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**MARLBOROUGH
DISTRICT COUNCIL**



Only Marlborough

22 October 2021

Record No: 21226616
File Ref: D050-001-02
Ask For: Mike Porter

Notice of Council Meeting – Thursday, 28 October 2021

Notice of the Council Meeting to be held in the Council Chambers, 15 Seymour Street, Blenheim on Thursday, 28 October 2021 to commence at 9.00 am.

BUSINESS

As per Order Paper attached.

**MARK WHEELER
CHIEF EXECUTIVE**



**Order Paper for the
COUNCIL MEETING**
to be held in the Council Chambers, 15 Seymour Street, Blenheim
on THURSDAY, 28 OCTOBER 2021 commencing at 9.00 am

Open Meeting

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Marlborough District Council

**Order Paper for the
COUNCIL MEETING**
to be held in the Council Chambers, 15 Seymour Street, Blenheim
on THURSDAY, 28 OCTOBER 2021 commencing at 9.00 am

1. Karakia

Tēnā koutou, tēnā koutou, tēnā koutou katoa
E te Atua tō mātou Kai-hanga,
ka tiāho te maramatanga me te ora, i āu kupu kōrero,
ka tīmata āu mahi, ka mau te tika me te aroha;
meatia kia ū tonu ki a mātou
tōu aroha i roto i tēnei huihuinga.
Whakakī a matou whakaaro ā mātou mahi katoa,
e tōu Wairua Tapu.
Āmine.

(God our Creator,
when you speak there is light and life,
when you act there is justice and love;
grant that your love may be present in our meeting.
So that what we say and what we do may be filled with your Holy Spirit.
Amen.)

2. Apologies

3. Declaration of Interests

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4. Minutes

- 4.1 Confirmation of the Minutes of the Council Meeting held on 16 September 2021
(Minute Nos. Cncl-0921-73 to Cncl-0921-80)



**Minutes of a Meeting of the
Marlborough District Council
held in the Council Chambers and via Zoom, 15 Seymour Street, Blenheim
on THURSDAY 16 SEPTEMBER 2021 commencing at 9.00 am**

Present in the Council Chambers

The Mayor J C Leggett (in the Chair), Cllrs J L Andrews, J A Arbuckle, B A Faulks, M J Fitzpatrick, G A Hope, F D Maher, M A Peters, T P Sowman and N P Taylor.

Present via Zoom

Cllrs C J Brooks, J D N Croad and D D Oddie.

In Attendance

Messrs M S Wheeler (Chief Executive) and M J Porter (Democratic Services Manager).

Karakia

The meeting opened with a karakia.

Apology

The Mayor/Cllr Arbuckle:

That the apology for lateness from Cllr B G Dawson be received and sustained.

[POSTSCRIPT: Cllr Dawson advised by email, during the meeting, that he would not be able to attend the meeting at all]

Carried

Cncl-0921-73 Declaration of Interests -

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

A number of declarations were noted in the agenda:

- The various interests as declared under Minute Nos. Cncl-0821-23.

Cncl-0921-74 Confirmation of Minutes -

The Mayor/Cllr Taylor:

That the Minutes of the Council Meeting held on 5 August 2021 (Minute Nos. Cncl-0821-23 to Cncl-0821-31) be taken as read and confirmed.

Carried

Cncl-0921-75 Confirmation of Minutes -

The Mayor/Cllr Taylor:

That the Minutes of the Extraordinary Council Meeting held on 30 August 2021 (Minute Nos. Cncl-0821-62 to Cncl-0821-63) be taken as read and confirmed.

Carried

Committee Reports

Cncl-0921-76 **Assets & Services Committee** -

Members noted that Minute No. A&S-0821-38 (Kerbside Recycling Crate Liner Trial) was left to lie on the table as the vote was tied at the Committee meeting. Further information from Alec McNeil, as attached to the agenda, was provided to Council on this issue.

Members considered the issue in light of the additional information. Clr Oddie moved, with Clr Brooks seconding, the following motion.

Cirs Oddie/Brooks:

1. That Council approve the trial of a recycling crate disposable liner across 125 properties in October/November 2021 for a cost estimate of \$17,000 (GST exclusive) which will be covered from existing budgets.
2. That the results of the trial are reported back to Council as part of the 2022-23 Annual Plan process.

Carried

Clr Arbuckle moved an amendment to the recommendation under Minute No. A&S-0821-34 (Tree Removal Request - Harling Park). Clr Peters seconded the amendment. Members discussed the amendment with differing views on the topic.

Following discussion the amendment was put to the meeting.

Cirs Arbuckle/Peters:

1. That the application to remove the Eucalyptus tree located in Harling Park in front of 28A Solway Drive, Blenheim be declined.
2. That the Eucalyptus tree be monitored for general health and root, branch or limb failures during park maintenance.

Lost on a show of hands 4 to 9.

Cirs Taylor/Fitzpatrick:

That the Committee report contained within Minute Nos. A&S-0821-32 to A&S-0821-41 be received and the recommendations, as amended above, adopted.

Carried

Cncl-0921-77 **Environment Committee** -

The Mayor/Clr Hope:

That the Committee report contained within Minute Nos. Env-0821-42 to Env-0821-61 be received and the recommendations adopted.

Carried

Cncl-0921-78 **Planning, Finance & Community Committee** -

Cirs Peters/Sowman:

That the Committee report contained within Minute Nos. PF&C-0921-64 to PF&C-0921-72 be received and the recommendations adopted.

Carried

Cncl-0921-79 **Three Waters Reform** D050-007-001-01, W400-011-01

Members noted that the purpose of the report was to update Council on: the Government's 30 June and 15 July 2021 Three Waters Reform announcements; the specific data and modelling Council has received to

date; the implications of the revised Three Waters Reform Proposal for Council; and the next steps, including uncertainties.

Mr Wheeler reported that over the past four years the Government has been considering the issues and opportunities facing the system for regulating and managing the Three Waters - drinking water, wastewater and stormwater. The background was provided in Attachment 1 in the agenda report, including information on Taumata Arowai, which became a new Crown Entity in March 2021 and will become the dedicated water services regulator later this year.

It was further reported that the Government has concluded that the case for change to the three waters service delivery system has been made (for further information refer to Attachment 2 in the agenda report) and during June and July 2021 it released information and made announcements on the direction and form of Three Waters Reform, including proposed new Water Service Entities and their indicative boundaries, their governance arrangements and public ownership; individual Council projections based on the information supplied under a request for information process and used by the Water Industry Commission for Scotland (WICS) to model different entity combinations and options to make those projections; a package of investment (\$2.5 billion) for councils to invest in the future for local government, urban development, and the wellbeing of communities with the aim of ensuring no council is worse off as a result of the reforms, and funding support for transition to the new entities; and an eight-week process for councils to understand the implications of the reform announcements, ask questions and propose solutions, and for Government to work with councils and mana whenua on key aspects of the reform (including governance, integrated planning and the community's voice).

Members noted that part of Marlborough District Council's area (north and west of the Ngāi Tahu takiwā boundary) has been placed in Entity C and the south eastern remainder is being considered for placement in Entity D (part of Ngāi Tahu's takiwā). We await the Government's final decision on this uncertain southern area.

