



**Minutes of a Meeting of the  
Marlborough District Council  
held in the Council Chambers, 15 Seymour Street, Blenheim  
on THURSDAY 25 FEBRUARY 2021 commencing at 10.30 am**

## **Present**

The Mayor J C Leggett (in the Chair), Cllrs J A Arbuckle, C J Brooks, J D N Croad, B G Dawson (to 3.16 pm), B A Faulls, M J Fitzpatrick, G A Hope, D D Oddie, M A Peters, T P Sowman and N P Taylor.

## **In Attendance**

Mr M S Wheeler (Chief Executive), Mr M F Fletcher (Chief Financial Officer), Mr D G Heiford (Manager Economic, Community & Support Services), Mr R P Coningham (Manager Assets & Services), Ms G M Ferguson (Consents & Compliance Group Manager), Mr A J Lyall (Property and Community Facilities Manager), Mr H R Versteegh (Environmental Science & Policy Group Manager), Mr D G Walters (Communications Manager), Ms S L (Stacey) Young (Chief Information Officer), Mr S A Donaldson (Planning & Development Engineer), Mr P J Hawes (Environmental Policy Manager), Mr S J Murrin (Marlborough Roads Manager), Mr G R Dick (Rivers & Drainage Engineer), Capt. L D Grogan (Harbourmaster), Ms J A Tito (Reserves & Amenities Manager), Mr B R Paton (Emergency Services Manager), Mr A G McNeil (Solid Waste Manager), Mr B A Walker (Infrastructure Projects Engineer), Ms C L Lake (Financial Services Manager), Ms D Vermaas (Economic Development Programmes Manager), Ms L J Craighead (Reserves & Amenities Officer - Planning), Ms S J (Samantha) Young (Regional Events Advisor), Ms N J Chauval (Committee Secretary) and Mr M J Porter (Democratic Services Manager).

## **Karakia**

The meeting opened with a karakia.

## **Apologies**

**Cllrs Taylor/Arbuckle:**

**That the apologies for absence from Cllrs J L Andrews and F D Maher be received and sustained.**

## **Carried**

## **Cncl-0221-239 Declaration of Interests** -

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

A number of declarations were noted in the agenda:

- The various interests as declared under Minute Nos. Cncl-1220-193;
- The interest as declared under Minute No. PF&C-0221-228 (Minute No. PF&C-0221-232);
- The interest declared at the meeting by Cllr Taylor under Minute No. Cncl-0221-276;
- The interest declared at the meeting by Cllr Faulls for any reference to the Link Pathway and the Linkwater Hall; and
- The interest declared at the meeting by Cllr Dawson under Minute No. Cncl-0221-250.

## **Cncl-0221-240 Long Term Plan Budgets 2021-31** **F230-L21-03**

The Mayor welcomed everybody and introduced the purpose of the budget side of the meeting as per the Agenda. The Mayor also acknowledged the work of Mr Fletcher and his staff and indeed all staff who had worked on reports.

## **Cncl-0221-241 Budget Summary** **F230-L21-03**

Mr Fletcher spoke to his report which provided Council with an overview of the budgets proposed for inclusion in Council's 2021-31 Long Term Plan (LTP).

In summary Mr Fletcher reported that the proposed budgets maintain a continuation of existing levels of service and a Capital Expenditure programme that in the main focuses on core infrastructure. The Capital Expenditure programme, the increase in the LGCI, personnel costs and increased Government requirements are the main contributors to the proposed rates increases. Because of the impact of Government requirements on Council costs and rates, it was proposed (and subsequently agreed after some discussion on whether this needed to be stated) to include a third element, i.e. Government Requirements, into the calculation of Council's "Rates Cap". To reduce the impact on Rates, extensive use has been made of the Infrastructure Upgrade and Depreciation Reserves. However, as the Infrastructure Upgrade Reserve in reality reflects an ability to service debt, total debt levels have increased. Debt levels are forecast to increase above previous levels and to reflect the impacts of inflation; it was proposed (and subsequently agreed) that Council increase its debt cap to \$230M. Council's forecast debt levels will remain within the covenants for LGFA borrowing increases. The use of debt is one of the main methods of achieving intergenerational equity.

Mr Fletcher, in his background to the report, advised that every three years Council is required to review and update its LTP. However, the context in which the 2021-31 LTP was being prepared was significantly different to what existed in the past. Currently Council and the Community are facing:

- the continuing impacts of COVID-19 both on Marlborough and the rest of the world. Much of Marlborough's economy is trade and tourism related and therefore reliant on how the rest of the world deals with the impacts of the COVID-19 epidemic. As a result, some commentators are forecasting that the worst has yet to come, but to date their forecasts have proven to be pessimistic;
- increasing impacts of Government Regulation and National Policy Statements. The Taumata Arowai – Water Services Regulator Act was passed in July 2020 and the National Policy Statement (NPS) on Freshwater Management 2020 was also issued in the same year;
- along with further NPS's being in the pipeline, there is also the review of the Resource Management Act 1991 and how the three waters will be delivered in the future. As a result of the uncertainty surrounding these developments and reviews, it has been assumed that the status quo will remain for the purposes of preparing this LTP. They will be better addressed in the 2024-34 LTP when greater certainty exists. In the interim, Council must keep abreast of any developments and be prepared to provide input/comment;
- higher levels of population growth are currently being experienced compared to say the position of 5-10 years ago. Higher levels of growth increase the demand for additional Council infrastructure. While the growth component is paid for via Development Contributions in the long term Council must fund the costs upfront; and
- increasing requests from the community for either increased levels of service or increased financial support.

Mr Fletcher further advised in his background to the report that there were a number of components in the process of preparing a LTP, these being: a review of Community Outcomes; a review of Levels of Services (LoS); a review of how Council will finance its Activities; and reviewing the underlying key assumptions Council should use. These components were detailed in the report.

Mr Fletcher spoke on the budget approach which was detailed in the report. The prime drivers for rates increases, capital expenditure by demand type, personnel costs, combined impact of LGCI, capex and personnel, additional cost driver – government requirements – impact on rates cap, debt and proposed Council operating and capital expenditures were also covered.

The table below identified the activities that have the greatest impact on the proposed increase in rates and charges and in summary the reasons why. It was noted that some of the increase results from the flow on effects of previous year's decisions, particularly if last year expenditure was funded from reserves for one year and this year are fully rate funded and investment in infrastructure intensive activities such as sewerage, water and community facilities. These projects are now incurring a full year's charge for depreciation, interest on loans and, for some, increased operating costs. Conversely, if budgeted Capital Expenditure has been deferred or delayed, then the corresponding depreciation and interest will not come to charge:

**General Rates & Charges:**

General Revenues	\$891,569	Decreased funding from the General Revenues Account following the reduction in the interest rate assumption to 4% as agreed in the LTPWG's August 2020 meeting.
Community Facilities	\$738,035	Increase in street trees and street plot costs due to increased transport management plan requirements and additional contract maintenance costs.
Environment policy	\$629,988	Increase in strategic planning resources and legal costs for environment plan appeals.

Environmental Management	\$560,551	Additional resources are required for environmental review to keep pace with government (National policy and environmental statements) and the community demand for quality environmental data and monitoring to position Council well for the future.
Flood protection	\$454,165	Increased operating costs due to the increased river bank length required to be maintained and also the increase in a number of contract costs.
Library	\$275,470	A decrease in personnel costs was budgeted last year due to COVID-19, which have now been returned to the budget.
Building control	\$256,043	Last year it was expected that building consents would decrease due to COVID-19 which had a reduction in this budget. The effect of these reductions has now been removed as there has been no reduction in activity levels.
General Roding and Footpaths	\$235,098	The main increases are additional traffic management costs and increased sealed pavement maintenance costs.
Storm water	\$232,816	There has been an increase in depreciation costs due to additional assets. Increased costs as laboratory samples are now necessary to meet the new Springlands Stormwater management area resource consent.
Harbours	\$197,909	Increased depreciation costs due to the new Harbour incident management system and new boat.
Environmental protection	\$142,176	Additional resources to implement the Regional Pest Management Plan and increased legal costs.
Culture Heritage	\$138,123	The grant to the Art gallery has been moved forward to offset the quarter of the Library/art gallery building, the internal loan costs relating to this were previously in 2022-23. The heritage grants have increased back to the pre COVID-19 value.
Resource Consents	\$107,432	Increase in cost of resources and depreciation for the new Resource Consenting software.
Environmental Health	\$92,701	Last year was significantly decreased due to COVID-19 impacts on the hospitality industry, which have now been reversed.

#### Targeted Rates and Charges:

Combined Water	\$1,090,280	The main increase is due to an increase in maintenance costs. Mains, Connection and Toby Maintenance costs have all increased by over 40% due to most jobs being in the road corridor with the associated increase in traffic management compliance costs. Treatment costs have also increased by over 40%. Other infrastructure costs have increased in line with last year's actual costs.
Awatere & Riverlands water supplies	\$67,749	Additional costs due to the Riverlands new water treatment plant.

