

Temporary Authority Application



**MARLBOROUGH
DISTRICT COUNCIL**

Form 16 - Section 136, Sale and Supply of Alcohol Act 2012

To: The Secretary,
Marlborough District Licensing Committee
15 Seymour Street
PO Box 443
Blenheim 7240

Date Stamp:

Office Use Only:

52/ ____ / ____ / ____
Receipt #

Checklist

Application for temporary authority to carry on the sale and supply (or delivery) of alcohol is made in accordance with the details set out below. Apply for a temporary authority if you are buying or leasing a current licensed premise. A temporary authority has a three month term and has the same conditions as the current licence. The current licence must have at least three months to go before its expiry date. Please complete a separate form for each temporary required - eg; On and Off.

Please provide the following with your application (incompleted applications will not be processed).

- APPLICATION FEE - \$296.70 (inclusive of GST). This is an application fee and is therefore non-refundable after the application is received by Marlborough District Council.

Cash / Eftpos

Credit Card (counter only - 2.3% fee applies)

Internet Banking - Pay to Account No. 020600-0202861-02

Use the Applicant's
Name as a reference

Date Paid

- A copy of the current licence.

- You must have a certified manager on duty at all times alcohol is being sold. Please supply copies of current manager certificate of those duty managers.

- If the applicant is person/s please provide some form of ID eg; drivers licence, passport.

- If applicant is a company - please provide copy of the company's current Certificate of Incorporation.

Applicant Status

- Natural Person Private Company Partnership Body Corporate Trustee
- Licensing Trust Local Authority Public Company Board, organisation or other body
- Manager under the Protection of Personal and Property Rights Act 1998 Government Department or other instrument of the Crown

Details of Applicant

Full legal name

Address

Occupation

Postal address for service of documents (if different from above)

Daytime contact name

Telephone number

Email address

Details of Licence

Type of licence [tick appropriate box] On Licence Off Licence

Number 52/ Expiry date

Details of Premises

(To be included only where the licence applies to any premises that are not a conveyance).

Address

Trading or other name (if any)

OR Details of Conveyance (Boat, Bus etc)

(To be included only where the licence applies to any conveyance).

Type of conveyance

Address of home base (if any)

Trading or other name (if any)

Duty Manager Details

Full name

Residential Address

Certificate Number Expiry Date

If more than one duty manager please provide a separate list

Further Details

What right, title, estate, or interest does the applicant have in the premises (or conveyance) to which the application relates

What right, title, estate, or interest does the applicant have in any business conducted in the premises (or conveyance) to which the application relates [state]

Does the applicant intend to carry on the sale and supply (or delivery) of alcohol personally Yes No

If No, what is the full legal name, address and occupation of the person through whom the applicant intends to carry on the sale and supply (or delivery) of alcohol

Name

Address

Occupation

What are the reasons for the application

Whate date do you require the temporary authority to start

Date

I confirm that the above information is true and correct

Signature of Applicant
(type your name if submitting online)

Dated at Blenheim

Notes

1. Your application will be reviewed by the NZ Police and a Council Licensing Inspector before being referred to the District Licensing Committee (DLC).
2. The DLC may also require notice of this application to be given to any other person or persons it may state before making the final decision.

Once you have completed this form, please save it to your computer for your records, then email a copy of the saved document to mdc@marlborough.govt.nz or post to Marlborough District Council, PO Box 443, Blenheim 7240