The report provided Council with staff's analysis of the information provided and assessed the Government's proposal. In preparing it, officers used the Local Government New Zealand, Taituarā and Te Tari Taiwhenua Internal Affairs guidance to assist Council to understand the information that has been provided to date, and enable Council to prepare for future decisions, consultation and engagement with communities. The Council-specific information has been assessed by staff who have applied lower productivity, capital growth and efficiency assumptions to the WICS assessment model. Staff have then adjusted the resulting Three Waters delivery cost forecast for "opting in" to a new entity to make allowance for the recovery of stranded overheads.

The report covered in detail comment under the following options: Option A - Government proposal; Option B – Continued delivery of Three Water services by Council; Option C - Delivery of Three Water services by Council at a higher level of service and investment; Option D - Regional aggregation of Three Waters services in a Council Controlled Organisation (asset owning); and Option E – Delivery of Three Waters services by a Council Controlled Organisation (non-asset owning) under contract.

The report also covered in detail comment under the following headings: Background (Government's June and July 2021 announcements and information releases; Council specific information and analysis; Capital Expenditure; Balance Sheet and operating costs if "opt in"; Castalia advice on water reform to Whangarei District Council; Council's options if an "opt out" decision is made; Transition; Council decision making and consultation; and Information that the Council requires or potential solutions to outstanding issues that it would like to convey to Government and LGNZ); Recommended Actions (Advantages of these actions; and Disadvantages); What are the issues if Council made a decision now? (Advantages; and Disadvantages); and the Next steps.

Attachments to the agenda were: **Attachment 1** - 2020 Background (including Taumata Arowai information and Indicative Reform Programme); **Attachment 2** - The Government's conclusion that the case for change has been made; **Attachment 3** - DIA two-page summary; **Attachment 4** - Funding to invest in the future of local government and community wellbeing; **Attachment 5** - Staff financial analysis of WICS modelling; **Attachment 6** - Forecast Statement of Financial Position; **Attachment 7** - LGNZ Magazine – Risks and opportunities from amalgamation in our water sector; and **Attachment 8** – Transition.

A powerpoint presentation was also given (filed in CM No. 21206473).

Cirs Hope/Peters:

- 1. That Council note the contents of this report and the Government's case for change in the delivery of Three Waters services.**

2. That the Mayor writes to the Minister of Local Government proposing a pause in the Three Waters timeline to enable:
 - (a) Consideration of the Future of Local Government Review in conjunction with the proposed Three Waters review recommendations.
 - (b) More detailed work to quantify individual council's net benefit analysis from the Water Service entity proposals.
 - (c) Greater clarity to be provided on the proposed Water Entities governance arrangements and in particular the influence that individual councils will have on capital programme prioritisation.
 - (d) Government to undertake an extensive programme of public education in relation to the proposed reforms.
 - (e) Resolution of the following issues:
 - The final boundaries
 - Protections from privatisation
 - Consultation with mana whenua and communities
 - How will the community's voice be heard and what influence will local authorities have (and what can the community realistically expect the Council to influence particularly if it is not on the Regional Representation Group)
 - Representation from and on behalf of mana whenua
 - Integration with other local government reform processes
 - Integration with spatial and local planning processes and growth
 - Prioritisation of investment
 - Workforce and capability – Council struggles now to have enough of the right people to deliver Three Waters and we need to retain our people through the transition
 - What will a Government bill cover and will the reform will be mandatory?
 - Does the Government bill confirm that new entities will take over all Council responsibilities required under the Water Services Bill?
 - Conditions associated with the Government's package of funding for local government
 - Detail about the economic regulator and the confidence Council can have that pricing across Entity C will over time be standardised to achieve the savings forecast
 - Transition arrangements, including our own workforce challenges (without transition challenges on top) and due diligence for asset transfers, etc
3. That the Mayor formally advises the Minister that Council's preferred entity, should it opt in to a new water service entity is Entity C based on the future more favourable cost projections compared to Entity D with the boundary between Entities C and D to be Council's existing southern unitary authority boundary.
4. That the Council notes:
 - a. That its policies and the Local Government Act 2002 require a special consultative process on a Long Term Plan variation proposal before any decision can be made to opt in/opt out of the Three Waters reform, so providing a community voice in these reforms, and
 - b. That a response from the Minister to the requests made in Resolution 2 and the boundary decision proposed in Resolution 3 should be considered before the special consultative process proceeds, and
 - c. Council reserves its position in relation to the 'opt in/opt out' option.

Carried

Cncl-0921-80 Decision to Conduct Business with the Public Excluded

Clrs Peters/Andrews:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- Confirmation of Public Excluded Minutes
- Committee Reports (Public Excluded Sections)
- Land Exchange

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Minutes and Committee Reports	As set out in the Minutes	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.
Land Exchange	To enable the Council, as holder of the information, to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) provided for under Section 7(2)(i)	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.

Carried

The meeting closed at 11.43 am.

Confirmed this 28th day of October 2021

J C LEGGETT
MAYOR

Record No. 21206545

5. Committee Reports

5.1 Assets & Services Committee

Assets & Services Committee Meeting held on 30 September 2021
(Minute Nos. A&S-0921-81 to A&S-0921-88)



**Report and Minutes of a Meeting of the
ASSETS & SERVICES COMMITTEE
held in the Council Chambers, 15 Seymour Street, Blenheim
on THURSDAY 30 SEPTEMBER 2021 commencing at 9.00 am**

Present in the Room

Clrs N P Taylor (Chairperson), M J Fitzpatrick (Deputy), J L Andrews, B G Dawson (from 9.18 am), F D Maher, Mayor J C Leggett, Mr R Hunter (iwi representative)

Also Present in the Room

Clrs J D N Croad, B A Fauls and T P Sowman

Also Present via Zoom

Clrs J A Arbuckle and D D Oddie

In Attendance in the Room

Mr Richard Coningham (Manager – Assets & Services Department) Jamie Lyall (Manager – Property and Community Facilities), Nicole Chauval (Committee Secretary) and Mike Porter (Democratic Services Manager/Zoom Management)

Apologies

Clrs Fitzpatrick/Andrews:

That the apology for absence from Clr C J Brooks and Clr B G Dawson for lateness be received and sustained and the apology for non attendance from Clr M A Peters be noted.

Carried

A&S-0921-81 Declaration of Interests -

No interests with items on the agenda were declared.

**A&S-0921-82 Road Exchange Proposal – Kahikatea Reserve
and Kesteven Farm Limited L150-001-K11C**

The report to the Committee sought consideration of an application for a road exchange proposal involving land associated with Kahikatea Reserve. An aerial of the proposed land exchange was included with the agenda item.

Members were advised that Kesteven Farm Limited (Kesteven) has two properties on the south side of the Wairau River and on the west side of State Highway 1 (SH1). To the south Council has a reserve known as Kahikatea Reserve and it is intended there will be public access to the reserve.

It was noted that alongside the western boundary there is a paper road running from the Wairau River to the north and in a south easterly direction towards the reserve. Such road has not been formed but would provide for public access from the Wairau River to the reserve.

It was reported that Kesteven is developing the lands for viticulture purposes and seeks to have an area of paper road included within the vineyard development. To facilitate this, Kesteven proposes to set aside and have vested in Council a strip of land within Lot 1 DP 8576 running from the Wairau River and southward to the reserve, such strip being adjacent to SH1.

Members were advised that the access strip once vested in Council could be classified as Local Purpose (Access). This is seen to provide flexibility in terms of connections for the public to the reserve. It was noted

reason the Taylor River Floodway has been identified as the best site for the activity on a trial basis for an 18 month period.

