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**MARLBOROUGH
DISTRICT COUNCIL**

24 April 2024

Record No: 24113442
File Ref: D050-001-C01
Ask For: Nicole Chauval

Notice of Committee Meeting – Tuesday, 30 April 2024

A meeting of the Economic, Finance & Community Committee will be held in the Council Chambers, 15 Seymour Street, Blenheim on **Tuesday, 30 April 2024 commencing at 9.00 am.**

BUSINESS

As per Agenda attached.

MARK WHEELER
CHIEF EXECUTIVE

Public Forum

A public forum will be held prior to the Economic, Finance & Community Committee meeting, starting at 8.30am. If you wish to address the Committee you will need to confirm your attendance and speaking time with the Committee Secretary at least 24 hours prior to the meeting Ph: 03 520 7400. Please note topics are restricted to the agenda items or those within the Committee's delegation.



**Meeting of the
ECONOMIC, FINANCE & COMMUNITY COMMITTEE
to be held in the Council Chambers, 15 Seymour Street, Blenheim
on TUESDAY, 30 APRIL 2024, commencing at 9.00 am**

Committee	Clr J D N Croad (Chairperson) Clr S R W Adams (Deputy) Clr J A Arbuckle Clr S J Arbuckle Clr A R Burgess Clr D A Dalliessi Clr B G Dawson Clr B A Fauls Clr M R K Flight Clr G A Hope Clr R J Innes Clr B J Minehan Clr J C Rosene Clr T P Sowman Mayor Nadine Taylor Ms R Niven (Iwi representative)
Department Heads	Mr G K Blake (Chief Financial Officer) and Mr D G Heiford (Manager Economic, Community & Support Services)
Staff	N Chauval (Committee Secretary)

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1. Apologies

No apologies received.

2. Declaration of Interests

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

3. Marlborough Business Confidence survey

(The Chair) (Report prepared by Neil Henry)

E100-010-01

Purpose of Report

1. To provide details of the recent Marlborough Business Confidence survey undertaken in conjunction with Marlborough Chamber of Commerce.
2. A presentation will be provided by Pete Coldwell and Alistair Schorn, Marlborough Chamber of Commerce.

Executive Summary

3. The third Marlborough business confidence survey has been undertaken. The results will be presented by Pete Coldwell and Alistair Schorn of Marlborough Chamber of Commerce.

RECOMMENDATION

That the information be received.

Background/Context

4. An economic confidence survey of local businesses provides a picture of recent past and future thinking as an indicator of economic health in the region. As a small region, national business confidence surveys do not represent the local picture accurately.
5. Council has engaged Marlborough Chamber of Commerce to undertake the survey, which is undertaken twice yearly. This is the third survey undertaken.
6. The first business confidence survey was undertaken in Quarter 4 of 2022.
7. Pete Coldwell, CEO of the Marlborough Chamber of Commerce, and Alistair Schorn, Development Advisor at the Chamber, will present a summary of the findings of the third Marlborough Regional Business Insights Survey, conducted in February-March 2024.
8. The Survey captured the feedback of more than 200 local business owners and senior managers, on a range of topics related to business activity in the region.
9. This feedback has provided valuable insights on factors such as business confidence, recruitment and investment intentions, and the types of support that might be required by business from various actors including Council, the Chamber of Commerce and Business Trust Marlborough, amongst others.
10. For the first time, the Survey also included a section on the topics of climate and water disclosure, ESG (Environmental, Social and Governance) issues, and the assistance that Marlborough business owners are seeking in these areas.
11. The Survey results presentation will be available to Councillors following the Meeting.

Next Steps

12. The next business confidence survey will be undertaken in late 2024.

Author	Neil Henry, Manager, Economic Development and Strategic Planning
Authoriser	Dean Heiford, Manager, Economic, Community and Support Services

4. Regional Events Update

(The Chair) (Report prepared by Samantha Young)

E100-002-011

Purpose of Report

1. To provide an update on the activities of Council's Regional Events Advisor (REA) and Marlborough's events sector.

Executive Summary

2. Work will commence shortly on a review of the Marlborough Regional Events Strategy.
3. Recent and upcoming large events are reporting great attendance/ticket sales.
4. Applications to a number of Council and MBIE event funds are currently being considered.
5. MBIE has recently launched a new \$5M fund to help promote regional events to the domestic market.
6. Work on the Marlborough Winter Events Guide will commence shortly.

RECOMMENDATION

That the information be received.

Background/Context

7. The Regional Events Advisor role supports the development of the events sector in Marlborough to ensure it maximises the economic return and community well-being to the region, guided by the Regional Events Strategy. The main activities carried out by the Advisor include:
 - Development, management and implementation of the Regional Events Strategy
 - Marlborough Follow-ME events calendar, printed & digital collateral and social media platforms
 - Management of the following funds and assisting the respective sub-committees and decision-making panels:
 - Commercial Events Fund
 - Community Events Fund
 - Sport and Recreation Community Activity Fund
 - Te Taiuhu Regional Events Fund (Marlborough) - MBIE Funding
 - Regional Events Promotion Fund - MBIE Funding
 - Identifying and executing Bid opportunities
 - Managing Council's Community Events Services contracts
 - Supporting and advising regional event organisers

Events Update

8. General Comments:

- A quarterly Marlborough Event Managers Meeting was held on 11 April with 20 of the region's event organisers in attendance. Key topics of discussion were the ever-increasing costs of event delivery; funding; collaboration opportunities and Marlborough's limitations for managing event waste. Destination Marlborough's Marketing Manager was guest speaker talking about the support they are able to offer events
- In line with the Marlborough Regional Events Strategy's aim to 'Encourage Excellence in Event Management', applications are now open for two sponsored registrations to the annual events conference, Eventing the Future. Applications close on 10 May

- Annual New Zealand Events Association Awards are now open - Council's REA is working with a number of organisers keen to consider this opportunity further
- While events nationally are reporting difficulties in securing sponsorship, Classic Fighters Airshow have recently announced Marlborough Lines as their new naming sponsor. Pure Events Marlborough have also recently secured a three year supporting sponsor agreement with Ray White Blenheim & Picton for Council's New Year's Eve event
- A review of the Marlborough Regional Events Strategy will shortly commence. The following process will be followed:
 - Questionnaires sent to events network
 - Face-to-face interviews with key event organisers and stakeholders
 - Draft Strategy presented to Event Managers network
 - Approval sought from Council for Draft Strategy to go out for six week public consultation
 - Submissions reported to Council and necessary changes made
 - Council approves final Strategy for adoption

