants \$739,454, Roothing subsidies \$5,975,082, Connection charges \$238,138, Dump fees \$7,168,516, Gravel extraction \$393,886, Infringements \$835,065, Parking collections \$771,841, Sales \$494,023, Property rentals \$2,423,983, Capital contributions \$216,644, Development contributions \$1,533,969, Land subdivision reserve contributions \$446,286 and Trade Waste Charges \$1,453,860. Operating Expenditure (\$67.5M) made up of Personnel costs \$5,514,102, Operating expenditures \$21,812,425, Infrastructure costs \$12,383,343, Interest payments \$4,684,800, Depreciation \$18,997,111 and Internal costs & transfers \$4,081,960.

For the reporting period, departmental revenues were unfavourable to budget by \$3,512,399, including Roothing subsidies (\$2,963,237), Trade waste charges (\$1,008,640), Development contribution & impact levies (\$441,941), Reserve Fund contributions (\$349,749), Donations and grants (\$226,046), Sales (\$136,161), Metered water sales (\$132,618), Subdivisional Works contributions (\$121,519), Backflow prevention charges \$110,666, Infringements \$497,992, Dump fees \$1,081,825.

Operating expenditures were favourable to budget by \$996,130, including Interest payments \$783,456, Emergency reinstatement \$769,848, Sealed pavement maintenance \$473,359, Treatment \$310,774, Professional fees (includes climate change provision) \$249,916, Power undergrounding (Ōpaoa Bridge to Aberharts Road) \$214,580, Minor events \$203,945, Traffic Services maintenance \$194,092, Minor safety improvements (trial bus services) \$144,018, Pump Stations \$141,371, Reticulation maintenance \$130,974, Structure maintenance \$122,944, General expenses \$109,287, Backflow prevention -\$112,494, Personnel costs -\$117,449, Landfill ETS obligation -\$156,366, Flood damage -\$156,764, Levy Payments -\$158,723, Depreciation -\$328,667, Projects (incl. A&P grandstand demolition & COVID-19 welfare) -\$337,606, Repairs & maintenance -\$392,699, Network and asset management -\$430,631, Contracts -\$562,233.

The resulting year to date operating deficit of \$927,092 is unfavourable to budget by \$2,516,269. The total budgeted capital expenditure for 2019/20, including carryovers and Council approved adjustments, is \$87.4M with actual year to date expenditure of \$22.7M (26%), net of asset disposals. Capital expenditure is mainly concentrated in the core activities of Sewer \$21.8M (ytd actual \$2.3M), Roothing \$21.1M (\$8.5M), Water supply \$17.7M (\$4.4M), Community Facilities \$13.1M (\$2.6M), Flood Protection \$7.6M (\$1.3M), Stormwater \$3.0M (\$0.6M) and Waste Management \$1.3M (\$2.5M).

Mr Craig reported that the predicted end of year operating deficit is now \$5,949,189 more than budgeted, due to a reduction in revenue (\$5,219,127) and increased operating costs (\$730,062).

Members were advised that the preliminary calculations for vested assets in respect of the latest stages of the Omaka Landings and Rose Manor subdivisions have been completed and the combined values are in the order of \$5M. These vested asset values will increase revenues, although they are accounting transactions rather than cash.

The capital programme will be significantly underspent this year with the Blenheim sewer pipeline and pump station upgrades tendered in April 2020, construction of the Flaxbourne Irrigation scheme now scheduled to commence in July 2021 and the deferred roading renewal programme.

It was reported that the total forecast capital expenditure of \$34M is \$54M below budget. A significant portion of this reduction is due to projects which have either been re-programmed or are behind schedule due to a number of factors beyond Council's control and the COVID-19 pandemic exacerbating the situation. These particular projects are expected to be under construction later in 2020 and 2021 respectively.

Cllrs Peters/Brooks:

That the financial report for the period ended 30 April 2020 be received.

Carried

ATTENDANCE: Mr Richard Hunter joined the meeting at 9.16 am during the following item.

ATTENDANCE: Mr Steve Murrin, Manager Marlborough Roads, was present via Zoom for the following two items.

**A&S-0620-424 Alabama Road/Weld Street Roundabout Safety
Improvement - Request to Proceed with
Upgrade** **R800-005-16**

The purpose of the report was to consider the proposed safety upgrade of the Alabama Road/Weld Street Roundabout.

Mr Murrin advised that last year Marlborough Roads reported to the Committee in regard to the cycle crash issues at the Weld Street and Alabama Road Roundabout. The option, proposed by Via Strada, was to install raised pedestrian ramps on each approach to the roundabout. During consultation with neighbours concerns were expressed regarding the noise that would be generated from heavy vehicles navigating crossings if these were installed.

WSP were engaged to peer review and make recommendations on how these intersection improvements should be progressed.

It was noted that the report presented three options to improve the safety issues at the Alabama Road and Weld Street Roundabout and these were discussed. Mr Murrin advised that this intersection has a current annual trauma social cost to the community of \$550,000. The roundabout improvements will reduce vehicle speeds and improve facilities for walking and cycling thereby making the roundabout safer.

Members favoured Option two, a tabled roundabout as it can accommodate both vulnerable users, cyclist and pedestrian as well as heavy vehicles.

Mr Murrin advised that following the committee decision public consultation would be undertaken with adjacent residents, school and businesses. Following this a final design would be prepared and the works completed. There is a budget of \$350,000 allocated within the Roding Low Cost Low Risk Programme.

Cllrs Maher/Dawson:

That the Committee approves proceeding with the safety upgrade of Alabama Road/Weld Street Roundabout intersection to a tabled roundabout (Option 2).

Carried

**A&S-0620-425 Delegated Authority to Sign Temporary Speed
Limits** **R800-009-04**

The purpose of the report is to gain delegated authority for Marlborough Roads and the wider Joint Venture staff to be able to sign Temporary Speed Limits.

It was reported that the Code of Practice for Temporary Traffic Management (COPTTM) requires the Road Controlling Authority, Marlborough District Council to delegate authorisation to approve Temporary Speed Limits to individual staff.

Members were advised that currently delegations are held by some Marlborough Roads staff which require updating and delegation needs to be extended to two positions within the Fulton Hogan/HCB joint venture, being the Traffic Management Co-ordinator and the Corridor Manager. The staff in these positions process

and administer Temporary Traffic Management Plans for which a number of Temporary Traffic Management Plans require the implementation of a Temporary Speed Limit.

Cirs Maher/Andrews:

1. That delegated authority be given to Marlborough Roads staff to approve Temporary Speed Limits for Traffic Management Plans. These staff being; Marlborough Roads Manager- Steve Murrin, Senior Network Manager – Mike Russell and Network Managers - Lucan Orchard and Deanna Gleeson.
2. That the Marlborough Roads Manager be delegated to approve delegation of staff from the Fulton Hogan/ HEB joint venture to be able to approve Temporary Speed Limits. This is to be limited to the holders of the positions of Traffic Management Co-ordinator and Corridor Manager.

Carried

A&S-0620-426 Capital Projects Update – June 2020 W400-008-03

Members were advised that the Assets & Services Department has issued capital project contracts involving six local contractors to the value of \$961,000 since coming out of Alert Level 4. Contracts involving five local contractors to the value of \$2,800,000 have been either carried out as an essential service during lockdown or have been recommenced since coming out of Alert Level 4. Four contracts totalling \$22.7M are currently out to tender.

Cirs Peters/Brooks:

That the report be received.

Carried

A&S-0620-427 Road Name Request – Waikawa Road, Picton R800-007-06-03

The purpose of the report was to seek consideration from the Committee on officially naming an existing private right-of-way in Waikawa Road, Picton, to enable addressing compliant with the national addressing standard (AS/NZS 4819:2011) to be applied to a recent subdivision at this location.

It was noted that the right-of-way will serve 13 properties. In addition there are four existing properties accessing from an adjacent co-joint right-of-way.

Two suggestions have been proposed by the sub-divider, Discovery Way as the first choice and Sir Thomas Way as the second choice. The names and the reasons for these were outlined and discussed by members.

It was noted that there does not appear to be any significant issues with the names and both meet the evaluation criteria of Council's Road Naming and Property Addressing policy.

It was noted that comment has been received from Marlborough Museum and they were very much in support of Discovery Way, especially after the recent Tōtaranui 250 celebrations.

It was reported consultation could not be completed prior to this Committee meeting but will be completed prior to a recommendation being considered by Full Council.

Cirs Taylor/Maher:

That the existing private right-of-way in Waikawa, shown on the map (Appendix 1), be named 'Discovery Way', subject to satisfactory approval from consultation with Iwi, local historians, Marlborough Roads and affected neighbouring property owners.

Carried

Appendix 1



ATTENDANCE: Ms Adrienne Gravatt, Council's Resource Management Officer, was present in the room for the following two items.

A&S-0620-428 Road Name Request – Beehive Developments Limited U190475M

The purpose of the report was to consider an application to officially name one right-of-way created as part of a subdivision approved under Resource Consent U190475 located between 74 and 76 Murphys Road, Blenheim.

The developer, Beehive Developments Limited, has proposed Monarch Lane and Kānuka Close as their first and second choices for the road name.

Members were advised that the choice of names adequately comply with the requirements set out in the Road Naming and Property Addressing Policy adopted by Council in 2017.

Ms Gravatt reported that Monarch Lane fits in with the road naming theme on the opposite side of Murphy's Road ie; royalty names, Nottingham Drive, Balmoral Mews, Kensington Place, Hyde Place and Windsor Close. It was noted that there also appears to be a proliferation of Monarch butterflies in this area. The second choice Kānuka Close fits in with road naming to the east of this subdivision ie; tree names, Magnolia Drive; Maple Close and Fuchsia Place.

Members discussed the proposal at length with Cllr Maher proposing that the developer's second choice, Kānuka Close, be the name used for the right-of-way. It was noted that the name aligns with the other road names on the eastern side of Murphy's Road with a theme associated with trees.

During discussion it was noted that historically Kānuka covered a number of hectares in the area and the road name would be a way of recognising this. It was noted that Monarch tends to invoke royalty rather than butterflies.

Concern was expressed that the applicant had indicated Monarch, which does fit into Council's policy and is their first choice.

The motion proposed was put to members with an equality of votes. Cllr Taylor, as the chair, used her casting vote and the motion was carried.

Cllrs Maher/Brooks:

That Council approve the road name Kānuka Close to take effect upon the vesting of the roads in Council ownership. The road name applies to the road shown as Appendix 1.

Carried on the Chair's casting vote

Appendix 1



A&S-0620-429 Road Name Request – SLAP (Marlborough) Limited

R800-007-06-03

It was noted that the heading in the agenda was incorrect and should be as above.

The purpose of the report was for the Committee to consider an application to officially name one new road created as part of a subdivision approved under Resource Consent U200091. The developer, SLAP (Marlborough) Ltd, proposed the name “Patchett Way” for the new road, and a second historical identity “Mark Place” is proposed as an alternative. The new road is located between 50 and 52 South Street, Blenheim and will serve fifteen residential allotments.

It was reported that assessment of the proposed new road names has found that the first and second choice of name adequately comply with the requirements set out in Council's Road Naming and Property Addressing Policy. Previous subdivisions in the immediate vicinity pre-date the Council's policy. The one

approved subdivision that is the exception to this did not have a road name granted and the subdivision has not begun.

Members were advised that the name Patchett is an old family name in this area and there are still a number of Patchett families in the vicinity. The family name Mark has been in the area almost as long as Patchett. It was noted that the applicant would be happy for the use of the Patchett however they do not feel strongly about the road's name.

Cllrs Brooks/Maher:

That Council approve the road name Patchett Way, to take effect upon the vesting of the roads in Council ownership. The road name applies to the road shown as Attachment 1.

Carried

A&S-0620-430 Road Stopping/Exchange Proposal – 17A Camerons Road, Okaramio R800-004-H15

The purpose of the report was to obtain Council's authorisation of the procedures associated with a road stopping/exchange involving land located within the property described as 17A Camerons Road, Okaramio (Lot 3 DP 494989).

The applicants have purchased 17A Camerons Road and wish to utilise the building site on the broad ridge to build a residential home. A paper road runs through the property and the most suitable area for location of the house is close to the paper road. The present legal road is only accessible by foot, the route going from the busy State Highway No. 6, up and over ridges and gullies at considerable gradients. In contrast the offered exchange route is initially over good flat land from the local Camerons Road.

It was reported that the width and area of the exchanged land will be of equal size.

During discussion it was raised that the stopping of paper roads and the effectiveness of stopping only portions of paper road for the sole benefit of applicants needs further investigation. Cllr Maher to follow this up.

Cllr Maher/The Mayor:

1. That the Council approve:

- (a) Pursuant to Section 114 of the Public Works Act 1981 the declaration as road the land shown as Section 1 (2623m²) on the attached plan and the vesting of this in Council;**
- (b) Pursuant to Sections 116, 117 and 120 of the Public Works Act 1981 the stopping of the area of unformed legal road shown as Section 2 (2623m²) on the attached plan and for this to be amalgamated with the adjoining title held by P J Firmin and S M Wilson.**

- 2. That any easements necessary for services or utilities impacting on the portion of road proposed to be stopped be created and registered in conjunction with any transfer of the land should the road stopping/exchange be completed, with all costs involved to be the responsibility of the applicant.**
- 3. That if the survey documentation to initiate the road stopping/exchange process is not completed within a year of Council consent then the application for road stopping lapses.**
- 4. That such approval be on the basis that the applicant be responsible for all costs involved with this proposal.**

Carried

**A&S-0620-431 Marlborough Civil Defence Emergency
Management (CDEM) Co-ordinating Executive
Group (CEG) E200-001-003-06**

The minutes of the Marlborough Civil Defence Emergency Management (CDEM) Co-ordinating Executive Group (CEG) meeting held on 18 March 2020 were presented for ratification by the Committee.

Noted in these minutes was the appointment of Marianne Aitken, who is currently Council's Quality Systems/Office Services Manager, as the alternate Group Recovery Manager for Dean Heiford. Members endorsed this appointment.

Cirs Peters/Brooks:

That the Minutes of the CEG meeting held on 18 March 2020 be ratified.

Carried

**A&S-0620-432 Smaller Construction Projects – Marlborough
C315-20-01**

The purpose of the report was to advise the Committee on construction activity that has commenced post Alert Level 4 that will add value to Marlborough's regional economy.

It was noted that the Property and Community Facilities Department has issued 14 contracts and has two at tender. Contract works to the value of \$8,928,000 and employing 10 local contracting companies have been actioned since coming out of Alert Level 4.

It was noted that tenders close for the Boulevard on Taylor development at the end of June and a contract is likely by mid-July with titles potentially available mid-2021.

Cirs Taylor/Andrews:

That the report be received.

Carried

ATTENDANCE: Mr Robert Hutchinson, Council's Parks & Open Spaces Officer, was present in the room for the following item.

**A&S-0620-433 Eucalyptus Tree Removal - Burleigh Park
R510-009-B13-04**

The purpose of the report was to seek approval for the removal of two Eucalyptus trees from Burleigh Park on the western side of Blenheim. To highlight this report a powerpoint presentation was shown (presentation filed in CM Record No. 2096301).

Members discussed the proposal and it was noted that the two 140 year old heritage Eucalyptus trees growing at Burleigh Park are slowly dying and have no chance of regeneration. The trees are listed as a heritage resource in the Marlborough Environment Plan (notable trees 179A and 179B) and a resource consent is required for their removal.

It was reported that the two Eucalyptus trees have been in-decline for some time. Both trees have been inspected frequently, with the last being in June 2019. Since the June 2019 inspection the trees deterioration has increased and a further inspection was undertaken and report produced which is an addendum to the June 2019 report. (Both the June 2019 report and the 2020 addendum report had been circulated electronically to members').

Cllrs Brooks/Andrews:

That the Committee approve the removal of two Eucalyptus at Burleigh Park (notable trees 179A and 179B in the Marlborough Environment Plan).

Carried

ATTENDANCE: Ms Linda Craighead, Council's Parks & Open Spaces Planner, was present for the following item.

A&S-0620-434 Approval of Tree Policy

R510-014-019-01

The purpose of the report was to advise Councillors of feedback received on the Draft Tree Policy and to seek approval of the policy with some amendments. The amended policy was circulated to members prior to the meeting and was available on Council's website.

Members were advised that the feedback received fell into two distinct groups, those who had concerns about specific trees or types of trees; and those who requested changes to the content of the policy. These concerns have been passed on to staff. It was noted that the concerns raised about the planting of inappropriate species had been included as being not suitable for street berms in Appendix 3 of the policy.

It was reported that some amendments have been made to the policy in response to the feedback received with most changes being made to the Introduction to the draft policy which has added balance and information on the benefits of trees.

It was noted that resource consent is still required to remove notable trees.

Ms Craighead advised that once the policy has been approved by Full Council, changes to the Trees page on the Council's website will be made to support implementation of the policy.

Cllrs Taylor/Brooks:

That Council approve the Tree Policy filed in CM Record No. 2091696 and available on Council's website [Marlborough District Council - Tree Policy](#)

Carried

ATTENDANCE: Ms Jane Tito, Council's Manager Parks & Opens Spaces, was present in the room for the following item.

A&S-0620-435 Review of the Freedom Camping Control Bylaw 2012

R510-005-15-02

The purpose of the report was to advise Councillors of the upcoming process regarding the Freedom Camping Bylaw Review.

Members were advised that a specialist independent of Marlborough has undertaken a review of freedom camping in Marlborough and a report 'Review of Responsible Camping in Marlborough has been produced. This report will be used as a resource in the review of the Freedom Camping Control Bylaw 2012.

Ms Tito advised that a Bylaw Review workshop is planned for Councillors on 23 June 2020 to review the Freedom Camping Report and seek Councillors guidance on reviewing the Freedom Camping Bylaw.

It was reported that a Hearings Panel will be appointed to hear submissions and manage the process.

It was noted that a bylaw review can take six months to complete and members noted whether there was an opportunity to fast track the review as there is considerable upset/rub within certain sectors of the community regarding freedom camping. Ms Tito advised that with the current level of staff it would be a struggle to complete the review within that timeframe.

To assist the community in gaining a clear understanding of the bylaw review it was requested that an information sheet be crafted and circulated to recent Annual Plan submitters and other interested parties. Ms Tito agreed to provide the information as soon as possible.

It was noted that a paper will be presented to the July Assets & Services Committee meeting seeking approval to form a panel of councillors to hear submissions from the community. There are usually three councillors on this panel.

Below are the details of the process and schedule regarding the bylaw review.

| Date/Period | Activity and description |
|---------------------------------|---|
| June 2020 | An internal workshop with Councillors will be facilitated to review the report on freedom camping in Marlborough. |
| July 2020 | The intention to review the <i>Freedom Camping Control Bylaw</i> will be publicly notified in July 2020. |
| July 2020 | Form Panel of Councillors to oversee the process and review submissions. |
| September 2020 to November 2020 | Prepare draft Statement of proposal for Review of <i>Freedom Camping Control Bylaw 2012</i> . |
| November 2020 to August 2021 | Undertake Review of <i>Freedom Camping Control Bylaw 2012</i> . |

Cllrs Andrews/Peters:
That the information in this report be received.

