



**Report and Minutes of a Meeting of the  
ASSETS & SERVICES COMMITTEE  
held in the Council Chambers, 15 Seymour Street, Blenheim on TUESDAY, 18 APRIL 2023  
commencing at 9.00 am**

**Present**

Cirs J D N Croad (Chairperson), S R W Adams, S J Arbuckle, D A Dalliessi, B G Dawson and Mayor N P Taylor

**Also Present**

Cirs J A Arbuckle, A R Burgess, B A Faulls, G A Hope, R J Innes, B J Minehan and T P Sowman

**In Attendance**

Mr J Lyall (Manager – Property and Community Facilities), Mr S Rooney (Operations & Maintenance Engineer) and Ms G Dixon (Secretary)

**Apologies**

Cirs Croad/Dawson:

That the apology for absence from Cirs J C Rosene and M R L Flight be received and sustained.

Carried

**A&S-0423-334 Declaration of Interests**

Clr R J Innes declared an interest in Item 2 – Road Status

ATTENDANCE: Ms Linda Craighead, Council's Planner – Parks and Open Spaces, was present for the following item.

**A&S-0423-335 Siting Air Quality Monitoring Equipment on  
Memorial Park and Picton Foreshore  
R510-009-M02-01, R510-009-P02-01**

Ms Craighead noted that the purpose of the report was to consider locating air quality and climate monitoring equipment on reserve land at Memorial Park (Picton) and Picton Foreshore.

By way of background it was noted that a request had been received from the Council's Environmental Science and Monitoring team to locate monitoring equipment on two Council reserves to measure PM<sub>10</sub> and NO<sub>2</sub>/SO<sub>2</sub> contaminants. This has come about as a consequence of a year-long continuous screening study carried out by NIWA from mid-2019 to September 2020 to assess if NES compliant monitoring station(s) were required for the town.

**The Mayor/Clr Dalliessi:**

**That Council:**

1. **Approve the permanent siting of air quality monitoring equipment on Memorial Park as proposed by the Environmental Science and Monitoring Team.**
2. **Approve the temporary siting of air quality monitoring equipment on Picton Foreshore for up to 12 months as proposed by the Environmental Science and Monitoring Team.**

Carried

ATTENDANCE: Mr David Craig, Council's Management Accountant – Operations, was present for the following item.

**A&S-0423-336**

## **Financial Report for the year to 28 February 2023**

**F275-001-02**

The Financial Report for the Assets and Services and Property and Community Facilities (including parking) Departments for the year to 28 February 2023 was presented to members.

The major variances between year to date actual and budget were noted as: Roading emergency reinstatement costs following the July 2021 and August 2022 storm events are above budget by \$2.2M and are offset by increased operational roading subsidies of \$2.7M. Other flood damage repair costs of \$816k have been incurred to date, mainly within the Flood Protection Activity, and are well within budget at this time. There are also associated savings of \$315k for minor works contracts in the Flood Protection Activity.

Flood event welfare response and recovery costs are captured under the Emergency Management Activity and \$674k has been incurred to date. Most of these costs are eligible for subsidy from either National Emergency Management Agency (NEMA) or Waka Kotahi (NZTA). Claims are still pending.

Roading subsidy on capital expenditure is below budget by \$2.6M due to scheduling of the renewals programme over the warmer summer months.

Development contributions (\$1.146M) and Reserve fund contributions (\$271k) are both unfavourable to budget and are sourced from levies charged on development. These revenues are expected to improve during the year as staged subdivisional development occurs.

Vested assets are favourable to budget by \$323k. Accounting entries have been completed for stage 8b of the Rose Manor subdivision.

Trade waste revenue is unfavourable to budget by \$432k. Charges are based on the volume of water used through the metered connections of commercial and industrial properties that have a sewer flow greater than the average domestic property. Annual charges have now been assessed and the annual and first quarterly charges invoiced. Revenue for disposal of winery liquid waste directly to the Harding Roads industrial ponds (through septage receival facility) is favourable to budget by \$426k.

Dump fee revenue is unfavourable to budget by \$522k. Activity is generally a little quieter during the winter months and we do expect the variance to diminish as we progress through the year.

Grant income is favourable to budget by \$494k which is mainly attributable to the Provincial Growth Fund for Wairau River flood protection scheme \$255k, 3Waters Stimulus Funding \$147k and Tourism Infrastructure Funding (TIF) for public convenience upgrades \$118k; offset by unfavourable MFE grant for weighbridge installations \$26k.

Grant expenditure is favourable to budget by \$832k due to Marlborough Kaikoura Trail Trust (MKTT) and Marlborough Equestrian Park projects. Indications are that the Marlborough Equestrian project is unlikely to progress this financial year and funding (\$294k) will be carried over into 2023-24.

Depreciation charges \$451k and interest costs \$347k are both favourable year to date.