9. Recent/Upcoming Large Events Update:

- **Marlborough Multicultural Festival - Sat 9 March**
 - This event was held at Churchill Glade, Pollard Park
 - Organisers report the event was one of the largest and most successful multicultural festivals in New Zealand with >320 performers (an event record), >60 different nationalities represented, 56 stall holders (31 food, 25 craft/info stalls) and approx. 5,000 attendees
 - The event receives funding as one of Council's contracted community events - organisers wish to express their thanks to Council for their support
- **Havelock Mussel & Seafood Festival - Sat 16 March**
 - 2024 was the Festival's 20th anniversary
 - Organisers were really happy with ticket sales with approx. 4,000 attendees. VIP tickets were lower than expected - organisers will review their offering for next year
 - Improvements to entry and waste management processes worked really well
 - The event has received funding through Council's Commercial Events Fund and will therefore provide a full accountability report within three months of the event being held
- **Marlborough 100 Year Celebrations - 13 to 15 April**
 - In recognition of their 100 year anniversary, Marlborough Lines recently hosted two free community events - Marlborough Energised (13 - 15 April) and Generation Museum Open Days (13 & 14 April)
 - The events were a huge success and have received overwhelmingly positive feedback
 - Prior to the event, organisers were predicting an estimated 10,000 - 15,000 to the Marlborough Energised Light Show in Pollard Park. Post-event they believe they welcomed approx. 25,000 to 30,000 across the three days
- **Saint Clair Vineyard Half Marathon - Sat 11 May**
 - Organisers are reporting 1,600 entries to date and are on track to sell-out
 - The event has been supported through Council's Commercial Events Fund. The 2024 event will be the third consecutive year that the event has received funding and under the current funding criteria will therefore not be eligible to apply for funding for next year's event

Event Funding

10. Commercial Events Fund

- This contestable fund is open to organisers of commercial events that create economic benefits to Marlborough by increasing visitation to the region. Community events, conferences, conventions, trade shows and exhibitions are not eligible
- Budget for 2023/2024 is \$100,000 and there are two rounds per annum
- Round 2 of 2023/2024 closed on 11 March. The Commercial Events Fund sub-committee will review one application received and one application that was previously approved in principle. Outcomes will be reported to the next EFC Committee
- Round 1 of 2024/2025 will open on Monday 12 August

- Following the February EFC Committee meeting, the criteria for this fund will be reviewed by the sub-committee on 20 May to ensure it continues to be fit for purpose and meets the demands of the events sector. Any changes will be reported to the EFC Committee and any changes will be in place for Round 1 of 2024/2025

11. Mānawatia te Kahui o Matariki Fund / Marlborough Matariki Event Fund

- This fund aims to support the community in hosting events that recognise not only Te Ra Aro ki a Matariki, the public holiday, but also the wider Kaupapa and principles of Matariki
- The fund is administered and managed by Council's Project Lead - Arts, Culture and Heritage
- Ten applications were received for the 2024 fund totalling \$44,150. There is \$25,000 available for allocation
- The decision-making panel will meet to review applications on 30 April. Outcomes will be reported to the next EFC Committee

12. Sport & Recreation Community Activity Fund

- This fund is open to event organisers or local clubs/organisations to help create small sport and community activities that are of low cost to participants and encourage involvement and physical activity
- There is \$30,000 available for allocation for 2023/2024
- Applications closed on 8 April - four applications were received totalling \$37,016.75. The decision-making panel will meet shortly to review these applications. Outcomes will be reported to the next EFC Committee

13. Te Taihu Regional Events Fund (MBIE funding)

- In September 2020, Government announced a \$50m fund to support the tourism and event sectors in response to Covid-19's impact on international tourism. The fund is intended to stimulate domestic tourism and travel between regions through the hosting of events with the aim of replacing some of the expenditure usually generated by international visitors
- Marlborough, Nelson and Tasman were allocated \$1.5m for the creation of the Te Taihu Regional Events Fund to facilitate and fund events - \$540,000 of this was allocated to Marlborough
- Until October 2023 Marlborough's funding had been fully allocated. However, due to underspend and a change in circumstances for some of the events there is now \$73,000 available - this must be spent by 30 June 2025

14. Regional Events Promotion Fund (MBIE funding)

- New fund providing \$5M nationally over two years to support the promotion of regional events to the domestic market
- Fund aims to encourage regional dispersal and increase visitor spend in the regions with a focus on promoting events that take place outside the peak Summer season
- Funding will be managed by Council's REA but administered through Destination Marlborough (as required by MBIE)
- There will be two funding rounds - Round 1 is open now until 10 May
- There are some restrictions to the fund which are currently being discussed with the New Zealand Events Association and fed back to MBIE

15. Follow-ME Event Promotion

- Work will commence shortly on the Marlborough Winter Events Guide promoting activities taking place between 1 June and 31 August 2024
- Due to continuing technical issues with marlboroughnz.com, analytics for Follow-ME's online calendar are currently unavailable. This is being investigated by the web developers and the team at Destination Marlborough

Author	Samantha Young, Regional Events Advisor
Authoriser	Neil Henry, Manager, Economic Development and Strategic Planning

5. Development of Former Millennium Art Gallery Site

(The Chair) (Report prepared by Maighan Watson)

PN256722#07

Purpose of Report

1. The purpose of this report is to request funding to convert the former Millennium Art Gallery site on the corner of Seymour and Alfred Street, Blenheim into public green space.

Executive Summary

2. In mid-2023, Council approved funding to demolish the former Millennium Art Gallery building.
3. The building was demolished in December 2023, leaving a vacant site of 560m² adjacent to the Council District Administration Buildings (DAB).
4. A report prepared for the 2024-34 Long Term Plan has requested funding to investigate the long-term requirements of the Council DAB and staffing needs.
5. Until this review is complete, it is recommended to retain the site as low-maintenance public green space that complements the adjacent Council buildings. The conversion to green space has been quoted at a total cost of approximately \$53,500.
6. A total budget of \$23,500 remains following the two demolitions. It is proposed that this remaining budget is reallocated to undertake this conversion, and additional funding of \$30,000 is sourced from the Forestry and Land Development Reserve to cover the shortfall.