Carried

A&S-0620-436 Information Package

-

Cllrs Taylor/Dawson:
That the Assets and Services Information Package dated be received and noted.

Carried

The meeting closed at 10.17 am.

Record No. 2098796

5. Committee Reports

5.2 Environment Committee

Environment Committee Meeting held on 10 June 2020
(Minute Nos. Env-0620-437 to Env-0620-452)



**Minutes of a Meeting of the
ENVIRONMENT COMMITTEE**
held in the ASB Theatre, Whitehaven Room, 2 Hutcheson Street, Blenheim and via Zoom,
on WEDNESDAY, 10 JUNE 2020 commencing at 9.00 am

Present in the room

Mayor J C Leggett (Chairperson), Councillors D D Oddie (Deputy), G A Hope (Deputy), J A Arbuckle, J D N Croad, B A Faulls, T P Sowman, Mr E R Beech (Rural representative)

Also present in the room

Councillors J L Andrews, C J Brooks, F D Maher and N P Taylor

In Attendance in the room

Ms G Ferguson (Consents and Compliance Group Manager) and Ms N Chauval (Committee Secretary)

The Mayor welcomed those present to the meeting and acknowledged Cllr Croad's successful completion of the Good Decision Making course and Sue Bulfield-Johnston, Council's Legal Assistant and Hearings Facilitator, passing of a paper in the Diploma in Law.

Apologies

The Mayor/Cllr Arbuckle:

That the apology for non-attendance from Cllr M A Peters be noted.

Carried

Env-0620-437 Declaration of Interests

-

No interests with items on the agenda were declared.

Env-0620-438 Resource Hearing Commissioner Decisions

-

Cllrs Oddie/Arbuckle:

That the Resource Hearing Commissioner Decisions as contained within the reports dated 26 & 27 November 2019 (U190357 and U140294), 28 January 2020 (U190102), 13 February 2020 (U190593), 19 February 2020 (U181062), 3 March 2020 (U150290), 17 March 2020 (U190618) and 17 April 2020 (U190591) be received and the recommendations adopted.

Carried

ATTENDANCE: Mr Luke Grogan, Council's Harbourmaster and Jason Moore, Council's Harbour Protection Officer were present for the following item.

Env-0620-439 Momorangi Bay – Navigation Safety H100-005-20

The purpose of the report was to inform the Committee about historical, current and developing navigation safety concerns in Momorangi Bay specifically, as relate to the boat ramp, unconsented moorings and vessel speed and advise on the actions the Harbourmaster is intending to take to manage the navigation risk associated with these concerns. To highlight this report a powerpoint presentation was shown (presentation filed in CM Record No. 2097339).

It was noted that Momorangi is favoured as a location to launch recreational trailer boats and is one of the few 'free' boat ramps. The nearest alternatives are in Anakiwa and Ngakuta which attract a fee. The boat launching area, surrounding land and the associated camp site are owned by the Department of Conservation (DOC).

Members were advised that Momorangi Bay is very shallow with two streams continuously bringing silt deposits into the bay on either side of the boat ramp area. DOC routinely dredged around the ramp until 2014 when the resource consent expired and has not sought to renew the consent.

It was reported that the accumulated sediment around the launch ramp area means that vessels are travelling down the beach to find more suitable spots to launch their boats. Towed vessels encroach on other bay users such as swimmers and kayakers creating a maritime safety issue for the Harbourmaster. A letter had been received by MDC, signed by 46 Momorangi Bay residents, highlighting these activities and expressing their concern and the associated risk to people's safety.

The possibility of the Harbourmaster taking responsibility for excavation of the launching ramp was discussed. It was noted there would be a cost of approximately \$20,000 every two years. Resource consent is not guaranteed and consenting costs have not been calculated.

Members were advised that unconsented moorings cannot continue to remain a feature in the bay and the harbours team are committed to their removal. It was noted that the provision of additional moorings in Momorangi Bay would provide a high degree of amenity value for those staying at the DOC campground and nearby accommodation. The establishment of a mooring management area (MMA) in a designated area in the Bay would likely provide the most flexible and responsive option now and in future. It was noted that if properly managed, such facilities could lead to increased navigation safety outcomes as safe conduct would be a pre-requisite and condition for the use of the moorings.

The option of providing consenting moorings was further discussed and it was suggested that DOC could have some responsibility in sharing the costs of any of the consenting moorings as the campground owner.

Members were advised on the creation of a reserved area and it was noted that the reserved area could be applied permanently or tailored so as to ensure the safety of bay users at peak times whilst still allowing some boating activity.

It was noted that this option does not require ongoing dredging costs however Harbours resources will need to be targeted to this bay to ensure the reserved area is effective. It also may create issues relating to car parking and congestion if boats are parked all day in the area.

Members supported the Harbours team engaging with the community, DOC and iwi to identify the most suitable parameters for a reserved area and to implement a reserved area as necessary to best achieve the desired navigation safety outcomes and other considerations.

It was noted that a suitable education and enforcement strategy will be defined. It was suggested that good signage would be a positive step in educating users.

The Harbourmaster will work with Council's Environmental Policy, and Consents and Compliance Group to fully investigate the viability and suitability of a Mooring Management Area in Momorangi.

Cirs Oddie/Hope:
That the report be received.

Carried

ATTENDANCE: Mr Peter Davidson, Council's Groundwater Scientist was present in the room and Scott Wilson, Lincoln Agritech Limited of Canterbury was present via Zoom for the following item.

Env-0620-440 Introduction to Gravel Bed Rivers Project

E345-007-001

The purpose of the report was to introduce the Gravel Bed Rivers Project. To highlight this report a powerpoint presentation was shown (presentation filed in CM Record No. 2097426).

Members were advised that the Gravel Bed Rivers Project is a nationally important investigation looking at the sub-surface dynamics of braided rivers and how they interact hydraulically with nearby alluvial aquifers and fans. There are three case studies which include Selwyn River in Canterbury (Ecan), Wairau River in Marlborough (MDC) and the Ngaruroro River in Hawkes Bay (HBRC). It is a five year project which started in October 2019 and involves hydrologists/scientists from Demark, Australia, Germany and New Zealand.

It was noted that the key driver for the Council becoming involved in the Gravel Bed Rivers Project was to determine reasons behind the long term declining trend in Wairau Aquifer well levels.

Scott Watson reported that the aim of the project was to understand conceptually how braided rivers work in the subsurface, quantify the components of the river reservoir and understand which management factors influence these components.

Members were advised that the dynamics of the Wairau River are changing due to human activities. There are fewer braids and a narrower floodway due to flood control since the late 1950s. Gravel quarrying in the bed and upstream damming have modified local bed levels and affected the rate of sediment supply to the sea, degrading the channel. Changing hill country land uses and regeneration are likely to be affecting catchment rainfall runoff rates. Consented abstraction has reduced channel flow during drier months. Natural processes, including sea-level rise and climate change are likely to affect the longitudinal grade of the Wairau River and its aquifer recharge reach.

Members were advised that initial fieldwork has been completed on the Selwyn River and Wairau River with more planned over the next five years. Work has yet to start on the Ngaruroro River. It was noted that instruments will be laid beneath the surface of the Wairau River using directional drilling and further geophysical measurements taken over several years in response to changing Wairau River flows.

Cllrs Hope/Fauls:
That the information be received.

Carried

ATTENDANCE: Mr Peter Hamill, Council's Environmental Scientist, was present for the following item.

Env-0620-441 Soil Quality Monitoring Report 2019

E355-001-001-19

Council's Environmental Scientist, Peter Hamill presented the Soil Quality Monitoring Report 2019 to the Committee.

It was noted that in this investigation, soils were sampled from 14 monitoring sites that included five vineyards, seven pasture sites and two exotic forests.

The sites represented nine different soil types from two soil orders. This year's results are similar to last year's results. While many sites show good soil quality, most soils show the effects of human land use. 67% of sites reported soil compaction and this can predispose the soil to surface runoff and nutrient loss. Cadmium levels remain a concern also. A new soil quality test has been introduced this year. Hot water carbon (HWC) measures the easily available sources of carbon in the soil and indicates the level of soil microbial activity. 21 of the 24 samples failed to reach the target for HWC, showing that Marlborough soils may have low microbial activity and face risks of structural degradation.

Mr Beech and Cllr Maher noted their concerns regarding the rising cadmium levels in dairy farms and other farmed land uses and will make contact with Matt Oliver, Council's Environmental Scientist – Land Management to discuss further.

It was noted that the Soil Quality Programme has consistently shown slow degradation in Marlborough's soil quality for some years now. Staff propose to address this issue by developing an education programme for landowners, to be delivered by Land Resources staff under the Catchment Care Programme. A developed programme will be presented at a future Environment Committee meeting.

Cllrs Hope/Oddie:
That the information be received.

Carried

ATTENDANCE: Mr Alan Johnson, Council's Environmental Science & Monitoring Manager, was present for the following item.

Env-0620-442 Environmental Post Covid-19 Recovery Projects

E315-002-002

The purpose of the report was to provide the Committee with an update on the Government's Environmental Post COVID-19 recovery funding announcements and on the Council environmental projects submitted to government.

Council is yet to formally be advised about the outcome or process following the submission of the environmental project list. However, there are some clear signals from the Department of Conservation that, outside of projects deemed as business ready and regarded quick wins, they are favouring the coordination and decision-making to occur for key projects at a regional level through the KMTT (Kotahitanga mo te Taiao) Alliance.

The proposed five year environmental projects are Predator Control \$3.46M, Biosecurity (wilding pine control) \$1.090M, Biodiversity (SNA and wetlands protection) \$9.75M, Land Management (Catchment Care) \$3.3M, Te Hoiere Project \$4.9M (excludes confidential initiatives), Coastal Multibeam \$18.5M. Further details of the projects were attached to the agenda for members' information

Alan Johnson acknowledged and thanked his team for the significant effort that they put in to providing the required information and documentation for the projects to be submitted which was accomplished in a significantly short period of time (24 hours) and during lockdown.

It was reported that as part of the announcement there is a dedicated budget of \$100M for the control of wilding pines. The national Wilding Confer Programme will see a scale-up of wilding conifer investment over the next four years. The Council continues to prepare wilding conifer operational plans for the Ministry for Primary Industry. The deadline for further submission is mid-June. Council is expecting decisions to be made by 30 June for programmes in 2020/21 and onwards.

Cllrs Hope/Oddie:
That the information be received.

Carried

ATTENDANCE: Ms Steffi Henkel, Council's Environmental Scientist Water Quality, was present in the room for the following item.

Env-0620-443 Recreational Water Quality - Summer 2019/2020

E370-007-001

Ms Henkel presented the Recreational Water Quality – Summer 2019/2020 report to members. To highlight this report a powerpoint presentation was shown (presentation filed in CM Record No. 2097561).

It was reported that ten coastal beaches and seven river sites were sampled weekly from the beginning of November 2019 until mid-March 2020. Samples were analysed for the concentration of E.coli (rivers) or Enterococci (coastal beaches). It was noted that generally, rainfall is the most common cause for high indicator bacteria concentrations in natural waters. A rainy start to the summer caused guideline exceedances at a number of sites.

This season's results highlighted the influence of sample timing and why individual sampling results should not be used to assess the water quality at a swimming site. It was reported that as sampling is done over several days, some sites were sampled during rainfall, while others were not. This resulted in a greater number of exceedances at sites with generally better water quality compared to other sites that were sampled on a different day.

At a number of sites guideline exceedances were also observed during dry weather. In the Taylor River the cause is known to be aging and earthquake damage to sewerage infrastructure. Warning signs were in place in the affected area and repairs are ongoing.

Other sites with dry weather exceedances were Governors Bay and Waikutakuta/Robin Hood Bay. Investigations into the causes were initiated, but had to be put on hold due to the COVID-19 Level 4 measures. The investigations will continue next summer season.

Investigations are also planned for Ngakuta Bay, which has significantly higher Enterococci concentration during rainfall than neighbouring bays.

It was noted that most sites have a SFR Grade of Fair

Cirs Hope/Sowman:
That the report be received.

Carried

ATTENDANCE: The meeting adjourned at 10.29 am and resumed at 10.47 am.

ATTENDANCE: Mr Oliver Wade, Council's Environmental Scientist Coastal was present in the room and Deanna Elvines, Marine Ecologist Cawthron Institute, was present via Zoom for the following item.

Env-0620-444 Best Management Practice Guidelines for Salmon Farms in the Marlborough Sounds Part 2: Water Quality Standards and Monitoring Protocol

R425-02-19-04

The purpose of the report was to present to the Committee the first version of the best management practice (BMP) guidelines water quality for finfish farming in the Marlborough Sounds. The report was available on Council's website and circulated electronically to members for their information. To highlight this report a powerpoint presentation was shown (presentation filed in CM Record No. 2097567).

It was noted that the primary purpose of the guidelines was to provide a central set of water quality standards (WQS), and requirements for monitoring and managing potential water column nutrient enrichment from salmon farms in the Marlborough Sounds. The guidelines were developed over six workshops and provide clear and consistent guidance on the management of salmon farms in the Marlborough Sounds.

Members were advised that the overall framework provides the regulator and consent holder with early detection, or warning signs, of any deterioration in water quality from nutrient enrichment, at a regional scale. The management framework includes environmental performance criteria, intervention points, as well as recommendations for monitoring design and delivery of monitoring information.

It was explained that the monitoring structure is tiered and consists of routine monitoring (Tier 1) against the WQS. If there was an exceedance of the WQS it would trigger Tier 2 monitoring to determine whether salmon farm inputs are likely to be the primary cause. If more intensive monitoring is required, then Tier 3 monitoring can be initiated on a case-by-case basis.

Members were advised that the next steps would be that the monthly coastal water quality monitoring programme is modified to incorporate the new sampling regime and Best Management Practice Water Quality Guidelines will be considered when setting policy or consent conditions around finfish farming.

The guidelines will provide clear and consistent guidance on the management of salmon farms in the Marlborough Sounds. It is a living document and will be reviewed and updated over time so it remains functional and a reflection of 'best practice'.

Cirs Hope/Oddie:

- 1. That the report be received.**
- 2. That the monthly coastal water quality monitoring programme is modified in line with the sampling regime as proposed in the document.**

3. That the Best Management Practice Water Quality Guidelines are considered when setting policy or consent conditions around finfish farming.

Carried

ATTENDANCE: Ms Barbara Mead, Council's Advocacy and Practice Integration Manager, Regulatory Services, was present in the room for the following item.

Env-0620-445 Appeals Update

R450-004-22

The report to the Committee provided members with an update as to the current Appeals/Judicial Review caseload in Regulatory Services as at 25 May 2020.

It was noted that Council has worked diligently to progress a number of proceedings with which it was involved as either a party or intervener and has continued to make best practice improvements to reduce the risk of appeal and/or judicial review.

A brief summary as to the progress since the previous report of cases yet to be heard were contained in the agenda item and a further verbal update was provided by Ms Mead for Bilsborough, Eco Cottages NZ Ltd.

Cllrs Oddie/Croad:
That the information be received.

Carried

ATTENDANCE: Ms Sue Bulfield-Johnston, Council's Administrator and Hearing Facilitator, Advocacy and Practice Integration, was present in the room for the following item.

Env-0620-446 Resource Consent Hearings Update

R450-004-22

The report to the Committee provided a summary of the hearings undertaken since the previous report was provided together with an update as to changes in practice following COVID-19.

It was noted that the report provided a rolling summary of hearings scheduled and completed for applications for resource consent. Since the onset of COVID-19 and the Level 4 lockdown, a practice has been implemented to consider extension of timeframes and online hearings, where appropriate.

A list of the hearings undertaken since January 2020 were noted in the agenda item and Ms Bulfield-Johnston provide a further verbal update on Marlborough Aquaculture Ltd and Simcox Quarry Ltd.

Members were advised that now the country is in Alert Level 1 the Hearings Panel will be reconvened and hearings will be heard in Council Chambers.

Cllrs Oddie/Croad:
That the report be received.

Carried

ATTENDANCE: Mr Jono Underwood, Council's Biosecurity Manager, was present for the following item.

Env-0620-447 Decision on the Amendment to the Regional Pest Management Plan - Pest Conifer Programme and Other Minor Amendments

E360-000-002

Jono Underwood, Council's Biosecurity Manager spoke to the report and advised members that since making the Proposal on 19 September 2019, the delegated Hearing Panel, in conjunction with Council staff,

have worked thoroughly through the steps within the Act to prepare a Proposal to amend the RPMP and undertake consultation.

It was noted that all submitters received individual and detailed responses to each of the points they made as outlined in the Hearing Panel Recommendation Report which was available on Council's website and was electronically circulated to members for their information.

It was reported that the Hearing Panel developed recommendations that have shaped an amended RPMP to incorporate a pest conifer programme along with ensuring that the legislative steps have been moved through in an efficient and effective manner. Members are encouraged to obtain a copy of the document as it is an excellent reference point.

Members noted that it is an exciting programme and it was a positive move to have it deferred from 2018 to now. It was noted that this programme will support and assist the eradication and control of wilding pines. The programme has a good neighbour rule in it and there will be a community expectation that we will all have a responsibility in supporting the programme and members were heartened by this.

It was reported that staff will need to prepare the decision report then publicly notify the decision and the amended RPMP once approved. This triggers the statutory appeal period of 15 working days for those that submitted on the pest conifer proposal.

Mr Beech/Clr Croad:
That Council:

- 1. Adopts the recommendations of the Hearing Panel as decisions in accordance with section 75 of the Biosecurity Act 1993.**
- 2. Directs staff to prepare a written report on the decision to amend the Regional Pest Management Plan in accordance with section 75 of the Biosecurity Act 1993.**
- 3. Adopts the recommended minor amendments to the Regional Pest Management Plan in accordance with section 100G of the Biosecurity Act 1993.**
- 4. Requests that a report on Council's decision is prepared in accordance with section 75 of the Biosecurity Act 1993 and is notified publicly, along with the amended Regional Pest Management Plan, when complete.**

Carried

ATTENDANCE: Mr Alan Johnson, Council's Environmental Science and Monitoring Manager, was present in the room for the following item.

Env-0620-448 Kotahitanga mo te Taiao Alliance - Funding for Management Services

C230-001-T01

The purpose of the report was to seek funding for the provision of management coordination services for the Kotahitanga mō te Taiao Alliance (KMTT). Council to consider the engagement of The Nature Conservancy (TNC) for providing management coordination services for KMTT.

Members were advised that KMTT ('collective action for our nature') was established in 2017 to deliver transformational landscape-scale conservation across the top of the South Island. The Alliance is comprised of 15 partners (eight iwi and seven government agencies). The Alliance is seeking to build capability and capacity by engaging the services of a dedicated and independent management services coordinator.

It was noted that the costs for provision for level of services is \$183k, with Council's share being 10% or \$18,360 per annum.

