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Wordfind!!

You heard it here first folks - you too can have fun with the RMA!

Q F G L U Y W I P G G T Y U V H
 X B W K Z R X L U S A C G G V G
 O P O E Y A A I P L D Z M R E U
 T Z K N D N Z X R V L G S V H O
 E C R Z N O A V L T N W A Z G R
 L O A I B I R E I O B E F I W O
 C O N Q M T H E I S B U Z Z N B
 O G W R L E W T S Z E A I G M L
 N X I I I R A H N O A W C D I R
 S O F Q V C L U L Z U O B B B A
 E R A L I S C E U M F R K U X M
 N A X L M I I O J H O C C J S E
 T F P O S D R P Z W E R I E N V
 S P M A N A G E M E N T G J L O
 A T C I H D N A L P J P P D W L

ACT - APPLICATION - CONSENTS - DISCRETIONARY
 MANAGEMENT - PLAN - PLANNING - RESOURCE
 LOVE MARLBOROUGH

Water Irrigation Status Messages via Antenno App

There is a new way of keeping you up to date with our water irrigation status, using the Antenno app, which is free to download.

It’s easy to get started; no personal information or login details are required. Simply download the Antenno app then enter an address for a property that you want water irrigation status updates for - it could be your vineyard or a property you manage. You can enter as many properties as you need to.

You don’t have to keep checking; Antenno will notify you of an update using the notification settings of your phone.

If there is a water irrigation status notification that is not relevant to a property you have entered into the app, you won’t receive an alert.

Don’t forget, while an Antenno notification will tell you when a river first reaches a shutoff level, it is still your responsibility as a water permit holder to regularly monitor the irrigation status.

<http://hydro.marlborough.govt.nz/irrigation>

Council's Resource Consent Charging Policy

The philosophy of the Resource Management Act 1991 (RMA) is that those who benefit should pay for resource consent applications. If an individual will be benefitting from the use of natural or physical resources they will be expected to pay the full costs of that use.

The Council's role is to manage the community's resources. Marlborough's rivers, aquifers, air and coastal waters are not owned by individuals but by the community. A resource consent gives individuals access to these community owned resources for their own private use or economic benefit while ensuring the sustainability of the resources. A requirement for resource consent can also be triggered by the way people wish to use their private property. Council's first duty is to administer the RMA and the statutory planning instruments for which it is responsible. Consequently at times Council's objectives may differ from that of the applicant.

Section 36 of the RMA provides for the Council to charge for processing resource consent applications. Resource consent processing charges can only be for the reasonable cost of the Council doing the work. Resource consent applicants are Council's customers and the Council strives to provide excellent service and value for money. Council knows that applicants want the process to be as quick and as simple as possible.

Council officers are happy to help applicants when they are making an application for resource consent. The Duty Planner can provide information on how to make an application and how it will be processed. However the Duty Planner service is not intended to be a consulting service. Council is only ever able to play a supporting role as the application belongs to the applicant who is entirely responsible for ensuring that application meets the requirements of the RMA. See the item in this newsletter 'About the Duty Planner Service' on page 3.

Application processing charges can vary significantly for a number of factors. Consequently the Council has adopted two types of charges - flat charges and base charges, with determination from records of actual costs at the completion of processing. Flat charges apply where the administrative process is largely consistent and repetitive, enabling the setting of a fee that recovers the average costs for that type of application. A base charge is applied to those processes that are likely to incur costs that cannot be reasonably estimated. This ensures that applicants pay the actual cost of processing their application, with some receiving refunds and others receiving invoices for the recovery of additional charges.

Notwithstanding whether the application type requires a flat charge or a base charge, the Council is not required to commence processing it until the fee is paid. An application that is lodged without a fee is immediately placed on hold until the fee is received. Variable charges are invoiced at each phase of the application process. Invoices will be sent out to applicants at the time of public notification and prior to a hearing. Fees for the time taken in processing are applied to applications that are refused, rejected or withdrawn. You can view the fee schedule on Council's website.

<https://www.marlborough.govt.nz/services/resource-consents/fees-resource-consents>

Council reviews its resource consent application charges annually to ensure that the actual, fair and reasonable cost to Council of processing an application is passed on to the applicant in the form of charges.