RECOMMENDATION

That Council approve the reallocation of the remaining demolition budget of \$23,500, and additional funding of \$30,000 is sourced from the Forestry and Land Development Reserve to develop the former Millennium Art Gallery site on the corner of Seymour and Alfred Street, Blenheim.

Background

7. In 2023 Council approved the demolition of two Council-owned buildings in the Blenheim CBD, the Millennium Art Gallery and 6 Russell Terrace (ex-Marlborough Club).
8. The Millennium Art Gallery was demolished in December 2023, leaving a clear site of approximately 560m². \$23,500 of budget remains following the demolition of both sites.
9. Following the demolition, a site survey and a traffic safety assessment were undertaken on the Alfred and Seymour Street intersection. The assessment concluded that there had been significant improvements to pedestrian and vehicle sight lines with the removal of the building from road reserve.
10. A preliminary vehicle tracking analysis determined that any physical changes to the road carriageway layout could result in increased speeds of west-bound traveling vehicles. Minor safety improvements have been proposed for the intersection, which will be completed separately using existing budgets.
11. A report prepared by Council's Chief Executive for the 2024-34 Long Term Plan requested funding to undertake a review on the long-term requirements for the Council DAB, including staff and space arrangements. One possible outcome may be an increase in the building footprint, with the logical site for expansion being the former Millennium Art Gallery site.
12. Until this review has concluded, it is proposed to develop the site into low-maintenance public green space. The site will be maintained by the MDC Gardens team as an extension to their current maintenance of the Council DAB gardens.

Proposal

13. Pricing has been provided to develop the clear site into green space. At minimum, the works required are as follows;
- a) A 200mm deep layer of temporary hardfill to be removed and disposed.
 - b) Reinstatement of the asphalt edging where the Millennium Art Gallery building footprint encroached into the pedestrian footpath.
 - c) Site irrigation, including a RPZ backflow preventer and controller, topsoil, hydroseed and garden edging.
 - d) Bollards to prevent public vehicle access to the site from the DAB car park, including a removeable bollard for maintenance access.
14. The cost of these works is \$53,147, which includes a 10% contingency. A breakdown can be provided if required.

Funding

15. It is proposed that \$23,500 of remaining demolition budget is reallocated to develop the former Millennium Art Gallery site on the corner of Seymour and Alfred Street, with the remaining shortfall of \$30,000 to be funded from the Forestry and Land Development Reserve.

Author	Maighan Watson, Project & Contract Manager, Property & Community Facilities
Authoriser	Jamie Lyall, Manager, Property & Community Facilities

6. College Park Lease

(The Chair) (Report prepared by Jamie Lyall)

R800-002-01

Purpose of Report

1. The purpose of this report is to seek Council approval to enter into a lease with the Marlborough Boys College Board of Trustees for the lease of College Park.

Executive Summary

2. The Ministry of Education (MOE) (on behalf of the Marlborough Boys College Board of Trustees) has offered Council a new lease of College Park with similar terms as per the original lease. The major differences are that there is no compensation clause for early lease surrender and both parties have 12 month termination rights.
3. The lease is based on a joint usage model that allows for college/education use of the facility during school hours and community use for the remainder of the time.
4. Council has existing budgets to maintain College Park to the required current level of service and will enter into user agreements to manage operational matters.
5. As part of the Combined Colleges project Council had allocated funding to relocate the Blenheim Roller Skating Club to Rewi Murray Recreation Reserve. It is suggested that Roller Skating could remain and continue to operate from College Park if a new lease is agreed to.

RECOMMENDATIONS

1. **That Council enter into a new agreement with the Marlborough Boys College Board of Trustees for the lease of College Park.**
2. **That the Blenheim Roller Skating Club be advised that they are able to remain and continue their sports operation at the College Park site.**

Background

6. In 2021 Council agreed to surrender the current lease of College Park with the Ministry of Education (MOE).
7. At the time it was planned that Bohally Intermediate School would be reconstructed on College Park as part of the Combined Colleges Project – Te Tātoru o Wairau.
8. It was agreed that a new hockey turf and pavilion would be constructed on MOE land in Nelson Street at the Marlborough Girls College site. This project was completed in April 2024.
9. In January 2024 the Combined Colleges project was down-sized due to budget constraints. This has resulted in MOE offering Council a new lease on College Park.
10. It is proposed that the new lease will take the same form as the former lease which allows education use during school hours and community use outside of those hours.
11. The major change in the lease documentation is that there is no compensation clause for early surrender and both parties can terminate the lease with 12 month's notice. Staff are still finalising lease terms with MOE.
12. Operational matters will be addressed through memorandum of understandings and licence to occupy with all community users of College Park.

Comments

13. College Park was home to Marlborough Hockey prior to construction of the new facility in Nelson Street, Blenheim. It is also home to the Blenheim Roller Skating Club and provides Marlborough Cricket with a playing oval and bowling practice nets.
14. Council has budget to maintain the facility to the current level of service standards. It is proposed that the artificial turf will be made available to other sporting codes for night-time training in winter which should help with grass turf recovery on other sporting fields in the wetter winter months.
15. The use of the artificial surface and lighting also aligns with Council's Sports Facilities Strategic Plan 2021 which identified the need to undertake a feasibility study within the next 1-3 years to assess the need, location and financial model for additional flood-lit sports field capacity and an artificial surface.

College Park Users

16. Hockey - The majority of Hockey wet turf infrastructure is still in place therefore it will also be able to be used as a back-up venue for tournaments and hockey growth projections.
17. Cricket activity will continue at the site as both a playing and training facility.
18. Roller Skating – College Park has been the home of the Blenheim Roller Skating Club since the late 1990's. Council had made provision from financial reserves to relocate the sports group to Rewi Murray Recreational Reserve. A design for a new skating rink and a pavilion has been completed.
19. It would appear that Roller Skating will not need to relocate to a new facility if Council enters into a new lease of College Park.