Mr Johnson noted that the engagement of TNC as programme coordinator does provide expertise, connections and the potential for adding additional funding to more effectively enable the successful implementation of the Strategy and long term sustainability of the Alliance. TNC is an international company with contacts around the world.

Clrs Oddie/Hope:

- 1. That the report be received**
- 2. That Council make provision for funding \$18,360 per year for the engagement of management services for KMTT.**
- 3. That the funding for 2020/21 be absorbed by existing budget.**
- 4. That Council endorse the engagement of TNC for providing management services.**

Carried

Attendance: Clrs Maher and Andrews withdrew from the meeting at 11.40 am during the following item.

ATTENDANCE: Ms Claire Frooms, Council's Environmental Protection Officer and Rob Besaan and Mark Spencer from Geoinsight Ltd were present for the following item.

Env-0620-449 Forestry Compliance Monitoring E335-003-003

It was noted that the information contained in the report was to provide the Committee with a brief overview of the forestry monitoring currently being undertaken by Council's Compliance Team. It also provided information on the purpose of the strategic monitoring programme, the methods being undertaken by Council and how reporting will be undertaken. To highlight this report a powerpoint presentation was shown (presentation filed in CM Record No. 2098966).

Ms Frooms introduced Rob Besaan and Mark Spencer from Geoinsight and noted that their company utilises the latest technology to help identify the potential for adverse environmental effects before they occur. The use of these additional resources is seeking to increase compliance in the sector within the region.

Messrs Besaan and Spencer discussed and demonstrated the software that Geoinsight (Remote HQ) has developed and is being used to assist Council's Compliance team. Further details on the software can be found on their website www.geoinsight.co.nz.

It was noted that the tool provides transparency and visibility of forestry operations at a regional scale and is a unique streamlined reporting tool. Developments for the future include a notification form, Mobile App and hydrological analysis.

Clrs Hope/Arbuckle:

That the information be received.

Carried

ATTENDANCE: Ms Georgia Murrin, Council's Environmental Health Technician, was present in the room for the following item.

Env-0620-450 Remote Sales and Off Licences in Marlborough E350-005-008-02

The purpose of the report was to provide the Committee with an update on the responsibilities that licensees have when selling alcohol remotely under the Sale and Supply of Alcohol Act 2012 and the amount of compliance of remote sellers in the Marlborough Region. To highlight this report a powerpoint presentation was shown (presentation filed in CM Record No. 2097606).

Members were advised that initial checks of the Off-licence holders showed there were 62 licensees conducting alcohol sales remotely. Of this 65% were compliant, with 35% non-compliant. Most commonly the Off-licence holders were non-compliant with Regulation 15(1) in that they were failing to display their current Off Licence on their website. This has since been rectified and Council is working with the remaining three to achieve compliance.

It was noted that inspectors use a graduated response model for ensuring compliance and to date education and advice has been all that is needed.

It was reported that an annual review will continue to be conducted of remote seller compliance to ensure that the requirements of the Sale and Supply of Alcohol Act 2012 and associated regulations are being met.

Cllrs Faulks/Oddie:

That the information be received.

Carried

ATTENDANCE: Cllr Brooks withdrew from the meeting at 11.55am during the following item.

ATTENDANCE: Ms Karen Winter, Council's Team Leader Environmental Health, was present in the room for the following item.

Env-0620-451 Remote Food Safety Checks During Covid-19

E350-004-009-02

The purpose of the report was to advise the Committee on the process around remote food safety checks during the COVID-19 response.

It was noted that due to the restrictions at the COVID-19 Alert Levels, MPI developed a system where Verifiers could do remote checks of food businesses to gain suitable evidence that safe and suitable food was being made and/or sold. The remote checks were able to be used during Level 3 and 2 to minimise spread of the virus and how this was achieved was detailed to members.

It was noted that it was not a full verification process (as that would include a site visit) however the Verifier was able to ascertain confidence in the food business during the check to allow them to continue to trade during this time.

It was reported that the remote food safety checks had gone well with only a few technology issues. Now in Alert Level 1 verifiers and operators are happy to go back but Ms Winter did note that some operators would like to continue with remote food safety checks as it is less costly.

Cllrs Faulks/Sowman:

That the information be received.

Carried

Env-0620-452 Information Package

The Mayor/Cllr Oddie:

That the Regulatory Department Information Package dated be received and noted.

Carried

The meeting closed at 12.03 pm.

Record No: 2099043

5. Committee Reports

5.3 Planning, Finance & Community Committee

Planning, Finance & Community Committee Meeting held on 11 June 2020
(Minute Nos. PF&C-0620-453 to PF&C-0620-466)



**Minutes of a Meeting of the
PLANNING, FINANCE & COMMUNITY COMMITTEE
held in the ASB Theatre, Whitehaven Room, 2 Hutcheson Street, Blenheim and via Zoom,
on THURSDAY, 11 JUNE 2020 commencing at 9.00 am**

Present

Cllrs M A Peters (Chairperson), J D N Croad, J L Andrews, J A Arbuckle, C J Brooks, B G Dawson, B A Fauls, G A Hope, F D Maher, D D Oddie, T P Sowman, N P Taylor and Mayor J C Leggett

In Attendance

Messrs M F Fletcher (Chief Financial Officer), D G Heiford (Manager, Economic, Community & Support Services) and Ms N Chauval (Committee Secretary)

PF&C-0620-453 Introduction of Additional Item -

Cllr Arbuckle/Taylor:

That the following additional item be considered (under Standing Order 9.12) for reason of being referred from the Council Decision meeting on 8 June 2020 and insufficient time being available to include the item on the original Agenda and Meeting Notice:

In Open Meeting:

- Decision on the submission from Simon Heath (Renwick School BOT & Renwick Community Memorial Hall Committee)

Carried

Apology

Cllr Arbuckle/The Mayor:

That the apology for absence from Cllr M J Fitzpatrick be received and sustained.

Carried

PF&C-0620-454 Declaration of Interests -

No interests with items on the agenda were declared.

ATTENDANCE: Ms Jacki Lloyd, Destination Marlborough General Manager, and Nigel Gould, Destination Marlborough Chair were present in the room for the following item.

PF&C-0620-455 Destination Marlborough Marketing and Business Plan – Update **E100-004-01**

The Destination Marlborough Mid-Year Activity Update 2019/20 had been circulated electronically to members prior to the meeting and was also available on Council's website.

Nigel Gould introduced the report and touched briefly on DM's response to the COVID emergency. He then handed over to Jacqui Lloyd who further updated members on DM's response.

Jacqui Lloyd noted that prior to COVID Marlborough was in a really good space and campaigns were running successfully. DM had just recently partnered with Air NZ and this was the first time that this had happened, and then on the 25 March everything stopped.

Members were given a comprehensive update on what Destination Marlborough has and is doing with the following being noted:

- Broadening the Live Work Play website to encourage people to see Marlborough as not just a place to visit.
- New business development workshops engaging with operators to target tourism development programmes.
- Border restrictions suspended which have impacted on the third and fourth quarter DM activity.
- I-SITES closed their doors on 22 March but continued to work 'behind closed doors'.
- Last cruise ship was here 15 March eight cruise ship visits have been cancelled. We were fortunate to have had 50 ships come into the region for the season so were lucky that the lockdown hadn't occurred at the beginning of the season.
- Staff were able to work from home and made contact with all operators to check in how they were and provided as much information from Government as possible, this has been ongoing.
- Conducted tri weekly updates. Conducting Zoom calls were key for moving forward for operators as they were able to see/speak to other operators.
- Ran 11 business support and capability workshops through lockdown - 420 attended.
- New partnership activity with Marlborough Chamber of Commerce – "Make It Marlborough" and support by MDC through TEAMS. This will be a 6-month multi-layered campaign to support local businesses, tourism operators, hospitality, producers, retailers. The campaign launched last week, www.makeitmarlborough.co.nz (housed on the LIVE/WORK/PLAY platform).
- Marlborough I-sites supported Civil Defence by assisting visitors on the ground as many didn't speak English.
- Wage subsidy has been applied for and that will run to June. Noted that foot traffic is currently high in I-sites however sales are doing over 50% down on last year. I-site staff numbers will reduce to the normal winter levels.
- 'Brilliant Backyards' campaign initiated to encourage Marlburians to buy local and support local tourism operators. It is proposed that this campaign continue year round.
- In Level 3 commenced a local campaign to identify businesses that could deliver product eg; Cranky Goat Cheese and Meaters.
- Working with industry to be clear on who is operating and at what capacity.
- Launching domestic camping campaign firstly to Christchurch/Nelson until end of June and then look to Wellington and Auckland, this is likely to occur when ferries and flight capacity increases and prices are affordable.
- Currently waiting for more opportunities to work with Tourism NZ and this is likely to be in July.
- Planning is underway for when borders open to Australia to ensure we are ready to go when they do.

Members were advised that DM is expecting an estimated underspend of \$150,000 in activity for financial year 2019/20, owing to cancellations as a result of COVID and requested this rollover to the new financial year. This funding will cover expected losses of income from the tourism targeted rate, operator partnerships and i-SITE revenue generation, and cover standing operational expenses.

Cirs Maher/Croad:

That approval be given to carryover \$150,000 to the next financial year subject to the satisfactory completion of KPIs.

Carried

Nigel Gould thanked Council for its support and their approval and noted that I-sites have been a significant contributor to DM's finances. It was reported that the i-SITE Board is working on a network strategy for funding in the future and where there could be new opportunities for i-SITES moving forward.

Focus is now on the future and what is it that attracts people to Marlborough both domestically and internationally. Currently it has been on what people can do when they get here. Queen Charlotte Track is a huge draw card and it is positive that this is noted in the TEAM report.

It was noted that MBIE have announced that as part of the Government's Strategic Tourism Assets Protection Programme (STAPP), \$20.2M is available to the 31 Regional Tourism Organisations (RTOs) across New Zealand. Funding is available for the 2020/2021 financial year. Applications for funding open 3 July 2020

Destination Marlborough will make an application and is eligible for up to \$700,000 of funding. Jacqui Lloyd will share more details once it is received.

The 'Make It Marlborough' Campaign was discussed and a powerpoint was shown. (Filed in CM Record No. 2099247).

Members were advised that the campaign is a partnership between Chamber of Commerce and Destination Marlborough and will run over six months. It is a multi-layered campaign into Marlborough which aims to encourage Marlborough locals to buy, plan and use local.

It was noted local the designers were sought from within Marlborough and over 30 applications were received. One couple were the successful applicants and came up with 'Dream it – Do it – Make it Marlborough'.

The campaign was launched on 1 June on Facebook and in a day and half had over 500 followers and the audience continues to grow. The profiling of local businesses via digital, radio, print and out of home will run for the next six months with local activations in the second phase. Jacqui Lloyd agreed to provide an update to the Committee within two to three months.

Members noted their support and confidence in what Destination Marlborough has achieved, the positivity that they are creating and their support to operators both during and now after the COVID crisis.

Clrs Andrews/Brooks:
That the report be received.

Carried

PF&C-0620-456 Additional Item – Renwick School Hall

F230-A20-09-03

Clr Peters introduced the additional item and proposed that it be dealt with in two parts, firstly to determine whether there was support from members for the proposal and to then move on to discussing the request for funding.

Prior to any discussion occurring Clr Hope moved and Clr Brooks seconded the following motion – That the request for funding from the Renwick School BOT & Renwick Community Memorial Hall Committee for \$168,000 to complete the Renwick Community Memorial Hall upgrade including furniture be approved.

Before the motion was put to the vote it was noted that the applicant had indicated the funding request was exclusive of GST, however, the furniture component of the request included GST and a decision had to be made on whether amount requested was in fact GST inclusive or exclusive. The funding request excluding GST would be \$162,897.

It was then put to Clrs Hope and Brooks whether they wished to make an amendment to their motion to exclude the GST amount and whether the application be dealt with in two parts. Following further discussion and clarification Clrs Hope and Brooks agreed to amend the motion to the GST exclusive amount, but did not wish to amend to consider it in two parts.

Members discussed the amended motion and during the discussion it was raised whether some members needed to consider whether they had a conflict of interest in terms of having a strong view or a fixed view on the application. Members did not consider there was any conflict of interest and that the application was being considered on the same basis as other similar applications which ensured consistency.

Following further discussion members were advised that if the motion in its current form was put and lost then that would be the end of the matter and funding could not be considered.

Clr Hope moved (seconded by Clr Brook) that the Committee support the submission from the Renwick Community Memorial Hall Committee to complete the Renwick Community Memorial Hall upgrade.

Members discussed the option further on whether to deal with the application in two parts. Cllr Maher then put the following procedural motion to the committee.

Cllrs Maher/Dawson:
That the motion be put.

Carried

The amended motion was then moved and seconded and put to members.

Cllrs Hope/Brooks
That the Committee support the submission from the Renwick Community Memorial Hall Committee to complete the Renwick Community Memorial Hall upgrade.

Carried

Members then moved to discussing items that funding had been requested for. It was proposed that any funding would be on the proviso that invoices would be provided and that the words 'up to' should be included.

Cllrs Arbuckle/Sowman:
That the Committee support the Renwick Community Memorial Hall submission for funding of up to \$162,897 (GST exclusive) subject to the provision of invoices being provided.

Carried

ATTENDANCE: The meeting adjourned at 10.25 am and resumed at 10.42 am

The Chair, Cllr Peters noted that members needed to consider what budget line the funding request was to come from as it had not been identified in the recommendation. It was agreed that it be funded from the Forestry and Land Reserves fund.

Cllrs Brooks/Sowman:
That the approval be given for the GST exclusive costs associated with the Renwick Community Memorial Hall Submission as follows:- Frontage \$80,000; Block wall \$7,000; Signage \$2,000; Estimated Variation costs/Contingency \$6,000; Seating \$30,000 and Furniture \$37,897 be funded from the Forestry and Land Reserves Development Reserve.

Carried

ATTENDANCE: Mr Pere Hawes, Council's Manager Environmental Policy, was present in the room for the following item.

PF&C-0620-457 Appeals on the PMEP Decision M100-08-01

The purpose of the report was to inform the Committee of the appeals made to the Environment Court on the decisions of the PMEP Hearings Panel.

Members were advised that the PMEP Hearings Panel publicly notified their decision on the PMEP on 22 February 2020. By the closing date on 8 May 2020, 51 notices of appeals were made to the Environment Court. The notices of appeal have been lodged by 8 Crown entities, 7 non-governmental organisations, 14 marine farmers, 12 corporations, 4 iwi authorities and 6 individuals. Others may join those appeals through Section 274 notices.

It was advised that the period for lodging Section 274 notices ended on 8 June 2020 and 47 different parties had joined the appeal as a Section 274 party. It was noted that the process is managed by the court not by council. Council staff are currently analysing the appeals to determine where there may be scope to mediate a resolution of the appeal point. Any agreed settlement between the parties will be approved by the Chair of the Planning, Finance and Community Committee.

A schedule of appellants was attached the agenda item for members' information. Members were advised that progress with the resolution of appeals will be regularly reported to the Committee through future agenda items.

It was noted that an appeals version of the plan has been reproduced so what has been appealed can be identified and viewed. This is available via the following link <https://www.marlborough.govt.nz/your-council/resource-management-policy-and-plans/proposed-marlborough-environment-plan/decisions-on-the-pmep/appeals-version-of-the-pmep>

It was reported that it is unclear how long it will take to hear the appellants as it will depend on the workload of the Environment Court.

Cllrs Oddie/Arbuckle:
That the report be received.

Carried

ATTENDANCE: Ms Rachel Anderson, Council's Policy Portfolio Manager and Ms Sarah Brand, Council's Environmental Scientist – Land & Air were present in the room and Dr Emily Wilton, Air Quality Scientist Environet Limited was present via Zoom for the following item.

PF&C-0620-458 National Environmental Standards for Air Quality - Consultation

L225-08-01

The purpose of the report was to inform the Committee about the proposed amendments to the National Environmental Standards for Air Quality (NESAQ) that the Government currently has out for consultation, and seek direction regarding the preparation of a Council submission. A report by air quality consultant Dr Emily Wilton was attached to the agenda item for member's information. To highlight this report a powerpoint presentation was shown (presentation filed in CM Record No. 2099330).

It was reported that the Government is currently consulting on proposed amendments to the National Environmental Standards for Air Quality (NESAQ). The changes to the standards being proposed have the potential to impact people living and working within the Blenheim Airshed. In particular, the amended legislation could have economic costs.

The assessment of the proposal in the Marlborough context indicates that the daily proposed PM_{2.5} standard will not be met. Historical monitoring data indicates the extent of non-compliance. Achieving compliance would likely require upgrade to ULEB burners or the use of alternative forms of heating.

An annual proposed PM_{2.5} standard will provide more health benefits over the longer term and can be supported.

Members discussed the proposal and noted that it would benefit the Council as a regulator, and the community within the Blenheim Airshed, if the Council provided feedback by way of a submission to central government on the NESAQ proposals. It was noted that by submitting it provides the opportunity to highlight Marlborough's perspective on the amendments and the consequences of those amendments on our community.

Two options were presented to the committee and these were discussed. Members noted their support for option one which is to prepare a draft submission on the proposed amendments to the NESAQ.

Cllrs Sowman/Brooks:

- 1. That the Committee prepare a draft submission on the proposed amendments to the National Environmental Standards for Air Quality. The submission to be presented for final consideration at the Planning, Finance and Community Committee meeting on 23 July 2020.**
- 2. That if the Committee considered it would be of value, a sub-group of Councillors could be established to work with staff on the draft submission before the 23 July 2020 Committee meeting. If this approach was taken, it is recommended that the sub-group consist of the Planning, Finance and Community Committee Chair and two Blenheim ward Councillors.**

Carried

Members noted that the membership of the sub-group had been left out of the recommendation and following a brief discussion it was agreed that a sub-group was required. Cllrs Arbuckle and Dawson indicated their interest in being part of group and the following additional recommendation was agreed to my members.

Cllr Taylor/Oddie:

That the Committee agree to a sub-group being formed and that the group consist of the Planning, Finance and Community Committee Chair and Cllrs Arbuckle and Dawson.

Carried

ATTENDANCE: Ms Emma Toy, Council's Strategic Planner, was present in the room for the following item.

**PF&C-0620-459 National Policy Statement on Urban
Development Capacity Monitoring Report – 1
July 2019 – 31 March 2020 L225-09-06-03**

EmmaToy, Council's Strategic Planner presented the National Policy Statement on Urban Development Capacity Monitoring Report for the period 1 July 2019 – 31 March 2020 to the Committee. The report was attached to the agenda for members' information.

The report provided a summary of housing and commercial development market indicators for the period 1 July 2019 to 31 March 2020.

Members were advised that the NPS UDC dashboard provided by the Ministry of Housing and Urban Development is still unavailable. It was noted that the Ministry has provided raw data for some key indicators at the Marlborough Region level only.