Mr Fletcher reported that managers have identified a number of new initiatives with supporting papers contained elsewhere in this Agenda. The table below shows the indicative impact on Rates should Council agree to proceed with the proposed initiatives:

Levels of Service Increases	Total \$	Indicative Rates Impact 2021-22	Comments
Marlborough Convention Centre	\$1.1M	-	As a result of the uncertainties surrounding the long term cost of operating this facility, particularly as a result of COVID-19, it is suggested that this item be Reserve funded for the first 3 years.
Economic Development and Regional Events	\$150K	\$100K	Economic development program costs from this year's rates with the Garden Marlborough assessment and additional publications in future years.
Small Townships Programme	\$500K	-	Extending the per annum cost from 2028-29 onwards.
CCTV and Wifi Extension and Funding	\$95K	\$30K	CCTV maintenance being rates funded while installation from the Forestry and Land Reserve. Wifi costs in future years.

Parking – Picton and Blenheim CBD	-	-	Pending outcome of Council discussions.
Housing Opportunity - George Street	\$3.6M	-	Building expenditure will be offset by rental income.
Picton and Blenheim Innovative Streets	\$1.8M	-	Expenditure in 2022-23 and 2025-26.
Budget Provision - Sporting and Recreation Facilities	\$11.0M	-	Some items may be funded from Land Sub. Only year one of the Seddon domain reserve management plan improvements is in 2021-22 at \$100k, rates funding for internal loan costs.
Financing Options: Stadium 2000 Trust	-	-	Nil rates impact as it is recommended that Council support the Stadium by means of Guarantee.
Community Facilities: Capital Expenditure (Other)	\$4.4M	-	Increased budgets to address user demands, community requests and to ensure areas are fit for purpose.
Community Facilities – Blenheim Area	\$87K	\$87K	New facilities require annual expenditure to maintain.
Community Facilities – Picton and Surrounds	\$108K	\$108K	New facilities require annual expenditure to maintain.
Community Facilities – Other Areas	\$287K	\$272K	New facilities require annual expenditure to maintain.
Videography Production	\$25K	\$25K	Annual increase in expenditure.
Environmental Science and Monitoring Levels of Service Coastal Capital Expenditure	\$1.2M	\$75k	Multi beam data analysis annual costs.
National Policy Statement for Freshwater Management 2020	\$1.2M	\$197K	Annual costs required for NPSFM, increasing in next few years, then steady annual costs for the ten years.
Redwood Street/Town Branch Drain Stormwater Upgrade	\$10.4M		Increased capital budget to complete stormwater upgrade in future years.
Reassign Previously Approved Pouārahi Funding	(\$30k)	(\$30K)	Relied on Tasman/Nelson providing part funding which has not eventuated.
Greenwaste Acceptance Facility, Resource Recovery Centre and Weighbridges	\$649K	\$49K	Weighbridge capital expenditure and 25% of expenses if fees to rates 75:25 split is agreed.
Blenheim Business Association	\$30K	\$30K	Annual budget to replace uncertainty of annual grant.
Renwick Museum – Earthquake Strengthening	\$130K	-	Funds from Emergency Events Reserve.

The forecast balances (\$000) of Council's discretionary Reserves were highlighted in the report. Further detail on the allocations already approved from these Reserves is shown under Minute Nos. Cncl-0221-245 and Cncl-0221-246.

**Cllrs Peters/Sowman:**

1. That Council receive the information contained in this Budget Summary Paper and adopt it as supporting information to the 2021-31 Long Term Plan.
2. That Council agree to increase its “Debt Cap” to \$230M from \$140M (both figures are net debt).
3. That Council agree to include a third element into its “Rates Cap”, i.e. Government Requirements of 1%.
4. That Council agree that its “Rates Cap” will be the movement in the LGCI + 2% for growth and levels of service increases + 1% for Government Requirements.

**Carried**

## **Cncl-0221-242 Water, Sewerage and Stormwater Capital Budgets**

**F230-L21-03**

Mr Donaldson provided an overview of Water, Sewerage and Stormwater projects and capital budgets over the 2021-31 period and identified changes in capital budgets (excludes overheads and inflation) and the programme.

The report included specific detail on the projects proposed and their capital costs.

Following discussion on Starborough Creek, the meeting was advised that staff intend reporting back to the Assets and Services Committee on potential solutions to this issue.

**Cllrs Taylor/Croad:**

**That the water, sewerage and stormwater budget and programme changes for the 2021-31 Long Term Plan be received and the information be adopted as supporting information.**

**Carried**

## **Cncl-0221-243 Road and Footpaths Budget**

**F230-L21-03**

Mr Murrin provided an overview of major roading expenditure, broken down into three categories: Maintenance; Renewals; and Capital Improvements. It was noted that expenditure is split into subsidised and unsubsidised. Subsidised expenditure attracts a subsidy from Waka Kotahi. The current subsidy is set at 51%.

It was further reported that the subsidised Roding Programme is funded in a 3 year block. The next 3 year programme commences on 1 July 2021 and goes through till 30 June 2024. Bids were submitted to Waka Kotahi back in December for the Roding Programme (\$53,684,317 as opposed to \$39,035,431 in 2018 [an increase of around 27%] – the increase was explained in the report). Waka Kotahi are currently reviewing all of Council's bids and at this stage the outcome of the bid is not known; the result will be brought back to the Assets and Services Committee once advised.

Mr Murrin further reported that the only major capital improvement proposed in the 2021-31 Long Term Plan is replacement of the High Street Bridge. There is a total of \$6.5M budgeted in 2027-28.

**Cllrs Taylor/Peters:**

**That the report be received and adopted as supporting information.**

**Carried**

## **Cncl-0221-244 Capital Expenditure Schedule**

**F230-L21-03**

Members noted the proposed capital expenditure programme for the 2021-31 LTP. Mr Fletcher reported that the majority of the larger items are commented on in the previous two items; or relate to the Blenheim Library and Art Gallery, Flaxbourne Irrigation, or Solid Waste Management.

**Cllrs Peters/Arbuckle:**

**That the information be received and adopted as supporting information.**

**Carried**

## **Cncl-0221-245 Reserve Balances**

**F230-L21-03**

Mr Fletcher and Ms Lake outlined the forecast balances for Council's significant Reserves.

**Cllrs Peters/Taylor:**

**That the information be received and adopted as supporting information.**

**Carried**

## **Cncl-0221-246 Infrastructure Upgrade Reserve**

**F230-L21-03**

Mr Fletcher and Ms Lake provided a specific update on the Infrastructure Upgrade Reserve.

**Cirs Taylor/Croad:**

**That the information be received and adopted as supporting information.**

**Carried**

## **Cncl-0221-247 Forecast Financial Statements**

**F230-L21-03**

Mr Fletcher and Ms Lake explained the forecast Financial Statements reflecting the income, expenditure and funding decisions in the 2021-2031 Draft Long Term Plan.

The report included the Statement of Comprehensive Revenue and Expense; Statement of Changes in Net Assets / Equity; Statement of Financial Position; Statement of Cash Flows; and the accompanying Financial Statement Notes.

**Cirs Peters/Croad:**

**That the information be received and adopted as supporting information.**

**Carried**

## **Cncl-0221-248 Council Activities**

**F230-L21-03**

Mr Fletcher advised that the purpose of this paper was to present for Council's information each of Council's Activities and provide a guide to the structure of each the Activity Statements. The intention was that this information would be made available to the public during the consultation process as supporting information. The papers were separately attached to the Agenda (filed in CM – Record No. 2137889).

**Cirs Arbuckle/Dawson:**

**That the information/presentation be received and made available to the public during the consultation process as supporting information.**

**Carried**

## **Cncl-0221-249 Convention Centre Management and Funding**

**C600-005-C03-01**

Mr Heiford advised that the purpose of the report was to approve the management structure and funding for the Marlborough Convention Centre.

In summary it was reported that the Marlborough Convention Centre (MCC) has been operated by Scenic Group under a lease for 13 years. Scenic Group gave notice and exited this agreement on 31 January 2021. Council has been negotiating with the Marlborough Civic Theatre Trust (MCTT) to undertake the operation of the MCC. It is intended to change the name of the Marlborough Convention Centre to the Marlborough Events Centre. Council staff have been working closely with the MCTT staff to transition the MCC to a new management structure while still maintaining existing bookings and pursuing new bookings.

The report covered in detail the Background/Context and in particular the Management Agreement with MCTT, Event and Venue fees, and name and branding.

At the meeting it was noted that the Management Agreement must include mutual review clauses.

**Cirs Hope/Peters:**

- 1. That Council approve the Marlborough Civic Theatre Trust as the managers of the Marlborough Convention Centre for three years with the option to extend.**
- 2. That Council approve up to \$300,000 for the one-off costs of fitting out and undertaking deferred maintenance of the Marlborough Convention Centre to be funded from the Forestry and Land Development Reserve.**

3. That Council agree to fund the fixed operating costs of the Marlborough Convention Centre estimated at \$250,000 per annum for the first three years from the Forestry and Land Development Reserve.
4. That Council agree to delegated authority for the Chief Executive to finalise a management agreement for the Marlborough Convention Centre with the Marlborough Civic Theatre Trust.