Author	Jamie Lyall, Manager Property and Community Facilities
Authoriser	Mark Wheeler, Chief Executive

7. Review of Council's Senior Housing Activity

(The Chair) (Report prepared by Jamie Lyall)

C600-004-002-01

Purpose of Report

1. The purpose of this paper is to seek Council approval to carry out a review of Council's Senior Housing Activity.

Executive Summary

2. The purpose of the review is to understand if the current provision, and operation of Council's Senior Housing activity meets the needs of the community into the future and to identify opportunities to better support older persons through the delivery of housing.
3. Council understands the growing need for affordable housing options for older persons to age comfortably and safely within their community. It is envisaged that this review will be carried out at a high level and explore policies and structure of the housing activity to ensure the direction of the activity is producing the best outcome for Council and the community of Marlborough.
4. The review is likely to be the first stage in a process that will involve other stages including stakeholder engagement, consultation and implementation.
5. The review includes consideration of the following:
 - a) Council's role in the provision of older persons housing within the current policy settings and exploring opportunities for the ongoing provision of this service, including partnership opportunities to improve service provision to ensure Council is meeting current and future needs of the community.
 - b) A review of the current asset and tenant management processes to ensure they remain appropriate to meet the current and future needs and make recommendations on best practice where required.
 - c) A review of opportunities to expand and/or diversify the current portfolio through site evaluation and feasibility study to determine the best opportunities.
 - d) A review of future delivery options for the portfolio which includes reviewing benefits, risks and a financial viability assessment of different structures for the portfolio going forward.
6. Funding for the review will be sourced from monies reallocated from Council's "Better-off Funding" financial pool.
7. It is estimated that the review will cost circa \$10,000 and will be completed within 6 months and reported back to Council later this year.
8. The current housing policy settings are under review by the coalition government with an announcement on any proposed changes due next month prior to the May budget meeting. Any changes will be incorporated in to the review document/report.

RECOMMENDATION

That Council agrees to carry out a review of Senior Housing Activity funded from a reallocation of better-off funding.

Background

9. Council owns and manages 185 Senior Housing units across Marlborough. Day to day management of the portfolio is administered by APL Property Ltd as part of the property contract.
10. The housing complexes are located in Renwick, Picton and Blenheim and the units range from bedsit units to 2-bedroom units with the majority of the units being one-bedroom units.
11. Council policy currently provides assistance to tenants by setting rent levels at up to 80% of market rates. The tenant entry criteria is low value asset ownership and superannuation eligibility. The recent increase in market rates translates to a two-tier system as central government social housing policy is based on 25% of a person's income/benefit. This provides tenants with a larger amount for day to day living.
12. A high number of the units are greater than 50 years old which is reflective of the annual R and M budgets which sit at 26% of total revenue and depreciation at 35%. Presently the portfolio runs at a small loss but is projected to reach break-even in the 2027-28 financial year.
13. Council is just completing a new 12 unit one-bedroom development at the George St/Vivien Place complex in Blenheim. This project has been funded entirely by Council which has proved challenging/difficult due to increased construction costs and supply chain matters.
14. Council housing portfolios are ineligible for government operational assistance as councils are restricted from obtaining Community Housing Provider (CHP's) status. A number of councils across New Zealand have explored different delivery options because of this restriction.
15. Recent applications to Central Government housing capital funding programmes have not resulted in successful development outcomes for our region.

Funding

16. As part of the Better-Off Funding applications, monies that were allocated but not spent could be applied for reallocation. Council has funds remaining from the Marlborough Library solar panel installation of \$105,224 which has been approved to be used on a senior housing review.
17. It is estimated that funding of \$10,000 will be required to complete the first stage of the review. The remaining funds should be retained for consultation, implementation and legal review should council decide to go down a specific route.

Comments

18. A review of Council's Senior Housing activity has not been carried out since 2015. The focus of the previous reviews has been on the housing infrastructure along with potential development opportunities.
19. It is envisaged that this review will be the first stage and carried out a high level which will explore policies and structure of the housing activity to ensure the direction of the activity is producing the best outcome for Council and the community of Marlborough.
20. The new coalition government is currently reviewing all housing policy settings with an announcement on any changes expected before the May 2024 budget meeting. The timing of the review will allow for any central government policy changes to be incorporated in to the review document.

Author	Jamie Lyall, Manager Property and Community Facilities
Authoriser	Mark Wheeler, Chief Executive

8. Housing for Seniors Sub-Committee

(The Chair)

D050-001-H01, C600-004-002-01

1. The Housing for Seniors Sub-Committee meeting held on 19 March 2024 are attached for ratification by the Committee.

RECOMMENDATION

That the Minutes of the Housing for Seniors Sub-Committee meeting held on 19 March 2024 be ratified.

**Minutes of a meeting of the
HOUSING FOR SENIORS SUB-COMMITTEE
held in the Council Chambers, 15 Seymour Street, Blenheim
on THURSDAY 19 MARCH 2024 commencing at 1.00 pm**

Present

Cirs J D N Croad (Chairperson), D A Dalliessi, B G Dawson, R J Innes and Mr B Ross (Community Representative)

Also Present

Clr G Hope

In Attendance

Mr J Lyall (Manager, Property and Community Facilities), Ms M Watson (Project/Contracts Manager), Ms M Clark and Ms W Harcus (Property Managers, APL Property Blenheim Ltd) and Ms N Chauval (Committee Secretary)

Apologies

Cirs Croad/Dawson:

That the apology for absence from Clr M R K Flight be received and sustained and the apology for non attendance from Luke van Velthooven be noted.

Carried

1. Housing for Seniors Sub-Committee – Minutes

The minutes of the Housing for Seniors Sub-Committee meeting held on 2 November 2023 were presented for ratification by the Committee.

Clr Croad/Mr Ross:

That the Minutes of the Housing for Seniors Sub-Committee meeting held on 2 November 2023 be confirmed as a true and correct record.

Carried

No matters arising.

Action Items

	Details	Notes
1.	Circulate a copy of the Tenancy Contract for Andrew Place to members.	Completed
2.	Circulate a copy of any correspondence that has been circulated to tenants to Clr Dalliessi.	Completed
3.	Report on landscaping and carparking options for 83 George Street.	A number of landscaping businesses have been approached, however, the sector is extremely busy at this time, so the intention is to work with Council's Parks and Open Spaces team to come up with a design.

2. Operational Report

Ms Harcus noted that the purpose of the report was provide an update to members on operations for the second quarter October – December 2023.

Members were advised that the tenant waitlist has increased by 6 to 60 over the period for applicants 65 years and over. 134 Maintenance work orders were issued for the period and a Tenancy Tribunal Hearing was held on 19 December 2023.

Ms Marcus advised that Age Concern are currently undertaking their annual survey of tenants and noted the relationship with Age Concern is very positive with good communication and any requests being actioned promptly.

