

Building Control Group Fees and Charges Policy

2025/2026

DRAFT



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**MARLBOROUGH
DISTRICT COUNCIL**

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Highlights

- This Policy document contains the Building Control Group's regime of fees and charges for the Marlborough region.
It comes into force on 1 July 2025 and includes:
 - All activities carried out by the Building Consent Authority, the Territorial Authority and the Regional Authority.
- **Building Consent Authority**
 - Activities that relate to receiving, processing (including amendments) and issuing Building Consent applications.
 - Activities that relate to carrying out inspections and on completion of those inspections, processing and issuing the Code Compliance Certificate.
- **Territorial Authority**
 - Issuing all notices required under the Building Act.
 - Inspection regime for all Residential Swimming Pools.
 - Issuing Project Information Memoranda under Building Act.
 - Issuing Certificate of Acceptance under Building Act.
 - All activities related to Buildings with Specified Life and its Extension, Change of Use of buildings under Building Act.
 - All activities related to Consent Exemption under Building Act.
 - Perform all functions relating to Dangerous, Affected Insanitary, or Earthquake-prone buildings under Building Act.
 - All activities related to Building Warrant of Fitness including the processing, inspecting & issuing for the Compliance Schedule as required under the Building Act.
- **Regional Authority**
 - All activities related to Building (Dam Safety) Regulations as required under the Building Act.
- The charge out rate of Marlborough District Council staff, for all works relating to our processes, is contained within this Policy, which is available on the Marlborough District Council's website.

Version	Date	Description	C.I. Ref
1	June 2019	Introduction of Policy	CI2134
2	July 2020	Revision of Policy	CI2254
3	July 2021	Revision of Policy	CI2335
4	July 2022	Revision of Policy	CI2435
5	July 2023	Revision of Policy	CI2520
6	July 2024	Revision of Policy	CI2634
7	April 2025	Proposed Revision of Policy - Draft	CIxxxx

1. Policy

1.1. Introduction

1.1.1. About this document

This document is the Building Control Group's (BCG) Fees and Charges Policy (Policy) for the Marlborough District Council (Council). It describes the charges that are payable to Council for a range of Building Consent Authority (BCA) and Territorial Authority (TA) activities.

All of the charges in the Policy are made under sections 281(a) to 281(d) of the Building Act 2004 (BA04), following special consultative procedures of the Local Government Act 2002. Where there is general public good provided from our service, this charge will be funded through general rates. The charges in this Policy reflect that philosophy. These charges are also consistent with Council Revenue and Financing Policy.

1.1.2. Our Philosophy

The BCG has an emphasis on the beneficiary pays principle; those who benefit from the services provided by the BCG are expected to pay the full costs of that service. The charges in this Policy reflect that philosophy.

1.1.3. Purposes of the Building Act 2004

Council's BCG manages the purposes of the BA04 as follows:

- (a) To provide for the regulation of building work, the establishment of a licensing regime for building practitioners and the setting of performance standards for buildings to ensure that –
 - (i) The people who use a building can do so safely and without endangering their health; and
 - (ii) A building has attributes that contribute appropriately to the health, physical independence and wellbeing of the people who use them; and
 - (iii) The people who use a building can escape from the building if it is on fire; and
 - (iv) A building is designed, constructed and able to be used in ways that promote sustainable development.
- (b) To promote the accountability of owners, designers, builders and building consent authorities who have responsibilities for ensuring that building work complies with the Building Code.

1.1.4. Customer Service

We are a customer service organization. We want to provide you with excellent service and value for money. You have a right to good service which comes with the payment of your charges. To this end, the charges in this Policy are:

- Reasonable, fair and consistent.
- Based on the services we deliver.
- Reviewed annually to limit significant changes to charges.

1.1.5. Goods and Services Tax

The charges and formulae described in this document **include** GST.

1.2. Principles

The principles which have guided Council in setting its BCG's fees and charges are set out below.

1.2.1. Charges must be lawful

The Council can only levy charges which are allowed by sections 281(a) to 281(d) of the BA04.

1.2.2. Charges must be reasonable

The sole purpose of a charge is to recover the reasonable costs incurred by Council in respect of the activity to which the charge relates (section 281B - BA04).

1.2.3. Charges should be equitable

Charges should generally, to the extent practicable, be sourced from the users or beneficiaries of the relevant function, power or services.