Carried

## **Cncl-0221-250 Economic Development and Regional Events**

**E100-000-01**

Mr Heiford and Ms Vermaas advised that the purposes of the report were: to propose a revised economic development programme requiring an increased budget of \$100,000 per annum; to propose increasing the print, distribution and promotion of the Spring and Autumn Marlborough events guides requiring an increased budget of \$30,000 from 2022-23 onwards; and to propose undertaking a detailed economic assessment of the Garden Marlborough event in 2022 requiring a budget of \$20,000 in 2022-23.

In summary it was reported that proposals have been developed: to reorganise the economic development programme to continue the key delivery areas, and also address new opportunities in technology, food and screen sectors; for increased printing, distribution and promotion of the Spring and Autumn events guides; and to undertake a detailed event evaluation of the Garden Marlborough event in 2022-23. Specific detail was covered in the report under Background/Context, and specific Assessment/Analysis for Economic Development (Business capability, Economic leadership and vision, Foresight and intelligence, Food, Screen, Technology and Proposed Budget); and for Regional Events (Quarterly Events Guides and Event evaluation).

The report gave Council two options for the Economic Development proposal (additional \$100,000 or the status quo). Members agreed to go with the additional \$100,000 option.

The report gave Council three options for the Quarterly Events Guide proposal (additional budget of \$30,000 from 2022-23 onwards (Spring and Autumn Events Guides) or the status quo or additional budget of \$15,000 be provided from 2022-23 onwards (Autumn Event Guide only)). Members agreed to go with the additional budget of \$30,000 from 2022-23 onwards option.

The report also gave Council two options for the Event Evaluation proposal (\$20,000 in 2022-23 or the status quo). Members agreed to go with the \$20,000 in 2022-23 option.

At the meeting members requested a copy of an economic review on the Ningxia Sister Region relationship. *Postscript – this was provided by email to all members.*

### **Cllrs Croad/Oddie:**

1. That an additional \$100,000 per annum operational budget be provided to support the proposed new economic development programme and the technology, food and screen sectors.
2. That an additional budget of \$30,000 be provided from 2022-23 onwards for the increased printing, distribution and promotion of the Spring and Autumn events guides.
3. That a budget of \$20,000 be provided in 2022-23 to undertake a detailed event evaluation of the Garden Marlborough event.

Carried

NB: Cllr Dawson declared an interest in the above and did not take part in discussion nor vote on the issue.

## **Cncl-0221-251 Small Townships Programme**

**E100-002-02**

Mr Heiford and Cllr Brooks advised that the purpose of the report was to consider extending the funding for the Small Townships Programme beyond 2027-28.

In summary it was reported that the purpose of Marlborough's Small Township Programme is to design a liveable town with an attractive central space with freedom of movement, connectivity and accessibility, and a sense of place and unique identity. The programme is currently funded until financial year 2027-28. The breadth of the STP in terms of the number of eligible settlements, and the depth of the STP programme in terms of process means it takes many years for each of the many towns and small settlements to complete the Township Plan and

for projects to be implemented. Furthermore, as the programme's 'first round' nears completion across Marlborough, those townships that featured early on the programme may be ready for new projects as it would have been some years that their work was completed.

The report covered in detail the Background/Context and an Assessment/Analysis; and gave Council three options (either "the annual \$500,000 funding allocation for the Small Townships Programme to 2030-31 and beyond" or "the status quo" or "the annual \$500,000 funding allocation for the Small Townships Programme for three years at the end of the 2021-31 Long Term Plan period – 2028-29 to 2030-31 financial years").

Members agreed to go with "the annual \$500,000 funding allocation for the Small Townships Programme to 2030-31", but not beyond that financial year as recommended in the report. It was also agreed that a review will need to be undertaken closer to that date.

**Cllrs Brooks/Arbuckle:**

**That Council extend the annual \$500,000 funding allocation for the Small Townships Programme to 2030-31.**

**Carried**

## **Cncl-0221-252 CCTV and Wifi Extension and Funding**

**C315-2012/24**

Mr Heiford advised that the purposes of the report were: to consider funding increases for the network extension and operating costs of CCTV cameras in the Blenheim and Picton CBD's; and to consider funding increases for the operation of free wifi in the Blenheim and Picton CBD's.

In summary it was reported that the provision of the replacement, network extension and installation of CCTV systems for the Blenheim and Picton CBD's has been very effective. Network Tasman Limited has provided a fully maintained system for both CBD's. Council budgets are no longer adequate to cover the upgraded CCTV systems or the proposed upgrades and additions requested by NZ Police. The LTP budgets need to be adjusted to cover these proposed changes. The "free" wifi solution needs to have the budget continued in the LTP with an additional hardware upgrade every 5 years.

The report covered in detail information under the headings of CCTV and "Free" Wifi.

**Cllrs Oddie/Hope:**

- 1. That Council agree to an annual increase to the CCTV maintenance and management budget of \$30,000 per annum from general rates.**
- 2. That Council agree to a one off installation budget for the CCTV system extension of \$30,000 to be funded from Reserves.**
- 3. That Council agree to an annual budget of \$15,000 per annum for the "free" wifi systems from general rates continuing after 2024.**
- 4. That Council agree to an upgrade budget for the wifi system of \$10,000 every five years to be funded from general rates starting in 2022.**

**Carried**

ATTENDANCE: The meeting adjourned at 12.38 pm and reconvened at 1.15 pm.

## **Cncl-0221-253 Housing Supply Challenges**

**U045-04-03**

Mr Wheeler advised that the purpose of the report was to summarise Council's current role in the provision of residential housing; it also updates zoned land supply progress and considers issues, challenges and opportunities to contribute to improved supply. The report also briefly outlines affordability and social housing issues. Mr Wheeler also spoke to a presentation (filed in CM – Record No. 2138989).

In summary Mr Wheeler reported that housing supply and affordability is a challenge across New Zealand and in Marlborough. Marlborough is more affordable than many other regions but social agencies and employers are concerned about the worsening trend. Council has a key role in the housing market and in particular through the Proposed Marlborough Environment Plan (PMEP) residential zoning of land and in providing infrastructure to



support the housing in those new zones. Infrastructural development is progressing well particularly now that the North West Sewer Upgrade is underway.

There are over 1900 lots (plus infill possibilities) zoned within Blenheim, which represents 15 years' supply if the current 125 lots of consented houses per year continues. Landowners and developers may not however be willing to sell or develop their land as demand desires and may not support the sequential infrastructure works required. Council could use legislative tools to enable this infrastructural development to progress. Rating policy could also influence the release of private land for development.

There are other stakeholders and influences on housing supply and affordability. In particular government monetary policy, interest rates, Reserve Bank policies, bank lending profiles, developers' strategies, covenants, taxation and social housing programmes are all extremely significant.

The provision of senior housing is a core Council role and a renewal programme continues. Other local social housing initiatives are underway and the Council supported Marlborough Housing Group facilitates discussion amongst local housing stakeholders. Council could intervene in subdivision development and the housing market but there are both financial risks and possible private sector disincentives in that. Further planning work is recommended to consider Council's roles, desired outcomes and the logic for any Council intervention in housing matters beyond its mandated role.

The report covered in detail the Background/Context, New Zealand and Marlborough's Housing Challenge, Quotable Value Data, Discussion on Council Actions to Assist the Supply of Land, Updated Residentially Zoned Land Availability, Housing Affordability and Accommodation for Construction Project Workers; and gave Council two options (either "continue current core housing activities and complete feasibility studies and NPS-UD planning reports as recommended" or the "status quo"). Members agreed to go with "continue current core housing activities and complete feasibility studies and NPS-UD planning reports as recommended".

Some amendments were made at the meeting to the recommendations as included in the report.

**Cirs Brooks/Arbuckle:**

- 1. That the provision of infrastructure and the regulatory requirements to enable appropriate housing on zoned land to continue to be given high priority.**
- 2. That discussions with land owners and developers continue to encourage and support residential subdivision and development.**
- 3. That impediments to sequential infrastructure development for residential zones be addressed and the use of designations under the Resource Management Act 1991 (RMA) and other powers under the Local Government Act 2002 and the Public Works Act are considered where negotiated settlements cannot be reached.**
- 4. That Council considers the rationale for any intervention in housing matters beyond its mandated role and what outcomes it is seeking to achieve.**
- 5. That the feasibility of Council purchasing zoned but undeveloped residential land and subdividing it be explored and a report to Council outlining feasibility and funding options be prepared.**
- 6. That Council-led development of "affordable" housing or apartments on Council-owned land be investigated and a feasibility and funding options report be prepared.**
- 7. That Council continues to monitor and report on housing data and information according to the National Policy Statement on Urban Development (NPS-UD) methodology utilising updated Statistics NZ information when it is available and that this work informs planning for new residential zoning capacity requirements.**
- 8. That a housing preferences survey of our community be commissioned looking at style, location and cost aspirations and that the survey outcomes be discussed with the Marlborough and Central Government housing stakeholders to inform action plans.**
- 9. That Council work with the Ministry of Education and KiwiRail to assist the understanding and possible solutions to housing supply challenges related to the Combined Colleges and iReX projects.**
- 10. That the current rating policy for rezoned but undeveloped rural land be reviewed for consultation in the 2022/23 Annual Plan with progress in the development of that land being a key consideration.**

11. That further strategic planning work be undertaken through the Senior Housing Sub Committee on the Senior Housing Unit Renewal and Expansion Plans.
12. That a budget of up to \$100,000 from the Forestry and Land Development Reserve be provided to assist with any planning and analysis work required to implement these recommendations.
13. That a work programme including a timetable be prepared for the above to be considered at the Planning Finance and Community meeting on 29 April 2021.