Mr Ross asked how people are removed from the waitlist if they no longer require accommodation. Ms Marcus advised that the list is reviewed throughout the year and also when units are vacated and a new tenant is sought.

Clr Dalliessi asked how long people are on the waitlist and Ms Marcus advised that it is between 6-12 months. Prospective tenants are advised of wait times.

Cirs Innes/Dalliessi:
That the information be received.

Carried

3. Minor Projects Report

Members noted that the purpose of the report was to provide an update on the current progress of projects relating to the Senior Housing portfolio.

Ms Clark advised that a separate report is provided for 85 George Street – 12-unit Senior Housing development.

Harling Court, 208 High Street – Kitchen refurbishments

Complete and under budget. A few minor issues have been identified and these are being addressed. Kitchens have been future proofed by replacing twist taps with lever taps and isolating valves have been installed under sinks.

There were some cost savings by reusing some of the sinks that were in good condition.

George Street / Vevian Place – Watermain replacement

Complete. It was noted that individual toby boxes were relocated and upgraded where required. Pressure reducing valves (PRV) were also installed, with one fitted per block of units. The improvements have been very well received by tenants.

It was noted that due to the recent hot and dry weather conditions, grass strike over the filled trenches is still to take. The line marking has been completed, however the contractor will wait for the new road seal to set fully before sweeping the stone chips off the Vevian Place driveway.

Cirs Croad/Dalliessi:
That the information be received.

Carried

4. Project Report – 85 George Street Development

Ms Clark noted the following updates. The February 2024 PCG Report was attached to the agenda item for members' information.

- Roofing is almost complete, scaffolding to come down on Stage 2
- Stage one internal fit outs are underway
- Joinery and floor coverings are progressing
- End stairwell nearest Vevian Place units to be installed within the next two weeks
- Pre-wrap inspection due, just waiting for upstairs to finish
- T&D advising on target for a mid-May completion

- Budget – no approved variations have been received. There are a number of contract instructions waiting for costs. A letter has been sent advising that under the contract they need to provide costings for variations within the approved timeframes.
- Ms Clark has received the quantity surveyor contract instructions for variation costs. Once reviewed these will be forwarded to Council for sign off.

Ms Clark advised that upon completion of a ground floor unit a review of the unit will be undertaken and if any beneficial tweaks are identified they can be incorporated into the second-floor units. It was reported that some changes have been made to the kitchens by way of separate hobs and wall ovens making the bench all one piece, as well as shelving in water cupboards. These changes are aimed at improving the usability for tenants.

Ms Clark advised that she visits the site fortnightly and undertakes monthly site meetings with regular reports provided to Council.

Members were updated on the architect engagement for the project.

It was raised whether the Committee needed an update before the next scheduled meeting on 23 July 2024. It was agreed that it wasn't necessary but a discussion on rents for the premises was needed. Agreed to discuss under general business.

Mr Ross/Clr Croad:
That the information be received.

Carried

5. Andrew Place RFP Update

Mr Lyall advised that the application to the Ministry of Housing and Urban Development (HUD) for the Andrew Place 24-unit senior housing development was not successful. The RFP notification letter was attached to the agenda item for members' information.

A debrief has been requested with the Ministry to understand why the application was not successful. The Ministry had advised debriefs would be scheduled for late March.

Clr Croad noted any discussion on the future of Senior Housing had been paused while the Andrew Place application was being considered.

Mr Lyall reported there is currently \$103k of Better Off Funding available to undertake a review of the housing portfolio and noted the budget that would fund this work.

Cirs Croad/Dawson:
That the information be received.

Carried

6. Financial Report

Ms Watson updated members on the financial information for the Senior Housing portfolio for the seven-month period ending 31 January 2024.

Ms Watson noted that the expenditure for repairs and maintenance is \$450,702, a variance of 46% above the budgeted allowance of \$309,138 for the seven-month period. This is primarily due to the timing of recently completed R+M projects. The forecast projects an operating expenditure variance of 4% against budget at year end.

Ms Watson noted the budgeted deficit and explained the reasons for that.

Cirs Croad/Dalliessi:
That the information be received.

Carried

7. Community Representative Update

Mr Ross advised that he had meet with Wendy Harcus to discuss a tenant issue and was pleased with how the process went and APL had the information well in advance.

It was noted that a written report had been provided by the Tenant Representative which was attached to the agenda for members' information. The following three matters were identified in the report:

Topic	Update
Wheelie Bins	<p>The tenants report raised several queries regarding the upcoming MDC wheelie bin roll-out and the potential effects on tenants. Staff met with Marlborough District Council's Solid Waste Manager and waste contractor early March and discussed a tailored approach for each housing complex in regard to set down and pick up points.</p> <p>As a result of those discussions there may be some minor construction work required to ensure smooth pick-up points for some complexes.</p> <p>Due to the number of bins for the Vevian Place / George Street complex and the limited space, consultation with tenants is being considered to determine the best way forward for all parties.</p> <p>Bins will be delivered to the complexes in June.</p> <p>Information outlining the process will be sent to tenants.</p>
Harling Court kitchen refurbishments:	<p>APL Property undertook regular quality control inspections of the Harling Court kitchens throughout the duration of the project. Defects or concerns following completion were reported directly to APL, and any faults required to be rectified were put through to the contractor to action.</p>
Havelock/Uxbridge complex fence replacement	<p>The fence has been replaced.</p> <p>The adjoining neighbour has financially contributed to replace the fence. The neighbour undertook considerable work in removing and disposing of vegetation and the old fence.</p> <p>Ms Harcus has arranged for concrete from a retaining wall to be removed.</p>

Clr Croad/Mr Ross:
That the information be received.

Carried

8. General Business

8.1 George Street Property – Tenanting/Rent

There was general discussion regarding the process/prioritising people for tenanting the units at George Street along with the proposed rents. The following points were noted:

1. Current housing tenants to be given the first opportunity to indicate whether they wish to apply for a unit.
2. Units would be allocated by ballot if oversubscribed.
3. Those on the waiting list would be next in line.
4. Discussion whether priority would be given to those who had resided in the units for a period of time.
5. Completion date to be worked through and confirmed by construction contractor.

6. A new tenancy agreement will be entered into for any tenants relocating.
7. Any relocation costs would be met by the tenant, however APL will approach community groups to gauge their interest in assisting.
8. APL Property will begin the process early seeking expressions of interest from current tenants. This will give tenants time to consider and make any necessary arrangements.
9. Letter to be sent to all tenants with the relevant information regarding possible occupation of the new units.