1.2.4. Charges must be fair

Charges must be fair and relate to consent holders' activities. Council can only charge consent holders to the extent that their actions have contributed to the need for Council's work.

Council must also consider the benefits to the community and to consent holders when setting a charge. It would be inequitable to charge consent holders for work done in the interests of the regional community and vice versa. We take this into account when setting the proportion of charges, we wish to recover for building act monitoring from an individual consent holder.

Where possible, Council will look for opportunities to streamline and improve processes to ensure that compliance monitoring functions continue to be cost effective and efficient.

1.2.5. Charges will recognize the effects of location

In a district having lengthy and varied travel routes, charges will take time and distance of location into consideration. Council will, however, otherwise provide the same service for the same price. Charges will be fixed where possible and taken into account when there are opportunities to undertake more than one activity when on site.

1.2.6. Charges must be simple to understand

Charges should be clear and easy to understand. The administration and collection of charges should be simple and cost effective.

1.2.7. Charges must be transparent

Charges should be calculated in a way that is clear, logical and justifiable. The work of Council for which costs are to be recovered should be identifiable and tangible.

1.2.8. Charges must be predictable and certain

Consent applicants and resource users are entitled to certainty about the cost of their dealings with Council. The manner in which charges are set should enable customers to evaluate the extent of their liability.

Users need to know the cost of obtaining consent to manage their business and to plan for future growth and development. Charges should not change unnecessarily; any charges must be transparent and fully justified.

1.2.9. Council must act responsibly

Council should implement its charging policy in a responsible manner. Where there are significant changes in charges, Council should provide advance warning and give consent holders the opportunity to make adjustments.

1.2.10. The method of charging

Council has adopted a charging regime that matches its experience in cost recovery. Experience also indicates that customers generally prefer fixed charges so that they can make a judgement as to likely costs. The BA04 provides at section 36(1) for setting fixed charges and provides at section 36(5) for recovering additional costs where a fixed charge is inadequate to recover Council's actual and reasonable costs in respect of the matter.

1.2.11. Responsibility for payment of fees

The applicant/agent on Council's records will be liable for payment of any fees or charges incurred in respect of that application/consent. They are also entitled to receive any refund due in respect of that application/consent. Where a property changes hands the new owner will be liable for any fees or charges issued in respect of the application/consent/permit and will be entitled to any refund due which accrues from the date of transfer of ownership recorded on the Certificate of Title. They are also entitled to continue construction under the Building Consent.

It is important to inform Council as soon as possible of the transfer of property or change of ownership so that Council may amend its records and issue an invoice or refund for the work as at the date of transfer to the appropriate applicant.

1.2.12. Automatic fees adjustment

The Building Consent flat fee and miscellaneous fees can be adjusted without consultation to automatically align on an annual basis. The adjustment will align with the Consumer Price Index, published by Statistics New Zealand.

1.3. Building Consent Flat Structure

1.3.1. Flat Fee

The flat fee for Building Consent applications is made up of a number of components:

- Type of work (Bands A to F)
- Value of work (Bands A to F)
- Location of work (Travel Zone 1 to 4B, inclusive - road and boat)

An average number of inspections have been allocated to each "Type" and "Value" of work. Refer to your inspection list identified on the issued consent to confirm what inspections must be undertaken during the build process. Failure to call for these inspections will not result in a refund, but may however make it very hard for Council to confirm full compliance with the Building Code and approved consent documentations. A worst case scenario could see the BCA refusing to issue the Code Compliance Certificate for the project.

Note: There are no refunds for unused inspections under the flat fee system or the pre 2016 building consents.

The details of charges are set out in the appendages at the end of this document. They can also be viewed on the Council's website at www.marlborough.govt.nz.

1.3.1.1 Additional inspection charges under the "flat fee" structure

In some cases additional inspections will be required to confirm full compliance. Council will use discretion when charging for additional inspections. However, where those additional inspections have resulted from circumstances out of the BCA's control (Example: a disproportionate number of failed inspections has occurred or where the builder has chosen to stage areas of construction), the BCA will recover the additional inspection costs. The BCA and/or the Building Control Officer will advise the person on site when this situation occurs. The need for additional inspections will also be recorded within the inspection notes contained in the Building Consent file.

Note: Until all outstanding charges have been paid the Code Compliance Certificate will not be issued even if full Building Code compliance has been met.