It was noted that following on from a recommendation in 2018 by NPS UDC Housing and Business Capacity Assessment Council staff have developed new methods to capture and report on building consent information eg; the size and type of homes being built. This information has been collected since September 2019 and reporting options are being worked through. This data will help to inform the next NPS UDC assessment and will also be included in regular monitoring reports.

It was noted that Council is due to complete another assessment of development capacity for residential and commercial development by the end of this calendar year and will begin project planning for this shortly.

Cllrs Peters/Taylor:

That the report be received.

Carried

**PF&C-0620-460 Emergency Support for Community Facility
Providers and Organisations F230-A20-03**

The purpose of the report was to inform the Committee on the funding allocated to support Community Facility providers and Community Service providers through Community Grants COVID-19 Support and to provide recommendations for Round 2 of the Community Grants funding and the unspent Community Facilities funding.

Members were advised that to date applications for funding assistance have been received from Marlborough Heritage Trust; Geisen Centre; Endeavour Park Pavilion; Youth Hub; Omaka Aviation Heritage Centre; Millennium Art Gallery and Stadium 2000. An application from the Marlborough Civic Theatre is yet to come in.

The Grants Sub-Committee met on 29 May and allocated 68 grants totalling \$374,072.00. This leaves a balance of \$125,928 to allocate in Round 2.

It was reported that given the current demand and indications from the applications received it is proposed that any unspent funds be transferred to the Community Grants budget for allocation in Round 2.

It was noted that this does not replace the normal Community Grants funding because if that fund does not go ahead for 2020/21 it would also impact on organisations ability to deliver services in the 2020/21 year exacerbating the issue of loss of funding due to COVID-19.

Members were advised that COVID-19 applications would take priority as some had not sought any assistance in Round 1. It was noted that the successful applicants that received assistance in Round 1 are not eligible to apply in Round 2.

Members discussed the options proposed and were supportive of the recommendations presented. It was also considered prudent that the criteria for the Community Grants Round 2 would remain the same as for the annual grants but does include criteria for COVID-19 relief for loss of income and demand on services.

It was noted that as this funding has already been committed from the Emergency Events Reserve, there will be no rating impact.

Cllrs Andrews/Peters:
That Council:

1. **Agree to transfer all unspent funds from the Community Facilities budget to the Community Grants budget for allocation in Round 2.**
2. **Agree that the second round of the Community Grants funding takes place at the normal timing with a closing date at the end of October 2020.**
3. **Agree that the criteria for the Community Grants Round 2 remain the same as for the annual grants but include criteria for COVID-19 relief for loss of income and demand on services for organisations who have not already received this.**
4. **Agree that the Grants Sub-Committee continue to have delegated authority for the allocation of the funds with the Chair of the Planning Finance and Community Committee included as a member for this purpose.**

Carried

ATTENDANCE: Cllr Dawson withdrew from the meeting at 11.32 am.

ATTENDANCE: Ms Adi James, Council's Community Programmes Manager, was present in the room for the following item.

PF&C-0620-461 Marlborough Small Townships Programme Update

E105-002-05

The purpose of the report was to provide an update to members on the Marlborough Small Townships Programme activities between March and May 2020.

Members were advised that as a consequence of the COVID-19 pandemic the position of Community Project Co-ordinator has been put on hold and the Community Programmes Manager will work with the Property and Community Facilities team to deliver the top twenty priority projects in 2020, these were listed in the agenda item. It was noted that the priority one projects will start within the next three months and priority two projects before the end of the year.

It was reported that at the Small Townships meeting on 21 May (minutes were attached to the agenda item) the committee agreed to defer the decision on whether to continue with the Community Project Fund for 2021 until the Sub-Committee meeting in October 2020. It was noted that the decision to suspend the fund for 2021 was purely about resourcing as the small projects do take a considerable amount of resource and by deferring it provides an opportunity to get some of the projects completed before anymore are taken on. This will ensure communities aren't frustrated by delays in getting projects completed.

It was noted that the Sub-Committee have allocated the full cost of completing the Havelock Community Pathway to ensure that this priority project goes ahead in 2020. The Parks & Open Spaces Manager, Jane Tito, will manage the project. A press release will go out in the next couple of days.

Members were advised that the Spring Creek Wairau River Picnic Area is close to completion. It is all go with the site next to the Ward Hall and details are being worked on to linking the hall and memorial with the town centre.

It was noted that discussions have occurred with all interested parties associated with the Blue Gum Corner in Rarangi and a concept plan is being developed which will be circulated once completed.

Cllrs Brooks/Hope:
That the information be received.

Carried

ATTENDANCE: Ms Sam Young, Council's Regional Events Advisor, was present in the room for the following two items.

PF&C-0620-462 Regional Events Update E100-002-006-21

The report to the Committee provided an update on the activities of Council's Regional Events Advisor.

It was noted that Marlborough events have been greatly affected by COVID-19 with a large number cancelled or postponed, however, organisers are beginning to feel more optimistic with the country now at Alert Level 1. A large number of events have announced they are full steam ahead with their promotion and planning, for example Marina 2 Marina, Bloom in the Boom (Garden Marlborough) and Lochmara Lodge ½ Marathon. It was noted that registrations for this boutique running event opened on 1 May with all 200 tickets sold out within 24 hours. This has provided a much needed confidence boost for event organisers as it showed that people are wanting to get together and attend events.

Ms Young is in regular contact with the Marlborough event organisers and noted that during the COVID crisis the usual quarterly meetings had become fortnightly Zoom meetings which proved very popular. Information is currently being gathered on the short, medium and long-term impacts of COVID-19 and to see what support event organisers would like to see from Council.

It was noted that COVID provided a unique opportunity for event coordinators to look at events and investigate what works and what could work in the future. Ideas identified were the potential for new audiences through virtual participation eg; Garden Marlborough courses.

It was noted that the Vineyard Half Marathon owners went into liquidation and the event has new owners. Plans are underway for the 2021 event. Ms Young is in regular contact with the new owner.

Members were advised that a number of commercial events were cancelled due to COVID-19 and have received combined support of just over \$60,000 via Council's Event Underwriting Fund this is to enable the events to remain viable in the future.

It was noted that Marlborough's printed Winter Events Guide is on hold but regular in-house guides are being produced in the interim and distributed via Follow-ME channels.

Round 2 of 2019/2020 Commercial Events Fund is now complete and five events have been approved for funding. It was noted that the National Darts event was cancelled but approval has been given to carry over the funding of \$20,995 which is available if the event is run in 2021.

Cllrs Croad/Faulls:
That the information be received.

Carried

PF&C-0620-463 Commercial Events Fund Sub-Committee

E100-002-006-21

The minutes of the Marlborough Commercial Events Fund Sub-Committee meeting held on 20 May 2020 were presented for ratification by the Committee.

Cllrs Arbuckle/Sowman:

That the Minutes of the Commercial Events Fund Sub-Committee meeting held on 20 May 2020 be ratified.

Carried

ATTENDANCE: Mr Sean Nicholson, Council's Assistant Financial Accountant, was present in the room or the following item.

PF&C-0620-464 Financial Report for Council – Period Ended 30 April 2020

F275-002-19

Martin Fletcher, Chief Financial Officer presented Council's financial report for the period ended 30 April 2020 and also introduced Sean Nicholson, Council's Assistant Financial Accountant and author of the report to members.

It was reported that for the 1 July to 30 April period Council achieved a surplus of \$5.8M which was \$1.6M up on budget, Income \$87.8M was up by \$2.2M, expenditure of \$82M was over budget by \$0.6M. Capex was \$29.4M down \$51.3M. It was noted that while the programme Capex work was \$96.3M for the year, only \$60M was funded through the annual plan process. This will ensure that multiple projects can be kept on the go.

It was noted that that Council is in a fairly good position from a financial perspective but it is relatively early in the COVID-19 process/circle so the full impact possibly won't manifest until the next report.

Members were advised on the major variances between actual and budget and these were further detailed in the report.

A modified cashflow statement was contained in the agenda which outlined where Council's cash is sourced and where it has been spent. Last year's figures were provided as a comparison. It was noted that the figures will differ to what is contained in the income and expenditure statement mainly due to the cashflow recording the rates collected as opposed to an allocation based on budget; the delay between invoices being raised/received and paid; various accruals, provisions and prepayments; non-cash items such as vested assets and depreciation.

In response to a query regarding Culture and Heritage being under budget due to delays in upgrading the fire systems at Marlborough Museum. Mr Heiford advised that the delay is primarily due to upgrading the water delivery to the site and this is being worked through. It was noted that the fire designer is looking at an alternative in the interim.

Cllrs Peters/Croad:

That Council receive the Financial Report for Council for the period ending 30 April 2020.

Carried

PF&C-0620-465 Information Package

-

Cllrs Taylor/Brooks:

That the Planning, Finance & Community Information Package dated be received and noted.

Carried

PF&C-0620-466 **Decision to Conduct Business with the Public Excluded**

Cllrs Taylor/Oddie:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- Marine Farm

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under Section 48(1) for the passing of this resolution |
|---|---|--|
| Marine Farm | To enable the Council, as holder of the information, to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) provided for under Section 7(2)(i) | That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987. |

Carried

The meeting closed at 12.23 pm.

Record No: 2099335

5. Committee Reports

5.4 Grants Sub-committee

Grants Sub-committee held on 29 May 2020
(Minute Nos. Grnt-0520-407 to Grnt-0520-409)



**Minutes of a Meeting of the
GRANTS SUB-COMMITTEE
held in the ASB Theatre, Whitehaven Room, 2 Hutcheson Street, Blenheim on
29 MAY 2020 commencing at 10.00 am**

Present

Clr Jenny Andrews (Chairperson), Clr Cynthia Brooks, Clr Thelma Sowman, Mrs Karen Hartshorne, Mrs Kate Parker, Ms Sally Wadworth, Mr Graeme Haymes

In Attendance

Lyne Reeves (Community Development Advisor), Jodie Griffiths (Community Development Support) and Nicole Chauval (Committee Secretary)

Apologies

Karen Hartshorne/Clr Brooks:

That an apology for non-attendance from Ms Deborah Dalliessi be received and sustained.

Carried

Members were advised that Deborah Dalliessi had viewed and ranked the applications and have been included in the assessment sheet.

Grnt-0520-407 Roles and Responsibilities – Declaring an Interest D050-001-G02

Committee members were reminded of their responsibilities when allocating the available funding under set criteria, and were advised of what was expected of them when having an interest in a particular application. It was noted that the intention of declaring an interest is to ensure that those with an interest have no involvement in the decision making process.

Members were advised that once a member has declared an interest they must leave the room for that particular application. This is done to ensure that matters are processed without any influence and the rule needed to be applied strictly for the process to be seen as fair to all concerned.

It was noted that declaring an interest applies to those who are members or honorary members of an organisation and also where it could be perceived that a person has an interest in an organisation.

It was reported that the chairperson would make the final decision if there was dissent.

Clr Sowman/Graeme Haymes:

That the information be received.

Carried

Grnt-0520-408 Clarification of Process for Decision Making D050-001-G02

Members were advised that the purpose of today was to allocate COVID-19 funding to support organisations to maintain their current level of service and/or for an increase in capacity for a short time to respond to COVID-19 recovery.

Lyne Reeves outlined the decision making process and reminded members that they do need to be consistent in their decision making to ensure a fair and unbiased view.

Clarification was sought from members on whether they wished to go back and discuss each application as no application had been given a three. Members noted that they were happy with the rankings given.

Members also agreed that applications ranked as one would receive the 75% funding with no further discussion, applications with either a 2 or a spread would be discussed and either funded up or down. It was noted that conditions could be applied to any funding allocation. Members also agreed that national organisations applying in future need to identify in their application information/budget that is specifically for Marlborough.

In response to a query regarding applications deferred to the Sport Tasman Fund members were advised that those that are eligible, and as long as there are funds available, will receive funding. It was noted that for any reason an applicant is by Sport Tasman the applicant will be eligible to apply in Round 2.

It was raised that there is the possibility of there being a significant increase in applications for Round 2 as it is known that a number of community organisations have not applied in Round 1 as their situation was not clear at that time. It was noted there is currently financial assistance available through the Community Facilities budget and it was queried whether there was a possibility of any unspent funds from this being combined with the COVID-19 Support grant.

It was suggested that the Committee needed to make a formal request for any unspent funds to be applied to Round 2. It was agreed that a paper be provided to the Planning, Finance & Community Committee agenda for the meeting on 11 June to formally seek approval for any unallocated money from the Community Facilities Emergency Support to be included in the Round 2.

It was noted that this Committee has delegated authority to notify applicants of the decision reached today and applicants will be officially notified of the decision regarding their application by Tuesday, 2 June 2020.

Cllrs Brooks/Peters:
That the information be received.

Carried

Grnt-0520-409 Community Grants - COVID-19 Support

C150-001-011-19

Arts & Culture

| Organisation | Project Description | Actual |
|-----------------------------------|---|---------------|
| Creative Kids Trust Board | Operating - loss of income & increase in demand (Clr Brooks declared a conflict of interest and withdrew for this item) | \$5,750.00 |
| Havelock Gallery Trust | Operating - loss of income | \$2,030.00 |
| Marlborough Arts Society | Operating - loss of income | \$3,750.00 |
| Marlborough District Brass Band | Operating - loss of income | \$6,500.00 |
| Marlborough Repertory Society | Operating - loss of income | \$3,750.00 |
| Omaka Marae | Operating - loss of income | \$13,000.00 |
| Rai Valley A & P Show Association | Operating - loss of income | \$3,750.00 |
| Waikawa Marae | Operating - loss of income | \$7,500.00 |

Community Services

| Organisation | Project Description | Actual |
|---------------------------------------|--|--------------------|
| Alzheimers Society Marlborough Inc. | Operating - loss of income & increase in demand (Cllrs Sowman and Andrews declared a conflict of interest Cllr Brooks assumed the Chair) | \$22,000.00 |
| Blenheim Baptist Church | Operating - loss of income & increase in demand | \$6,338.00 |
| Bowel Cancer New Zealand Incorporated | Operating - loss of income Condition: For Marlborough Services | \$10,000.00 |

| Organisation | Project Description | Actual |
|---|--|-------------|
| Cancer Society - Marlborough Centre | Operating - loss of income | \$20,000.00 |
| Haraway Taonga Trust | Increase in demand - rent to provide service | \$6,500.00 |
| Marlborough Community Development Trust | Operating - loss of income | \$3,750.00 |
| Marlborough Hospice Trust | Operating - loss of income | \$12,000.00 |
| Marlborough Migrant Centre Inc | Increase in demand | \$7,500.00 |
| Marlborough Multiple Sclerosis Society Inc. | Operating - loss of income | \$3,411.00 |
| Marlborough Parents Centre | Operating- loss of income | \$3,000.00 |
| Marlborough Riding for the Disabled | Operating - loss of income | \$7,500.00 |
| Marlborough Youth Development Trust | Operating - loss of income | \$12,000.00 |
| Marlborough Youth Trust | Demand in services | \$16,854.00 |
| Muslim Association of Marlborough Inc | Operating - loss of income Note: Audit visit to be undertaken | \$2,000.00 |
| National Heart Foundation of New Zealand | Operating - loss of income Condition: For Marlborough services | \$6,000.00 |
| Pelorus Area Health Trust | Operating - loss of income | \$3,750.00 |
| Picton Community Early Learning Centre | Operating - loss of income | \$5,000.00 |
| Riversdale Promotions Inc | Operating - loss of income | \$3,750.00 |
| Salvation Army | Operating - loss of income & increase in demand Condition: For Marlborough services only | \$13,750.00 |
| Samoa Blenheim Community | Demand in services | \$3,750.00 |
| School Start First Impressions Marlborough | Demand in services | \$3,750.00 |
| Selmes Charitable Garden Trust | Operating - loss of income | \$7,500.00 |
| St John Area Committee Marlborough | Operating - loss of income | \$7,500.00 |
| Supporting Families Marlborough Trust | Increase in demand | \$6,000.00 |
| Te Atiawa Manawhenua Ki Te Tau Ihu Trust | Operating - loss of income & increase in demand Condition: For Marlborough services only | \$5,960.00 |
| Te Runanga a Rangitane o Wairau | Operating - loss of income Note: Invite to applicant to resubmit with a focus on their cultural and social services. | Declined |

Environment

| Organisation | Project Description | Actual |
|---|------------------------------------|------------|
| Kaipupu Point Mainland Island Society | Operating - loss of income | \$5,000.00 |
| Okiwi Bay Ratepayers Assn | Operating - loss of income | \$1,500.00 |
| Picton Dawn Chorus | Operating - loss of income | \$3,750.00 |
| South Marlborough Landscape Restoration Trust | Demand on services | Declined |
| Te Whanau Hou Grovetown Lagoon | Operating - loss of volunteer time | \$3,750.00 |

| Organisation | Project Description | Actual |
|-----------------------------------|----------------------------|------------|
| Tui Nature Reserve Wildlife Trust | Operating - loss of income | \$2,625.00 |

Heritage

| Organisation | Project Description | Actual |
|--|----------------------------|------------|
| Blenheim Riverside Railway Society Inc. | Operating – loss of income | \$3,500.00 |
| Marlb Vintage & Farm Machinery Society Inc | Operating – loss of income | \$2,978.00 |
| Picton Historical Society | Operating – loss of income | \$3,750.00 |
| Picton Seaport Trust | Operating – loss of income | Declined |

Sport and Recreation

| Organisation | Project Description | Rnd 1 |
|--|----------------------------|-------------|
| Awatere Golf Club | Operating - loss of income | \$3,500.00 |
| Awatere Rugby Football Club Incorporated | Operating - loss of income | \$5,000.00 |
| Blenheim Bowling Club | Operating - loss of income | \$4,500.00 |
| Blenheim Golf Club Inc | Operating - loss of income | \$5,000.00 |
| Blenheim Harlequins Rugby Football Club Inc | Operating - loss of income | \$1,475.00 |
| Churchward Park Scout Group | Operating - loss of income | \$3,750.00 |
| Flaxbourne Agricultural & Pastoral Association | Operating - loss of income | \$3,750.00 |
| Girl Guides Association NZ inc | Operating - loss of income | \$1,952.00 |
| Link Pathway Trust | Operating - loss of income | \$7,500.00 |
| Marlborough Boys College Rugby Club | Operating - loss of income | \$6,000.00 |
| Marlborough Combined Venturers (Scouts NZ) | Operating - loss of income | \$200.00 |
| Marlborough Golf Club | Operating - loss of income | \$5,000.00 |
| Marlb-Nelson Marine Radio | Operating - loss of income | \$5,000.00 |
| Marlborough Orienteering Club (Inc) | Operating - loss of income | Declined |
| Marlborough Water Polo club | Operating - loss of income | \$2,750.00 |
| Nativity Scout Group | Operating - loss of income | \$1,000.00 |
| Pine Valley Outdoor Centre | Operating - loss of income | \$2,250.00 |
| Queen Charlotte Track Inc. | Operating - loss of income | \$3,750.00 |
| Rainbow Ski Field Inc | Operating - loss of income | \$10,000.00 |
| Rarangi Golf Club (Inc) | Operating - loss of income | \$5,000.00 |
| Renwick Cricket Club | Operating - loss of income | \$2,750.00 |
| Renwick Rugby Club Incorporated | Operating - loss of income | \$6,500.00 |
| Special Olympics Marlborough | Operating - loss of income | \$2,963.00 |
| Springlands Bowling Club | Operating - loss of income | \$2,914.00 |
| Tokomaru Netball Club Picton Inc | Operating - loss of income | \$2,247.00 |
| United Basketball Club | Operating - loss of income | \$2,750.00 |
| Wairau Valley Cricket Club | Operating - loss of income | \$1,625.00 |
| Waitohi JAB | Operating - loss of income | \$2,500.00 |

SCHEDULE 'A' - Ineligible Applications

| Organisation | Project Description | Reason |
|---------------------|---------------------|--|
| Renwick Tennis Club | Loss of income | Application for loss of income related to facility development not operating costs. <i>Members reviewed the decision of ineligibility and upheld that the application from Renwick Tennis Club is ineligible as their application did not relate to loss of income for operating costs.</i> |

Karen Hartshorne/Graeme Haymes:

1. That the Grants Sub-Committee approve the above listed grants to Community Grants – COVID-19 Support totalling \$374,072.
2. That it be noted that the application listed in 'Schedule A' does not qualify for assistance.