8.2 It was agreed that a paper would be prepared and circulated for Sub-Committee approval as a Public Excluded item due to the commercial content included.

9. Decision to Conduct Business with the Public Excluded

Cirs Dalliessi/Innes:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- Confirmation of Public Excluded Minutes
- Tenancy Termination
- George Street

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Public Excluded Minutes	As set out in the Minutes and Reports	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.
Tenancy Termination	In order to protect the privacy of natural persons, as provided for under Section 7(2)(a).	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.
George Street	To enable the Council, as holder of the information, to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) as provided for under Section 7(2)(i).	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.

The meeting closed at 2.22 pm

File Ref: D050-001-H01, C600-004-002-01
Record No. 2481265

9. Grants Sub-Committee

(Cllr Sowman)

D050-001-G02

1. The Minutes of the Grants Sub-Committee meetings held on 15 April 2024 are attached for ratification by the Committee.

RECOMMENDATION

That the Minutes of the Grants Sub-Committee meetings held on 15 April 2024 be ratified.

**Minutes of a Meeting of the
GRANTS SUB-COMMITTEE
held in the Council Chambers, 15 Seymour Street, Blenheim
on MONDAY, 15 APRIL 2024 commencing at 1.00 pm**

Present

Clr Thelma Sowman (Chair), Clr Allanah Burgess and Karen Hartshorne, Denyse Healy, Sally Wadworth, Jane Buckman and Graeme Haymes

In Attendance

Natalie Lawler (Community Partnerships Support), Nicola Neilson (Project Lead – Arts, Culture and Heritage) and Nicole Chauval (Committee Secretary)

Apologies

Sally Wadworth/Jane Buckman:

That an apology for non-attendance from Clr Sally Arbuckle be received and sustained.

Carried

The Chair advised that Sam Smith has tendered his resignation from the Sub-Committee which has been accepted. Recruitment to fill the position is underway.

1. Role and Responsibilities – Declaring an Interest

D050-001-G02

Committee members were reminded of their responsibilities when allocating the available funding under set criteria, and they were advised of what was expected of them when having an interest in a particular application. The intention of declaring an interest is to ensure that those with an interest have no involvement in the decision making process.

Council's District Secretary's advice is that Committee members, once they have declared an interest, leave the room for that particular application. Members were advised that it is important that it be seen that matters are processed without any influence especially where, for example, there are competing applications; some organisations may not have a representative around the table. The rule needed to be applied strictly for the process to be seen as fair to all concerned.

It was noted that declaring an interest applies to those who are members or honorary members of an organisation and also where it could be perceived that a person has an interest in an organisation.

It was reported that the chairperson would make the final decision if there was dissention.

Graeme Haymes/Denyse Healy:

That the information be received.

Carried

2. Clarification of Process for Decision Making

D050-001-G02

Committee members' attention was drawn to the process for decision making that had been successfully used by previous Grants Sub-Committees. Members had been asked to familiarise themselves with the process prior to the meeting so that this could be consistently applied when considering grant applications.

Members were advised that at any time when an application is being discussed and a Committee member has declared an interest in, they must leave the room.

The process for decision making was detailed in the agenda item for members' information.

Karen Hartshorne/Sally Wadworth:

That the information be received.

Carried

3. Sport NZ Rural Travel Fund 2023-24 Allocation

C150-001-011-19

Sport NZ had made funding of \$28,758.00 available for rural travel for young people aged between 5-19 years under specific criteria and eligibility conditions. Eight applications were received and eight applications were eligible for consideration. Requests totalled \$38,359.50.

Committee members discussed the applications and made the following recommendations:

Organisation	Project Description	Grant
Havelock School	Vouchers to assist with travel	\$2,100.00
Awatere Rugby Football Club	Vouchers to assist with travel	\$2,000.00
Marlborough Boys College Rowing Club	Van to run twice a day from Renwick to the Wairau River, returning to the college and then return in the afternoon.	\$1,500.00
Waitohi JAB	Fuel costs for players to be transported to all games other than home games.	\$4,000.00
Queen Charlotte College	Transport for rippa rugby, netball, basketball, touch, volleyball and tennis Condition: All accountability reports/documentation to be provided before funding is allocated.	\$4,500.00
Seddon School	Subsidise transport to and from weekly sports competitions – hockey, touch rugby, netball and basketball	\$3,500.00
Pelorus RFC Inc	Vouchers to assist with travel for JAB rippa and tackle teams for 2024 season.	\$8,158.00
Waikawa Bay School	Travel for netball, rippa rugby, touch rugby, football, basketball, hockey, horse riding for disabled, child cross country, Ki-o-rahi tournament, athletics, swimming sports, gymnastics, Marlborough mountain biking tournament.	\$3,000.00

Members were advised that the Rural Travel Fund Guidelines will be reviewed this year. Updated guidelines will be provided once finalised.

Sally Wadworth/Clr Allanah Burgess:

That Council approve the above listed grants to Sport NZ Rural Travel Fund applicants totalling \$28,758.00.

Carried

4. Creative Communities NZ Arts Funding Scheme Allocation 2023-24 – Round Two

C150-001-003-19

The Grants Sub-Committee allocates Creative Communities funding twice a year, with closing dates at the end of February and September each year.

Available funds to allocate for Round 2 totalled \$30,430.00. Nineteen applications were received and nineteen applications were eligible to be considered for funding. Requests totalled \$52,884.02.