1.3.1.2 Payment system - flat fee

The invoice for the flat fee consent is sent out shortly after the Building Consent is issued. The invoice should be paid to Council by the 20th of the month following the month of issuing the invoice. Council may refuse to undertake any inspections if the invoice is not paid in full by the due date.

1.3.2. Miscellaneous charges

This sets out all other activities undertaken by the BCG for the BCA and TA, which are not directly included in the flat fee system.

The details of charges are set out in the appendages at the end of this document. They can also be viewed on the Council's website at www.marlborough.govt.nz.

1.3.2.1 Consultancy fees

Some Building Consent applications will require peer reviews and/or specialist advice. Any such review and/or advice will be surcharging on to the applicant or their agent as part of the fees and charges payable for the issued consent. This surcharge for the process will be added to the cost and will be per our fee system, as advertised on the Council's website.

1.3.2.2 Other agency charges (levies)

Section 53 of the BA04 provides for the applicant of a Building Consent to be liable to pay levies.

These fees relate to special activities like: dealing with title notations (sections 71 and 75) as required by BA04; lapsing of Building Consent; accepting hard copy consents, digitizing and entering them into Council's digital records system; refusing Building Consent; and all other activities performed by the officers, outside those mentioned in the fees schedule, plus a charge out rate, charged on an hourly basis. See **Charge out rate**.

1.3.2.3 Charge out rate

This is the advertised hourly rate that covers for additional processing/administration work carried out by the Building Control Officer. Example: hourly rate for any processing where more than two letters have been sent out to the applicant/agent for further information to show compliance with the Building Code. This fee also covers the charge for minor amendments (minimum charge 0.5 of an hour).

1.3.2.4 Inspection fees (Building)

This fee represents a standard one-off inspection charge that is outside the inspection allowance for any issued Building Consent. The inspection will also incur additional travel costs. See **Travel fees per zone**.

1.3.2.5 Inspection fees (Pool)

This fee represents the additional inspection that is outside the inspection allowance for the 3 yearly pool barrier audit inspection. The inspection will also incur additional travel costs. See **Travel fees per zone**.

1.3.2.6 Inspection fees (Compliance Schedule and Building Warrant of Fitness)

This fee represents any inspection that is done to audit Compliance Schedule and the Building Warrant of Fitness (including re-inspection and "no-show"), as required by the Ministry of Business, Innovation and Employment, for a building(s) (not including buildings used wholly or partly as a single household unit) with Specified Systems. Such inspections will be charged a flat fee for the first hour and subsequent fee shall be charged for additional time required thereafter (in 0.5 hour increments, chargeable at the advertised hourly rate). The inspection will also incur additional travel costs. See **Travel fees per zone**.

1.3.2.7 Travel fees per zone

This fee represents the charges for travel time to and from the building/pool site, plus the cost of transport (allows for long distant driving and boat costs/fixed wings).

Note: As with all travel, Council reserves the right to elect for boat/fixed wings travel over road travel for cases of road closures or where boat/fixed wing travel provides better efficiencies for the process. In such instances the difference of costs between travel zones (or actual costs) will be charged to the consent applicant or service user.

1.3.2.8 Compliance Schedule and Building Warrant of Fitness

These fees identify the charges for all activities related to the Specified Systems in a building and therefore the Compliance Schedule and the Building Warrant of Fitness. These activities include:

- New Compliance Schedule - administration fee (flat fee, charged one-off) plus a generation fee (chargeable on each Specified System being added).
- Amendment to Compliance Schedule (chargeable on each Specified System being added/amended/removed).
- Annual charge for Building Warrant of Fitness.

1.3.2.9 Certificate of Acceptance (CoA)

There are two types of CoAs: Full CoA and Minor CoA. The fee advertised here represents the application fee only. The application fee includes the deposit, planning check, lodgement and all administration. All other fees are charged prior to the CoA being issued. A pre-application meeting charge will also be invoiced to the person requesting for a pre-app meeting for COA applications. A full breakdown of these fees is outlined in the CoA fees section.

Note: There are no refunds for Application lodgment fees as these are an application fee.

1.3.2.10 Notice to Fix (NtF)

When a contravention against the BA04 is discovered by the TA or the BCA, the TA or BCA must issue a NtF. The servicing of this notice may be charged to the recipient.