It was noted that the activity sits within the policy framework of the Taylor River Floodway Reserve Recreation and Amenity Plan. The proposed site also sits within an area identified for recreation uses in the Plan. No resource consent is required under the provisions of the Marlborough Environment Plan.

Consultation with the Rivers Section of Council has taken place and there are no issues with land use or flood or river management.

It was noted that safety for other park users is paramount and examples from around the country indicate that courses are compatible with other land users in park settings. Course design will be done by a certified course designer, with throw direction predominantly away from walking and riding tracks. Good visibility and safety signage are also key elements in promoting a safe environment.

Cirs Fitzpatrick/Andrews:

- 1. That Council approve the installation of a disc golf course on the western side of the Taylor River Floodway Reserve just north of the Wither Road carpark and adjacent to Rosina Corlett Lane.**
- 2. That approval be granted for installation, subject to a review after an 18 month period.**

Carried

A&S-0921-86 Shelly Beach – Upgrade Works R510-009-S03-05

The purpose of the report was to seek Council approval to introduce beach re-nourishment to the new rock revetment works at Shelly Beach Reserve and agree to a new roading layout through the Shelly Beach Reserve area. A video of the Shelly Beach Reserve was shown.

It was noted that the recent development of the Queen Charlotte Yacht Club (QCYC) has been the catalyst for enhancing and upgrading the Shelly Beach Reserve. Funding was approved through Council's 2021-31 Long Term Plan of \$95,000 for shoreline protection works and \$250,000 for Shelly Beach Reserve upgrade works.

In July 2021 shoreline rock revetment works were carried out to stop the erosion of Shelly Beach Reserve. Members of the public raised concerns about the visual 'harshness' of the rocks and accessibility which can both be softened through applying a beach nourishment process and creating level platforms within the existing rock works similar to treads in a stair. This would not impact on the structure's wave absorption and energy release ability of the coastal form.

Members discussed the proposed reduction in road width and noted that it is not appropriate for the proposed activity without modification. Members suggested that the road width be increased to a minimum width of 6.5 metres thereby allowing vehicles to pass and avoid any congestion issues.

It was noted that concern regarding carparking has been mitigated by providing additional car parking to the south and the north and this has been made available by the removal of two buildings from the Reserve.

There was discussion on providing safe access to the toilets from the grassed area and members requested that a safe pathway be created.

Following further discussion and to ensure work is progressed to enable completion by the summer season members agreed that delegated authority be given to the Chair and Deputy Chair of Assets & Services Committee and Clr Oddie.

Clr Taylor/The Mayor:

- 1. That beach nourishment is undertaken to the Shelly Beach rock revetment works to visually soften the works and make it more accessible.**
- 2. That the accessway across the rock revetment-is included to facilitate pedestrian access from the reserve to the waters edge.**
- 3. That the access corridor from Shelly Beach south through to the Queen Charlotte Yacht Club be a minimum width of 6.5 metres.**
- 4. That provision be made for additional parking along the access corridor from Shelly Beach south to the Queen Charlotte Yacht Club.**

A&S-0921-88 Information Package -

Clr Dawson/The Mayor:

That the Assets and Services Information Package dated be received and noted.

Carried

The meeting closed at 10.24 am.

Record No. 21217854

5. Committee Reports

5.2 Environment Committee

Environment Committee Meeting held on 7 October 2021
(Minute Nos. Env-1021-93 to Env-1021-105)



**Minutes of a Meeting of the
ENVIRONMENT COMMITTEE**
held in the Council Chambers, 15 Seymour Street, Blenheim
on THURSDAY, 7 OCTOBER 2021 commencing at 9.00 am

Present in the room

Mayor J C Leggett (Chairperson), Councillors D D Oddie (Deputy), G A Hope (Deputy), J A Arbuckle, J D N Croad, B A Faulls, T P Sowman and Mr E R Beech (Rural representative)

Also present in the room

Councillor F D Maher

Also present via Zoom

Councillors B G Dawson and N P Taylor

In Attendance in the Room

Ms G Ferguson (Consents and Compliance Group Manager), Mike Porter (Democratic Services Manager/Zoom Management) and N Chauval (Committee Secretary)

In Attendance via Zoom

Mr H R Versteegh (Environmental Science and Policy Group Manager)

Apologies

The Mayor/Clr Croad

That the apology for non-attendance from Clrs M A Peters, J L Andrews and C J Brooks be noted.

Carried

Env-1021-93

Declaration of Interests

-

No interests with items on the agenda were declared.

Env-1021-94

Resource Hearing Commissioner Decisions -

Clrs Arbuckle/Oddie:

That the Resource Hearing Commissioner Decisions as contained within the reports dated 28 January 2021 (U060329), 22 February 2021 (U200434), 7 April 2021 (U190629), 8 April 2021 (U200673), 13 April 2021 (U200915), 11 May 2021 (U190827), 31 May 2021 (U200770), 29 & 30 June 2021 (U140294 & U140296), 6 July 2021 (U200493), 7 July 2021 (U201026) and 11 August 2021 (U201097).

Carried

ATTENDANCE: Brendon Robertson, Council's Building Control Group Manager and Peter Davidson, Council's Groundwater Scientist, were present for the following item. Associate Professor Liam Wotherspoon, University of Auckland - School of Engineering was present via Zoom.

**Env-1021-95 Wairau Plain Liquefaction Risk Assessment
and Guidelines E385-002-002-05, E385-002-002-06,
R450-001-035-02**

The reports Liquefaction Vulnerability Study: Lower Wairau Plains and the Marlborough District Council-Liquefaction Assessment Guidelines were presented to the Committee for adoption. Both reports were available on Council's website for members' information https://www.marlborough.govt.nz/environmentcommittee_report

Members were advised that in 2019 The Ministry for Business, Innovation and Employment (MBIE) made changes to the Building Code for liquefaction-prone land which were to take effect from 29 November 2021. The change was made as a result of experience from the Canterbury Earthquakes, and recommendations made by the Royal Commission of Inquiry.

The agenda item outlined the changes in the Building code for liquefaction-prone ground, and the Liquefaction Vulnerability Study and Assessment Guidelines that Council has completed in preparation for transitioning to these changes. To support the Liquefaction Vulnerability Study: Lower Wairau Plains a powerpoint presentation was shown (presentation filed in CM Record No. 21222989). Following on from Associate Professor Liam Wotherspoon's presentation a pre-recorded summary of the Guidance document by lead author Mason Reed, geotechnical engineer at Fraser Thomas Ltd in Christchurch was shown <https://marlboroughdc.canto.global/b/Q6VJ5>

Members were advised that workshops for staff and stakeholders are proposed for October/November which will assist with interpretation and use of the guidelines.

Clrs Sowman/Croad:

That the information be received.

That the Liquefaction Vulnerability Study: Lower Wairau Plains be adopted.

That the Marlborough District Council-Liquefaction Assessment Guidelines be adopted

Carried

ATTENDANCE: Oliver Wade, Council's Environmental Scientist - Coastal Role, was present for the following two items. Dr Andrew Swales was present via zoom for the following item.

**Env-1021-96 Sources of Fine Sediment and Contribution
to Sedimentation in the Inner Pelorus
Sound/Te Hoiere E325-004-003-03**

The report to the Committee provided information from the Marlborough District Council commissioned study of the inner Pelorus Sound/Te Hoiere which was commissioned to improve understanding of how land use activities and associated soil erosion have impacted on Sediment Accumulation Rates (SAR) and composition, and to identify sources of deposited sediment. It was noted that the study builds on a previous work by Handley et al. (2017) in Kenepuru Inlet and Beatrix Bay. The report was available on Council's website for members' information <https://www.marlborough.govt.nz/meetings/reports>

To highlight this report a powerpoint presentation was shown (presentation filed in CM Record No. 21222834).

