

WELCOME TO THE MARLBOROUGH ALCOHOL LICENSING NEWSLETTER FOR CLUBS

Produced by the Marlborough District Council in conjunction with the Marlborough Policing Team and the Nelson Marlborough District Health Board's Public Health Service.

In this newsletter:

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REMINDER OF WHAT A CLUB LICENCE ALLOWS

Under the Sale and Supply of Alcohol Act 2012 (the Act), a club can only hold a Club Licence. This allows the licensee to sell and supply alcohol only to the following customers:

- A member of the club concerned, or
- A person that is on the premises at the invitation of and is accompanied by a member of the club, or
- A member of another club which has an arrangement for reciprocal visiting rights with your club.

We are concerned that many clubs are starting to hold events where alcohol sales are being conducted to the public. **This is an offence under the Act and can result in a fine up to \$20,000.**

If you want to have an event at your club rooms where alcohol sales are being undertaken to non club members you need to obtain a Special Licence.

Please also remember that Club Licences are not permitted to have BYO if you are open for the sale or supply of alcohol from your bar.

Council's Licensing Team

Licensing Inspectors:

Karen Winter
Alice Boyce
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Administration Officer:

Lynette Newport

Contact us on :

(03) 520 7400 or

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SPECIAL LICENCES

A Special Licence can be obtained to allow alcohol to be sold and/or supplied for an event where non-members will be purchasing or consuming alcohol.

Please remember that the District Licensing Committee is not permitted to accept applications for special licences within 20 working days of the event (unless there are exceptional circumstances where the need for a special licence could not reasonably have been foreseen earlier) so please make sure you get your application in early to avoid disappointment. The application form and details of the fees are available on the Council website:

www.marlborough.govt.nz/Services/Alcohol-Licence/



FOOD REQUIREMENTS



The holder of a club licence is required to ensure that, at all times when the premises is open for the sale and supply of alcohol, a reasonable range of food is available for sale and consumption.

The Act suggests this range includes items such as “pies, sandwiches, filled rolls, pizzas and the like” and case law indicates that you need a minimum of three options. One of these options can be provided from outside of the club i.e. nearby café or pizza delivery, however this option must be available at all times that alcohol is being sold.

You are also required to actively promote your food options so make sure you have menus where club members can see them.

CONTROLLED PURCHASE OPERATIONS

The Police in conjunction with licensing inspectors and members of Public Health, conduct Controlled Purchase Operations (CPOs) throughout the year. This is when under-age volunteers will ask to purchase an alcohol beverage at your bar. Please ensure you have systems in place to prevent sales to minors and other unauthorised persons.

The only approved forms of ID are:

- New Zealand Drivers Licence
- New Zealand or overseas passport
- HNZ 18+ card

Remember: **If they look under 25 – No Id, No Sale, No exceptions.**

If you fail a CPO, your Club Licence will likely be suspended.



FEES FOR CLUB LICENCES

The Sale and Supply of Alcohol Act 2012 has changed the way in which fees are charged for licences. You still have to pay an application fee to apply for or renew your licence but there is now also an annual fee required to be paid every year.

The fees regime is now risk based and assessed on how many members clubs have, the hours of your licence and if there have been any offences in the previous 18 months. Each component adds a weighting and your total weighting results in your fees:

- Class 1 clubs – clubs which have at least 1,000 members of purchase age and operate in the nature of a tavern.
- Class 2 clubs – clubs which are not class 1 or class 3 clubs
- Class 3 clubs – clubs with fewer than 250 members of purchase age and operate the bar for no more than 40 hours a week.

How to calculate your licensing fees:

A		+	B		+	C	
Types of Club	Weighting		Latest Time on Licence	Weighting		Number of Enforcements in last 18 months	Weighting
Class 1	10		2.00am or earlier	0		0	0
Class 2	5		Between 2.01am and 3.00am	3		1	10
Class 3	2		After 3.00am	5		2 or more	20

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Total Weighing			
Total Weighing	Cost/Risk Rating	Application Fee for New and Renewal of Licences	Annual Licence Fee
0-2	Very Low	\$368.00	\$161.00
3-5	Low	\$609.50	\$391.00
6-15	Medium	\$816.50	\$632.50
16-25	High	\$1,023.50	\$1,035.00
26 plus	Very High	\$1,207.50	\$1,437.50

NOTIFYING A CHANGE OF SECRETARY

A club licence requires that a Secretary is appointed at all times. If the name of the Secretary changes, the Club is required to notify Council within 10 working days.

To update your Secretary's name please phone us or email dlc@marlborough.govt.nz.



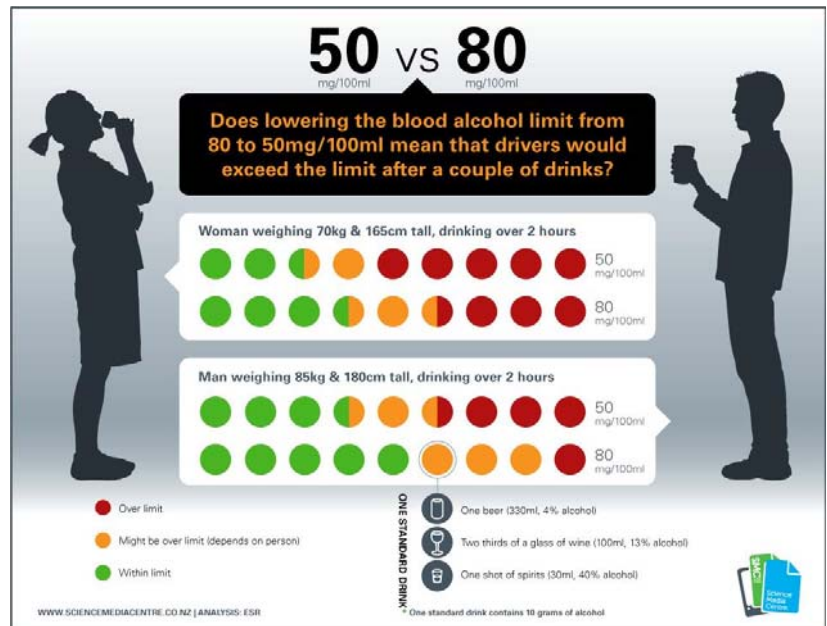
CHANGES TO THE DRINK DRIVING LIMITS

On 1 December 2014 the alcohol limit for drivers aged 20 years and over, lowered from 400mcg of alcohol per litre of breath to 250mcg. The blood alcohol limit lowers from 80mg of alcohol per 100ml of blood (0.08) to 50mg (0.05).

For drivers under 20, the limit stays at zero.

The law says you must not drive if the amount of alcohol in your breath or blood exceeds these limits.

Guidance from the Institute of Environmental Science and Research (ESR) indicates that most adults may be able to drink two standard drinks over two hours and are likely to remain under the new drink-driving limits for adults. A standard drink is equivalent to 330ml of beer, 100ml of wine or 32ml of spirits, containing 4, 13 and 40 percent alcohol respectively.



As the holder of a licence, it's important that you are aware of these changes. There is no 'safe' level of alcohol for driving - so keep an eye on your club members, have transport information handy and provide incentives for sober drivers.

AGENCY CONTACT DETAILS

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