

## Community Grants - Information Sheet 24-25

### **Purpose**

These small grants are Council's way of acknowledging the contribution of not-for-profit organisations in providing essential services which assist in developing the community at large. Council's role is to add value to the ability of the volunteer sector to thrive and respond to community needs by providing funding assistance.

### **Sectors Eligible for Funding**

Council will consider requests for funding from community organisations providing services in the following categories in no order of priority:

- Arts & Culture
- Community Welfare and Social Services
- Heritage
- Sport and Recreation

Each application is considered on its merits using the criteria set out below with decisions made in the best interests of the local community.

### **Who Can Apply?**

Organisations wanting to apply for funding assistance must meet the following criteria:

- Be a not-for-profit organisation.
- Iwi groups
- Provide services to the wider community or specific sectors in the community.
- Be able to supply Annual Accounts
- Provide verification of charitable status (if applicable)
- Account for expenditure of funds specifically for grants received (this will affect eligibility for any future grants)
- There must be a monetary contribution from the applicant towards the cost of the activity applied for. This can be from own funds or grants from other sources.
- Regional/national organisations can apply on behalf of a Marlborough group but must provide Marlborough specific costs/budget and benefits.

### **Maximum Grant Allocation**

Due to demand for funds, grants will be allocated to a **maximum of \$10,000 per application.**

### **What CANT be Funded**

- New building or extensions/s to current buildings
- Landscaping and carparks
- Debt Servicing and Retrospective funding
- Conventions, conferences, reunions and tournaments
- School based curriculum programmes, and other central government services
- All travel or costs associated with events outside of Marlborough including overseas travel.
- Projects that have already received Council funding including through contracts and partnership agreements for the same activity.
- Floor coverings excluding mats.

- Food and catering
- Fundraising events
- Projects which fit within the environmental fund (please seek clarification if this might apply)

### What **CAN** be funded?

- One application per organisation per year can be considered for funding.
- Partnership projects can be applied for by an umbrella organisation – applicants must be not for profit.
- An organisation can make an application of their own as well as being the umbrella organisation for a partnership project.
- Projects must be of direct benefit to people of the Marlborough district.
- Activity that can be considered for funding include:
  - Small **operating grants up to \$5,000** (organisations already receiving a Council operating grant excluded). Operating costs refer to coaching, rent, utilities etc and ongoing operating costs.
  - Furniture and fittings – items that can be removed from the facility and not become a building asset.
  - Equipment
  - Seeding funding for new projects/programmes
  - Volunteer expenses.
  - Repairs and maintenance for community facilities
  - Training/workshops with a community development focus that are open to the public.
  - Consultancy fees towards activities such as feasibility studies or engineers reports for community projects.
  - Community events that do not fit with the Council Commercial Events Fund or Community Events Fund (separate funds) – excluding fundraising events.
  - Projects that promote sustainable use and enjoyment of Marlborough arts and heritage resources.
  - Projects that establish closer linkages between arts, heritage and regional promotion and development.

### Application Process and Allocation of Funds

Council Community Grants will be allocated by Council's Grants Committee on 8 October 2024 and their recommendations considered by Full Council on 31 October 2024. Projects should not have commenced before this date to be eligible for funding (excluding requests for small operating grants).

All applications must be made on Council's online application form so that all organisations are meeting the same requirements for supplying information for consideration.

**NOTE: Closing date is Monday 19 August 2024 at 8.00am - Late or incomplete applications will not be considered. Council's decision on all allocation of funds will be final.**

If you require further information or assistance, please contact:

Jodie Griffiths  
 Community Partnerships Advisor  
 Phone: 03 520 7400  
 Email: [Jodie.griffiths@marlborough.govt.nz](mailto:Jodie.griffiths@marlborough.govt.nz)

Natalie Lawler  
 Community Partnerships Support  
 Phone: 03 520 7400  
[Natalie.lawler@marlborough.govt.nz](mailto:Natalie.lawler@marlborough.govt.nz)