Mr Craig reported that Council has funded a budget of \$67.5M for capital expenditure in the 2022-23 Annual Plan. The total programmed work for the year is \$98.2M (including \$30.7M of carryovers from previous financial year). This ensures that multiple projects can continue to progress. Actual year to date expenditure of \$30.4M represents 45% of the funded amount. The major areas of capital expenditure to date are roads and footpaths \$12.870m, wastewater \$5.675m and water supply \$7.359m. Capital expenditure is impacted for many reasons including finalising community consultation, obtaining land access, obtaining resource consents, the availability of external professional expertise and receiving an acceptable contract price and contractor availability.

**Cirs Croad/Dawson:**

**That the financial report for the period ended 28 February 2023 be received.**

**Carried**

ATTENDANCE: Ms Charlotte Campbell-Lamerton, Council's Multi Modal Advisor to MDC, was present for the following item.

**A&S-0423-337**                      **Marlborough Public Transport Procurement Strategy**                      **R800-004-01, C315-17-015**

Ms Campbell-Lamerton noted that the purpose of the report was to receive and adopt the Marlborough Public Transport Procurement Strategy, approved by Waka Kotahi (NZTA).

**Cirs Dawson/S Arbuckle:**  
**That Council adopts the Marlborough Public Transport Procurement Strategy February 2023 as approved by Waka Kotahi.**

Carried

ATTENDANCE: Dr Alec McNeil, Council's Solid Waste Manager, was present for the following two items.

**A&S-0423-338**                      **Government Waste Strategy Implications**                      **W300-006-008-09**

Dr McNeil noted that the purpose of the report to discuss the implications of the new Government waste strategy which was released on 29 March 2023 and replaces the previous 2010 version.

Council, in its role as a Territorial Authority, is obligated to take into account the waste strategy when developing a Waste Management and Minimisation Plan. This paper provides some commentary on the new waste strategy when compared against Council's current Waste Management and Minimisation Plan 2012-27 (WMMP). In general terms, Council is on track to deliver against this strategy within the required timeframes. However, some of the solutions required are reliant on activity within the wider commercial sector, for example, the collection and processing of food waste and the reduction in landfill gas emissions.

**Cirs Dalliessi/Dawson:**

- 1. That the Council does not advance a food waste processing solution until the outcome of the commercial trials with the Aquaculture and Viticulture sector are understood.**
- 2. That the Council provides information to the community that only plastics 1, 2 and 5 will be collected from the kerbside and received at the transfer stations or resource recovery centre with effect from 1 February 2024.**

Carried

**A&S-0423-339**                      **Kerbside Food Waste Survey**                      **C315-20-021**

Dr McNeil's presented his report to update Council on the results of a recent kerbside collection food waste survey. This is in anticipation of Government changes to how councils manage household food waste, a survey of the contents of the kerbside refuse bags was conducted. The survey results provide information that will be relevant to any future decisions that Council consider in relation to household food waste reduction, collection, and processing.

The survey categorised the food waste into three types: **Avoidable** – food waste that could have been eaten at some point in time, **potentially avoidable** – food waste that some people eat, and others don't (e.g. apple and potato peels), **non-avoidable** – food waste that is unlikely to be eaten by the majority of the population, such as banana skins, tea bags and eggshells.

**Cirs Dalliessi/Dawson:**

- 1. That the Council awaits the outcome of the commercial organic processing trials before advancing any further work on food waste collection and processing.**
- 2. That Council staff report back on the commercial organic processing trials once the trial results become available.**

Carried

**A&S-0423-340**

**Road Naming Sub-Committee**

**R800-007-06-07**

The minutes of the Road Naming Sub-Committee meeting held on 7 March 2023 were presented for ratification by the Committee.

**Cllrs Dalliessi/Dawson:**

**That the minutes of the Road Naming Sub-Committee meeting held on 7 March 2023 be ratified.**

**Carried**

**A&S-0423-341**

**Information Package**

**Cllrs Dawson/S Arbuckle:**

**That the Assets and Services Information Package dated 18 April 2023 be received and noted.**

**Carried**

**A&S-0423-342**

**Decision to Conduct Business with the Public Excluded**

**The Mayor/Cllr Dalliessi:**

**That the public be excluded from the following parts of the proceedings of this meeting, namely:**

- **Property Lease**
- **Road Status**
- **Bus Driver Wages**
- **Land Acquisition**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General Subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
<b>Property Lease Land Acquisition Bus Driver Wages</b>	<b>To enable the Council, as holder of the information, to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) as provided for under Section 7(2)(i).</b>	<b>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.</b>
<b>Road Status</b>	<b>Maintain legal professional privilege as provided for under Section 7(2)(g).</b>	<b>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.</b>

**Carried**

The meeting closed at 10.55 am.

Record No: 2382915