

# Application for Transfer of Water Permit or Discharge Permit



This application is made under Section 136(2)(b)(ii) and 4(a), and 137(3)(b) and 5(a) of the Resource Management Act 1991

**Please read and complete this form thoroughly and provide all details relevant to your proposal.** Feel free to discuss any aspect of your proposal, the words used in this form or the application process with Council staff, who are here to help.

This notice will be checked before formal acceptance. If further information is required, you will be notified accordingly. When this information is supplied, the notice will be formally received and processed further.

## For Office Use

Lodgement Fee Paid \$

Receipt No.

Consent No.

Case Officer:

**Date Received:**

## 1. Permit Holder Details *(If a trust, list full names of all trustees)*

Name: \_\_\_\_\_

Electronic Address for Service: \_\_\_\_\_

Postal Address:  
*(or alternative  
method of service  
under section 352 of  
the Act)*

Phone: (Daytime) \_\_\_\_\_ Phone: (Mobile) \_\_\_\_\_

## 2. Transferee Details *(If a trust, list full names of all trustees)*

Name: \_\_\_\_\_

Electronic Address for Service: \_\_\_\_\_

Postal Address:  
*(or alternative  
method of service  
under section 352 of  
the Act)*

Phone: (Daytime) \_\_\_\_\_ Phone: (Mobile) \_\_\_\_\_

### 3. Select the Statement that Applies

I, \_\_\_\_\_ (full name of holder of water permit or discharge permit)

and I, \_\_\_\_\_ (full name of transferee)

**, apply to transfer the following water permit/discharge permit:**

*[state number and description of permit and describe the site to which it applies as the site is commonly known and in a way that will enable it to be easily identified (including the name of the stream, river, or water body, if applicable). If the application is to transfer only part of the water permit or discharge permit, clearly describe which part].*

or

I, \_\_\_\_\_ (full name of holder of water permit or discharge permit)

and I, \_\_\_\_\_ (full name of transferee)

**, apply to transfer the following part of a water permit/part of a discharge permit:**

*[state number and description of permit and describe the site to which it applies as the site is commonly known and in a way that will enable it to be easily identified (including the name of the stream, river, or water body, if applicable). If the application is to transfer only part of the water permit or discharge permit, clearly describe which part].*

### 4. We Attach a Copy of the: *[select one]*

Water Permit       Discharge Permit

### 5. The application is to transfer the permit with effect on \_\_\_\_\_ *[date]*

**6. The proposed site of the transferred permit is:**

*[Describe the site, including:*

- (a) its location, as it is commonly known and in a way that will enable it to be easily identified (including the name of the stream, river, or water body in the case of an application to transfer a water permit); and*
- (b) its natural and physical characteristics and any adjacent uses that may be relevant to the consideration of the application.]*

**7. The full name and address of each owner or occupier (other than the applicants) of the site to which the application relates are as follows:** *[list full names and addresses]*

*[Omit this paragraph if the permit holder and the transferee are the only owners and occupiers of the site to which this application relates.]*

**8. Select the Statement that Applies:**

**There are no other activities that are part of the proposal to which this application relates**

**or**

**The other activities that are part of the proposal to which the application relates are as follows:**

*[Describe the other activities that are part of the proposal to which the application relates. For any activities that are permitted activities, explain how the activity complies with the requirements, conditions, and permissions for the permitted activity so that a resource consent is not required for that activity under section 87A(1) of the Resource Management Act 1991.]*

## 9. Assessment of Effects on the Environment (AEE) *[Attach separate sheet detailing AEE]*

We attach an assessment of the proposed activity's effects on the environment that:

- (a) includes the information required by clause 6 of Schedule 4 of the Resource Management Act 1991; and
- (b) addresses the matters specified in clause 7 of Schedule 4 of the Resource Management Act 1991; and
- (c) includes such detail as corresponds with the scale and significance of the effects that the activity may have on the environment.

## 10. Part 2 of the Resource Management Act 1991

We attach an assessment of the proposed activity against the matters set out in Part 2 of the Resource Management Act 1991.

## 11. Section 104 of the Resource Management Act 1991

We attach an assessment of the proposed activity against any relevant provisions of a document referred to in section 104(1)(b) of the Resource Management Act 1991, including the information required by Clause 2(2) of Schedule 4 of that Act.

## 12. Other Information

We attach the following further information required to be included in this application by the district plan, the regional plan, the Resource Management Act 1991, or any regulations made under that Act: *[List all further documents that you are attaching]*

## 13. Fees

1. The applicable lodgement (base) fee is to be paid at the time of lodging this application. If payment is made into Council's bank account 02-0600-0202861-02, please put Applicant Name and either U-number, property number or consent type as a reference. If you require a GST receipt for a bank payment, please tick
2. The final cost of processing the application will be based on actual time and costs in accordance with Council's charging policy. If actual costs exceed the lodgement fee an invoice will be issued (if actual costs are less, a refund will be made). Invoices are due for payment on the 20th of the month following invoice date. Council may stop processing an application until an overdue invoice is paid in full. Council charges interest on overdue invoices at 15% per annum from the date of issue to the date of payment. In the event of non-payment, legal and other costs of recovery will also be charged.
3. Please make invoice out to:  Applicant  Agent  
(if neither is ticked the invoice will be made out to Applicant)

## 14. Signature of Permit Holder or Authorised Agent

**Signature:** \_\_\_\_\_ **Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
[and details if agent]

**Signature:** \_\_\_\_\_ **Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
[and details if agent]

**Select one:**  Permit Holder **or**  Person authorised to sign on behalf of permit holder

## 15. Signature of Transferee - New Permit Holder or Authorised Agent

**Signature:** \_\_\_\_\_ **Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
[and details if agent]

**Signature:** \_\_\_\_\_ **Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
[and details if agent]

**Select one:**  Permit Holder **or**  Person authorised to sign on behalf of permit holder

## Privacy Information

*The information you have provided on this form is required so that this notice can be processed and so that statistics can be collected by Council. The information will be stored on a public register and held by Council. Details may be made available to the public about consents that have been transferred. If you would like access to or make corrections to your details, please contact Council.*