Carried

Members discussed the timing and eligibility for Round 2. It was noted that the annual Community Grants funding round opens in August and closes in October with a decision meeting in November. It was agreed that Round 2 of the COVID-19 Support funding be included with the Community Grants. This would ensure that those that regularly apply to the Community Grants fund are not impacted in their ability to deliver services in the 2020/21 year.

Following further discussion it was agreed the criteria for Round 2 to be the usual criteria for Community Grants but with COVID-19 loss of income and increased demand for services added in. Successful applicants that have received COVID-19 assistance are not able to apply again for COVID-19 assistance in Round 2 for the same purpose.

It was noted that members were supportive of the process used for assessing and ranking the applications and agreed to using the same process for future funding rounds.

The meeting closed at 2.07 pm.

Record No: 20100992

5. Committee Reports

5.4 Special Hearing Committee to Hear Submissions on the *2020-21 Annual Plan Update*

Special Hearing Committee to Hear Submissions on the *2020-21 Annual Plan Update*
held on 2 & 3 June 2020
(Minute No. AP-0620-410)



**Report of a Meeting of a Special Hearing Committee to hear submissions
on the 2020-21 Annual Plan Update
held in the ASB Theatre, Whitehaven Room, 2 Hutcheson Street, Blenheim
on TUESDAY 2 JUNE 2020 and WEDNESDAY 3 JUNE 2020
commencing at 8.30 am**

Present in the room

The Mayor J C Leggett in the Chair, Ctrs J L Andrews, J A Arbuckle, C J Brooks, J D N Croad, B G Dawson, B A Faulls, M J Fitzpatrick, G A Hope, F D Maher, D D Oddie, M A Peters, T P Sowman and N P Taylor

In Attendance in the room

Mr M F Fletcher (Manager, Corporate Finance), Ms C Lake (Financial Services Manager) and Ms N J Chauval (Committee Secretary)

Apologies

No apologies were received.

AP-0620-410 Annual Plan Update 2020-21

F230-A20-09-03

At the beginning of each session the Mayor welcomed those present and explained the proceedings that would be undertaken for the hearings.

There were 193 submissions received and of those 60 submitters spoke to their submission.

The following speakers had indicated that they would speak to their submissions but either withdrew prior to the Hearing date or did not appear at their allotted time.

- 1102 Brian and Fran Hogan (withdrew from speaking prior to Hearing)
- 1105 Mark Newman (withdrew from speaking prior to the hearing)
- 1156 Rick Edmonds (Link Pathway Trust) (withdrew from speaking prior to Hearing)
- 1164 Fraser Brown (Marlborough Mountain Bike Club) (withdrew from speaking prior to Hearing)
- 1171 Joshua Cody (did not appear at the allotted time)
- 1174 Beryl Archer Penzance Tuna Bay Property Owners Association (withdrew from speaking prior to Hearing)

The following are those submitters that spoke to their submission. Any presentations / additional information circulated to Councillors has been noted. Information on the budget request, topic and decision requested (if any) is noted.

1138 Steve Hill (Renwick Smart & Connected Bike Walk Group)

Submitter was present in the room and had a powerpoint CM Record No. 2090832.

Topic: The Renwick Wine Trail.

Decision Request: Bike Walk Renwick support the proposed budget amount of \$225,000 for the Renwick Wine Trail as laid out in the Annual Plan. That Council looks at the project as a whole and considers approving funding for the complete trail. By 2030, Marlborough will be recognised as New Zealand's foremost wine cycle tourism destination, offering outstanding, safe and fun access to our cellar doors and attractions via dedicated cycle and walking paths.

1178 Jeff Fulton (The Vines Village)

Submitter was present via Zoom

Topic: Vineyard bike trail

1103 John Pickering

Submitter was present in the room.

Topic: Installation of cycle lanes on Waikawa Road, Picton.

Decision requested: That Council install cycle lanes on Waikawa Road in Picton. That Council proceed with Option1 Section 2 recommendations of the Opus report in the next year and install Cycle lanes from High Street to Picton Marina.

1106 -1111 Graham Low (Waikawa Residents and Ratepayers Association Inc)

Submitter was present in the room and a powerpoint presentation was shown CM Record No. 2090521

Budget request: \$10,000

Topic: Control the spread of wattle trees from Waikawa to Queen Charlotte Sound.

Decision requested: To recognise the responsible approach taken by the Waikawa Community to controlling the spread of wattles and contribute \$10,000 to enable the Waikawa project to be completed.

Topic: Waikawa Bay Foreshore Management Plan put in place, continuation of support for WRRRA Wattle eradication, install Irrigation scheme for grass area, Install lights under the trees, upgrade signage around the bay for parking, camping, dogs, dinghy racks for short and long term storage, support for the submission by Smart & Connected - Bike Trail group

Decision requested: Funding for the above projects

1115 Graham Low (Picton Smart + Connected – public spaces)

Submitter was present in the room and a powerpoint presentation was shown CM Record No. 2090527

Topic: Improvements in the Picton area for the benefit of the community.

1180 Graham Gosling (Picton Business Group)

Submitter was present in the room and a powerpoint presentation was shown CM Record No. 2095459

Topic: Foreshore Beach area, Footpath and Shade Area

ATTENDANCE: Chris Lake, Council's Financial Services Manager withdrew from the meeting at 10.15 am.

ATTENDANCE: The meeting adjourned at 10.15 am and resumed at 10.46 am

ATTENDANCE: Martin Fletcher, Council's Chief Financial Officer joined the meeting at 10.47 am.

1128 Carmen Gimpl (Picton Little Theatre Inc)

Carmen Gimpl was unable to attend and Chrissy Powlesland and Joy Fletcher were present in the room and spoke to the submission on her behalf. A powerpoint presentation was shown CM Record No. 2090507

Budget requested: \$10,975

Topic: Complete earthquake strengthening of the Picton Little Theatre.

Decision requested: Picton Little Theatre (PLT) ask that MDC approve the following amounts so that we can complete the earthquake strengthening of the PLT building to 67% of the new building standard (NBS): reallocate the estimated \$3,975 unspent portion of the \$26,000 MDC grant from 2019, allocate a new grant of \$7,000 in 2020.

ATTENDANCE: Cllr Taylor declared a conflict of interest for the Picton Dawn Chorus submission and withdrew from the meeting at 10.55 am and rejoined the meeting at the conclusion of the item.

1154 James Wilson (Picton Dawn Chorus)

Submitter was present in the room and provided their presentation notes following the hearing. CM Record No. 2095474

Topic: Fundraising opportunity

Decision requested: To give consideration to the proposal and enter into a dialogue with myself, as chair of PDC, to develop ways to make the proposal work, to everyone's advantage.

ATTENDANCE: The Mayor declared a conflict of interest for the Karaka Point and Environs Residents Incorporated submission and withdrew from the meeting at 11.30 am and Cllr Taylor as Deputy Mayor assumed the chair.

1158 Raewyn Buchanan (Karaka Point and Environs Residents Association)

Submitter was present in the room

Topic: Cessation of any rates rise due

Decision requested: That a stay on a Rates Rise be agreed for Sounds Residents.

ATTENDANCE: The Mayor assumed the chair at 11.13 am.

1148 John Reuhman (Picton Waitohi Pools & Wellness Centre Charitable Trust)

Submitter was present in the room along with Margaret McHugh who also spoke to the submission. A powerpoint presentation was shown CM Record No. 2090829

Budget request: \$25,000

Topic: Feasibility study for Picton Waitohi & Wellness Centre

Decision requested: Request for the necessary feasibility study and/or Access to MDC resources, seek non-financial support to enable streamlined procurement and consenting processes.

1110 John Reuhman (Picton Marlborough Sounds Tourism)

Submitter was present in the room along with Margaret McHugh who also spoke to the submission and a powerpoint presentation was shown CM Record No. 2095516

Budget request: \$3,000

Topic: Webcams Picton Foreshore and Elevation, Picton Greeters uniforms, Picton Groups Facilitation

Decision requested: Funding and support.

1149 John Reuhman (EcoWorld Aquarium & Wildlife Rehabilitation Centre)

Submitter was present in the room and a powerpoint presentation was shown CM Record No. 2095513

Topic: Aquarium of the Marlborough Sounds redevelopment.

Decision requested: To inform and to seek non-financial support for the project to gain access to Marlborough District Council's resources, to enable streamlined procurement and consenting processes.

1122 Bruce Richards (Picton Smart + Connected)

Submitter was present in the room

ATTENDANCE: Martin Fletcher, Council's Chief Financial Officer withdrew from the meeting at 12.13 pm.

ATTENDANCE: The Meeting adjourned at 12.13 pm and resumed at 1.30 pm

ATTENDANCE: Chris Lake, Council's Financial Services Manager joined the meeting at 1.30 pm.

ATTENDANCE: Cllr Faulls declared a conflict of interest and withdrew for the Havelock Museum's submission and rejoined the meeting for the next speaker.

1131 Henrica (Rita) Collet-Jacobson (Havelock Museum)

Linden Armstrong and Ian Cameron spoke to the submission on behalf of Henrica Collet-Jacobson and were present in the room. A copy of the presenter notes were provided prior to the hearing CM Record No. 2090524

Topic: More space for the Havelock Museum and Havelock Menzshed

Decision requested: A request is that MDC purchase 76 Main Road for the use of the Havelock Museum and the Havelock Menzshed to use portions of it and the remainder be used by Council for off-road parking.

1161 Juliet Gibbons (Queen Charlotte Track Inc)

Submitter Rob Burns was present in the room and Juliet Gibbons was present via Zoom. An image of the Walking NZ Magazine was shown to members CM Record No. 2095538

Topic: Update on the Queen Charlotte Track

1137 Leigh Andrews (Renwick Tennis Club)

Submitter was present in the room and provided a powerpoint presentation was shown CM Record No. 2090509. A copy of the notes were provided prior to the hearings CM Record No. 2090508

Topic: Additional fourth court at the Renwick Tennis court facility.

Decision requested: Approval for the cost to provide an additional fourth court. An updated quotation will be provided prior to the hearing.

1159 Simon Heath (Renwick School BOT & Renwick Community Memorial Hall Committee)

Submitter was present in the room and was supported by two others. It was requested that the submitters provide GST information and this was emailed CM Record No. 2095546. An image of the hall was displayed during their submission CM Record No. 2095548 and the Deed was circulated to members at the hearing Deed CM Record No. 2095558

Topic: Funding to complete the Renwick Community Memorial Hall upgrade including furniture.

Decision requested: Seeks funding of \$170,000 from Council to complete the Renwick Community Memorial Hall upgrade including furniture.

1155 Joseph Keighley (Renwick Smart + Connected)

Submitter was present via Zoom and a powerpoint was shown CM Record No. 2095563

Topic: Seeks Council's continued support for the Smart + Connected programme.

Decision requested: That council prioritise filling the recently vacated role supporting small townships/Smart + Connected programs - Community projects co-ordinator.

1136 Keith Hawke (Hawke Films)

Submitter was present in the room and provided additional information prior to the hearing and circulated to councillors CM Record No. 2090504

Budget request: \$8,800

Topic: Freedom Camping video

Decision requested: Funding for the production of an informational video.

ATTENDANCE: The meeting adjourned at 3.20 pm and resumed at 3.45pm

1108 Brent Dillon

Submitter was present in the room

Topic: Continuation of the sealed road for a further 6kms on Northbank Road.

Decision requested: To have the further 6km (approx.) of Northbank Road sealed

1139 Paul Davidson (Foundation Trustee, Marlborough Heritage Trust)

Submitter was in the room and provided a powerpoint CM Record No. 2090780

Budget request: \$32,000

Topic: Film 'Making Marlborough – The Immigrant Story'

Decision requested: I would urge Council to show support for "Making Marlborough" with (1) a modest contribution to the cost, bearing in mind current Covid-10 related budget difficulties; (2) a formal letter of support (non-financial) which may be of assistance when seeking support from other funders.

1057 Valerie Seatter (Havelock Community Association)

Submitter was present via Zoom and provided a powerpoint presentation CM Record No. 2090528 and notes CM Record No. 2090528

Topic: Bus shelter

Decision request: The erection of one or two bus shelters where the Intercity Bus stops in Havelock 2. Christmas lights for the main Road through Havelock 3. Trees planted in Memorial Park to beautify the park.

1113 Jason Templer (Warmer Healthier Homes Nelson Tasman Marlborough)

Leeson Baldy spoke to the submission via Zoom. A powerpoint presentation was shown and notes were circulated to members CM Record No. 2090284

Budget request: \$50,000

Topic: Continued support of Warmer Healthier Homes Project.

Decision requested: That Marlborough District Council continues to support Warmer Healthier Homes Project in two ways:

1. With ongoing financial support of \$50,000 per annum, committed for a further three-year term, and
2. Continue to provide access to key MDC staff including Merryl Hodgson and Dean Heiford who are assisting with access and penetration into the Marlborough region.

The Tuesday, 2 June 2020 hearing closed at 4.30 pm and resumed on Wednesday, 3 June 2020 at 8.30 am.

1054 John Griffin

Submitter was present in the room and the notes from the hearing were provided. CM Record no. 2090843

Topic: Plantings close to urban properties.

1075 Christopher Corbyn (Marlborough Disc Golf)

Submitter was present in the room

Budget request: \$35,000

Topic: Creation of an 18 hole Disc Golf on the upper Taylor river reserve.

Decision request: Funding and location consent.

1134 Andrew Caddie (KCSRA – Kenepuru & Central Sounds Residents Assn Inc)

Submitter was present in the room. Notes from submitter were provided CM Record No. 2091525 along with a poster CM Record No. 2091524

Topic: Log barge site, sealing of a small section of Kenepuru Road, small scale road maintenance and upgrade at Te Mahia jetty.

1151 Melissa Tripe (Marlborough Equestrian Park NZ Incorporated)

Submitter was in the room and Tim Smith and Lisa Eilse were in support. A powerpoint presentation was shown CM Record No. 2095613.

Topic: Marlborough equestrian park stage 2 development.

ATTENDANCE: Cllr Andrews declared a conflict of interest and withdrew for the Springlands School submission.

1092 Amanda Gill (Springlands School)

Gaylene Beattie (Principal Springlands School) spoke on behalf of the submitter and was present in the room.

Budget request: \$132,232

Topic: Playground for Springlands School

Decision request: Playground application for Springlands School.

1140 Faye & Bernard Leov (Carluke Domain Association Inc)

Submitter was present in the room and a powerpoint was shown CM Record No. 2095614

Budget request: \$153,913

Topic: New toilets for the Rai Valley community.

Decision request: That the Marlborough District Council support the Rai Valley Community with funding to enable us to build new toilets and an effluent system to replace the existing facility.

1169 Leanne Schmidt

Submitter was present in the room and a powerpoint presentation was shown CM Record No. 2095615

Topic: Delivering the right technology for Tennyson Inlet

Decision request: Control and oversight on delivering the right technology to Tennyson Inlet, taking an active role to allow for and manage investment and allow Marlborough's recovery from Covid-19

ATTENDANCE: The meeting adjourned at 10.07 am and resumed at 10.40 am.

1056 Andrew Curteis

Submitter was present in the room.

Topic: Freedom Camping

Decision request: That the Double Bay Reserve be closed as an overnight camping area. That the camping signs be removed and a sign indicating that there is no camping in this Bay be erected.

1114 Margaret Curteis

Submitter was present in the room

Topic: Freedom Camping

Decision request: The Freedom Camping area at Double Bay closed.

1083 Kathryn Omond

Submitter was present in the room

Topic: Double Bay helipad.

Decision request: To close the Double Bay Reserve to campers and return it to the community for use by locals.

1107 Kathryn Omond (Double Bay Residents)

Submitter was present in the room

Topic: Freedom Camping

Decision request: To close the Double Bay Reserve to freedom campers and return the Reserve for use by the locals and day visitors.

ATTENDANCE: Cllr Faulls declared a conflict of interest and withdrew for the Chris Faulls' submission and rejoined the meeting at the conclusion of 1120 submission.

1170 Chris Faulls (Smith Farm Holiday Park)

Submitter was present in the room and a powerpoint was shown CM Record No. 2091859

Topic: Freedom Camping

Decision requested: Close all freedom Camping sites and allow local businesses to survive.

1120 Chris Faulls (Linkwater Settlers and Hall Committee)

Submitter was present in the room and a powerpoint was shown CM Record No. 2091859

Budget request: \$450,000

Topic: Linkwater Hall

Decision request: Fund the development costs and \$450,000 to complete the refurbishment of the Linkwater Community Hall

1179 Alison Rothschild (Tirimoana & Anakiwa Residents' Association Inc (TARA))

Submitter was present in the room

Budget request: \$29,000

Topic: Complete outstanding/partially completed projects

Decision requested: On behalf of the local community (noting it would also benefit day visitors coming from outside the area) TARA would like support in completing the above outstanding projects – Baxters Beach, Village Green area and Tirimoana Reserve walking track.

ATTENDANCE: Meeting adjourned at 12.04 pm and resumed at 1.30 pm.

1182 Vance Kerslake (Wine Marlborough)

Submitter was present via Zoom

Topic: Supporting Council

1163 Neville White (Awatere Early Childhood Education (ECE) Community Trust)

Submitter was present in the room

Topic: Multi-purpose hub building in Seddon.

Decision requested: 1. To note the progress of this community Project and its importance to South Marlborough. 2. Favourably consider any opportunity for future Council assistance to support this community Project. For example assistance via fee relief during consenting, an underwriting facility against confirmed and documented pledges to assist over the construction phase, or direct financial support through the likes of a community grant(s).