It was noted that the main contributors to sediment in Te Hoiere/Pelorus Sound from the land are subsoil, stream bank erosion, dairy pasture, harvested pine and native forest. Approximately 70% of the sediment deposited in the Te Hoiere/Pelorus Sound is classed as 'legacy sediment'. Whilst originally derived from the land, this sediment has been in the marine environment for a long period meaning it is no longer possible to determine its source.

It was reported that over recent years, monitoring and compliance staff have noticed an improved standard of post-harvest works on skid sites and this continued during 2020/21. It was noted that no observations made required punitive Enforcement action and education and direction through the 'Remedial Works Required' is having positive outcomes.

Members were advised that Compliance staff will continue to monitor the resource consent conditions and NES-PF permitted activity regulations associated with the harvesting of Marlborough's forests in accordance with the forestry monitoring strategy.

Cllrs Hope/Sowman:
That the report be received.

Carried

ATTENDANCE: Karen Winter, Council's Environmental Health Officer, was present for the following item.

**Env-1021-102 Environmental Health Activity Summary for
2020/2021 and Review of Survey Results
E350-004-009-02**

The report to the Committee provided an overview of the activities undertaken by the Environmental Health Team for the 2020/21 registration year as well as the results of customer surveys that have been undertaken. To highlight this report a powerpoint presentation was shown (presentation filed in CM Record No. 21222438).

Members were advised that the duty of Environmental Health Team is to improve, promote and protect public health within the district by ensuring that any nuisance or condition likely to be injurious to health/offensive in the district is abated or removed. The team do this by verifying (auditing) those businesses running under a Template Food Control Plan. National Programmes are verified by third party verifiers and inspecting markets and events. The team have exceeded their performance target for markets and events to be inspected.

Members were advised that the Health Team survey operators following Health Act inspections or after verification of Food Control Plans.

Survey results noted that respondents found the Team's reports clear and easy to understand. All respondents were very happy with the inspection process. They found the team helpful and professional. In regards to the Food Act verifications respondents understood their verification report and what they were required to do.

Cllrs Faulls/Croad:
That the information be received.

Carried

ATTENDANCE: Sue Bulfield-Johnston, Council's Administrator and Hearing facilitator, Advocacy and Practice Integration, was present for the following item.

**Env-1021-103 Resource Consent Hearings Update
R450-004-22**

The report to the Committee provided a rolling summary of hearings scheduled and completed for applications for resource consent. It was noted that since the onset of COVID-19 and the Level 4 lockdown a practice has been implemented to consider extension of timeframe and online hearings where appropriate.

It was noted that twenty hearings have been completed and the decision issued in the year commencing 1 July 2020. A further four hearings have taken place as scheduled and are in adjournment pending receipt of further information. A table listing these hearings was attached to the agenda item.

Members were advised that the Watson Development & Investment Limited hearing has been adjourned and a minute has been issued by the commissioner providing an opportunity for the applicant to provide a set of revised conditions. It was noted that this is not indicating any outcome.

It was reported that the hearing for Marlborough District Council (Flaxbourne irrigation scheme project) has been cancelled with no new hearing date set.

The hearing for U190438 NZ King Salmon Company Ltd (Blue Endeavour farm) will commence 18 October and is set down for a week. All material for this and other hearings are available on the Hearing portal on Council's website via the following link https://eservices.marlborough.govt.nz/programmes/PMEP_Hearings

Cirs Oddie/Fauls:
That the report be received.

Carried

ATTENDANCE: Barbara Mead, Council's Advocacy and Practice Integration Manager, was present for the following item.

Env-1021-104 Appeals Update R450-004-22

The purpose of report was to provide an update as to the current Appeals/Judicial Review caseload in Regulatory Services as at 21 September 2021.

Members were advised that since the agenda report was published a further four appeals have been received bringing the total number of appeals to eight. The appeals received relate to resource consent transfer; policy case law; building compliance; RMA compliance, abatement notices and resource consent matters. Information on the additional appeals was provided.

It was noted that Council is engaged in an application for declaration in respect of resource consent conditions.

Council has also concluded one appeal (Omaka Valley Residence Group v MDC) by way of consent order. The appeal related to the granting of a replacement quarry consent. The consent order was granted on 14 September 2021.

Cirs Oddie/Croad:
That the information be received.

Carried

Env-1021-105 Information Package -

The Mayor/Cir Arbuckle:
That the Regulatory Department Information Package dated 7 October 2021 be received and noted.

Carried

The meeting closed at 12.32 pm.

Record No: 21223037

5. Committee Reports

5.3 Planning, Finance & Community Committee

Planning, Finance & Community Committee Meeting held on 14 October 2021
(Minute Nos. PF&C-1021-105 to PF&C-1021-118)



**Report and Minutes of a Meeting of the
PLANNING, FINANCE & COMMUNITY COMMITTEE
held in the Council Chambers, 15 Seymour Street, Blenheim
on THURSDAY 14 OCTOBER 2021 commencing at 9.00 am**

Present

Cls J D N Croad (Chairperson), M A Peters, J L Andrews, J A Arbuckle, C J Brooks, B G Dawson, B A Faulls, M J Fitzpatrick, G A Hope, F D Maher, T P Sowman and Mayor J C Leggett

Present via Zoom

Clr D D Oddie

In Attendance

D G Heiford (Manager, Economic, Community & Support Services), Martin Fletcher (Chief Financial Officer), Mike Porter (Democratic Services Manager/Zoom Management) and N Chauval (Committee Secretary)

Apologies

Cls Arbuckle/Sowman:

That the apology for absence from Clr N P Taylor be received and sustained.

Carried

PF&C-1021-105 Declaration of Interests -

Clr Croad declared an interest in Item 8 (Economic Development Update) and Clr Hope declared an interest in Item 17 (Bragato Research Institute).

ATTENDANCE: Lynette Rayner, Mark Davies and Autumn Faulkner, Chair and Members of the Blenheim Business Association were present for the following item.

PF&C-1021-106 Blenheim Business Association – Update **C230-001-B04**

The report to the Committee provided an update on the Marlborough Mile projects that the Blenheim Business Association (BBA) is driving within the Blenheim (CBD).

Lynette Rayner, Mark Davies and Autumn Faulkner provided a presentation to the Committee, (presentation filed in CM Record No. 21225706).

It was noted that the plane proposed for Liz Davidson Place will not have wheels, as depicted in the presentation, this is to reduce the angle of the plane as it sits.

The presentation provided the visual concepts for the Aviation, Heritage/Cultural and Climate sites.

The themes allocated to other sites are Agriculture – Market Place, Aquaculture – Stadium 2000, and Viticulture – Bythell Pace.

Members were advised that work is still to be done on site 4- Agriculture and a progress report will be provided to the Committee in due course.

Cls Peters/Andrews:

That the information be received.

Carried

Ongoing lockdowns have affected the number of key influencers Destination Marlborough could physically host in the region, however it has developed new opportunities through virtual training channels resulting in more than double training for offshore travel trade. Despite the unease of the conferencing and events sectors, Business Events Marlborough submitted 23 bids during the 20/21 year, with 17 being won. A success rate of 74%.