Carried

## **Cncl-0221-254 Housing Opportunity - George Street**

**C600-004-002-01**

Mr Lyall advised that the purpose of the report was to seek funding approval for a 12 unit Senior Housing development located at 85 George Street, Blenheim. The development will require initial funding upfront but once occupied and operational rentals will cover ongoing financial costs.

In summary it was reported that Council owns an 800m<sup>2</sup> vacant site in George Street Blenheim. Development plans have been prepared to construct a 2 storey, 12 unit Senior Housing complex. The development has been quantity surveyed and is estimated to cost approximately \$3.7M including construction and 10% contingency, design, consenting and project management. It is proposed that the rents will be set slightly higher for the new units when compared with the existing senior housing units. The development modelling produces a positive NPV and an internal rate of return of 4.48%. If approval is granted to progress the development it is scheduled to commence in May 2021 and to be completed prior to the start of the 2022-23 financial year.

The report covered in detail the Background/Context, Progress to date and an in depth Financial Analysis.

**Cirs Brooks/Peters:**

**That Council approve the construction of 12 new Senior Housing units at 85 George Street, Blenheim that are to be funded by way of rental income acquired from occupancy of the development.**

Carried

## **Cncl-0221-255 Parking – Picton and Blenheim CBD**

**R800-002-03**

Mr Lyall advised that the purpose of the report was to review and update Council on the financial impacts of first hour free parking to Blenheim and Picton central business districts (CBD). Members noted that Picton kerbside parking is P60 and not metered.

In summary it was reported that in response to the COVID-19 pandemic Council has provided free parking to Picton and Blenheim CBD's on-street and off-street car parks since May 2020. As a result of free parking collections revenue has dropped by approximately 50% per month. The year-end position is projected at a collections loss of \$552,896. Infringement revenue is ahead of budget and the year-end position is favourable by \$253,210. The parking account is projecting a deficit of \$241,230 for the 2020-21 financial year.

A number of options have been explored to address the shortfall, including an increase in parking fees, targeted and region-wide rate increases, and the discontinuation of free parking. All options will be unpopular with different sections of the community. A proposed parking fee increase of 50% across kerbside parking, off-street parking, leases, permits and the Parking Building will provide additional income of \$301,005. A 0.75% general rate increase will be required to address the collections revenue loss of approximately \$550,000. The parking account currently sits at a total deficit of \$1,931,360 and based on pre-pandemic projections the account was scheduled to return to surplus in year 2029-30. The first hour free parking subsidy is scheduled to end on 30 June 2021.

The report covered in detail the Background/Context, Finances (specifically year-end projections, collections, infringements, leases and recoveries, and expenses), Comments, and Options (specifically parking fee increases, rating increase, and discontinuation of first hour free).

Staff made no recommendation in the report.

Following discussion on the issue, where it was pointed out that the LTP process provides an opportunity for the community to have their say on this issue, the following motion was put to the vote:

Cllrs Arbuckle/Oddie:

That the collection of parking fees for the Picton and Blenheim CBD areas revert to the method that was in force prior to COVID-19, therefore removing the "one hour free parking".

Lost

Following discussion the following motion was put to the vote:

Cllrs Dawson/Hope:

1. That Council agree that the "one hour free parking" in Picton and Blenheim CBD areas on-street and off-street car parks be continued indefinitely.
2. That Council agree to fund the forecasted shortfall in the parking account by an overall increase of 25% in parking fees within the Picton and Blenheim CBD area (collectively across kerbside parking, off-street parking, leases, permits and the Parking Building), with the balance of the forecasted shortfall in the parking account to be funded by an increase in the general rate.

Lost on a show of hands 3 to 9

After a brief discussion the following motion was put to the vote:

**Cllrs Taylor/Peters:**

1. **That Council agree that the "one hour free parking" in Picton and Blenheim CBD areas on-street and off-street car parks be continued indefinitely.**
2. **That Council agree to fund the forecasted shortfall in the parking account by an overall increase of 50% in parking fees within the Picton and Blenheim CBD area (collectively across kerbside parking, off-street parking, leases, permits and the Parking Building), with the balance of the forecasted shortfall in the parking account to be funded by an increase in the general rate.**

**Carried on a show of hands 9 to 2**

NB: Cllr Arbuckle requested that his vote against the above motion be recorded.

## **Cncl-0221-256 Blenheim Business Association C230-001-B04**

Mr Lyall advised that the purpose of the report was to seek Council approval to allocate funding of \$30,000 per annum to the Blenheim Business Association (BBA) for operating purposes.

In summary it was reported that the BBA have requested that funding of \$30,000 be provided annually to allow the co-ordinator role to continue in support of the CBD activity.

**Cllrs Peters/Brooks:**

**That funding of \$30,000 be allocated annually from the Blenheim Commercial/Industrial rate to the Blenheim Business Association to assist with ongoing operations and functions of the group.**

**Carried**

## **Cncl-0221-257 Picton and Blenheim – Innovative Streets Project R510-021-01**

Ms Tito and Mr Lyall advised that the purpose of the report was to seek funding for central business district improvement projects in Picton and Blenheim that enhance the visitor and community experience.

In summary it was reported that Council developed improvement streetscape plans when an opportunity to be part of an NZTA urban improvement initiative in 2020 was presented during COVID-19. Plans were identified for the Blenheim and Picton central business districts, with distinct sets of priorities for each town. A project brief was undertaken and costings established. The improvement plans provide Marlborough with a roadmap to improving the two main centres particularly around pedestrian and vehicle access while providing revitalised energy to the towns and supporting local businesses and the community alike. It was suggested that funding of \$960,250 be provided from the Forestry and Land Development Reserve in the 2022-23 financial year for the Picton CBD Innovative Streets project. The Blenheim CBD has a number of upgrades planned that will align with the completion of the Library – Art Galley such as the 'greening' of Wynen and High Streets which were identified by Urbanismplus in the Town Centre report. The innovative streets works will be combined with the above works and funded from existing CBD budgets.

**Cllrs Taylor/Brooks:**

**That Council approve funding of \$960,250 from the Forestry and Land Development Reserve in the 2022-23 financial year for improvement projects in the Picton CBD as set out below:**

	Project cost description	\$NZD (GST excl)
1	Project management - 10%	\$83,500
2	Design – 5%	\$41,750
3	Place-making – 10%	\$83,500
4	Materials -15%	\$125,250
5	Construction – 55%	\$459,250
7	Traffic Management – 2%	\$16,700
8	Review design and build in response to consultation – 1%	\$8,350
9	Monitoring and evaluation – 1%	\$8,350
10	Communications / engagement – 1%	\$8,350
	<b>Total costs</b>	<b>\$835,000</b>
12	Contingency 15%	\$125,250
	<b>Total costs including contingency</b>	<b>\$960,250</b>

**Carried**

## **Cncl-0221-258 Budget Provision - Sporting and Recreation Facilities**

**R510-021-01**

Ms Tito and Mr Lyall advised that the purpose of the report was to seek funding for a number of projects related to the provision of sporting and recreation facilities across Marlborough.

In summary it was reported that funding was sought for a number of significant projects related to the provision of sporting and recreation facilities across Marlborough. A number of the projects have come through Annual Plan processes while others have been identified in the draft Sports Facilities Strategic Plan 2020. Projects that are in response to growth needs could be eligible for funding from the Land Subdivision Account.

The report covered in detail the Sports Facilities Strategic Plan, Horton Park redevelopment, A & P Park, Marlborough Equestrian Park, Seddon Domain (Pool, Reserve Management Plan and Playground).