1181 Ed Chapman-Cohen (Moutere Rugby Club)

Submitter was present in the room and a powerpoint was shown CM Record No. 2095616

Budget request: \$140,000

Topic: Upgrade facilities at the Awarua Park Community Centre / changing sheds

11572 Karina Greenall (Blenheim Canine Training Club)

Submitter was present in the room with one other person and a powerpoint CM Record No. 2095617

Topic: Increase area at A&P Park for club use

Decision requested: Blenheim Canine Training Club is asking for Council to allocate funds to develop the land adjacent to the current training area at A & P showgrounds to allow for two full show rings and to provide an area that can be used for this purpose and also by other user groups when shows not in progress.

1133 Gordon Hill (Blenheim Menz Shed)

Submitter was present in the room

Topic: Relocate Blenheim Menz Shed

Decision requested: The Shed Committee conveys an "Expression of Interest" to a future shift of the Shed to Brayshaw Park. This would enable a discussion of the options of a relocation with Council staff. Such options would need to include funding and a timetable.

ATTENDANCE: Ctrs Andrews and Sowman declared a conflict of interest with the following submission from Diane Tolley Alzheimers Society Marlborough Inc and withdrew from the meeting.

1119 Diane Tolley (Alzheimers Society Marlborough Inc)

Submitter was present in the room along with Alistair Sowman who spoke to the submission also.

Topic: Expansion of Alzheimers Marlborough's premises at Wither Road.

Decision requested: Permission to extend the western boundary of the current premises of Alzheimers Marlborough into the adjacent property at 6 Wither Road.

1146 Vicki Nalder

Submitter was present via Zoom

Topic: Community housing and development contributions.

1143 Jane Murray (NMDHB Public Health Service)

Lauren Ensor and Karen spoke on behalf of the submitter and were present via Zoom. A Smoke free map was shown CM Record No. 2092312

Topic: Emergency Management, Enviro Health, Renwick kerbside recycling, sewerage, water

ATTENDANCE: The meeting adjourned at 3.08 pm and resumed at 3.45 pm.

1152 Hularii McKenzie

Submitter was present via Zoom

Topic: Change Places facility

Decision requested: That the funds set aside for an accessible change facility at Pollard Park be reallocated for a full 24/7 Changing Places Facility (with advice from Changing Places NZ equipment, funds etc.) to be integrated into the new library build and further looking into one at Pollard Park be looked into within the next two year, when the economy permits it. (This could also be facilitated by having a full changing places in the library build and the equipment at Te Huri @ Liz Davidson be repurposed in a build at Pollard park, we have equipment, we'd just need a room big enough).

1089 Russell Smith (Marlborough Youth Trust Incorporated)

Submitter was present via room

Budget Request: \$36,174

Topic: Marlborough Youth Trust facility

Decision requested: To restore the MDC's financial commitment of a \$40,000 annual operational grant to MYT, and to assist with the financial stability of the MYT operation by rescinding the monthly Opex payments currently being charged.

1168 Kelvin Watt (Graeme Dingle Foundation Marlborough)

Submitter was present via Zoom and a powerpoint present was shown CM Record No. 2095618

Topic: Update on the Graeme Dingle Foundation

1177 Felicity Spencer (Cancer Society of NZ Marlborough Centre Inc)

Submitter was present in the room and a powerpoint was shown CM Record No. 209266

Topic: Enviro Policy

Decision requested: We would like to see the development of Council's current Smokefree Position Statement into a Smokefree Policy that provides a framework for implementation and outlines Council's commitment to work proactively with others towards making Marlborough Smokefree by 2025.

1167 Steve Austin (Marlborough Heritage Trust)

Submitter and John Larkin, Chair Marlborough Heritage Trust, and Cathy Bell (Trustee) were present in the room and a powerpoint presentation was shown CM Record No. 2095619

Budget request: \$118,000

Topic: Culture Heritage

Decision requested: Support for the submission from the Marlborough Heritage Trust and other Heritage Organisations in Marlborough.

1130 Bev Doole (Marlborough Landscape Group)

Submitter and David Aires, Rivers Engineer was in attendance and a powerpoint presentation CM Record No. 2095620

Budget request: \$50,000

Topic: Enviro Protection

Decision requested: Consideration of funding to develop a Wairau River Regional Park.

1173 Katherine Hume-Pike (Marlborough Kaikoura Trail Trust)

Submitter was present in the room along with Luke van Velthooven and a powerpoint was shown CM Record No. 2095621

Budget request: \$56,000

Topic: Marlborough to Kaikoura cycle walk trail

Decision requested: That Council agree to continue to support the development of the Marlborough to Kaikoura Cycle Walk Trail, The Whale Trail. 2. That Council note the attached Business Case with updated project costs of \$19.5m. The Business Case includes proposed phasing with an initial focus on the Sections 1, 2 and 3 being Picton to Blenheim, Blenheim to Seddon and Seddon to Ward. 3. That Council agree to release the \$2.0M for the Marlborough Kaikoura Trail, The Whale Trail, from the Forestry and Land Development Reserve for the development of the initial sections of the trail being firstly Picton to Blenheim and then Blenheim to Seddon. 4. That Council agree that the \$2.0m of capital funding is made available to the Trust to commence work and is not contingent upon further capital funding being received from Central Government for the project. 5. That Council agree that a provision of \$56,000 for the 2020/21 year and \$75,000 in 2021/22 and subsequent years, initially for operational funding for the Marlborough Kaikoura Trail Trust and then ongoing trail maintenance once the trail is constructed, be funded from General Rates.

1160 Yvonne Wratt (Grovetoyn Residents Association)

Submitter was present in the room

Topic: Grovetown sewerage

The hearing closed at 5.40 pm.

Record No: 2095622

6. Adoption of the 2020-21 Annual Plan

(also refer to separately circulated attachment)

(The Mayor) (Report prepared by M Fletcher)

F230-A20-03

Purpose of report

1. To adopt the final Annual Plan document for the period 1 July 2020 to 30 June 2021.

RECOMMENDATION

That Council adopt the Annual Plan for the period 1 July 2020 to 30 June 2021.

Comments

2. Council at its 8 June 2020 meeting made decisions on all matters raised in submissions on its Draft 2020-21 Annual Plan.
3. Council also resolved:
The Mayor/Clr Taylor:
That the 2020-21 Annual Plan be amended as appropriate to incorporate the decisions made by Council on submissions, and that the revised budgets and resultant rates and charges be adopted for inclusion in the 2020-21 Annual Plan.
Carried
4. At the conclusion of the 8 June 2020 meeting, Council was advised that the indicative rates increase was 1.88%.
5. The minutes of the 8 June 2020 Council meeting are on the Agenda for confirmation at this meeting with only issues of accuracy able to be raised.
6. The 2020-21 Annual Plan document, as amended in terms of the decisions made, will be **separately attached**. Council has already seen and discussed the majority of this document at previous meetings, except for changes made as a result of decisions at the Council meeting on 8 June 2020.

| | |
|------------|--|
| Author | Martin Fletcher, Chief Financial Officer |
| Authoriser | Mark Wheeler, Chief Executive |

7. Setting of Rates for the 2020-21 Financial Year

(also refer to Appendix 7.1)

(The Mayor) (Report prepared by C Lake)

F270-23-01

Purpose of report

1. To set the rates and charges for the financial year commencing on 1 July 2020 and ending on 30 June 2021.

RECOMMENDATION

That the Marlborough District Council set the rates and charges, as set out in the schedule hereto, under the Local Government Act 2002 and the Local Government (Rating) Act 2002, on rating units in the District for the financial year commencing on 1 July 2020 and ending on 30 June 2021.

Background

2. **Attached** (as **Appendix 7.1**) is the schedule of rates and charges to be set for the 2020-21 financial year to give effect to the decisions made by Council on 8 June 2020.

Attachment

Appendix 7.1 - Setting of Rates for the 2020-21 Financial Year

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| | |
|------------|--|
| Author | Chris Lake, Financial Services Manager |
| Authoriser | Martin Fletcher, Chief Financial Officer |

Marlborough District Council

Setting of Rates for the 2020-21 Financial Year

That the Marlborough District Council set the following rates under the Local Government Act 2002 and the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing on 1 July 2020 and ending on 30 June 2021.

Marlborough District Council

GST has been calculated on the basis of 15% for the year. The rates below are GST inclusive.

TARGETED GENERAL TYPE RATES

1. Geographic Area General Works and Services Rates

General Works and Services Rates are set differentially for six geographic areas, depending on where the land is situated.

Within each geographic area, the rating units are further differentiated into categories of rateable land in accordance with the use to which the land is put i.e. Residential or rural, commercial or industrial and homestay or farmstay.

Rating units may be partitioned by Council where there are two or more land uses that fit into different differential rating categories.

These rates fund the “*Geographic Area’s Rate Component*” of the net cost of operations, capital expenditure and debt servicing cost, after making provision for targeted rates and charges, general revenue, and utilisation of various reserves.

A Geographic Area General Works and Services Rate pursuant to Sections 16 and 17 of the Local Government (Rating) Act 2002 and Schedule 2 of that Act, based on the rateable land value of all rating units in the District, to be set and assessed differentially for one or more of the following categories of rateable land -

1.1 *Blenheim Geographic Area (BM)*

- | | |
|------|--|
| 1171 | Blenheim rating units with a residential or rural land use – 0.377226 cents in the dollar. |
| 1172 | Blenheim rating units with a commercial or industrial land use – 1.125529 cents in the dollar. |
| 1173 | Blenheim rating units with a homestay or farmstay type land use occurring on a residential or rural rating unit where a Building Act consent and/or Resource consent is required – 0.564341 cents in the dollar. |

1.2 *Blenheim Vicinity Geographic Area (BV)*

- | | |
|------|---|
| 1191 | Blenheim Vicinity rating units with a residential or rural land use – 0.29404 cents in the dollar. |
| 1192 | Blenheim Vicinity rating units with a commercial or industrial land use – 0.556824 cents in the dollar. |
| 1193 | Blenheim Vicinity rating units with a homestay or farmstay type land use occurring on a residential or rural rating unit where a Building Act consent and/or Resource consent is required – 0.359818 cents in the dollar. |

1.3 *Picton Geographic Area (PN)*

- 1211 Picton rating units with a residential or rural land use – 0.509578 cents in the dollar.
- 1212 Picton rating units with a commercial or industrial land use – 0.940604 cents in the dollar.
- 1213 Picton rating units with a homestay or farmstay type land use occurring on a residential or rural rating unit where a Building Act consent and/or Resource consent is required 0.617336 cents in the dollar.

1.4 *Picton Vicinity Geographic Area (PV)*

- 1231 Picton Vicinity rating units with a residential or rural land use – 0.264364 cents in the dollar.
- 1232 Picton Vicinity rating units with a commercial or industrial land use – 0.548117 cents in the dollar.
- 1233 Picton Vicinity rating units with a homestay or farmstay type land use occurring on a residential or rural rating unit where a Building Act consent and/or Resource consent is required – 0.336002 cents in the dollar.

1.5 *General Rural Geographic Area (GR)*

- 1251 General Rural rating units with a residential or rural land use – 0.303149 cents in the dollar.
- 1252 General Rural rating units with a commercial or industrial land use – 0.487752 cents in the dollar.
- 1253 General Rural rating units with a homestay or farmstay type land use occurring on a residential or rural rating unit where a Building Act consent and/or Resource consent is required – 0.349306 cents in the dollar.

1.6 *Sounds Admin Rural Geographic Area (AR)*

- 1271 Sounds Admin Rural rating units with a residential or rural land use – 0.15002 cents in the dollar.
- 1272 Sounds Admin Rural rating units with a commercial or industrial land use – 0.284824 cents in the dollar.
- 1273 Sounds Admin Rural rating units with a homestay or farmstay land use occurring on a residential or rural rating unit where a Building Act consent and/or Resource consent is required – 0.183723 cents in the dollar.

2. Geographic Area General Works and Services Charges

A targeted Geographic Area General Works and Services Charge on the basis of a fixed amount on every separately used or inhabited part of a rating unit ensures that rating units contribute on a uniform basis to fund the “*Geographic Area’s Uniform Charge Component*” of the net cost of operations, capital expenditure and debt servicing charges, after making provision for targeted rates and charges, general revenue and utilisation of various reserves.

These charges are to be set differentially for six geographic areas, depending on where the land is situated; on the same basis as for the Geographic Area General Works and Services Rates.

A Geographic Area General Works and Services Charge to be set on the basis of a fixed amount on every separately used or inhabited part of a rating unit pursuant to Sections 16 and 17 of the

Local Government (Rating) Act 2002 in the following geographic areas, or on infrastructural utilities that are not rated under the geographic areas:

| | |
|--|-------|
| Blenheim Geographic Area | \$818 |
| Blenheim Vicinity Geographic Area | \$741 |
| Picton Geographic Area | \$872 |
| Picton Vicinity Geographic Area | \$746 |
| General Rural Geographic Area | \$553 |
| Sounds Admin Rural Geographic Area | \$447 |
| Infrastructural Utilities (not rated in areas above) | \$696 |

TARGETED DEBT SERVICING RATES

3. A Grovetown Sewerage Loan Rate pursuant to Section 16 of the Local Government (Rating) Act 2002 to be set at 0.385446 cents in the dollar on the land value of every rating unit in the Grovetown Sewerage Special Rating Area in respect of which no contribution to the lump sum scheme was chosen to fund debt servicing costs on Grovetown Sewerage Loans.
4. A Renwick Sewerage Loan Rate pursuant to Section 16 of the Local Government (Rating) Act 2002 to be set at 0.046389 cents in the dollar on the land value of every rating unit in the Renwick Sewerage Special Rating Area in respect of which no contribution to the lump sum scheme was chosen, such rate to be applied towards debt servicing costs on the Renwick Sewerage Loan.
5. A Southern Valleys' Irrigation Loan Rate, pursuant to section 16 of the Local Government (Rating) Act 2002, to be set on the basis of a fixed amount per irrigable hectare of \$292.30 on every rating unit in the Southern Valleys' Special Rating Area in respect of which no contribution to the lump sum scheme was chosen to fund debt servicing costs on Southern Valleys' Irrigation Loans.
6. A Flaxbourne Community Irrigation Loan Rate, pursuant to section 16 of the Local Government (Rating) Act 2002, to be set on the basis of a fixed amount per hectare of \$1 on all land committed to receive a base allocation of water on every rating unit in the Flaxbourne Special Rating Area. The quantum of the loan rate will alter as the proposal is progressed and will be used to either fund investigation costs incurred should the scheme not proceed or the total cost of the scheme should construction contracts be awarded.

TARGETED ROADING RATES AND CHARGES

7. A French Pass Road Charge, pursuant to Section 16 of the Local Government (Rating) Act 2002, to be set on the basis of a fixed amount of \$99.00 on every rating unit in the French Pass Rating Area, such rate to be applied towards the cost of seal extension in the targeted area.
8. A Kenepuru Road Rate, pursuant to Section 16 of the Local Government (Rating) Act 2002, to be set at 0.013873 cents in the dollar on the capital value of every rating unit in the former Kenepuru Riding, for roading improvements in that area.

TARGETED RIVERS RATES

9. A Wairau Valley Rivers Works Rate, being a targeted rate pursuant to Sections 16 and 17 of the Local Government (Rating) Act 2002, to be set on the Capital Value of every rating unit situated in the Wairau Valley Rivers Rating Area classified in one or more of the following categories to fund the Cost of Operations, Capital Expenditure, etc of River Planning, Control and Flood Protection, in the above Rating Area:

| | |
|---|--------------------------------|
| – Wairau Valley Rivers Works - Rural A | – 0.064522 cents in the dollar |
| – Wairau Valley Rivers Works - Rural B | – 0.048392 cents in the dollar |
| – Wairau Valley Rivers Works - Rural C | – 0.031616 cents in the dollar |
| – Wairau Valley Rivers Works - Rural D | – 0.005162 cents in the dollar |
| – Wairau Valley Rivers Works – Blenheim Urban 1 | – 0.047551 cents in the dollar |
| – Wairau Valley Rivers Works - Blenheim Urban 2 | – 0.042267 cents in the dollar |
| – Wairau Valley Rivers Works - Blenheim Urban 3 | – 0.036456 cents in the dollar |

| | |
|--|--------------------------------|
| – Wairau Valley Rivers Works - Blenheim Urban 4 | – 0.020606 cents in the dollar |
| – Wairau Valley Rivers Works – Other Urban 1 in Wairau Catchment | – 0.045804 cents in the dollar |
| – Wairau Valley Rivers Works - Other Urban 2 in Wairau Catchment | – 0.030756 cents in the dollar |

TARGETED SEWERAGE RATES

Definitions:

For the purposes of this section –

“Connected” refers to any separately used or inhabited part of a rating unit that is connected, either directly or indirectly, through a private drain to a public drain. “Serviced” has the same meaning.

“Serviceable” refers to any separately used or inhabited part of a rating unit situated within 30 metres of a public sewerage or stormwater drain to which it is capable of being effectively connected, either directly or through a private drain, but which is not so connected.

“Combined sewerage rates and charges” do not include the initial debt servicing requirements for any new schemes not paid by lump sum contributions.

10. Combined Sewerage Scheme Capital Works Rate

A combined Sewerage Capital Works Rate, pursuant to Sections 16 and 17 of the Local Government (Rating) Act 2002 to be set and assessed differentially on the land value of every rating unit in the Combined Sewerage Rating Area, classified in the following areas, to meet capital expenditure and debt servicing costs of the combined sewerage scheme:

| | |
|----------------|------------------------------|
| Blenheim Group | 0.069322 cents in the dollar |
| Havelock | 0.086652 cents in the dollar |
| Picton | 0.085266 cents in the dollar |
| Seddon | 0.122699 cents in the dollar |

11. Combined Sewerage Scheme Charge

Pursuant to Section 16 of the Local Government (Rating) Act 2002 the following Rates are to meet expenditure of the combined sewerage scheme other than capital and debt servicing costs:

- A Sewerage User Charge to be set on the basis of a fixed amount of \$400 on every separately used or inhabited part of a serviced rating unit connected to the Combined Sewerage Scheme.
- A Sewerage Non-User Charge to be set on the basis of a fixed amount of \$200 on every separately used or inhabited part of a serviceable rating unit within the Combined Sewerage Rating Area.

TARGETED WATER SUPPLY RATES

Definitions:

For the purposes of this Section –

“Serviced” or “Connected” refers to any separately used or inhabited part of a rating unit to which water is supplied.

“Serviceable” refers to any separately used or inhabited part of a rating unit to which water can be but is not supplied (being property situated within 100 metres from any part of the waterworks).

