

SS 3/2 – Access Controlled Doors

Specified System Description

System Status

New

Modified

Removed

System Type

Swipe Card Access/Egress

Proximity Sensor Access/Egress

Keypad Access/Egress

Delayed Egress

Other (specify):

System Interfacing

SS 2

Other (specify):

Not Applicable

Standards

Performance / Installation Standards

AS/NZS IEC 60839:2019 Alarm and electronic security systems.

- Part 11-1: Electronic access control systems - System and components requirements.
- Part 11-2: Electronic access control systems - Application guidelines.

NZS 4239:1993 Automatic sliding door assemblies (Amendment A, 1993).

AS 4085:1992 Automatic sliding door assemblies.

Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so (*Details provided*)

Other: *(specify)*

Inspection Standards

Code of Practice for Electro Mechanical Controlled Locking Devices on Egress Doors – Authored by Association of Building Compliance (Version 2.3, August 2018).

NZS 4239:1993 (Amendment A, 1993) - Appendix A.

AS 4085:1992 - Appendix A.

Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. *(Details provided)*

Other: *(specify)*

Maintenance Standards

Code of Practice for Electro Mechanical Controlled Locking Devices on Egress Doors – Authored by Association of Building Compliance (Version 2.3, August 2018).

NZS 4239:1993 (Amendment A, 1993) - Appendix A.

AS 4085:1992 - Appendix A.

Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so *(Details provided)*

Other: *(specify)*

Inspections, Maintenance and Reporting

Minimum Inspection and Maintenance Procedures

Regular inspection, testing, planned, planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated performance and inspection standard/document to ensure:

- Occupants are not prevented from leaving the building without the use of swipe cards, proximity sensor cards, keys or other security devices in the event of an emergency.

Inspection and Maintenance - Frequency and Responsibility

Depending on the type of installation and its performance standard:

Daily and Monthly: by Owner

Six Monthly and Annually: by IQP

Standard / Other document (*specify*)

Inspections and Maintenance for Interfaced Systems

Annual Inspection: by IQP

The system is connected to the building's emergency warning system therefore testing of the interface between the two systems will be carried out annually

The system is NOT connected to the building's emergency warning system.

Reporting:

The owner will keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. These will be recorded in the On-Site Log Book, which will remain on the premises with the most recent compliance schedule, and as a minimum include:

- Details of any inspection, test or preventative maintenance carried out including dates, works undertaken, faults found, remedies applied and the name of the person who performed the work.
- Form 12A provided annually by the IQP.