**Cllrs Brooks/Fitzpatrick:**

**That Council approve funding for sport and recreation facilities in the 2021-31 Long Term Plan as set out below (to be loan funded from general rate, except for \$90,000 for Horton Park Pavilion Redevelopment in 2021-22 which is to be funded from the Forestry and Land Development Reserve):**

Description	Amount	2021-22	2022-23	2023-24	2024-25	2025-26	2026-29
Seddon Domain reserve management plan improvements	\$100,000	✓		✓		✓	
Feasibility studies <ul style="list-style-type: none"> <li>investigate existing change facilities</li> <li>investigate extra lighting, field needs and artificial turf</li> </ul>	\$30,000		✓				
Seddon Domain Pool repair or replacement	\$500,000 or \$1,000,000		✓				
Seddon Domain playground replacement	\$300,000		✓				
Marlborough Equestrian Park – Stage 2	\$299,000		✓				
A & P Park new pavilion	\$2,200,000			✓			
Feasibility study <ul style="list-style-type: none"> <li>investigate need for additional indoor court space</li> </ul>	\$20,000			✓			
Horton Park pavilion redevelopment	\$2,090,000	\$90,000					\$2,000,000
Artificial turf (location dependent on outcome of feasibility study)	\$1,600,000				✓		
Lighting of sports parks (location dependent on outcome of feasibility study)	\$400,000				✓		✓
Hockey turf replacement	\$500,000						✓

**Carried**

## Cncl-0221-259 Community Facilities: Capital Expenditure (Other)

R510-021-01

Ms Tito and Mr Lyall advised that the purpose of the report was to request funding for Community Facilities capital projects identified to maintain current levels of service and not currently in the Long Term Plan.

In summary it was reported that funding was sought for a number of projects to meet current levels of service and to allow for appropriate renewal of assets. Several projects including resealing of parking areas and access ways in both reserves and cemeteries are needed to meet current levels of service and improve the health and safety outcomes for the public when visiting these sites. One of the larger projects identified earlier by staff and Council through the 2020 Responsible Camping Control Bylaw review is the development of a more formalised responsible camping site at the Wairau Diversion. The funding will also provide a much needed improvement to the day user area and complement the natural environment of the location. Additional funding was sought to progress renovations of three public conveniences where the actual project estimates have exceeded that budgeted. These three projects are consented and ready to proceed.

The report covered in detail comment on each location.

### Clrs Oddie/Brooks:

That \$4,488,000 be allocated in the Long Term Plan (to be loan funded from general rate) to fund the development and installation of capital improvement projects to meet level of service and asset renewal requirements as set out below:

Location	Description	Amount	2021-22	2022-23	2023-24	2024-25	2025-29
Taylor Dam Reserve, Okiwi Bay Reserve, and Collins Memorial Reserve	An increase to the budgeted amount is sought to progress the improvement works of the three public conveniences to meet the actual project costs against the original estimates	\$500,000	✓				
Renwick Dog Park, Spring Creek/Ferry Bridge & The Wedge, Link Pathway	New funding to address user demands and community requests for public conveniences	\$350,000 each year		✓	✓	✓	
Wairau Diversion	Development of responsible camping site with landscaping, a public convenience and limited amenities	\$450,000 each year	✓	✓			
Tirohanga Track, Picton	Development and upgrade of entire track to meet user demands and health and safety considerations. The construction of new bridge to replace stepping stones	\$258,000			✓		
Shelly Beach Reserve	Shoreline protection works and enhancement of open space to align with the Victoria Domain Reserve Management Plan, resource consent approved	\$345,000	✓				
Pollard Park	Redevelopment of Toddler playground –replacement of matting, extension of area and new play pieces	\$200,000			✓		
Pollard Park	Development works to main depot and storage yard including new roof over staff room and public convenience, resealing of road	\$100,000 each year		✓	✓		
Seymour Square	Fit-out of new staff room and storage area with new public convenience development where this area has been lost	\$75,000	✓				
Cemetery works (Havelock, Fairhall, Omaka, Picton and Tuamarina)	Reseal of vehicle access ways and parking areas to align with the cemetery master plans and ensure safe access to cemetery areas	\$310,000 each year		✓	✓		

Waikawa Bay Foreshore Reserve	Reseal of vehicle access ways and parking areas to ensure fit for purpose and safe access to open space areas	\$80,000			✓		
Ward Memorial	Reseal of vehicle access way and parking area to ensure it is fit for purpose and provides a safe access for the public	\$35,000			✓		
Reserve Management Plan	Planning and policy development: design works and professional expertise	\$15,000 for 10 years	✓	✓	✓	✓	✓
Tirimoana Reserve Playground	New play equipment at request of local community	\$75,000				✓	
<b>Total</b>		<b>\$4,488,000</b>					

Carried

## Cncl-0221-260 Community Facilities – Blenheim Area R510-021-01

Ms Tito and Mr Lyall advised that the purpose of the report was to request funding for the maintenance of newly developed parks, tracks and facilities and to maintain current levels of service for facilities located within the Blenheim area.

In summary it was reported that a number of areas and new facilities require funding to ensure that levels of service are maintained to a standard consistent with other areas.

The report covered in detail comment on each location.

**Cirs Brooks/Sowman:**

**That Council approve an increase in budget by \$87,000 (to be loan funded from general rate) to meet the cost of maintaining additional facilities and meeting expected levels of service in Blenheim area as set out below:**

Location	Description	Amount
Grovetown Reserve and Lagoon	Garden plots, trees, tracks and trails, road berm mowing, car park maintenance and playground	\$15,000
Blackmore Place Reserve	Playground and shade shelter	\$2,000
Taylor River Reserve	Pathways connections and asset repairs.	\$15,000
Wither Hills	Connections, Redwood Street carpark, buffer strip, maintenance of walking and biking tracks.	\$55,000
<b>Total</b>		<b>\$87,000</b>

Carried

## Cncl-0221-261 Community Facilities – Picton and Surrounds R510-021-01

Ms Tito and Mr Lyall advised that the purpose of the report was to request additional funding for operational aspects to meet increases in the levels of service to key destination areas within Picton and surrounds.

In summary it was reported that a number of new facilities and recognition of the increased use in Picton and surrounds requires funding to ensure that levels of service are maintained.

The report covered in detail comment on each location.

Clrs Oddie/Taylor:

That Council approve an increase in budget by \$108,000 per annum (to be loan funded from general rate) to meet increases in the levels of service to key destination areas within Picton and surrounds as set below:

Location	Description	Amount
Picton Contract Review	Increase to contract – from 1 July 2021 – 20% (estimate)	\$80,000
Picton Foreshore and Shelly Beach	Beach grooming and clean-up prior to special events	\$8,000
Berms	Additional berm areas requiring maintenance.	\$20,000
<b>Total</b>		<b>\$108,000</b>

Carried

## **Cncl-0221-262 Community Facilities – Other Areas R510-021-01**

Ms Tito and Mr Lyall advised that the purpose of the report was to request funding for the maintenance of newly established parks, tracks and facilities within Marlborough, not including Picton and Blenheim; and to address increased Health and Safety responsibilities to do with traffic, trees and compliance with NES and MEP requirements.

In summary it was reported that development of open space areas and making public areas safe requires maintenance funding. A number of areas also require an increase in level of service.

The report covered in detail comment on each location.

Clrs Brooks/Fitzpatrick:

That Council approve an increase in budget by \$287,000 (to be loan funded from general rate) to meet the cost of maintaining additional facilities and meeting levels of service for the areas identified below:

Location	Description	Amount
Small township projects	Renwick Village Green, Wairau Valley loop track and gardens, Canvastown - riverside vegetation planting and playground, Ferry Bridge picnic area, Ward Memorial Hall landscaping	\$15,000*
Marlborough Environment Plan and National Environmental Standards as it affects parks and open spaces	Managing trees, hazardous soil issues, under new plan provisions, water allocation (water meters and data loggers) and consents for activities on parks and open spaces	\$58,000
Shade in playgrounds	Maintenance/cleaning	\$3,000
Health and safety	Traffic management and site fencing	\$25,000
Street trees in Marlborough	Maintenance and watering of 100 extra trees	\$15,000
Reserves and open spaces tree management	Increased response to managing risk associated with trees	\$30,000
Various parks, reserves and open spaces	Plant pest control – to improve biodiversity and recreational enjoyment	\$35,000
Various parks, reserves and open spaces	Animal pest control – working alongside DOC and Biosecurity Section – to improve biodiversity and recreational enjoyment	\$55,000
Public toilets across the district	Cleaning new (e.g. Grovetown Lagoon) or redeveloped toilet facilities (e.g. Havelock, Anakiwa) as set out in capital works programme	\$10,000**
Seddon Domain	Pump track, playground and hall gardens maintenance, ongoing costs for pool, maintenance for RMP outcomes (barbecue, picnic tables, seats)	\$26,000
Havelock	Waterfall Track, Havelock Community Pathway, Neil Street, Link Pathway maintenance	\$15,000
<b>Total</b>		<b>\$287,000</b>

Carried

**Cncl-0221-263 Renwick Museum – Earthquake Strengthening**  
**C600-003-04**

Mr Lyall advised that the purpose of the report was to seek funding for the earthquake strengthening of the Renwick Museum.