12. Combined Water Scheme Capital Works Rate

A combined Water Capital Works Rate, pursuant to Sections 16 and 17 of the Local Government (Rating) Act 2002 to be set and assessed differentially on the land value of every rating unit in the Combined Water Rating Area, classified in the following areas, to meet capital expenditure and debt servicing costs of the combined water scheme:

| | |
|----------|------------------------------|
| Blenheim | 0.060062 cents in the dollar |
| Havelock | 0.067869 cents in the dollar |
| Picton | 0.077479 cents in the dollar |
| Koromiko | 0.061984 cents in the dollar |
| Renwick | 0.064266 cents in the dollar |

13. Combined Water Scheme Charge

Pursuant to Sections 16 and 19 of the Local Government (Rating) Act 2002 the following Rates are to meet expenditure of the combined water scheme other than capital and debt servicing costs:

14. Blenheim Water Supply

- A Blenheim Water User Charge for non-metered rating units, being a rate to be set on the basis of a fixed amount of \$300 on every separately used or inhabited part of a serviced rating unit in the Blenheim Water Supply Area [including the Burleigh Extension].
- A Blenheim Water Non User Charge for non-metered rating units, being a targeted rate to be set on the basis of a fixed amount of \$150 on every separately used or inhabited part of a serviceable rating unit in the Blenheim Water Supply Area [including the Burleigh Extension].
- A Blenheim Metered Water Charge, for metered rating units [including the Burleigh Extension], being a rate to be set for the quantity of water provided to residential metered connections according to the following scale of charges:

A minimum charge of \$75 per quarter for the volume of water supplied between 0 m³ and 66.96 m³ (and)

A metered charge of \$1.12 per cubic metre for the volume of water supplied in excess of 66.96 m³

15. Havelock Water Supply

- A Havelock Water User Charge, for non-metered rating units, being a rate to be set on the basis of a fixed amount of \$510 on every separately used or inhabited part of a serviced rating unit in the Havelock Water Supply Area.
- A Havelock Water Non User Charge, for non-metered rating units, being a rate to be set on the basis of a fixed amount of \$255 on every separately used or inhabited part of a serviceable rating unit in the Havelock Water Supply Area.

16. Picton Water Supply

- A Picton Water User Charge, for non-metered rating units, being a rate to be set on the basis of a fixed amount of \$510 on every separately used or inhabited part of a serviced rating unit in the Picton Water Supply Area.
- A Picton Water Non User Charge, for non-metered rating units, being a rate to be set on the basis of a fixed amount of \$255 on every separately used or inhabited part of a serviceable rating unit in the Picton Water Supply Area.

- A Picton Metered Water Ordinary Charge, for metered rating units, being a rate to be set for the quantity of water provided to residential metered connections (excluding “Koromiko Special Pipe-line Agreement” consumers) according to the following scale of charges:

A minimum charge of \$127.50 per quarter for the volume of water supplied between 0 m³ and 41.53 m³ (and)

A metered charge of \$3.0700 per cubic metre for the volume of water supplied in excess of 41.53 m³

- A Picton Metered Water Koromiko Charge, for metered rating units, being a rate to be set for the quantity of water provided to all “Koromiko Special Pipe-line Agreement” consumers of \$2.4600 per cubic metre.

17. Renwick Water Supply

- A Renwick Water User Charge, for non-metered rating units, being a rate to be set on the basis of a fixed amount of \$510 on every separately used or inhabited part of a serviced rating unit in the Renwick Water Supply Area.
- A Renwick Water Non User Charge, for non-metered rating units, being a rate to be set on the basis of a fixed amount of \$255 to be set on every separately used or inhabited part of a serviceable rating unit in the Renwick Water Supply Area.
- A Renwick Metered Water Charge, for metered rating units, being a rate to be set for the quantity of water provided to residential connections according to the following scale of charges:

A minimum charge of \$127.50 per quarter for the volume of water supplied between 0 m³ and 45.7 m³ (and)

A metered charge of \$2.79 per cubic metre for the volume of water supplied in excess of 45.7 m³

18. Seddon Water Supply

A Seddon Water Charge, pursuant to Section 16 of the Local Government (Rating) Act 2002, being a rate to be set on the basis of a fixed amount of \$475 on every separately used or inhabited part of a rating unit within the Seddon Water Supply Area (excluding all commercial consumers) and any new lots created by subdivision of such rating units whether connected or not.

Pursuant to Sections 16 and 19 of the Local Government (Rating) Act 2002, a Seddon Metered Water Charge being a rate to be set for the quantity of water provided for all residential consumers on the Seddon Water Supply of \$1.60 per cubic metre for all usage in excess of 275 cubic metres per annum.

These two rates are set to recover the net cost of operations, capital expenditure and debt servicing costs.

19. Wairau Valley Water Supply

A Wairau Valley Water Charge, pursuant to Section 16 of the Local Government (Rating) Act 2002, being a rate to be set on the basis of a fixed amount of \$240 for each water meter, excluding all commercial water meters, connected to a rating unit within the Wairau Valley Water Supply Area.

Pursuant to Sections 16 and 19 of the Local Government (Rating) Act 2002, a Wairau Valley Metered Water Charge being a rate to be set for the quantity of water provided for each residential water meter connected to a rating unit within the Wairau Valley Water Supply Area of \$2.14 per cubic metre for all usage in excess of 350 cubic metres per annum.

These two rates are set to recover the net cost of operations, capital expenditure and debt servicing costs.

20. Commercial Metered Water Charges

Pursuant to Sections 16 and 19 of the Local Government (Rating) Act 2002, the following rates to recover the net cost of operations.

21. Blenheim Commercial Metered Water Charge

- A Blenheim Metered Water Charge for metered rating units [including the Burleigh Extension], being a rate to be set for the quantity of water provided to commercial metered connections according to the following scale of charges:

A minimum charge of \$38.50 per quarter for the volume of water supplied between 0 m³ and 50 m³ (and)

A metered charge of \$0.77 per cubic metre for the volume of water supplied in excess of 50 m³.

22. Havelock Commercial Metered Water Charge

- A Havelock Metered Water Charge to be set for metered rating units, being a rate for the quantity of water provided to commercial metered connections according to the following scale of charges:

A minimum charge of \$104.50 per quarter for the volume of water supplied between 0 m³ and 50 m³.

A metered charge of \$2.09 per cubic metre for the volume of water supplied in excess of 50 m³.

23. Picton Commercial Metered Water Charge

- A Picton Metered Water Ordinary Charge, for metered rating units, being a rate to be set for the quantity of water provided to commercial metered connections (excluding connections where water is Onsold) according to the following scale of charges:

A minimum charge of \$121 per quarter for the volume of water supplied between 0 m³ and 50 m³ (and)

A metered charge of \$2.42 per cubic metre for the volume of water supplied in excess of 50 m³.

- A Picton metered Water Onsold Rate, for metered rating units, being a rate to be set for the quantity of water provided to commercial metered connections that is subsequently Onsold according to the following scale of charges:

A minimum charge of \$121 per quarter for the volume of water supplied between 0 m³ and 45 m³.

A metered charge of \$2.69 per cubic metre for the volume of water supplied in excess of 45 m³.

24. Renwick Commercial Metered Water Charge

- A Renwick Metered Water Charge, for metered rating units, being a rate to be set for the quantity of water provided to commercial metered connections according to the following scale of charges:

A minimum charge of \$78 per quarter for the volume of water supplied between 0 m³ and 50 m³ (and)

A metered charge of \$1.56 per cubic metre for the volume of water supplied in excess of 50 m³.

25. Seddon Commercial Metered Water Charge

Pursuant to Sections 16 and 19 of the Local Government (Rating) Act 2002, a Seddon Metered Water Charge for metered rating units being a rate to be set for the quantity of water provided for all commercial metered connections on the Seddon Water Supply according to the following scale of charges:

A minimum charge of \$147.50 per quarter for the volume of water supplied between 0 m³ and 50 m³ and

A metered charge of \$2.95 per cubic meter for the volume of water supplied in excess of 50 m³.

This rate is set to recover the net cost of operations, capital expenditure, and debt servicing costs.

26. Wairau Valley Commercial Metered Water Charge

Pursuant to Sections 16 and 19 of the Local Government (Rating) Act 2002, a Wairau Valley Metered Water Charge being a rate to be set for the quantity of water provided for each commercial water meter connected to a rating unit within the Wairau Valley Water Supply Area according to the following scale of charges:

A minimum charge of \$151 per quarter for the volume of water supplied between 0 m³ and 50 m³ (and)

A metered charge of \$3.02 per cubic metre for the volume of water supplied in excess of 50 m³.

This rate is set to recover the net cost of operations, capital expenditure, and debt servicing costs.

27. Rural Awatere Water Supply

A Rural Awatere Water Charge, pursuant to Section 16 of the Local Government (Rating) Act 2002, being a rate to be set on the basis of a fixed amount of \$750 on every separately used or inhabited part of a rating unit within the Rural Awatere Water Supply Area and any new lots created by subdivision of such rating units whether connected or not.

Pursuant to Sections 16 and 19 of the Local Government (Rating) Act 2002, a Rural Awatere Metered Water Charge being a rate to be set for the quantity of water provided for all consumers on the Rural Awatere Water Supply of \$1.88 per cubic metre for all usage in excess of 275 cubic metres per annum.

These two rates are set to recover the net cost of operations, capital expenditure, and debt servicing costs.

28. Riverlands Water Supply

Water Rates, pursuant to Sections 16 and 19 of the Local Government (Rating) Act 2002, to recover the costs of operations, capital expenditure and debt servicing:

A Riverlands Metered Water Charge, for metered rating units, being a rate to be set for the quantity of water provided to all consumers according to the following scale of charges:

A minimum charge of \$41 per quarter for the volume of water supplied between 0 m³ and 49.40 m³ (and)

A metered charge of \$0.83 per cubic metre for the volume of water supplied in excess of 49.40 m³

29. *Southern Valleys' Irrigation Scheme*

A Southern Valleys' Metered Irrigation Charge, pursuant to Section 19 of the Local Government (Rating) Act 2002, being a rate to be set for the quantity of water provided to metered connections of \$0.25 per cubic metre.

The metered irrigation rate is set to recover the scheme's net operating costs.

TARGETED REFUSE AND RECYCLING CHARGES

30. *Blenheim/Picton (Residential) Refuse and Kerbside Recycling Collection*

A Blenheim/Picton (Residential) Refuse and Kerbside Recycling Collection Rate, pursuant to Sections 16, 17 and 18 of the Local Government (Rating) Act 2002, to be set on the basis of a fixed amount of \$115 on every separately used or inhabited part of a rating unit in the collection rating area, in respect of which Council is prepared to provide a refuse and kerbside recycling collection service.

31. *Blenheim/Picton (Residential) Refuse Collection*

A Blenheim/Picton (Residential) Refuse Collection Rate, pursuant to Sections 16, 17 and 18 of the Local Government (Rating) Act 2002, to be set on the basis of a fixed amount of \$69 on every separately used or inhabited part of a rating unit in the collection rating area, in respect of which Council provides or is prepared to provide a refuse collection service only.

32. *Blenheim/Picton (Commercial/Industrial) Refuse Collection*

A Blenheim/Picton (Commercial/Industrial) Refuse Collection Rate, pursuant to Sections 16, 17 and 18 of the Local Government (Rating) Act 2002, to be set on the basis of a fixed amount of \$69 on every separately used or inhabited part of a rating unit in the collection rating area, in respect of which Council provides or is prepared to provide a refuse collection service.

OTHER TARGETED RATES

33. *Energy Efficiency Rates*

A Targeted Energy Efficiency Rate, pursuant to Section 16 of the Local Government (Rating) Act 2002, to be set on the basis of a calculation on the extent of energy efficiency services provided to a rating unit as a percentage of the service amount (inclusive of associated costs including both interest and principal) until the service amount is recovered as follows:

| | |
|--------------------------|------------|
| Energy Efficiency Rate 1 | 0% |
| Energy Efficiency Rate 2 | 16.676837% |
| Energy Efficiency Rate 3 | 16.486857% |
| Energy Efficiency Rate 4 | 16.302832% |
| Energy Efficiency Rate 5 | 16.124597% |
| Energy Efficiency Rate 6 | 15.951991% |
| Energy Efficiency Rate 7 | 15.846982% |

| | |
|---------------------------|------------|
| Energy Efficiency Rate 8 | 15.744665% |
| Energy Efficiency Rate 9 | 15.676673% |
| Energy Efficiency Rate 10 | 15.610232% |

34. Residential Pool Inspections

A Targeted Residential Pool Inspections Rate pursuant to Section 16 of the Local Government (Rating) Act 2002, to be set on the basis of a fixed amount of \$90 on every separately used or inhabited part of a rating unit with a residential pool, such rate to be used to fund the costs associated with carrying out residential pool inspections in Marlborough under the Building (Pools) Amendment Act 2016.

35. Tourism Rates

A Targeted Tourism Rate, pursuant to Sections 16, 17 and 18 of the Local Government (Rating) Act 2002, to be set on the basis of a fixed amount on every separately used or inhabited part of a rating unit, set differentially for the following land uses, to enable Destination Marlborough to promote Marlborough as a tourist destination:

Residential or rural properties used for short term rental accommodation - \$222.

Commercial properties used for short term rental accommodation where less than 30 people can be accommodated - \$222.

Commercial properties used short term rental accommodation where 30 or more people can be accommodated - \$340.

Commercial properties used for Tourism Activities (excluding the groups above) - \$248.

Where a tourism operator operates in two or more of the groups above from the same rating unit, only the highest applicable group charge will be assessed.

36. Landscape Rates

A Targeted Landscape Rate, pursuant to Sections 16, 17 and 18 of the Local Government (Rating) Act 2002, to be set on the basis of a fixed amount on every separately used or inhabited part of a rating unit with higher landscaping standards for new subdivisions (and existing subdivisions following consultation) to fund the resulting additional maintenance costs, according to the following scale of charges:

Properties with Urban level 1 landscaping standards - \$42

Properties with Urban level 2 landscaping standards - \$53

Properties with Rural level 1 landscaping standards - \$58

Properties with Rural level 2 landscaping standards - \$177

37. Tuamarina/Waikakaho Hall Rate

A Tuamarina/Waikakaho Hall Rate, pursuant to Section 16 of the Local Government (Rating) Act 2002, being a rate to be set on the basis of a fixed amount of \$18.45 on every rating unit in the Tuamarina/Waikakaho Rating Area, towards to upkeep of the Tuamarina/Waikakaho Hall.

38. Residential Rates Postponement Scheme

To cover costs for this scheme, the following fees and charges are set for the 2020-21 rating year. All fees and charges will be added as either a one-off or annual charge as the case may be, to the approved applicant's rate account.

| Initial charges | Fees and charges |
|---|------------------|
| Application fee | \$50.00 |
| Contribution to the decision facilitation process | \$300.00 |
| Annual charges | |
| Administration fee | \$50.00 |
| Reserve fund levy | 0.25% |
| Interest rate | |
| 2020-2021 | 4.5% |

Property insurance: a ratepayer must submit a current certificate annually.

DUE DATES FOR PAYMENT

The above rates and charges are for the period 1 July 2020 to 30 June 2021 and will become due and payable by four instalments as follows:

| Instalment | Last date for payment before penalty is added |
|------------|---|
| One | 8 September 2020 |
| Two | 8 December 2020 |
| Three | 8 March 2021 |
| Four | 8 June 2021 |

Charges for Metered Water:

| Meter reading date between | Last date for payment before penalty is added |
|----------------------------|---|
| 1 Jul 2020 –30 Sept 2020 | 20 Oct 2020 |
| 1 Oct 2020 – 31 Dec 2020 | 20 Jan 2021 |
| 1 Jan 2021 - 31 Mar 2021 | 20 Apr 2021 |
| 1 Apr 2021 – 30 Jun 2021 | 20 Jul 2021 |

Penalty Provisions (Additional Charges on Unpaid Rates)

A penalty, equivalent in amount to 10% of the instalment amount remaining unpaid at the close of day on the “Last Date for Payment”, shall on the next day be added to that amount of unpaid rates.

Pursuant to sections 57/58 of the Local Government (Rating) Act 2002, a further penalty of 10% will be added to all rates and charges that remain unpaid on 30 June 2021.

Penalty Provisions (Unpaid Metered Water)

A penalty, equivalent in amount to 10% of the metered water amount remaining unpaid at the close of day on the “Last Date for Payment”, shall on the next day be added to that amount which remains unpaid.

General Information

All rates and charges are shown inclusive of goods and services tax unless otherwise stated. GST has been calculated on the basis of 15% for the year.

For the purposes of the foregoing:

“Residential use” excludes Rest Homes and Residential Establishments that provide residential care.

Where commercial accommodation is the predominant purpose of a property, it will be included on the same basis as a motel or hotel in the “commercial or industrial land use” category.

Subject to the right of objection set out in Section 29 of the Local Government (Rating) Act 2002, it shall be at the sole discretion of the Council to determine the use or predominant use of any property in the District.

A Separately Used or Inhabited Part of a Rating Unit (SUIP)

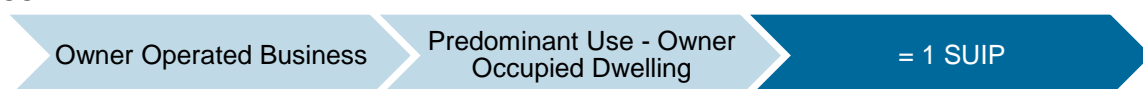
A SUIP includes any portion inhabited or used by the owner or a person other than the owner who has the right to use or inhabit that portion by virtue of a tenancy, lease, licence, or other agreement. It includes separately used parts, whether or not actually occupied at any particular time, which are used by the owner for rental (or other form of occupation) on an occasional or long term basis by someone other than the owner.

A rating unit that has a single use or occupation is treated as having one separately used or inhabited part.

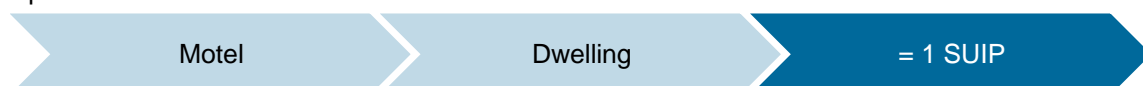
Vacant land and vacant premises offered or intended for use or habitation by a person other than the owner and usually used as such are defined as ‘used’.

Exceptions to the definition

- Predominantly residential rating units where the owner of the unit resides and operates a business (including a homestay or farmstay activity) from the same rating unit will be charged as being one SUIP.

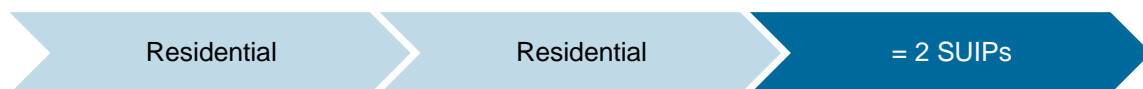


- Motels, and hotels used for commercial rental and dwellings used by owners or managers of a hotel or motel are treated as one business use even though each accommodation unit may be capable of separate use.