While Destination Marlborough works in the recovery phase the sector is vulnerable as it is highly exposed to the impacts of the pandemic.

It was noted that after nine years on the Destination Marlborough Board, Chair Nigel Gould's tenure came to an end in 2021. Tim Fulton has been appointed as the new Chair of Destination Marlborough, with board members Jane Hunter, Lesley Udy, Lynley McKinnon, Jessica Jones, Rob Burn, and Scott McKenzie providing governance and guidance to the organisation.

It was reported that i-Sites have achieved budget with sales turnover of \$1M. The Havelock i-site will be open 7 days a week for summer although with reduced staffing levels and hours. Along with their core function the i-Sites are also providing pivotal support in Marlborough's Emergency Management response.

The Future Networks Strategy for i-Sites is being progressed and members will be kept informed of progress.

It was noted that MBIE have asked all RTOs to have destination management plans, there have been lockdown delays but the draft will be out for consultation in November.

Cirs Peters/Brooks:
That the report be received.

Carried

ATTENDANCE: Dorien Vermaas, Council's Economic Portfolio Manager was present for the following item.

PF&C-1021-111 Economic Development Update E101-000-001

The report to the Committee provided an update on the activities of Council's Economic Development team between 7 July and 29 September 2021. To highlight this report a powerpoint presentation was shown (presentation filed in CM Record No. 21224049).

Members were advised that the Marlborough Screen-team participated in the annual Regional Film Offices of NZ (RFONZ) meeting in Wellington. Part of the programme was meeting with the NZ Film Commission-team as well as MBIE and Creative NZ representatives.

Marlborough has recently signed the MOU to become an independent Regional Film Office. There are now 10 regional film offices in NZ. Part of this privilege is to get direct access to all the (international) enquiries from film makers and producers seeking locations for filming around NZ.

It was noted that the Studio Feasibility study was completed by EY (Ernst & Young Global Limited) and shared with councillors and owners of the Marlborough potential studio site.

The economic wellbeing workshops planned for September were postponed due to lockdown however a number workshops are now in full swing and also scheduled to commence in October.

Members were advised that Mark Unwin will be joining the Economic Development team as the Economic Development Programmes Manager.

Cirs Dawson/Brooks:
That the information be received.

Carried

NB: Clr Croad declared an interest in the above item and did not take part in discussions nor vote on the issue. Clr Peters assumed the Chair.

ATTENDANCE: Jodie Griffiths, Council's Community Partnership Advisor, was present for the following two items.

PF&C-1021-112 Review of Positive Ageing Accord
C150-002-012-02

The Age Friendly Marlborough Report was presented to the Committee. A copy of the report was circulated with the agenda for members' information.

The report provided information on the implementation of an age-friendly community strategy for Marlborough which would replace Council's Positive Ageing Accord which has now come to the end of its current term.

It was noted the ageing demographic will have a significant impact on the Marlborough community in areas such as housing, accessibility, transport, workforce, ratepayer base and impacting on health services. Council has agreed to the Age-Friendly Community model to update its strategic approach to these issue.

A survey has been undertaken and the findings from the survey, focus groups and key stakeholders have been analysed and were detailed in the report. A meeting with the key stakeholders and Council is proposed by the end of October 2021.

Members were advised that the Strategy will be developed with key partners and it is anticipated will be in draft form by 30 April 2022. Along with the strategy it is intended that Marlborough will apply to become recognised as an Age Friendly Community by either the World Health Organisation or a proposed Aotearoa version. Either application will be underway by 30 June 2022.

Costs associated with the work can be covered within existing budgets.

Cirs Andrews/Sowman:

That the Age Friendly Marlborough Report (August 2021) be received.

That staff progress developing an Age Friendly Strategy for Marlborough along with seeking accreditation as a recognised Age Friendly Community in New Zealand.

Carried

ATTENDANCE: Taylor von der Decken, Marlborough 4 Fun, was present for the following item.

PF&C-1021-113 Marlborough Festivals and Events Trust
Annual Report to 30 June 2021 R300-001-01

The Marlborough Festivals and Events Trust annual report for the 2020-21 year was presented to the Committee. The report and annual accounts were attached to agenda item for members' information.

Ms von der Decken provided members with an update on the events noting that the Southern Jam had been cancelled due to Covid but an alternative delivery was offered in the form of schools sending in videos of the jazz bands with feedback being provided from expert jazz musicians.

It was noted that the Trust has continued to focus on lean operations and have streamlined costs and implemented new practices and collaboration opportunities with community groups in efforts to keep event costs low.

The Trust has achieved the outcomes in the 2020-21 year with the exception of those that were unable to happen due to COVID-19 restrictions, these have been rescheduled.

Cirs Peters/Sowman:

That the Marlborough Festivals and Events Trust Annual Report to 30 June 2021 be received.

Carried

ATTENDANCE: The meeting adjourned at 11.18 am and resumed at 11.30 am

PF&C-1021-114

Housing for Seniors Sub-Committee

D050-001-H01

The Minutes of the Housing for Seniors Sub-Committee meeting held on 9 September 2021 were attached for ratification by the Committee.

Clr Brooks advised that the first issue of the Seniors Matters newsletter has been circulated. The newsletter will provide a convenient and effective means of keeping tenants up-to-date with what is happening in the senior environment particularly in relation to Council. There has been positive feedback received already.

Cirs Hope/Peters:

That the Minutes of the Housing for Seniors Sub-Committee meeting held on 9 September 2021 be ratified.

Carried

ATTENDANCE: Kaye McIlveney, Council's Solicitor, was present for the following item.

PF&C-1021-115

Appeals on the PMEP Decision

M100-09-01

The purpose of the report was to inform the Committee of progress with resolving appeals made to the Environment Court on the PMEP.

It was noted that 51 notices of appeal on the PMEP were lodged with the Environment Court.

Good progress has been made in resolving appeals in Group 1 (natural character, landscape, indigenous biodiversity, open space and public access, cultural matters and heritage). To date, almost a third of all appeal points have been considered through formal mediation.

Informal discussions continue to occur with some appellants regarding options for resolving specific appeal points, as time and resources allow.

Cirs Oddie/Fauls:

That the report be received.

Carried

ATTENDANCE: Sarah Edmonds, Council's Strategic Planner, was present for the following item.

PF&C-1021-116

Proposed East Coast Vehicle Bylaw

L150-019-16-04

The purpose of the report was to provide an update on the submissions received on the Draft East Coast Beach Vehicle Bylaw.

Members were advised that the period for receiving submissions to the East Coast Vehicle Bylaw closed at 5pm on 8 September 2021. Council received a total of 192 submissions. Six of those submissions were received within 3 days after the closing period, with one submission a month later on 5 October 2021. Reasons for the lateness of the submissions were discussed and also detailed in the agenda item.

There are 50 submitters who wish to be heard. The panel had been appointed, however, one Commissioner has subsequently withdrawn due to a conflict of interest. Progress is being made on finding a replacement commissioner and once confirmed the panel will need to meet to confirm the hearing process. The proposed new dates for the hearings are 22 to 24 November 2021.

It was suggested that once the hearing process has been confirmed that this be circulated to all submitters and placed on the Council website.

It was queried whether delegation was required to appoint the new hearing panel member. It was noted that delegation had been given at a previous Committee meeting.