1.3.2.11 Minor amendments (minor variations)

These are minor amendments (variations) to an issued Building Consent that does not deviate significantly from the approved plans and specifications. Example: it could be a substitution with a similar product or a minor bracing change. These types of changes must be approved and recorded. The process attracts a flat fee charged for the first hour and subsequent fee shall be charged for additional time required thereafter (in 0.5 hour increments, chargeable at the advertised hourly rate).

1.3.2.12 Full amendments

A full amendment is required when there are proposed changes to the approved plans and specifications. To undertake these works prior to an amendment being approved renders that work un-consented and therefore a breach of the BA04. Full amendment fees are not covered by the "flat fee" system.

The full amendments fee is set up as follows:

- Application and administration fee.
- Processing at hourly rate including all requests for further information.
- Additional inspections required, including transport and travel costs.
- Plus any additional levies required if the amendment has resulted in an increase in overall project value.

1.3.2.13 Project Information Memorandum (PIM)

These charges apply where a PIM is requested prior to applying for a Building Consent. PIMs only deal with the planning implications associated with the proposed building project.

1.3.2.14 Schedule 1, Exemption 2

Building work can be done without the need for a Building Consent at the TA's discretion in certain circumstances. There is a formal process to go through prior to undertaking this kind of work and the TA must be satisfied that:

- The completed building work is likely to comply with the Building Code; or*
- If the completed building work does not comply with the Building Code, it is unlikely to endanger people or any building, whether on the same property or on another.*

This formal process is described in the "Guidance Document for Applications for Exemption" contained

within the Building Guides and Brochures on the Council's website. Fees associated with this process are contained under Building Fees for average quality of application and poor-quality applications may result in additional processing charges.

1.3.3. Lapsing of consents

The BA04 does not allow the BCA or the applicant to cancel a Building Consent once the consent has been issued. The BA04 requires that work must commence within 12 calendar months from the anniversary of the issuing of that consent. If work has not commenced within the 12-month period and/or the applicant has not requested an extension to the life of the Building Consent, the consent will automatically lapse. At this point of time, or as per prior arrangement, Council will credit the inspection costs back to the applicant or their agent. However, there will be a lapsing (cancellation) fee charged. See **Related matters**.

1.3.4. Withdrawal of a consent prior to issuing and refusal to issue

If an applicant wishes to withdraw a Building Consent application prior to the consent being granted and then issued, the applicant will be charged an application/administration fee, processing hours (minimum 1 hour plus 0.5 hour increments thereafter) for the building compliance check (consent processing), and carrying out the internal PIM process, plus a lapsing (cancelling) fee. See **Related matters**.

The same charges regime will apply to those applications, where the BCA refuses to issue the consent because the applicant has failed to show compliance with the Building Code.

Note: Instead of a lapsing fee, a refusal fee will apply. See **Related matters**.

1.3.5. Inspection fees for multiple buildings

The flat fee system is based on a typical building project for only one structure. Often the agent/applicant chooses to construct multiple structures under one consent. Example: four dwellings under one consent, or a standalone dwelling and standalone garage. In this situation additional inspection fees will be charged as per 1.3.2.4 above and any additional travel costs (if applicable). Prior to issuing a Building Consent for large multiple structures projects, the agent/applicant will be contacted to arrange an agreed inspection regime. At this time the BCA can provide an upfront list of inspections which indicate the additional inspections required for the specific project.

1.4. Special Projects

As indicated in the flat fee "Band A", fees for projects of a value of more than \$15,000,000.00 will be negotiated with the applicant at the time of application. Fees will be set to recognise the true cost of the consenting process from acceptance to the issuing of the Code Compliance Certificate. Contact should be made with the Building Control Group Manager prior to submitting such a Building Consent application for acceptance.

1.5. Repeated Projects

Where identical projects are proposed, fees can be negotiated at the digression of the Building Control Group Manager. Contact should be made with the Building Control Group Manager prior to any application being submitted. In most cases a quality control package covering the proposed works needs to be submitted by the applicant.

1.6. Debtors and Unpaid Charges

Under this Policy, debtors and unpaid charges are treated like any other outstanding amount owed to Council. An outstanding debt will be pursued according to Council's procedures.