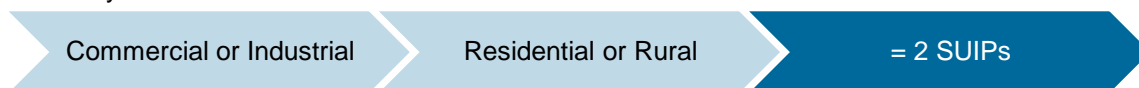


Examples of the application of the definition

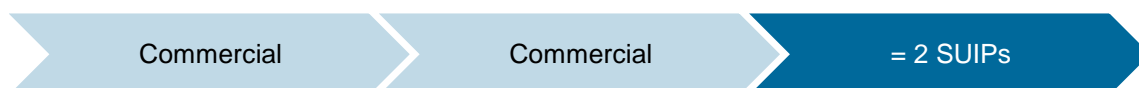
- Where a rating unit has two separately used parts, whether or not actually occupied at any particular time, they will be treated as two SUIPs.



- Where a rating unit contains both a commercial or industrial type use, and a residential or rural type use they will be treated as two SUIPs.



- Where a number of different businesses are located on one rating unit, each separate business will be assessed as a SUIP.



The geographic areas can generally be described as follows:

Blenheim Area (BM)

All of that area encompassed by the former Blenheim Borough Council together with those properties within a 1.5 km radius of that area which have a zoning of Residential or Industrial in the Wairau/Awatere Resource Management Plan (eg: includes, Burleigh, Hammerichs Road, Riverlands and Waipuna Street); as well as any properties that are connected to (or are able to be connected to) either the Blenheim Water or Blenheim Group Sewerage Schemes, but excluding properties in the Renwick, Spring Creek and Grovetown Sewerage Rating Areas; and residential or rural properties and properties in the Riverlands Industrial Estate and Cloudy Bay Business Park that have an area of greater than one hectare.

Also included in the Blenheim area are a number of properties where it was an express condition of subdivisional resource consent.

Growth pockets and other growth areas rezoned Residential or Urban Residential 2 Greenfields following notification of the new Marlborough Resource Management Plan will be excluded from the Blenheim Area until granting of subdivision title.

Blenheim Vicinity Area (BV)

All of that area encompassed within the following general description, but excluding the Blenheim areas described above:

From just north of the Rarangi Settlement following around the foothills in a south-westerly direction; taking in the Tuamarina Settlement; to the south bank of the Wairau River and then up the Wairau south bank to the Waihopai River; up the east bank of the Waihopai River to just north of Omaka Downs; and then generally following the base of the foothills; around to include the Taylors Pass in a south easterly direction as far as the Branch River; following the boundaries of properties on the south east side of the Taylor River; then around the base of the foothills to include land between SH 1 and both sides of Redwood Pass Road to and including 393 Redwood Pass Road; then to the coast on the south of the Vernon Lagoons.

Picton Area (PN)

All of that area encompassed by the former Picton Borough Council; together with the area of those properties serviced by the Picton Water or Sewerage Schemes (excluding those properties listed in the schedule below).

Schedule

Pt Lot 1 DP 6881, Pt DP 467 Waitohi Valley Blk XI Linkwater SD, Lot 1 DP 303616 Lot 1 DP 8240, Pt Sec 41 District of Waitohi, Lot 2 DP 3716, Lot 1 DP 3716, Lot 1 DP 9175, Lot 2 DP 9175, Lot 1 DP 10989, Lot 2 DP 10989, Lots 1 2 DP 1353 Lot 1 DP 1148 Pt Sec 37 Waitohi Reg Dist, Lots 2 5 DP 3183, Pt Sec 103 Waitohi Valley District Blk XV Linkwater SD, Lot 1 DP 402932 Lot 1 DP 5595 Lot 2 DP 5660 Sec 38 Pt Sec 37 Waitohi Dist, Lot 1 DP 9268, Pt Lot 1 DP 7160, Lot 1 DP 12294, Lot 2 DP 10225 Lot 1 DP 10476, Lot 1 DP 10882, Lot 2 DP 434941 Pt DP 747 Pt Sec 25 Wairau Dist Pt Lots 1-3 DP 693 Pt Sec 12 Pt Sec 13 Blk XV Linkwater SD, Secs 105 106 Pts Sec 36 104 Waitohi Valley Dist, Lot 1 DP 6397, Lots 1 2 DP 303945, Lots 3 4 DP 303945 Sec 129 Pt 159 Picton Subn Sec 18 Blk XV Linkwater SD, Lot 1 DP 302741, Lot 1 DP 10871, Lot 1 DP 6129, Lot 1 DP 759 Lot 2 Pt Lot 1 DP 1594, Pt Sec 63-65 Picton Subn. Lots 1-9 12 DP 1086, Sec 1 SO 429571 Lot 10 DP 1086, Lot 11 DP 1086, Lot 13 DP 1086, Lot 14 DP 1086, Lot 2 DP 3080, Sec 1 SO 416848 Lot 1 DP 3080, Sec 2 SO 416848 Lot 16 DP 1086, Lot 18 DP 1086, Pt Waikawa 2C2, Lot 4 DP 11736, Lot 1 DP 335692, Lot 2 DP 344933, Lot 3 DP 11736, Lot 1 DP 11736, Lot 1 DP 344933, Lot 2 DP 404985, Lot 1 DP 424360, Lot 2 DP 424360, Lot 3 DP 424360, Lot 4 DP 424360, Lot 5 DP 424360, Waikawa 3B Blk XII Linkwater SD Blk XI Arapawa SD, Lot 1 DP 9994, Lot 1 DP 10354, Waikawa Sec A2 Waikawa West Blk XII Linkwater SD Blk XI Arapawa SD, Waikawa Sec 4B2 Waikawa West Blk XII Linkwater SD Blk XI Arapawa SD, Lot 2 DP 7961 Pts Sec 10 & Pt Sec 11 Waitohi Dist Pts Sec 100 Waitohi Dist, lot 3 DP 8884.

Also included in the Picton area are a number of properties where it was an express condition of subdivisional resource consent.

Picton Vicinity Area (PV)

All of that area from the western point of Ngakuta Bay to the former Picton Borough boundary; plus all of that area from the eastern point of Waikawa Bay to Whatamongo Bay; plus a corridor area from the southern boundary of the former Picton Borough to Speeds Road; excluding properties serviced by the Picton Water or Sewerage Schemes, but including the properties listed in the Schedule above.

General Rural Area (GR)

All of that area administered by the former Marlborough County and excluding that part of the former County's area which has been included in either the Blenheim, Blenheim Vicinity, Picton, Picton Vicinity or Sounds Admin Rural areas.

Sounds Admin Rural Area (AR)

All of that area with basically sea access only, which was subject to the former Marlborough County Council Empowering Act 1965.

8. CBD Parking

(includes Appendix 8.1)

(Clr Dawson) (Report prepared by J Lyall)

R800-002-03

Purpose

1. The purpose of this report is to update Council on parking impacts arising from Council's decision to introduce 2 hour free parking to Blenheim and Picton Central Business Districts (CBD) and to seek an extension of 2 hour free parking through to 30 September 2020.

Executive Summary

2. Council introduced 2 hour free parking on 18 May 2020. Parking enforcement recommenced on the same date after an 8 week period of no enforcement.
3. Parking collections revenue for the 2019-20 financial year has been reduced due to COVID-19 events and the introduction of 2 hour free parking. It is projected that the parking account will break even for the 2019-20 financial year.
4. Vehicle visits to the CBD continue to increase and are at 83% of pre COVID-19 levels based on Pay-By-Plate data. Occupancy levels and the amount of time spent in the CBD are close to pre COVID-19 levels.
5. Stage 2 of Pay-by-Plate has a go-live date planned for 29 June 2020.
6. If Council decides to continue with the 2 hours free parking until the end of September 2020 it is estimated that a loss of \$89,000 per month will be incurred for the 2020-21 financial year. Options for funding any shortfall are to run the Parking Account into deficit.

RECOMMENDATION

That Council continues with first two (2) hours free parking in Blenheim and Picton CBD until 30 September 2020 and that any shortfall in funding is to be covered by running the Parking Account into deficit.

Background

7. In May 2020 Council agreed to introduce 2 hour free parking in Picton and Blenheim CBD's until 30 June 2020. The decision was in response to COVID-19 events and the economic impacts that the region was experiencing due to these challenging times. Council supported the view that free parking would assist with invigorating the CBD's and assist the retail and service community in returning to business as usual as quickly as possible. Council requested that an update be provided in mid-June 2020.
8. Parking enforcement resumed on 18 May after an 8 week period of no enforcement. The parking wardens were instructed to adopt an educational and ambassadorial approach to the new 2 hour free parking model. There were some infringement matters at the start of the new process due to non-activation of the Pay-by-Plate meters. This was resolved with assistance from the media.

Comments

9. In the May 2020 report parking revenue was forecast to decrease. This has been confirmed with collection revenue down for the months of March, April, May and June. The projected forecast for June 2020 is \$23,500 which is down 70% when compared with June 2019.

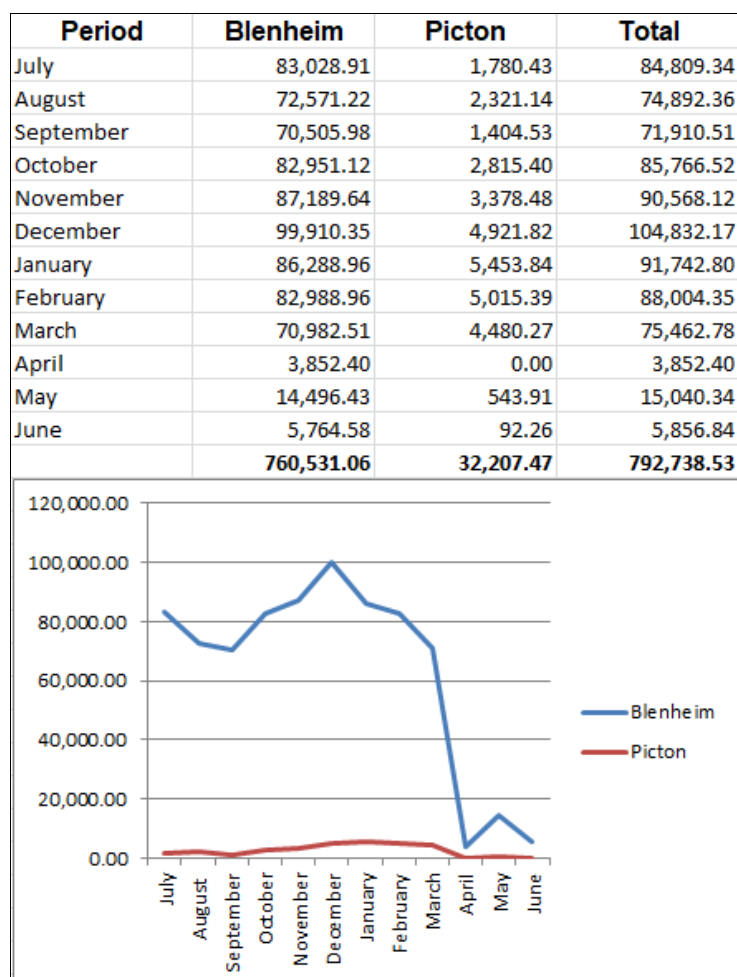


Figure 1 - Parking Collections Revenue

10. In the May report infringement revenue was forecast to decrease in the 2019-20 financial year and also the 2020-21 financial year as Central Government advised that enforcement of non-compliant vehicle WoF's, CoF's and licensing would not be reintroduced until 31 October 2020.
11. In May Council also requested that staff explore cost savings by reducing non-fixed costs wherever possible across parking activities.
12. The operating statement to the end of May (11 periods) shows that the parking account is in surplus with the position at year-end projected to break even. This is primarily due to an infringements surplus established earlier in the year and a reduction in some operational costs. These items have countered the revenue loss for March, April and May brought about by COVID-19.

2 Hours Free Parking Impacts

Vehicle Visits

13. Vehicle visits to the Blenheim CBD per week are climbing back to pre COVID-19 levels. The numbers of vehicles parking in the CBD is about 6,162 per week compared to the pre COVID-19 total of 7,449 per week.

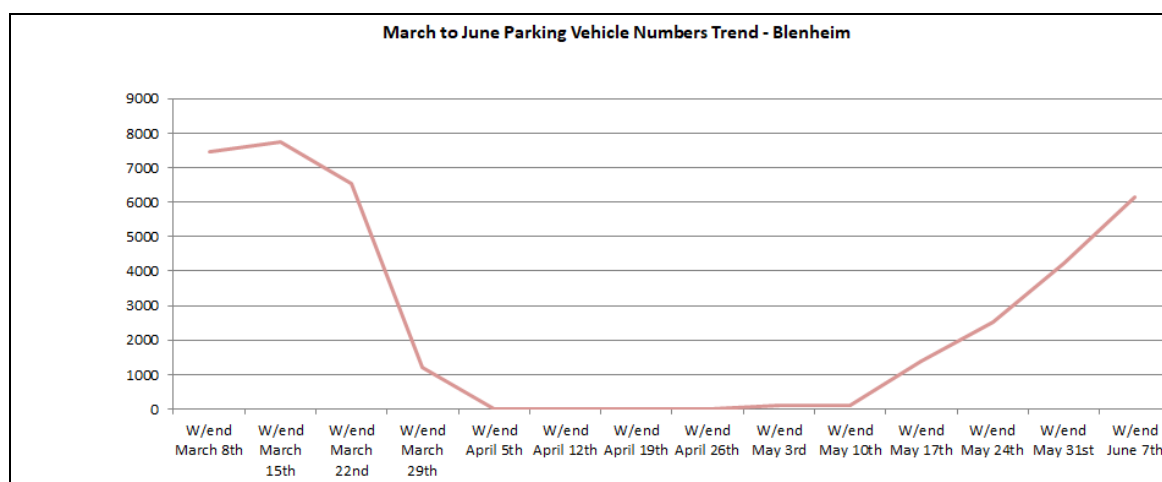


Figure 2 – Parking numbers in CBD

Blenheim CBD Occupancy Rates

14. It is difficult to compare occupancy data with pre COVID-19 levels due to the changing situations with virtually no parking taking place in the CBD under COVID-19 alert levels 3 and 4 and the introduction of 2 hour free parking just after entering COVID-19 alert level 2.
15. Previously provided occupancy statistics were generated from revenue data. This data set has now been skewed due to the introduction of first 2 hours free parking. Visual observations conclude that parking levels across all CBD zones are close to approaching pre COVID-19 levels.

| Key Dates | | | |
|-----------|-----------|----------|------------|
| March | Level 3 | Tuesday | 23/03/2020 |
| | Level 4 | Thursday | 26/03/2020 |
| April | Level 3 | Tuesday | 27/04/2020 |
| May | Level 2 | Thursday | 14/05/2020 |
| | 2 hr free | Monday | 18/05/2020 |
| June | Level 1 | Tuesday | 09/06/2020 |

Figure 3 – Alert level dates

Blenheim Business Association

16. The Blenheim Business Association (BBA) surveyed their 30 members to ascertain the effects that 2 hour free parking has had on business and retail activity in Blenheim's CBD. The majority of this group believe that free parking is adding value to invigorating the CBD and assisting businesses during these challenging times. 77 percent of BBA members are in favour of the two hour free parking continuing (see **Appendix 8.1**).
17. The Blenheim CBD is currently being prepared for roll-out of Stage 2 of Pay-By-Plate. This involves the removal of the remaining 150 lolly-pop meters and the installation of 18 Pay-By-Plate machines. The Go-live date is scheduled for 29 June 2020. A continuation of free parking will assist with the introduction of Stage 2 of Pay-By-Plate as CBD parkers become familiar with new meter locations.

Options

18. The 2 hour free parking option has been in place since 18 May 2020 for approximately 5 weeks. There are a number of options that Council could adopt with the main options being around discontinuing the 2 hour free parking or extending the 2 hour free parking. Each option has advantages and disadvantages:
 - a) **Option A** – Discontinue free parking at 30 June 2020.
 - b) **Option B** – Continue two hour free parking until 30 September 2020.

19. One advantage of Option A is that collections revenue would increase. One disadvantage is that there is a view that paying for parking deters people from coming to the CBD therefore reducing the amount of money spent on supporting local businesses.
20. One advantage of Option B is that it displays to the community that Council acknowledges the challenging times and is supportive of small CBD businesses and retailers. The winter months are generally quieter times for retail so support over this period would be well received from this sector. Another advantage is that the additional data obtained over this period will assist Council in future decision making to do with parking. One disadvantage of option B is that there is a financial cost associated with this decision.

Funding

21. It is projected that the parking account will break-even for this financial year 2019-20. If Council decides to continue with the 2 hour free parking until 30 September then the projected shortfall is \$89,000 for each month. This is based on reductions in collection and infringement revenue offset by savings in operating costs. It is suggested that any shortfall in revenue for next financial year could be funded by running the parking account in to deficit.

Attachments

Appendix 8.1 – BBA 2hr Free Parking Survey

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| | |
|------------|--|
| Author | A J Lyall, Property & Community Facilities Manager |
| Authoriser | M S Wheeler, Chief Executive |

CBD 2hr free parking survey

There were 30 respondents to this survey, all of whom are CBD business owners and/operators.

1. Is 2hr free parking in the CBD:

| | |
|-------------|------|
| Good | 100% |
| Bad | 0% |
| Indifferent | 0% |

2. Has it increased shopping in the CBD?

| | |
|--------|-----|
| Yes | 60% |
| No | 6% |
| Unsure | 34% |

Comment summary:

- We have been busy but cannot say it's due to the parking or due to Covid Level 1 freedom.
- Definitely. A lot of customers mentioned they liked it except they were unsure about having to still use meters to get the free 2hour
- More people in CBD but the 2 hours is too long. Should be 1hour
- Yes, but could be improved (make it 1 hour), and it will take time for people to come back to a CBD they have not visited for a while. It takes time to change habits.
- Yes definitely more people walking around town and browsing in shops. Certainly improved our sales
- Yes town has been very busy post lockdown.

3. What benefits have you seen?

All respondents reported seeing benefits in the free parking initiative – mostly in terms of getting more people into the CBD, and people wanting to take their time without having to rush back to their car.

Comment summary:

- Made the CBD busier had enabled older folk to shop without hassle has seen a turnover of parking
- More relaxed customers, not rushing out because parking money is running out....
- New first-time customers. People are very positive about the 2-hour free parking people want to spend more time in town
- There would be more if you could park free all day.
- Parking seems to be a big issue for many people, so this helps so much
- Less hassle for 5/10 minute parking, drives business towards town for short visits like coffees.
- People comment in store that it's great to have free parking in the CBD as it makes them want to take their time and not have to 'clock-watch' while shopping.
- People commenting they don't have to race back to their car, generally more foot traffic

4. Is it worth continuing?

| | |
|-----------------|-----|
| Yes | 77% |
| No | 3% |
| Only for 1 hour | 20% |

9. Decision to Conduct Business with the Public Excluded

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- Confirmation of Public Excluded Minutes
- Committee Reports (Public Excluded Sections)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under Section 48(1) for the passing of this resolution |
|---|---|--|
| Minutes and Committee Reports | As set out in the Minutes and Reports | That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987. |