In summary it was reported that the Renwick Museum was built in 1931 and overtime has received several extensions/additions. A seismic assessment was commissioned which identifies the building as having an NBS of 20% and categorises the structure as a ‘High Risk’ earthquake prone building. A preliminary design based on the installation of diaphragms and steel beams is expected to increase the NBS rating of the building to 67%. The strengthening work has been quantity surveyed and is estimated at a cost of \$127,157 (excl GST). The time frame to remediate or remove the building is July 2035 but Council needs to assess the risks due to the Museum being a public access building.

**Cirs Peters/Oddie:**  
**That Council fund \$130,000 from the Emergency Events Reserve to seismically strengthen the Renwick Museum.**

Carried

**Cncl-0221-264 Environmental Science and Monitoring - Coastal Capital Expenditure**  
**C315-20-186**

Capt. Grogan and Mr Wade advised that the purpose of the report was to propose an efficient and cost effective approach toward analysing and processing the multibeam survey data captured during the 2019-20 Pelorus Sound/Te Hoiere multibeam survey.

The report summarised the background to the 2019-20 Pelorus Sound/Te Hoiere multibeam survey and highlighted the need to process the data to information for scientific purposes. It further explained that the cost of processing the data can be reduced from an initial advised estimate of \$3 million dollars down to \$1.2 million dollars spread over six years.

The report provided members with two options (either “provide provision in the LTP for funding of \$1.2 million to process the Pelorus Sound/Te Hoiere multi-beam data for science purposes over a 6 year period” or “defer processing of the Pelorus Sound/Te Hoiere multi-beam data”). Members agreed to go with the funding of \$1.2 million to process the Pelorus Sound/Te Hoiere multi-beam data for science purposes over a 6 year period option.

**Cirs Hope/Fauls:**

1. **That Council receives the information.**
2. **That Council make a \$1.2 million provision for funding in the 2021-31 LTP to enable processing of the Pelorus Sound/Te Hoiere multi-beam survey data.**
3. **That Council spreads the funding over spread 6 years as follows; \$75,000 for 2021-22, \$125,000 for 2022-23 and \$250,000 per year for four (4) years thereafter as shown in the table.**

Year	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Budget amount	\$75,000	\$125,000	\$250,000	\$250,000	\$250,000	\$250,000

Carried

**Cncl-0221-265 National Policy Statement for Freshwater Management 2020**  
**L225-09-04-01 & E360-002-002-02**

Mr Hawes advised that the purpose of the report was to provide a preliminary report on the implications of the National Policy Statement for Freshwater Management 2020 (NPSFM) and to seek budget approval to enable the monitoring and reporting required under the NPSFM.

In summary it was reported that the Essential Freshwater package, introduced by central government in 2020, creates additional requirements for the Council in respect of freshwater management and protecting ecosystem



health. This includes substantial changes to the NPSFM that the Council is required to give effect though the PMP. It was anticipated that the existing budgets of the Environmental Policy and Environmental Science and Monitoring would not be sufficient to give effect to the NPSFM. However, in order to allow Council to make informed decisions with respect to resourcing, external advice on the implications of the NPSFM, and the remainder of the package, was being sought.

In the meantime, the additional costs of monitoring new attributes under the National Objectives Framework and the requirement to also monitor ecosystem health have been evaluated. The assessment has determined that the existing resources to monitor flow and level sites are adequate for meeting the statutory requirements. However, there is a need to scale up the monitoring network with the addition of 21 river sites for measuring fresh water quality and ecosystem health, bringing the total number of sites monitored to 55. In addition the establishment of dissolved oxygen meters at 19 of these sites, monitoring of Periphyton / Deposited fine sediment at 18 of sites and increase macroinvertebrate sampling at 15 of sites need to be incorporated.

There was a new requirement for measuring the health of the District's lakes at 5 new sites, introducing fish, wetland and habitat monitoring regimes. In addition cultural indicator monitoring (development of methods, value setting) including monitoring of threatened species and mahinga kai for health of indigenous flora and fauna was required.

Reporting functions including annual assessments for each of the attributes and five year synthesised reporting will require development, coordination and standardisation of reporting freshwater monitoring outcomes across Council. The impacts on funding have been assessed and where practical it is envisaged the budget implications are introduced over a transitional period to enable capacity building to occur in a sustainable way commencing 2021-22.

**Cllrs Oddie/Hope:**

- 1. That the information be received.**
- 2. That Council make provision for additional funding in the 2021-31 LTP to implement the statutory requirements under the NPSFW for monitoring and reporting services;**
- 3. That Council approve funding of \$197,375 for 2021-22 year for fresh water quality and ecosystem health monitoring and reporting, increasing to \$387,700 for 2022-23, incrementally rising to \$487,700 for subsequent years to 2030-31.**
- 4. That Council make provision for capital funding for establishing instruments to measure dissolved oxygen, lake monitoring and the provision of a vehicle of \$95,000 for 2021-22 and \$58,700 for 2022-23.**

**Carried**

## **Cncl-0221-266 Redwood Street/Town Branch Drain Stormwater Upgrade**

**R760-02-005**

Mr Dick and Mr Coningham advised that the purpose of the report was to confirm the additional funding required to construct the planned Town Branch Drain/Snowdens Basin/Ōpaoa River outfall to enable the Town Branch stormwater management area outfall capacity to be brought up to current design standards.

In summary it was reported that stormwater infrastructure within Blenheim is essential infrastructure to meet current and future development needs. It has been agreed to manage Blenheim's stormwater, including outfall discharge consents, in 11 stormwater management areas. To date staff have focussed work on three priority stormwater management areas to meet a combination of growth, asset renewal/capacity, and environmental objectives including water quality and stream health. These areas are Caseys Creek or Blenheim North, Springlands including Murphys Creek, Fultons Creek and Camerons Creek catchments (now underway), and the Redwood Street/Town Branch stormwater area.

The Caseys Creek stormwater upgrades downstream of the new Rose Manor subdivision are complete enabling this subdivision and those to the west within the Blenheim North rezone area to proceed once other services are installed.

A stormwater management area plan for the Fultons and Murphys Creek catchments has been completed and discharge resource consent granted. Key outcomes include the requirement for full retention of stormwater for new development along the western boundary of Blenheim, new Boyce Street diversion pipe and an enhanced stormwater outfall water quality monitoring programme.

For the Redwood Street/Town Branch catchment the key issue is the significant capacity limitations of the existing Redwood Street outfall main and pump station, poor structural condition of parts of the pipe, need to provide for both zoned greenfield and ongoing infill development and options for some water treatment before discharge to the Taylor/Lower Ōpaoa River. The preferred option for the Redwood Street/Town Branch catchment is to divert more of the upper Redwood Street catchment east into the Town Branch drain at Muller Road and Stephenson Street, upgrade the Town Branch drain including the Snowdens Basin link, new pump station and outfall to the Lower Ōpaoa River. The preliminary design of this upgrade is completed and it is now recommended that Council include the additional funding in the 2021-31 LTP budget to enable the outfall upgrades to be constructed within the term of the plan.

Members noted that a presentation on the planned Town Branch Drain/Snowdens Basin outfall upgrades was provided to the Assets & Services Committee meeting on 28 January 2021.

The report provided members with two options (either “spread construction over 5 years” or “spread construction over 7 years”). Following discussion members agreed to go with the 7 year option.

**Cirs Taylor/Brooks:**

- 1. That Council agrees that additional funding of \$10.4M is included in the Draft 2021-31 LTP to enable the Town Branch Drain/Snowdens Basin outfall upgrade to be completed within the term of the LTP.**
- 2. That the funding for completing construction of the project is based on Option 2 being applied (over seven (7) financial years), meaning additional funding over existing budgets is scheduled in the 2021-31 LTP in the 2027-28 and 2028-29 (years 6 and 7) financial years.**

**Carried**

## **Cncl-0221-267 Reassign Previously Approved Pouārahi Funding E200-001-003-03**

Mr Paton and Mr Coningham advised that the purpose of the report was to gain approval to develop Marae resilience plans in partnership with Council which will deliver mutual benefits to iwi and the wider community from funding previously approved for a Pouārahi role.

In summary it was reported that at its 27 February 2020 meeting Council approved the annual and ongoing funding of \$30,000 per annum, being a third share, to establish a full time Pouārahi role in Te Taihira subject to Nelson and Tasman Councils funding their equitable share. Nelson and Tasman Councils have funded a Kaihautū role as their Iwi liaison point of contact as opposed to the Pouārahi role. Therefore it has not proved possible to employ a full time person nor has it proved possible to engage a suitably qualified person on a permanent part-time basis for the Pouārahi role for Marlborough only.

Since the Kaikoura earthquakes Marlborough Emergency Management has forged enduring and valuable relationships with Te Taihira Iwi who have provided significant benefits to the Marlborough community in responding to emergencies over previous years and particularly during the COVID-19 lockdown. To continue the momentum there are opportunities for each Marae in Marlborough to use the previously approved Pouārahi funding to pay for direct costs associated with developing Marae Emergency Preparedness Plans by the end of the 2020-21 financial year. The development of preparedness plans was one of the expected outcomes from employing a full time Pouārahi across Te Taihira which would have focussed on increasing the resilience of Iwi, Whanau and Marae to further emergencies.