2. Schedule of Fees and Charges update with 2024/2025

2.1. 2025/2026 Flat Fee Table (fees are GST inclusive)

	Consent Category	Value (\$)	Range	Zone 1 (\$)	Zone 2 (\$)	Zone 3 (\$)	Zone 4A (\$)	Zone 4B (\$)
Band A	New Dwelling, Commercial, Industrial, Communal Residential, Communal Non-residential, Dams or Reservoirs.	< \$200,000	Single storey	\$6,129	7,093	9,045	11,701	14,316
			With any part more than single storey	\$6,651	7,654	9,822	12,774	15,679
		\$200,000 - \$399,999	Single storey	\$6,677	7,642	9,594	12,250	14,865
			With any part more than single storey	\$7,200	8,202	10,371	13,323	16,228
		\$400,000 - \$799,999	Single storey	\$7,723	8,763	11,149	14,395	17,591
			With any part more than single storey	\$8,429	9,506	12,109	15,651	19,137
		\$800,000 - \$1,499,999	Single storey	\$9,526	10,604	13,206	16,748	20,235
			With any part more than single storey	\$10,938	10,982	13,801	17,638	21,415
		\$1,500,000 - \$3,999,999	N/A	\$14,753	15,944	19,198	23,625	27,983
		\$4,000,000 - \$9,999,999	N/A	\$18,177	19,444	23,131	28,148	33,087
		\$10,000,000 - \$14,999,999	N/A	\$22,697	23,321	27,658	33,561	39,372
\$15,000,000 and above	N/A	Negotiable						
Note: Consents with multiple structures will incur additional processing and inspection fees as required. Refer inspection fee costs.								
Band B	Significant projects will be charged as new work with Band A fees. Dwelling Additions/Alterations, Commercial, Industrial, Communal non-residential additions/alterations, New Lined Sheds and Garages, Removals & Demolition, Relocated to New Site.	Minor works < \$7,500	N/A	\$728	\$766	\$983	\$1,073	\$1,569
		\$7,500 - \$24,999		\$1,774	\$1,887	\$2,538	\$3,423	\$4,295
		\$25,000 - \$49,999		\$2,600	\$3,376	\$4,243	\$5,424	\$6,586
		\$50,000 - \$99,999		\$4,169	\$5,057	\$6,575	\$8,641	\$10,675
		\$100,000 - \$199,999		\$5,946	\$6,910	\$8,862	\$11,518	\$14,133
		\$200,000 - \$399,999		\$6,495	\$7,459	\$9,411	\$12,067	\$14,682
		\$400,000 - \$799,999		\$7,723	\$8,763	\$11,149	\$14,395	\$17,591
		\$800,000 and above		Charged as Band A work	Charged as Band A work	Charged as Band A work	Charged as Band A work	Charged as Band A work
		Note: Consents with multiple structures will incur additional processing and inspection fees as required. Refer inspection fee costs.						

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	Consent Category	Value (\$)	Range	Zone 1 (\$)	Zone 2 (\$)	Zone 3 (\$)	Zone 4A (\$)	Zone 4B (\$)
Band C	Solid Fuel Heaters, Solar Water Heaters, Plumbing, Drainage, Wastewater Systems, Wet-Floor Showers Replacement Only.	Minor works < \$10,000	N/A	\$591	\$629	\$846	\$1,141	\$1,431
		\$10,000 - \$19,999		\$728	\$766	\$983	\$1,278	\$1,569
		\$20,000 - \$49,999		\$1,094	\$1,132	\$1,349	\$1,644	\$1,934
		\$50,000 - \$99,999		\$1,434	\$1,509	\$1,943	\$2,533	\$3,115
		\$100,000 and above		Charged as Band F work	Charged as Band F work	Charged as Band F work	Charged as Band F work	Charged as Band F work
Note: Consents in this band may incur additional inspection fees as required. Refer inspection fee costs.								
Band D	Marquees.	Any	Standard Marquees	\$427	\$465	\$682	\$875	\$1,268
Band E	Multi Use Approval Applications.	Up to \$7,500	N/A	\$728	\$766	\$983	\$1,073	\$1,569
		\$7,500 - \$19,999		\$1,591	\$1,704	\$2,355	\$3,423	\$4,112
		\$20,000 - \$99,999		\$2,296	\$2,448	\$3,315	\$4,290	\$5,658
		\$100,000 - \$499,999		\$4,675	\$5,091	\$7,476	\$10,518	\$13,919
		\$500,000 and above		\$5,015	\$5,468	\$8,071	\$11,407	\$15,099
Band F	Jetties, Swimming Pools/Fencing, Retaining Walls, Unlined Sheds/Garages, Pole Sheds, Any other SED design with Engineer Inspections (does not include Dams or Reservoirs).	Up to \$7,500	N/A	\$728	\$766	\$983	\$1,278	\$1,569
		\$7,500 - \$19,999		\$1,094	\$1,132	\$1,349	\$1,644	\$1,934
		\$20,000 - \$99,999		\$1,957	\$2,070	\$2,721	\$3,606	\$4,478
		\$100,000 - \$499,999		\$2,479	\$2,631	\$3,498	\$4,679	\$5,841
		\$500,000 and above		Charged as Band A work	Charged as Band A work	Charged as Band A work	Charged as Band A work	Charged as Band A work
Note: Consents with multiple structures will incur additional processing and inspection fees as required. Refer inspection fee costs.								