Committee members discussed the applications and made the following recommendations:

Organisation	Project Description	Grant
Marlb Community Potters Inc	Marlborough Community Potters Exhibition	\$558.00
Marlb Civic Orchestra & Upbeat Orchestra	Orchestra Training Weekend Camp	\$1,500.00
The Glowshow Company	Badjelly the Witch	\$2,720.00
Marlb District Brass Band	First Class Brass Tutoring and Band	\$3,000.00
Marlborough Readers and Writers Trust	Marlborough Book Festival Note: Festival Funding	\$4,835.00
Andrea Navarro	Preschool Art Workshops 3-5 year olds	\$940.00
Cathy Irons	Douce Ambiance	\$1,000.00
Blenheim Choral	Rehearsal Pianist for Blenheim Choral	\$2,300.00
Naomi Barton	Blenheim School Drama for Problem Solving (Sally Wadworth declared a conflict of interest and withdrew from the meeting for this item)	\$800.00
New Zealand Chinese Nelson & Marlborough	Celebrate Chinese Language Week 2024 Condition: Tagged to venue hire	\$1,100.00
Creative Kids trust	Workshop & Performance with Jackie Clarke Condition: Tagged to Jackie Clarke's fee	\$2,700.00
Corie Boley	Red Stripe Project - ASB Theatre Note: Traffic management costs prohibitive	Decline
Marlborough Arts Society	Art Workshops	\$730.00
Marlb Girls College	Music Therapy	\$1,500.00
REAP Marlborough	Drama Performance for Rural Communities Note: Audit visit to be undertaken by Karen Hartshorne	\$2,000.00
Stagelab	Hono Hapori - Connected Community	\$1,500.00
Mieke Davies	Pou Mural - St Mary's School	\$1,500.00
House of Pluto	House of Pluto Dance Note: Approval given to carry over previous funding from 2023-24 Round 1 of \$2000.00 as resource consent has yet to be granted. The event will now take place in July 24 at the Anderson Theatre Note: Audit visit to be undertaken.	\$1,330.00
The Salvation Army Blenheim	Painting of Sewage Pump Cabinet Note: Confirm whether the site is culturally appropriate for the image and is the Whakataukī Salvation Army's to use.	\$417.00

Sally Wadworth/Cir Allanah Burgess:

That Council approve the above listed grants to Creative Communities NZ Arts Funding Scheme applicants totalling \$30,430.00.

Carried

5. Audit Visits

Natalie Lawler provided members with a summary of the following audit reports received for – Picton Little Theatre, Justin Eade, Central Otago Man, Marlborough Railway, Epilepsy Association of New Zealand, Envirohub Marlborough Charitable Trust.

Audits still to be undertaken for: St John Marlborough, Crossroads Marlborough Trust, Wairau Youth and Family Trust, The Craft.

The Chair requested contact details for the Epilepsy Association of NZ to extend an invitation to attend an Older Persons Forum.

House of Pluto Dance - Graeme Haymes and Karen Hartshorne to undertake an audit visit.
Natalie Lawler to provide event details closer to the time.

The meeting closed at 2.32 pm.

10. Road Naming Sub-Committee

(Clr Dalliessi)

R800-007-06-07

1. The minutes of the Road Naming Sub-Committee meeting held on 12 April 2024 are **attached** for ratification by the Committee.
-

RECOMMENDATION

That the minutes of the Road Naming Sub-Committee meeting held on 12 April 2024 be ratified.

**Report from the ROAD NAMING SUB-COMMITTEE
held in the Blenheim Room, District Council Administration Building,
Seymour Street, Blenheim on FRIDAY, 12 APRIL 2024 at 11.00 am**

Present

Clrs Deborah Dalliessi (Chair), Brian Dawson and Matt Flight

Also Present

Clr Sally Arbuckle (from 11.14 am)

In Attendance

Stephen Rooney (Operations & Maintenance Engineer), Belinda Darrell (Engineering Administrator)
Claudia Mark (Solicitor) and Nicole Chauval (Committee Secretary)

Apologies

No apologies were received.

The Chair welcomed members to the meeting and advised that Dawn McConnell has recently been appointed as Iwi Representative on the Assets & Services Committee and will be a member of this Committee.

1. Road Naming Sub-Committee

The minutes of the Road Naming Sub-Committee meeting held on 7 March 2023 were presented for ratification by the Committee.

Clrs Dawson/Flight:

That the Minutes of the Road Naming Sub-Committee meeting held on 7 March 2023 be confirmed as a true and correct record.

Carried

No matters arising

Actions

	Description	Notes
1.	Where in the three year review cycle is the MDC Road Naming and Addressing Policy.	Last updated in 2017. Resourcing and workload currently preventing a review.
2.	Add Tokomaru and Parenuī to the Road Name List if appropriate.	Underway but names have not been added to the road name suggestions spreadsheet. Looking to reformat the spreadsheet to help with an understanding of what were on the original list, not just adding names to the bottom of the list. It was noted that Iwi had indicated that they did not want just a list of Māori names. This risked using names out of context.

	Description	Notes
		<p>Mr Rooney advised that the Māori road names given in an application, which have been consulted on and iwi are happy with those. These would be noted to advise that further consultation is required before using.</p> <p>There is good engagement and discussion with Iwi which has meant staff are able to talk through any issues/spelling/meanings which is great.</p>
3.	Kārearea Place be added to the Road Name List.	Underway
4.	Letter to Ngāti Kurī.	Mr Rooney will follow up with the Rangitāne's road names rep and then send a letter to Ngāti Kurī by the next meeting.
5.	Circulate Notable (suggested) Names List	<p>Completed in March 2023</p> <p>Mr Rooney will resend once document has been reformatted and additional names have been added.</p>
6.	Circulate MDC Road Naming and Addressing policy to members. Include as an agenda item for next meeting.	<p>Done in March 2023</p> <p>Clr Dalliessi raised about including that road naming applications include a Māori option.</p> <p>Mr Rooney advised that the Policy would need to be reviewed and include those changes in the Policy.</p> <p>Currently not the staff resources to undertake a review. Agreed to further discuss under General Business.</p>
7.	Update on macrons and spelling of Māori road name signs.	<p>Completed and amended road signs erected.</p> <p>Belinda Darrell advised that she is currently working with IT to get macrons added as the current system is unable to do that.</p>

ATTENDANCE: Clr Sally Arbuckle joined the meeting at 11.14 am.

2. McLeod Estate Ltd

U210804M

Members noted that the purpose of the report was to consider an application to name a new road proposed as part of the subdivision of 46 Inkerman Street, Renwick and held on the Marlborough District Council electronic file U210804.

The developers, McLeod Estate Ltd, proposed McLeod Place (first choice) and Pinot Place (second choice).

The proposed names, McLeod Place and Pinot Place were externally circulated to all iwi, the Marlborough Museum, Marlborough Historical Society, Marlborough Roads, the Council's Assets and Services, Cynthia Brooks, and the 3 property owners involved in the change.

It was noted that applications for new road names are circulated to Cynthia Brooks at her request.

Members discussed the comments received from those that the application had been sent to and noted that as a result of the comments received the further option of Miller was suggested by Cynthia Brooks.

At the conclusion of the discussion members noted that McLeod does fit the policy and supported the applicant's first choice of McLeod Place. Members suggested that 'Miller' be included in 'Suggested Roads Names' and include the details as noted in the comments received for future information.