**Cirs Hope/Dawson:**

- 1. That Council allow a one off reassignment of the Pouārahi role allocation to be used to fund the six Marlborough Marae to develop individual Emergency Preparedness Plans in 2021.**
- 2. That Council confirm the ongoing budget for the Pouārahi role from 2022 onwards be surrendered and reconsidered under any future proposal should funding for a fulltime position across the Te Taihira develop.**

**Carried**

## **Cncl-0221-268      Greenwaste Acceptance Facility, Resource Recovery Centre and Weighbridges      C315-13-11-01**

Mr McNeil and Mr Coningham advised that the purpose of the report was to seek approval to install a weighbridge system at the greenwaste acceptance facility (GAF) and resource recovery centre (RRC).

In summary it was reported that the Government want to improve the collection of waste and diverted material data. To date national waste data collection has been limited to the landfill sites receiving general waste. From 2022 Council will be required to report on waste and diverted material in tonnage from all transfer stations. This paper sets out the options available to satisfy this tonnage-based reporting requirement.

The report covered in detail the Background/Context and an assessment/analysis of three options (on-site weighbridges, off-site weighbridges and manual calculation of tonnage using MfE conversion ratios). Details on weighbridge installation was also included.

The report further provided members with two options (either “the installation of two weighbridge systems, one at the greenwaste acceptance facility and one at the resource recovery centre” or “the current greenwaste acceptance facility volume based charging system and develop manual tonnage reporting methodologies”). Following discussion members agreed to go with the installation of two weighbridges.

**Cllrs Arbuckle/Fitzpatrick:**

**That Council approve the inclusion of a \$600,000 capital amount in the draft 2021-31 Long Term Plan to cover the works associated with the design, installation and commissioning of a weighbridge system at both the Greenwaste Acceptance Facility and the Resource Recovery Centre.**

**Carried**

ATTENDANCE: The meeting adjourned at 3.16 pm and reconvened at 3.32 pm.

## **Cncl-0221-269      Videography Production      C500-007-000-01**

Mr Walters advised that the purpose of the report was to approve annual funding of \$25,000 per annum for video production, to showcase the Council’s key assets, projects, work programmes and newsworthy items to residents.

In summary it was reported that Council currently uses print and images to explain its activities and decisions to the public. While the Council enjoys a relatively high level of satisfaction with its communications, at 68% of residents (Resident Satisfaction Survey 2020), it rarely shares videos on its website, Facebook or YouTube channel. Print newspapers are residents’ preferred channel for receiving Council news and information (Resident Satisfaction Survey 2020). However Facebook and the Council’s website are most people’s second preference across all age groups. Shareable online videos have become enormously popular in recent years. Better, cheaper smartphone technology, the attraction of visual storytelling and the ease of sharing have contributed to this growth. There is an opportunity for Council to produce shareable videos showcasing key projects and Council assets or explaining news items of interest to residents. Video allows us to be concise and capture the viewer’s interest in only a few seconds. While still images drive traffic and clicks online, providing video gets a higher level of engagement and increases followers, giving the user greater insight into who we are and what we do. In addition, videos can be shown at Council events, launches, our reception areas, libraries and at community meetings. Council does not currently have its own inhouse video production expertise. There are freelance videographers in Marlborough who can be contracted to do this work.

The report covered in detail the Background/Context and an assessment/analysis of two options (“produce shareable videos showcasing key projects and items of interest to residents” or the status quo). Following discussion members agreed to go with the production of the videos.

**Cllrs Arbuckle/Brooks:**

**That Council approve annual funding of \$25,000 per annum for video production, to showcase and share information about the Council’s key assets, projects, initiatives and items of interest to residents and ratepayers.**

**Carried**

## **Cncl-0221-270    Financing Options: Stadium 2000 Trust**

**E100-000-12**

Mr Fletcher advised that the purpose of the report was to explore the financing options available to assist the Stadium 2000 Trust (Trust) replace major plant.

The report covered in detail the Background/Context and an assessment/analysis of three options (“Council loans the Trust \$300,000” or “for the Trust to borrow directly from the bank” or “the Trust borrows the funds from its bank with a Council Guarantee”). Following discussion members agreed to go with the third option “the Trust borrows the funds from its bank with a Council Guarantee”.

**Cllrs Peters/Taylor:**

**That Council agrees to be a guarantor for a bank loan of up to \$300,000, subject to the Stadium 2000 Trust agreeing to provide first ranked General Security Agreement over its assets.**

**Carried**

## **Cncl-0221-271    Development Contributions Policy**

**F230-L21-03**

Mr Fletcher advised that the purpose of the report was to review Council’s Development Contributions Policy. Mr Fletcher acknowledged other contributors to the report; Brett Walker, Linda Craighead, Ian Sutherland and John Patterson.

Mr Fletcher advised that every three years Council was required to review its Development Contributions Policy and resulting charges. Reviews can be conducted more frequently if Council thinks that this is appropriate (as was the case with regard to stormwater levies reviewed early in 2020). The report provided information in regard to the review conducted and highlights the amendments to the Policy and changes to charges for Council consideration.

The report covered in detail comment under headings of Review of Income Derived from Development Contributions, Core Information Included within Development Contributions Policy, Financial modelling to Determine Development Contributions, Review Outcome, “Cap” on Reserve Contributions, Amendments Included into Policy, Summary of Development Contributions, Recommended Charges, Other Considerations, Option 2, and Capital Expenditure Summary.

Members agreed to approve for consultation the Development Contributions Policy (as attached separately to the agenda) with all amendments as indicated in the report.

**Cllrs Taylor/Peters:**

**That Council approve the Development Contributions Policy (as attached separately to the agenda) for consultation at the same time as the Long Term Plan.**

**Carried**

## **Cncl-0221-272    COVID-19 Rates Relief Reserve**

**F230-L21-03**

Mr Fletcher advised that the purpose of the report was to obtain Council’s agreement to establish a new Reserve called the COVID-19 Rates Relief Reserve (CRRR); to identify a funding source for this Reserve; and to allocate funds from this Reserve to smooth rates increases for the first three years of the 2021-31 LTP.

Mr Fletcher reported that COVID-19 has had an unprecedented impact on Marlborough’s community. To mitigate some of the effects of COVID-19 it is proposed to establish a separate Reserve called the COVID-19 Rates Relief Reserve (CRRR). Funding from this Reserve would reduce the impact of possible rates increases by applying funds from this Reserve to reduce General Rates. Council already applies approximately \$3M per annum from its General Revenues Account surplus to reduce General Rates. Any remaining surplus is then credited to Council’s Emergency Events Reserve.

Mr Fletcher further advised that this proposal builds on this practice in that it also proposes to reduce General Rates. The proposal is to reduce General Rates only as it benefits all ratepayers more equitably than targeted rates. Also the proposed funding source is from assets owned by all Marlburians.

The report covered in detail comment under headings of Why Create a Separate Reserve?, Funding source, and Allocations from the CRRR; and gave Council two options (either “provide rates relief by way of a Reserve” or the

status quo of “provide no rates relief”). Members agreed to establish a Reserve, but amended the amounts to be allocated in the first three years of the 2021-31 LTP by adding \$400,000 extra per year. Members further discussed using the same criteria for rates rebates, staff to look at preparing a paper on this for consideration of Council.

**Cirs Peters/Croad:**  
**That Council:**

1. **Agree to establish COVID-19 Rates Relief Reserve.**
2. **Agree that the funding source for the COVID-19 Rates Relief Reserve be surplus or unallocated funding from the Infrastructure Upgrade Reserve.**
3. **Agree to indicatively allocate the following amounts from the COVID-19 Rates Relief Reserve for the first three years of the 2021-31 LTP:**

2021-22	2022-23	2023-24	Total
\$4,000,000	\$4,300,000	\$4,500,000	\$12,800,000

4. **Note that the final amounts to be allocated are to be confirmed post the decisions made at this meeting.**
5. **Note that in the early years of the 2021-31 LTP, the balance of this Reserve will be negative.**
6. **Agree to close the COVID-19 Rates Relief Reserve on it achieving a positive balance.**
7. **Agree that following the COVID-19 Rates Relief Reserve achieving a positive balance, surplus funding from the Infrastructure Upgrade Reserve be allocated to Emergency Events Reserve until such time as an appropriate balance is achieved, as informed by consultation undertaken as part of the 2018-28 LTP.**
8. **Agree that following the achievement of recommendations 5 and 6 above surplus funding from the Infrastructure Upgrade Reserve either be retained in the Infrastructure Upgrade Reserve or credited to a renamed Forestry and Land Development Reserve, e.g. “Forestry and Investment Revenue Reserve”.**

**Carried**

The conclusion to the decisions made on the papers above is that the total rates and charges for the 2021-22 financial year will increase by just under 5.8%.