2.2. Miscellaneous Fees and Charges 2025/2026

Miscellaneous Building Consent Fees (incl of GST unless stated)	
Consultancy Fees (if applicable)	
Structural/Geotechnical/Fire component - consultants review fee	Consultants fee plus 15%
Specialist advice - consultants review fee	Consultants fee plus 15%
Recovery of charges by Fire and Emergency New Zealand	As charged plus 15%
Other Agency Charges - Levies (calculated inclusive of GST)	
BRANZ Levy - collected on behalf by MDC	
Less than \$20,000	No Charge
\$20,000 and greater	\$1.00 per \$1,000
MBIE Levy - collected on behalf by MDC	
Less than \$65,000	No Charge
\$65,000 and greater	\$1.75 per \$1,000
Related Matters (if applicable)	
S71 Building Act Title Notations	\$2,005
S75 Building Act Title Notations	\$2,005
Lapsing (Cancelling) of Building Consent	\$183
Receiving hard copy applications	\$101
Processing of full private BCA applications (per hour)	\$213
Refusing of building consent/COA (officer time is charged in addition)	\$213
Extension to time to commence/complete building work under a building consent (Plus building consent flat fee difference will apply to grant extension)	\$183
Processing of Alternative Plans/Specifications for consent applications (per hour)	\$183
Change of Use application assessment fee (where no requirement for a building consent)	\$205
Extension of Specified Life of Building assessment (Officer charge - per hour)	\$183
Change of fee payer - administration fee	\$101
Charge Out Rate (if applicable)	
Officer Charge Out Rate for work not covered by Flat Fee Schedule (per hour)	\$183
Inspection Fees (charged additionally as applicable)	
Building Consent Inspection - Additional Inspection Fees	\$213
CRM / Notice to Fix / Any Other Notice Follow-up Inspection Fees	\$213
Pool Inspection - Follow-up Inspection Fees after Initial Inspection	\$213
CS & BWoF Inspection - Inspection Fees	
- 1st Hour	\$213
- Over 1st hour (charged in half hour increments)	\$107

Travel Fees per zone (charged additionally as applicable)	
Inspection travel fees when not part of a consent application - Zone 1	\$127
Inspection travel fees when not part of a consent application - Zone 2	\$165
Inspection travel fees when not part of a consent application - Zone 2	\$381
Inspection travel fees when not part of a consent application - Zone 4A (boat)	\$677
Inspection travel fees when not part of a consent application - Zone 4B (boat)	\$967

Building Warrants of Fitness & Compliance Schedules	
New Compliance Schedule administration fee (new or amendment application)	\$205
New Compliance Schedule generation fee (chargeable on each Specified System added)	\$250
Amendment to Compliance Schedule (chargeable on each Specified System being added/amended/removed)	\$213
Annual Charge for Building Warrant of Fitness	\$161

Full Certificate of Acceptance (do not apply to emergency works requiring CoA)	
COA Pre-application Meeting/Discussion (Minimum of 1 hour charged out as 0.5 increments of hourly rate thereafter)	\$183
Application lodgement fee (paid on submission and before processing)	\$669
Plus, Processing fee (additional to lodgement and paid upon processing)	\$1,311
Plus, Processing continued = % of value of work	2.00%
Plus, Inspections and travel costs - evidence	As per MDC fee schedule
Plus, Equivalent building consent flat fee for project	As per MDC fee schedule
Plus, Levies - MBIE and BRANZ as per normal building consent (if applicable)	As per MDC fee schedule
Plus, Services fees (if applicable)	As per MDC fee schedule
Plus, Development levies (if applicable)	As per MDC fee schedule