About the Duty Planner Service

Council understands that the resource consent process can be complicated. The Resource Consents Team provides a Duty Planner service aimed to assist those inexperienced in this area. The service provides customers with general information about the resource management plans and resource consent process to guide them into getting started with an application for resource consent (if they need one). The Duty Planners cannot provide an assessment of a proposed activity or help an applicant prepare an application. The service is not designed to assist professional consultants. In fact when an enquiry is complex or detailed the Duty Planners recommend applicants engage a professional with experience in the particular type of application to guide them through the resource consent process.

How to make a Duty Planner enquiry

To make a Duty Planner enquiry a customer can either complete an enquiry form online or contact Customer Services (Phone: 03 520 7400). If a customer wishes to discuss their enquiry, a Duty Planner is available by appointment only. Customers can arrange meetings by contacting Customer Services.

Duty Planner hours of operation

Duty Planner enquiries can be sent in at any time online. The Duty Planners will endeavour to respond to all enquiries within a reasonable timeframe. However, the Duty Planner service is very popular and consequently our team may not be in a position to provide a response in as timely fashion as desirable.

A 15 minute appointment can be booked with a Duty Planner between 2.00 pm and 4.30 pm on Monday and Wednesday. Fortnightly on a Tuesday from 9.00 am until 4.00 pm there is a Duty Planner available for Picton and Marlborough Sounds residents requiring resource consent information.

Information required

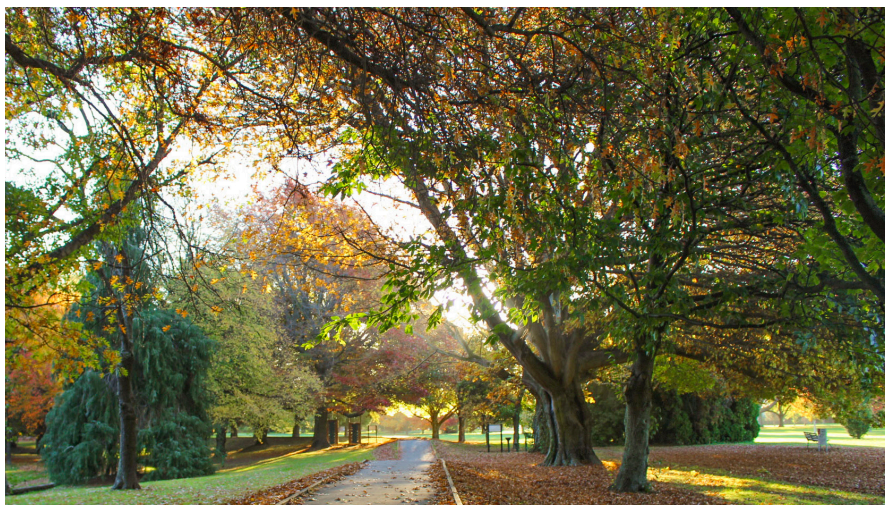
To assist the Duty Planners to provide a response it is essential that the enquiry clearly indicates:

1. The address or location of the site where the activity will take place.
2. A description of the activity.
3. A specific question indicating how a Duty Planner may help you.

Charges for the Duty Planner service

There is no charge for the first 30 minutes of time taken answering an enquiry or attending an appointment by a Duty Planner. If the enquiry is more complex and it takes longer than 30 minutes, the customer will be invoiced for the additional time over the initial 30 minutes. The charge-out rate is the same as the rate of a Resource Management Officer.

See page 5 for the staff profiles on our Duty Planning Officers, Lynn Mullens and Sarah Silverstar.



The RMA and Mobile Food Operators

Mobile food operators (i.e. operators making/selling food from a registered trailer, van, cart, etc.) require registration under the Food Act 2014, but they also need to consider whether the location they wish to trade is suitable:

- Under the Marlborough District Council Reserves and other Public Places Bylaws 2017, anyone that wishes to trade in a park, reserve, sportsground or carpark (outside of a market or event) needs to obtain prior written permission from the Council.
- The New Zealand Transport Agency does not allow any trading on state highways, but for operating at the side of other roads permission can be sought from Marlborough Roads.
- To undertake the sale of food on private land, it has to be zoned appropriately under the District Plan. If the zone does not allow this type of activity, a resource consent is required.