The Chair noted that the proposed recommendation in the agenda required amendment to reflect the additional late submissions and the new proposed Hearings dates. Clr Hope and Clr Oddie had no issue with the amendments.

Clrs Hope/Oddie:

1. That Council receive all submissions including the seven submissions received after 5pm 08 September 2021.
2. That approval be given for the proposed hearing dates of 22 - 24 November 2021 for the hearing panel to hear the 50 submitters that wish to be heard and make recommendations to Council on the submissions received.

Carried

PF&C-1021-117 Information Package -

Clrs Arbuckle/Andrews:

That the Planning, Finance & Community Information Package dated be received and noted.

Carried

PF&C-1021-118 Decision to Conduct Business with the Public Excluded -

Clrs Dawson/Arbuckle:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- Sub-Committee Minutes (Public Excluded Sections)
- Bragato Research Institute (NZWRC)
- Port Marlborough

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Sub-Committee Minutes	As set out in the Minutes and Reports	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.
Bragato Research Institute (NZWRC) Port Marlborough	To enable the Council, as holder of the information, to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) as	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
	provided for under Section 7(2)(i).	withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.

Carried

The meeting closed at 12.03 pm.

Record No: 21225707

5. Committee Reports

5.4 Grants Sub-Committee

Grants Sub-Committee held on 5 October 2021
(Minute No. Grnt-1021-89 to Grnt-1021-92)



**Minutes of a Meeting of the
GRANTS SUB-COMMITTEE
held in the Committee Room, 15 Seymour Street, Blenheim
on 5 October 2021 commencing at 1.00 pm**

Present

Clr Jenny Andrews (Chairperson), Clr Thelma Sowman, Mrs Karen Hartshorne, Mrs Kate Parker, Ms Sally Wadworth, Ms Deborah Dalliessi, Mr Graeme Haymes

In Attendance

Jodie Griffiths (Community Partnerships Advisor), Natalie Lawler (Community Partnerships Support) and Nicole Chauval (Committee Secretary)

Apologies

Clrs Andrews/Sowman:

That the apology for absence from Clr Cynthia Brooks be received and sustained.

Carried

Welcome

Natalie Lawler, Council's recently appointed Community Partnerships Support, was welcomed to the meeting and introduced to members.

Project Extension Requests

Three requests have been received from Grant recipients for a 12 month extension and variation to their projects due to constraints as a consequence of Covid eg; staff recruitment. Members discussed the requests and agreed following.

Clr Thelma Sowman/Mr Graeme Haymes:

That Council approve the project extension dates and variation for the following Community Grant Projects:

- a) **Elim Centre, Super Kids Holiday Programme - \$5000.00 - rebuilding and resurfacing SUPERKIDS Go-Kart Track.**
 - **Extension to 2021-22**
 - **Variation - new Multi-sport Hard-Court also to be used for the holiday programme.**
- b) **Special Olympics – \$10,000 Community Grant : project – part-time coordinator costs.**
 - **Extension to 2021-22**
- c) **Blenheim Riverside Railway - \$7500 Community Grants : projects - train repairs and fire sprinkler system.**
 - **Extension to 2021-22**

Carried

**Grnt-1021-89 Roles and Responsibilities – Declaring an
Interest**

D050-001-G02

Committee members were reminded of their responsibilities when allocating the available funding under set criteria, and were advised of what was expected of them when having an interest in a particular application. It was noted that the intention of declaring an interest is to ensure that those with an interest have no involvement in the decision making process.

Members were advised that once a member has declared an interest they must leave the room for that particular application. This is done to ensure that matters are processed without any influence and the rule needed to be applied strictly for the process to be seen as fair to all concerned.

It was noted that declaring an interest applies to those who are members or honorary members of an organisation and also where it could be perceived that a person has an interest in an organisation.

It was reported that the chairperson would make the final decision if there was dissention.

Mrs Karen Hartshorne/Mrs Kate Parker:
That the information be received.

Carried

Grnt-1021-90 Clarification of Process for Decision Making **D050-001-G02**

Committee members' attention was drawn to the process for decision making that had been successfully used by previous Grants Sub-Committees. Members had been asked to familiarise themselves with the process prior to the meeting so this could be consistently applied when considering grant applications.

Members were reminded that at any time when an application is being discussed and a Committee member has declared an interest in, they must leave the room.

Ms Deborah Dalliessi/Ms Sally Wadworth:
That the information be received.

Carried

Grnt-1021-91 Creative Community NZ Arts Funding Scheme **Criteria and Available Funds** **C150-001-001-01**

The Grants Sub-Committee allocates Creative Communities funding twice a year with closing dates at the end of February and September each year.

Members were advised that the Creative NZ Allocation for 2021/22 was \$43,404. a Top Up from Creative NZ 2021 of \$9,910.95 was received. This meant there was total funding of \$53,314.95 available for allocation.

Thirteen applications were received, 13 of which were eligible to be considered for funding. Requests totalled \$29,934.16.

Members discussed the applications and made the following recommendations:

Organisation	Project Description	Actual
Love Marlborough Christmas in the Park	Marlborough Christmas in the Park 2021 (Condition: Tagged to lighting, sign writing and administration)	\$2,500
Picton Maritime Festival Trust	Music and storytelling workshops	\$1,000
Graeme Dingle Foundation Marlborough	Spring Creek School Art Project	\$2,500
Marlborough District Brass Band Incorporated	160 year Celebrations (Condition: Tagged for concert advertising – newspaper, radio and posters/flyers)	\$3,000
Picton Social Dancing	Picton social dancing	\$1,816

Organisation	Project Description	Actual
New Zealand National Brass Band	Virtuoso Brass	\$1,500
Havelock School	Mural for school	\$1,375
Young, Kimi	Blenheim Krump Community Project (Condition: Tagged for venue hire and teachers fees) Consider audit visit.	\$1,000
Humorous Arts Trust	Live Laughs, standup comedy showcase (Condition: Tagged for MC and travel)	\$1,000
Rhine, Worth	Weaving Together Through Music Therapy	\$1,500
Eade, Justin	Central Otago Man	\$1,000
Phelps, Anthony	Art photography book and exhibition (Condition: Tagged for printing)	\$1,000
New Zealand Chinese Association Nelson and Marlborough branch (New Zealand Chinese Association Nelson Branch Incorporated)	Experiencing Chinese Tea Art Declined – suggest applying to the Community Grants fund.	Declined

Ms Deborah Dalliessi/Ms Sally Wadworth:

That Council approve the above listed grants to community organisations totalling \$19,191.

Carried

Grnt-1021-92 Grants Recipient Audit Visits -

Members were advised that audit visits have been completed for Blenheim Baptist Church, Special Olympics, Muslim Association, Riverside Railway, Creative Kids Trust and Stage Lab. An audit report was circulated to members.

Audit visits for Pelorus Area Health Trust and Crossroads to be completed.

The meeting closed at 2.45 pm.

Record No: 21218867

6. 2022 Council Meeting Schedule

(includes Appendix 6.1)

(The Mayor) (Report prepared by N Chauval)

D050-001-01

Purpose

1. The purpose of this report is to set the attached meeting schedule for 2022 (Appendix 6.1).

RECOMMENDATION

That the meeting schedule for 2022 be approved.

Background

2. The **attached** draft schedule of meetings for 2022 has been prepared for consideration by Council.
3. The sequence of dates is similar to 2021.