Minor Certificate of Acceptance	
COA Pre-application Meeting/Discussion (Minimum of 1 hour charged out as 0.5 increments of hourly rate thereafter)	\$183
Application lodgement fee (paid on submission and before processing)	\$669
Plus, Processing continued = % of value of work	2.00%
Plus, Inspections and travel costs - evidence	As per MDC fee schedule
Plus, Equivalent building consent flat fee for project	As per MDC fee schedule
Plus, Levies - MBIE and BRANZ as per normal building consent (if applicable)	As per MDC fee schedule
Plus, Services fees (if applicable)	As per MDC fee schedule
Plus, Development levies (if applicable)	As per MDC fee schedule

Certificate for Public Use	
CPU Application fee	\$229
CPU Processing Fee - Charge Out Rate (Minimum of 1 hour charged out as 0.5 increments of hourly rate thereafter)	\$183
Any additional inspection not covered by flat fee - plus travel as per zone	\$213

Building Control Group Fees and Charges Policy

Notices to Fix/Serving of Notices	\$258
Issue of any other Notice under Building Act 2004	\$258
Minor Variations (Minimum of 1 hour charged out as 0.5 increments of hourly rate thereafter)	\$183
Full Amendments (made up from processing, inspection)	
Application and administration	\$509
Processing (Officer charge - per hour)	\$183
Additional inspections required	\$213
Plus travel as per zone	As per MDC fee schedule
Levies - MBIE and BRANZ apply to increased value of work as per Other Agency Charges (if applicable)	As per MDC fee schedule
Minor Administration Fees	
Minor Application and Administration Fee	\$205
Project Information Memorandum (PIM)	
Application charge - Standard fee	\$544
Schedule 1 Exemption 2 (calculated on average quality application)	
Minor Works up to \$25,000	\$214
Minor Works \$25,001 - \$50,000	\$947
Major Works \$50,001 - \$200,000	\$1,666
Major Works \$200,001 - \$400,000	\$2,360
Major Works \$400,001 - \$1,000,000	\$3,359
Major Works \$1,000,001 - \$4,000,000	\$6,422
Major Works > \$4,000,001	Negotiation considering value, type of work and risk
Artisan Remote/Virtual Inspection Refunds (Travel Charges) <i>(Refer to Artisan Remote/Virtual Inspection Refund Schedule Brochure for Details)</i>	
Inspection travel charges refunds - Zone 1	\$110
Inspection travel charges refunds - Zone 2	\$143
Inspection travel charges refunds - Zone 3	\$331
Inspection travel charges refunds - Zone 4A (boat)	\$588
Inspection travel charges refunds - Zone 4B (boat)	\$840
Dam Safety Regulations Charges	
Dam Classification Certificate (Form 1) Fee	\$571
Dam Safety Assurance Programme (Form 2) Fee	\$754
Annual Dam Compliance Certificate (Form 3) Fee	\$480
Refusal Fee <i>For Form 1, Form 2 or Form 3</i>	\$205

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Officer Charge Out Rate <i>(as applicable)</i> <i>For work not covered by the flat fee schedule</i> <i>(Minimum of 1 hour charged out as 0.5 increments of hourly rate thereafter)</i>	\$183
Specialist Advice - Consultants Review Fees <i>(as applicable)</i>	Consultant's fees, plus 15% (service charge)
Inspections and Travel Costs <i>(as applicable)</i>	Additional Inspection Fees, plus Travel Zone Charges as per Fee Schedule
Building Consent Statistics Reports	
One-off Weekly/Monthly/Yearly Report Requests (BC Issued or CCC Issued)	\$200
Annual Subscription Charge to Monthly Summary BC Issued Reports or CCC Reports	\$200
Annual Subscription Charge to Weekly Detailed BC Issued Reports	\$1,200
Annual Subscription Charge to Monthly Detailed BC Received and BC Issued Reports	\$600
Annual Subscription Charge to Monthly Detailed CCC Issued Reports	\$600
Building Consents Older than 5 Years	
Inspections + Travel - Any inspections completed between 5 and 10 years from the date of issue of building consent will be charged at 50% of current rate	As per MDC fee schedule
Inspections + Travel - Any inspections completed beyond 10 years from the date of issue of building consent will be charged at full current rate	As per MDC fee schedule
CCC Processing Charges (Officer charge - per hour)	\$183
Minor Variation and Modification of Building Code to Backdate Durability	\$205

3. Travel Zone Maps