Council's Environmental Health Team can help with all food operator enquiries.

The RMA and Alcohol Licensing

Anyone wishing to sell alcohol in New Zealand is required to hold a licence under the Sale and Supply of Alcohol Act 2012.

The application process requires the supply of supporting information, including a certificate from the Council that the proposed use of the premises meets the requirements of the RMA. RMA non-compliance would stop the application being accepted.

Any person looking to obtain a new alcohol licence should enquire with the Duty Planner or seek professional advice as to whether this activity is permitted for the proposed address. If the applicant wants to progress their application our Licensing Team Administration Officer will assist in obtaining the RMA certificate.

This brochure will assist with any questions on a new application:

https://www.marlborough.govt.nz/repository/libraries/id:1w1mps0ir17q9sgxanf9/hierarchy/Documents/Services/Alcohol/LIB0005_CI2052_Do_You_Want_to_Sell_Alcohol_at_a_Premises.pdf



Resource Consent Monitoring

What to do once you receive your resource consent

When you receive your resource consent it is important that you read through it and ensure that you fully understand all its conditions.

If a condition requires you to provide information to the Compliance Manager, please send this information to monitoring@marlborough.govt.nz.

If you have any questions in regards to the monitoring that is required to be completed under your resource consent, please get in touch.

Introducing the New NZTA Top of the South System Manager

Following Frank Porter's retirement on 1 March, Andrew James was appointed our Top of the South System Manager.

Andrew, despite being born in New Zealand, was brought up in the UK's Lake District and after University worked for a civil contractor in the northwest of England before setting up a structural engineering consultancy in Donegal, Ireland. Andrew then returned to New Zealand and made his base in Nelson.

Having worked in the assets teams at Nelson City Council for over ten years, Andrew moved to the NZ Transport Agency as a transport safety engineer across the Top of the South, then a transport planner for projects such as the Spring Creek roundabout, the Opawa Bridge replacement and Rai Saddle realignment. Andrew is based in Nelson with his family, but travels frequently to Marlborough.

While Steve Murrin has recently been promoted to Marlborough Roads Manager, Andrew is retaining responsibility for processing the local transport consents, with state highway consents continuing to be managed via the NZTA office in Wellington. Andrew says "As Manager across the Top of the South some of my time is required in Nelson and Tasman, as well as Blenheim. I endeavour to be in the Marlborough Roads office at least two or three days a week and am happy to have pre-application meetings when I can."

Appointments can be made via Justine Davies via e-mail at Justine.Davies@nzta.govt.nz.



Andrew - second from the left sitting

Staff Profiles



Lynn Mullens

Lynn has been at Council since 2003. She originally processed resource consents across a broad range of activities (including land use, subdivision and coastal). Lynn has also worked in the Records and LIM teams in Council before she moved to the Duty Planner role, which she has held since 2012. Lynn enjoys the variety of inquiries and the face-to-face meetings.

Before joining Council Lynn worked in the planning profession in South Africa. She was drawn to Blenheim by the sunshine.



Sarah Silverstar

Sarah has been at Council since October of 2018 in her role as a Resource Management Officer working on applications for subdivision with Ian Sutherland. Sarah moved to Blenheim from Waiheke Island. She has a background in horticulture and is happy putting her Bachelor of Science to work in her new role. She was also involved in environmental groups whilst on Waiheke Island.

Sarah says her role as a Resource Management Officer has brought variety, learning opportunities and challenges to her working day.



Fliss Morey

Fliss moved to Marlborough from the UK in 2012. She initially worked for Christchurch City Council as a project manager and planner, undertaking earthquake recovery work and urban renewal projects. After the Kaikoura earthquake, she returned to Marlborough to work locally as a property manager and more recently as a planner for a private consultancy in Blenheim.

Fliss completed a Bachelor of Town Planning Degree at the University of the West of England early on in her career and has experience in a variety of areas, including policy development, consenting, urban renewal and development. Prior to leaving the UK Fliss was heading up a team, working in partnership with government and private enterprise, tasked with delivering a sustainable new community in the southwest of England,

Fliss joined Council at the beginning of April as a Resource Management Officer and is expecting to be working on a range of land use and other consents.

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