## **Cncl-0221-273 Confirmation of Minutes** -

**The Mayor/Cir Brooks:**

**That the Minutes of the Council Meeting held on 10 December 2020 (Minute Nos. Cncl-1220-193 to Cncl-1220-203) be taken as read and confirmed.**

**Carried**

## **Committee Reports**

### **Cncl-0221-274 Assets & Services Committee** -

**Cirs Taylor/Fitzpatrick:**

**That the Committee report contained within Minute Nos. A&S-0121-204 to A&S-0121-213 be received and the recommendations adopted.**

**Carried**

## Cncl-0221-275 Environment Committee -

**The Mayor/Clr Hope:**

**That the Committee report contained within Minute Nos. Env-0221-214 to Env-0221-227 be received and the recommendations adopted.**

**Carried**

## Cncl-0221-276 Planning, Finance & Community Committee -

The commentary under Minute No. PF&C-0221-230 (Marlborough Smart+Connected and Smart Business Marlborough update) is to be amended to state that the Renwick Village Green has been “completed” and is not progressing.

**Clrs Peters/Croad:**

**That the Committee report contained within Minute Nos. PF&C-0221-228 to PF&C-0221-238 be received and the recommendations adopted.**

**Carried**

NB: Clr Taylor reiterated an interest in Minute No. PF&C-0221-232 (Appeals on the PMEP Decision) and did not take part in discussion nor vote on the issue.

## Cncl-0221-277 Local Roads Speed Limit Review 2021 R800-005-11

Mr Murrin and Mr Coningham advised that the purpose of the report was to review and make a decision on the proposed speed limit bylaw changes that have been recommended for approval by the hearing panel at its deliberations on 16 November 2020. Attached to the report were five attachments: Attachment 7.1 (the proposed Bylaw Amendment 2021 if ratified by Council); Attachment 7.2 (the proposed changes to the 2014 Schedules for the Marlborough District Speed Limit); Attachment 7.3 (the proposed changes to the Marlborough District Speed Limit Maps); Attachment 7.4 (the evidence-based tables to support the proposed changes to the speed limits); and Attachment 7.5 (the notes from the Submission Hearing on 16 November 2020).

In summary it was reported that in September 2019, Council consulted with the community on making changes to roads in the Marlborough District as part of the Speed Limit Review. Submissions to that consultation showed that there was generally support for reduced speeds across the region, broadly in line with the SaAS (Safe and Appropriate Speeds) as set out in the Waka Kotahi Speed Management Guide. The number and extent of submissions received suggested a preference for a district wide approach to speed limit changes to ensure regional consistency, rather than only reviewing individual roads.

Taking into consideration signalled imminent government legislative changes to the speed limit bylaw process a staged approach was adopted by Council. Selected speed changes include the NZTA Top 10% for High Benefit Speed Management, other roads identified through the submission process considered a priority and where rezoning of land to residential land use has taken place.

Council carried out formal consultation on the bylaw amendment in September 2020 on the proposed speed changes to the following roads (NZTA Top 10% for High Benefit Speed Management): Alabama Road (SH1 to east side of Redwood Street); Old Renwick Road (east side of Hammerichs Road to SH6); Hunter Road (SH1 to Tarrants Road); Seymour Street (Alfred St to Maxwell Road); and Alfred Street (SH1 to Seymour St). Other priority roads were: Old Renwick Road (Hammerichs Road to Waipuna St); Battys Road; David Street; Beaver Road; Blenheim CBD- short section of Hutcheson St. north to the bridge, Seymour St- (Maxwell St -Scott St); and Picton CBD- London Quay, north High St, north Wellington St. Forty one submissions were received and of those nine submitters indicated they wished to speak to their submission. The hearing panel reviewed and recommend that the proposed speed limit changes shown in the resolution below be approved by Council.

Members noted that the speed limit changes will be implemented from 1 April 2021. This date allows time to arrange for the signage design, delivery and installation. The 2021 amended speed limit schedules together with the maps will be posted on the Council website. The 2021 changes will be advertised on the Council website and through media release. Formal responses will be sent to all submitters.

Clrs Fitzpatrick/Hope:

1. That Council receives the Local Roads Speed Limit Review 2021 (this report).
2. That Council approves the following amendments to the Schedules in the Marlborough District Council Speed Bylaw 2014 to be implemented from 1 April 2021:

Road	Speed Restriction	Location/description
Seymour Street	30	Alfred Street -Scott Street
Alfred Street	30	SH1- Seymour Street
Hutcheson Street	30	Alfred Street to the Taylor River Bridge
Beaver Road	30	Full length
Battys Road	50	Move posted 50kph to 260m south of David Street to the bridge over Yelverton Stream.
David Street	50	Full length
Alabama Road	60	SH1 -520m east of Redwood Street
School Road	40	Full length
Dry Hills Lane	60	From Alabama Road south for 475 metres
Dry Hills Lane	50	From 475 metres south of Alabama Road
Dry Hills Rise	50	Full length
Old Renwick Road	80	SH6 to 100m west of Hammerichs Road
Old Renwick Road	50	100m west of Hammerichs Road to Waipuna Street
Blicks Lane	50	Full length
Rene Street	50	Full length
Thomsons Ford Road	50	60m north of Old Renwick Road
Rose Manor Drive	50	Full length
Rembrandt Drive	50	Full length
Spencer Place	50	Full length
Hunter Road	60	SH1- 500m east of SH1
Blind Creek Road	60	500m east of Hunter Road intersection
Campbells Road	40	Full length
Cotterill Street	40	Full length
London Quay	30	Full length
High Street	30	London Quay -Waikawa Road
Wellington Street	30	London Quay -Waikawa Road
Endeavour Lane	30	Full length

Carried

## Cncl-0221-278 Sports Facilities Strategic Plan

R510-014-026-05

Ms Craighead advised that the purpose of the report was to inform Councillors of feedback received on the draft Marlborough District Council Sports Facilities Strategic Plan and to seek adoption of a final Plan.

In summary it was reported that the draft Marlborough District Council Sports Facilities Strategic Plan was notified for public submission in December 2020 with 16 submissions received. No substantive issues were identified through submissions that were not otherwise contemplated by actions identified in the draft Plan. A final version of the Plan, with several minor amendments and the inclusion of a priority timeframe was appended separately to the agenda.

Clrs Taylor/Brooks:

That Council adopt the Marlborough District Council Sports Facilities Strategic Plan 2021, as appended separately to the Agenda paper.

Carried

## Cncl-0221-279 Road Naming Sub-Committee

R800-007-06-00

Mr Coningham advised that the purpose of the report was to establish a Road naming Sub-Committee to review proposed names or alteration of names for local roads in Marlborough.

In summary it was reported that Council has powers under the Local Government Act 1974 to name or alter the name of roads in the Marlborough region. Council have a Road Naming and Addressing Policy which was last reviewed in 2017. The Policy is written in accordance with the standard AS/NZS 4819:2011; Rural and Urban Addressing. [The establishment of a Road Naming Sub-Committee will provide a more efficient process to review proposed roads names against Council's Road Naming and Addressing Policy](#), ~~prior to ratification by Council~~.  
[deleted at the Council meeting on 1 April 2021]

Members discussed the recommendation and agreed that Councillor Andrews (as a Blenheim Ward Councillor) should be added to the Sub-Committee. Members also agreed to add the approval to name or alter the name of roads in the region to the Sub-Committee. Members also agreed that any future review of Council's [Road Naming and Addressing Policy](#) will not be carried out by the Sub-Committee contrary to the suggestion in the report. To make this clearer Council asked that the particular sentence be struck out of the agenda report.

**Cirs Oddie/Sowman:**

1. That Council establishes a Road Naming Sub-Committee with Councillor Taylor as Chair, and Councillor Maher, Councillor Brooks, Councillor Andrews and Richard Hunter as members of the Sub-Committee.
2. That the approval to [name or alter the name of roads in the Marlborough region](#) be delegated to the Road Naming Sub-Committee.

**Carried**

Clr Arbuckle asked that his vote against the above motion be recorded

## Cncl-0221-280 Exemption of Council Controlled Organisations

S400-001-03

Mr Fletcher advised that the purpose of the report was to obtain Council's agreement to exempt Marlborough Housing for the Elderly Trust from being a Council-Controlled Organisation in accordance with the provisions of section 7 Local Government Act 2002.

Mr Fletcher advised that in the past the Marlborough Housing of the Elderly Trust has been granted an exemption.

**Cirs Taylor/Brooks:**

**That Council, in accordance with Section 7 of the Local Government Act 2002, exempt the Marlborough Housing for the Elderly Trust from being a Council Controlled Organisation.**

**Carried**

## Cncl-0221-281 Decision to Conduct Business with the Public Excluded

**The Mayor/Clr Taylor:**

**That the public be excluded from the following parts of the proceedings of this meeting, namely:**

- Confirmation of Public Excluded Minutes
- Committee Reports (Public Excluded Sections)

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**



General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Minutes and Committee Reports	As set out in the Minutes	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.

**Carried**

The meeting closed at 4.33 pm.

Confirmed this 1<sup>st</sup> day of April 2021

J C LEGGETT  
**MAYOR**

Record No. 2153084