Comments

4. Indicative dates have not been listed for Resource Consent Hearings. The Resource Hearings Sub-Committee will be advised by the Hearings Facilitator of any hearing.
5. Relevant agenda close off dates are indicated.

To Note

6. Members are requested to contact Nicole Chauval or Mike Porter prior to meeting with any issues over dates so that those issues can be addressed.

Attachments

Appendix 6.1 – 2022 Council Meeting Schedule

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Author	Nicole Chauval, Committee Secretary
Authoriser	Mike Porter, Democratic Services Manager

Appendix 6.1

2022 Council Meeting Schedule

NB: Indicative dates have not been listed for Resource Consent Hearings. The Hearings Facilitator will advise when a hearing is to be held.

All meetings to be held in Council Chambers unless indicated otherwise

Sister City and Animal Control Sub-Committees dates to come.....

Meeting Date	Agenda Closing Date	Committee/Council Meeting
Wednesday, 5 January 2022		
Thursday, 6 January 2022		
Friday, 7 January 2022		
Monday, 10 January 2022		
Tuesday, 11 January 2022		
Wednesday, 12 January 2022		
Thursday, 13 January 2022		
Friday, 14 January 2022		
Monday, 17 January 2022		
Tuesday, 18 January 2022		
Wednesday, 19 January 2022		
Thursday, 20 January 2022		
Friday, 21 January 2022		
Monday, 24 January 2022		
Tuesday, 25 January 2022		
Wednesday, 26 January 2022		
Thursday, 27 January 2022		
Friday, 28 January 2022		
Monday, 31 January 2022		Council Briefing (9.00 am)

Meeting Date	Agenda Closing Date	Committee/Council Meeting
Tuesday, 1 February 2022		
Wednesday, 2 February 2022		
Thursday, 3 February 2022	19 January 2022	Assets & Services (9.00 am)
Friday, 4 February 2022		
Monday, 7 February 2022		WAITANGI DAY
Tuesday, 8 February 2022		
Wednesday, 9 February 2022		
Thursday, 10 February 2022	26 January 2022	Environment (9.00 am)
		Small Townships Programme (1.00 pm Committee Room)
Friday, 11 February 2022		
Monday, 14 February 2022		
Tuesday, 15 February 2022		
Wednesday, 16 February 2022		
Thursday, 17 February 2022	2 February 2022	Planning, Finance & Community (9.00 am)
Friday, 18 February 2022		Regional Transport Committee (11.00 am Committee Room)
Monday, 21 February 2022		
Tuesday, 22 February 2022		
Wednesday, 23 February 2022		
Thursday, 24 February 2022	9 February 2022	Council (Discuss 'Draft' Annual Plan (AP) and Budgets) (9.00 am)
Friday, 25 February 2022		
Monday, 28 February 2022		

Meeting Date	Agenda Closing Date	Committee/Council Meeting
Tuesday, 1 March 2022		
Wednesday, 2 March 2022		
Thursday, 3 March 2022		
Friday, 4 March 2022		
Monday, 7 March 2022		Council Briefing (9.00 am)
Tuesday, 8 March 2022		
Wednesday, 9 March 2022		
Thursday, 10 March 2022	23 February 2022	Assets & Services (9.00 am)
Friday, 11 March 2022		
Monday, 14 March 2022		Picton Regional Forum (1.30 pm Picton EOC)
Tuesday, 15 March 2022		
Wednesday, 16 March 2022		
Thursday, 17 March 2022	2 March 2022	Environment (9.00 am)
Friday, 18 March 2022		
Monday, 21 March 2022		
Tuesday, 22 March 2022	1 March 2022	Grants (1.00 pm Committee Room)
Wednesday, 23 March 2022		
Thursday, 24 March 2022	9 March 2022	Planning, Finance & Community (9.00 am)
Friday, 25 March 2022		
Monday, 28 March 2022		
Tuesday, 29 March 2022		Audit & Risk Sub-Committee (1.30 pm Committee Room)
Wednesday, 30 March 2022		
Thursday, 31 March 2022		Housing for Seniors (1.00 pm Committee Room)

Meeting Date	Agenda Closing Date	Committee/Council Meeting
Friday, 1 April 2022		
Monday, 4 April 2022		
Tuesday, 5 April 2022		
Wednesday, 6 April 2022		
Thursday, 7 April 2022	23 March 2022	Council (Adopt 'Draft' AP and Budgets for public consideration) (9.00 am)
Friday, 8 April 2022		
Monday, 11 April 2022		Council Briefing (9.00 am)
Tuesday, 12 April 2022		
Wednesday, 13 April 2022		
Thursday, 14 April 2022		Small Townships Programme (1.00 pm Committee Room)
Friday, 15 April 2022		GOOD FRIDAY
Monday, 18 April 2022		EASTER MONDAY
Tuesday, 19 April 2022		
Wednesday, 20 April 2022		
Thursday, 21 April 2022	6 April 2022	Assets & Services (9.00 am)
Friday, 22 April 2022		
Monday, 25 April 2022		ANZAC DAY HOLIDAY
Tuesday, 26 April 2022		
Wednesday, 27 April 2022		
Thursday, 28 April 2022	13 April 2022	Environment (9.00 am)
Friday, 29 April 2022		

Meeting Date	Agenda Closing Date	Committee/Council Meeting
Monday, 2 May 2022		
Tuesday, 3 May 2022		
Wednesday, 4 May 2022		
Thursday, 5 May 2022	20 April 2022	Planning, Finance & Community (9.00 am)
Friday, 6 May 2022		
Monday, 9 May 2022		Council Briefing (9.00 am)
Tuesday, 10 May 2022		Picton Regional Forum (1.30 pm Picton EOC)
Wednesday, 11 May 2022		
Thursday, 12 May 2022		
Friday, 13 May 2022		
Monday, 16 May 2022		
Tuesday, 17 May 2022		
Wednesday, 18 May 2022		
Thursday, 19 May 2022	4 May 2022	Council (9.00 am)
Friday, 20 May 2022		
Monday, 23 May 2022		
Tuesday, 24 May 2022		
Wednesday, 25 May 2022		
Thursday, 26 May 2022		
Friday, 27 May 2022		
Monday, 30 May 2022		
Tuesday, 31 May 2022		

Meeting Date	Agenda Closing Date	Committee/Council Meeting
Wednesday, 1 June 2022		
Thursday, 2 June 2022		
Friday, 3 June 2022		
Monday, 6 June 2022		QUEEN'S BIRTHDAY
Tuesday, 7 June 2022	25 May 2022	Special Hearing Committee (Hear submissions on 'Draft' AP) (8.30 am)
Wednesday, 8 June 2022	25 May 2022	Special Hearing Committee (Hear submissions on 'Draft' AP) (8.30 am)
Thursday, 9 June 2022	25 May 2022	Special Hearing Committee (Hear submissions on 'Draft' AP) (8.30 am)
Friday, 10 June 2022		
Monday, 13 June 2022	30 May 2022	Council (Consider submissions on 'Draft' AP) (9.00 am)
Tuesday, 14 June 2022	30 May 2022	Assets & Services (9.00 am)
Wednesday, 15 June 2022	30 May 2022	Environment (9.00 am)
Thursday, 16 June 2022	30 May 2022	Planning, Finance & Community (9.00 am)
Friday, 17 June 2022		Regional Transport Committee (11.00 am Committee Room)
Monday, 20 June 2022		
Tuesday, 21 June 2022		
Wednesday, 22 June 2022		
Thursday, 23 June 2022		
Friday, 24 June 2022		MATARIKI
Monday, 27 June 2022		
Tuesday, 28 June 2022		
Wednesday, 29 June 2022		Audit & Risk Sub-Committee (1.30 pm Committee Room)
Thursday, 30 June 2022	15 June 2022	Council (Adopt AP and set Rates) (9.00 am)

Meeting Date	Agenda Closing Date	Committee/Council Meeting
Friday, 1 July 2022		
Monday, 4 July 2022		
Tuesday, 5 July 2022		
Wednesday, 6 July 2022		
Thursday, 7 July 2022		Housing for Seniors (1.00 pm Committee Room)
Friday, 8 July 2022		
Monday, 11 July 2022		Council Briefing (9.00 am)
Tuesday, 12 July 2022		Picton Regional Forum (1.30 pm Picton EOC)
Wednesday, 13 July 2022		
Thursday, 14 July 2022	29 June 2022	Assets & Services (9.00 am)
Friday, 15 July 2022		
Monday, 18 July 2022		
Tuesday, 19 July 2022		
Wednesday, 20 July 2022		
Thursday, 21 July 2022	6 July 2022	Environment (9.00 am)
Friday, 22 July 2022		
Monday, 25 July 2022		
Tuesday, 26 July 2022		
Wednesday, 27 July 2022		
Thursday, 28 July 2022	13 July 2022	Planning, Finance & Community (9.00 am)
Friday, 29 July 2022		

Meeting Date	Agenda Closing Date	Committee/Council Meeting
Monday, 1 August 2022		
Tuesday, 2 August 2022		
Wednesday, 3 August 2022		
Thursday, 4 August 2022		
Friday, 5 August 2022		
Monday, 8 August 2022		Council Briefing (9.00 am)
Tuesday, 9 August 2022		
Wednesday, 10 August 2022		
Thursday, 11 August 2022	27 July 2022	Council (9.00 am)
Friday, 12 August 2022		
Monday, 15 August 2022		
Tuesday, 16 August 2022		
Wednesday, 17 August 2022		
Thursday, 18 August 2022		Small Townships Programme (1.00 pm Committee Room)
Friday, 19 August 2022		
Monday, 22 August 2022		
Tuesday, 23 August 2022		
Wednesday, 24 August 2022		
Thursday, 25 August 2022	10 August 2022	Assets & Services (9.00 am)
Friday, 26 August 2022		
Monday, 29 August 2022		
Tuesday, 30 August 2022		
Wednesday, 31 August 2022		

Meeting Date	Agenda Closing Date	Committee/Council Meeting
Thursday, 1 September 2022	17 August 2022	Environment (9.00 am)
Friday, 2 September 2022		
Monday, 5 September 2022		
Tuesday, 6 September 2022		
Wednesday, 7 September 2022		
Thursday, 8 September 2022	24 August 2022	Planning, Finance & Community (9.00 am)
Friday, 9 September 2022		
Monday, 12 September 2022		Council Briefing (9.00 am)
Tuesday, 13 September 2022		Picton Regional Forum (1.30 pm Picton EOC)
Wednesday, 14 September 2022		
Thursday, 15 September 2022		Housing for Seniors (1.00 pm Committee Room)
Friday, 16 September 2022		
Monday, 19 September 2022		
Tuesday, 20 September 2022		
Wednesday, 21 September 2022		
Thursday, 22 September 2022	7 September 2022	Council (9.00 am)
Friday, 23 September 2022		
Monday, 26 September 2022		
Tuesday, 27 September 2022		
Wednesday, 28 September 2022		
Thursday, 29 September 2022		
Friday, 30 September 2022		

Meeting Date	Agenda Closing Date	Committee/Council Meeting
Monday, 3 October 2022		Council Briefing (9.00 am)
Tuesday, 4 October 2022		
Wednesday, 5 October 2022		
Thursday, 6 October 2022	21 September 2022	Assets & Services (9.00 am)
Friday, 7 October 2022		
Monday, 10 October 2022		
Tuesday, 11 October 2022	26 September 2022	Grants (1.00 pm Committee Room)
Wednesday, 12 October 2022		
Thursday, 13 October 2022	28 September 2022	Environment (9.00 am)
Friday, 14 October 2022		
Monday, 17 October 2022		
Tuesday, 18 October 2022		
Wednesday, 19 October 2022		
Thursday, 20 October 2022	5 October 2022	Planning, Finance & Community (9.00 am)
Friday, 21 October 2022		
Monday, 24 October 2022		LABOUR DAY
Tuesday, 25 October 2022		
Wednesday, 26 October 2022		Audit & Risk Sub-Committee (1.30 pm Committee Room)
Thursday, 27 October 2022	19 October 2022	Council (Adopt Annual Report) (9.00 am)
Friday, 28 October 2022		Regional Transport Committee (11.00 am Kenepuru Room)
Monday, 31 October 2022		MARLBOROUGH ANNIVERSARY

Meeting Date	Agenda Closing Date	Committee/Council Meeting
Tuesday, 1 November 2022		
Wednesday, 2 November 2022		
Thursday, 3 November 2022	19 October 2022	Council (9.00 am)
Friday, 4 November 2022		
Monday, 7 November 2022		Council Briefing (9.00 am)
Tuesday, 8 November 2022		
Wednesday, 9 November 2022		
Thursday, 10 November 2022		Small Townships Programme (1.00 pm Committee Room)
Friday, 11 November 2022		
Monday, 14 November 2022		
Tuesday, 15 November 2022		Picton Regional Forum (1.30 pm Picton EOC)
Wednesday, 16 November 2022		
Thursday, 17 November 2022	2 November 2022	Assets & Services (9.00 am)
		Housing for Seniors (1.00 pm Committee Room)
Friday, 18 November 2022		
Monday, 21 November 2022		
Tuesday, 22 November 2022	3 November 2020	Grants (9.30 am Committee Room)
Wednesday, 23 November 2022		
Thursday, 24 November 2022	9 November 2022	Environment (9.00 am)
Friday, 25 November 2022		
Monday, 28 November 2022		
Tuesday, 29 November 2022		
Wednesday, 30 November 2022		

Meeting Date	Agenda Closing Date	Committee/Council Meeting
Thursday, 1 December 2022	16 November 2022	Planning, Finance & Community (9.00 am)
Friday, 2 December 2022		
Monday, 5 December 2022		
Tuesday, 6 December 2022		
Wednesday, 7 December 2022		
Thursday, 8 December 2022		
Friday, 9 December 2022		
Monday, 12 December 2022		Council Briefing (9.00 am)
Tuesday, 13 December 2022		
Wednesday, 14 December 2022		
Thursday, 15 December 2022	30 November 2022	Council (9.00 am)
Friday, 16 December 2022		
Monday, 19 December 2022		
Tuesday, 20 December 2022		
Wednesday, 21 December 2022		Audit & Risk Sub-Committee (1.30 pm Committee Room) <i>If required</i>
Thursday, 22 December 2022		
Friday, 23 December 2022		COUNCIL CLOSES
Monday, 26 December 2022		CHRISTMAS DAY - OBSERVED
Tuesday, 27 December 2022		BOXING DAY - OBSERVED
Wednesday, 28 December 2022		
Thursday, 29 December 2022		
Friday, 30 December 2022		

7. Decision to Conduct Business with the Public Excluded

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- Confirmation of Public Excluded Minutes

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Minutes	As set out in the Minutes	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.