Members were advised that verbatim comments were sent to the applicant for their information. This did create some angst to the applicant, however, with the additional information provided it made the choice of McLeod stronger. It was noted that in future a summarised version of comments will be circulated.

Members noted their support for seeking comment from affected property owners.

Clrs Dawson/Flight:

That the Committee approve McLeod Place as the applicant's first choice of road name for the road approved under Resource Consent U210804 and shown as Attachment 1.

Carried

3. DKNZ Enterprises Limited

U20377M, U220451M

Members noted that the purpose of the report was to consider an application to name a new road proposed as part of the subdivision of 25 Goodman Street, Blenheim and held on the Marlborough District Council electronic file U220377 and U220451.

The developers, DKNZ Enterprises Limited, proposed Fitzpatrick Place (first choice) and Columbus Place (second choice).

It was noted that initially the applicant wanted to have the Goodman Street name extended to include the new road. LINZ were not supportive of this and the applicant was requested to provide additional names which are now provided.

The proposed names, Fitzpatrick Place and Columbus Place were externally circulated, to existing owners affected by the right of way being named, to all iwi, the Marlborough Museum, Marlborough Historical Society, Marlborough Roads, the Council's Assets and Services and to Cynthia Brooks.

Clrs Flight/Dawson:

That the Committee approve Fitzpatrick Place as the applicant's first choice of road name for the road approved under Resource Consent U220377 and U220451 and shown as Attachment 2.

Carried

4. Rewa Rewa Developments

U240408M

Members noted that the purpose of the report was to consider an application to name a new road proposed as part of the subdivision of Kenepuru Road, Portage Marlborough Sounds and held on the Marlborough District Council electronic file U220450.

The developers, Rewa Rewa Developments, proposed Pōhutukawa Way (first choice) and Mahoe Way (second choice).

The proposed names, Pōhutukawa Way and Mahoe Way were externally circulated to all iwi, the Marlborough Museum, Marlborough Historical Society, Marlborough Roads, the Council's Assets and Services and to Cynthia Brooks.

Members were advised that Lot 13 will have its own rapid number with Kenepuru Road.

Members were advised that resource consent application U220450 has been changed and is now under U240408. The consent is currently going through the notification process and hasn't been approved in its new form, this does not affect naming the road name ahead of the subdivision being completed.

Cirs Dalliessi/Dawson

That the Committee approve Pōhutukawa Way as the applicant's first choice of road name for the road proposed under Resource Consent U240208 and shown as Attachment 3.

Carried

5. Kāinga Ora – Hutcheson Street

U230335M

Members noted that the purpose of the report was to consider an application to name a new road proposed as part of the subdivision of 54 Hutcheson Street, Blenheim and held on the Marlborough District Council electronic file U230335.

The developers, Kāinga Ora, proposed Pakohe Close (first choice) and Tuangi Close (second choice).

The proposed names, Pakohe Close and Tuangi Close were externally circulated to all iwi, the Marlborough Museum, Marlborough Historical Society, Marlborough Roads, the Council's Assets and Services and to Cynthia Brooks.

Mr Rooney reported that staff had sought further comment as there had been some confusion in regard to the applicant's preference. Kāinga Ora confirmed their first choice was Pakohe.

Cirs Dawson/Dalliessi

That the Committee approve Pakohe Close as the applicant's first choice of road name for the road approved under Resource Consent U230335 and shown as Attachment 4.

Carried

6. Kāinga Ora – Stratford Street

U230125M

Members noted that the purpose of the report was to consider an application to name a new road proposed as part of the subdivision of 32-38 Stratford Street, Blenheim and held on the Marlborough District Council electronic file U230125.

The developers, Kāinga Ora, proposed Awa Close (first choice) and Reorua Close (second choice).

The proposed names, Awa Close and Reoura Close were externally circulated to all iwi, the Marlborough Museum, Marlborough Historical Society, Marlborough Roads, the Council's Assets and Services and to Cynthia Brooks.

Members noted the comments by the applicant and acknowledged the early and positive engagement with iwi.

Cirs Flight /Dawson

That the Committee approve Awa Close as the applicant's first choice of road name for the road approved under Resource Consent U230125 and shown as Attachment 5.

Carried

7. Kāinga Ora – Scott Street

U230215M

Members noted that the purpose of the report was to consider an application to name a new road proposed as part of the subdivision of 131 Scott Street and held on the Marlborough District Council electronic file U230215.

The developers, Kāinga Ora, proposed Toki Way as their first and only choice.

The proposed names, Kainga Close, Haukāinga Close, Ahikā Close, Toki Rua & Toki Māra, were externally circulated to all iwi, the Marlborough Museum, Marlborough Historical Society, Marlborough Roads, the Council's Assets and Services and to Cynthia Brooks.

It was noted that the proposed names were all considered inappropriate by Iwi and neighbours and that after discussion with Rangitāne, Ngāti Rārua and LINZ it was agreed Toki Way would be suitable as having Rua or Māra in the name took Toki out of context. This then became the only option to be put forward to the Committee.

Members noted that all the options were considered at length and that is what we ask as part of the policy and members were supportive of the option provided.

It was reported that Kāinga Ora will be replacing the mailboxes of affected neighbours.

Cirs Dawson/Flight

That the Committee approve Toki Way as the applicant's first choice of road name for the road approved under Resource Consent U230215 and shown as Attachment 6.

Carried

8. General Business

8.1 Next meeting –August/September (TBC)

8.2 Policy Review – Clr Dalliessi noted there is currently a process for the naming of parks and streets after Marlborough mayors and queried whether that could be applied to Picton Mayors and suggested that it be included in the Policy review.

Members discussed the suggestion and noted that due to staff resourcing proposed that a paper be prepared that identified the process to undertake a policy review, include the naming of parks and streets and provide a timeline for when a review of the policy itself could be completed.

8.3 Terms of Reference – The draft Terms of Reference (ToR) were circulated to members prior to the meeting. It was noted that all sub-committees are required to have a ToR and these are publicly available on Council's website.

The ToR will be recirculated for members to review and provide any comments/amendments. The ToR will then be tabled at a future Road Naming Sub-Committee meeting for sign off and once final uploaded to Council's website.

8.4 Declarations of Interest – members need to declare any interests in items on the agenda.

The meeting concluded at 11.42 am

Actions

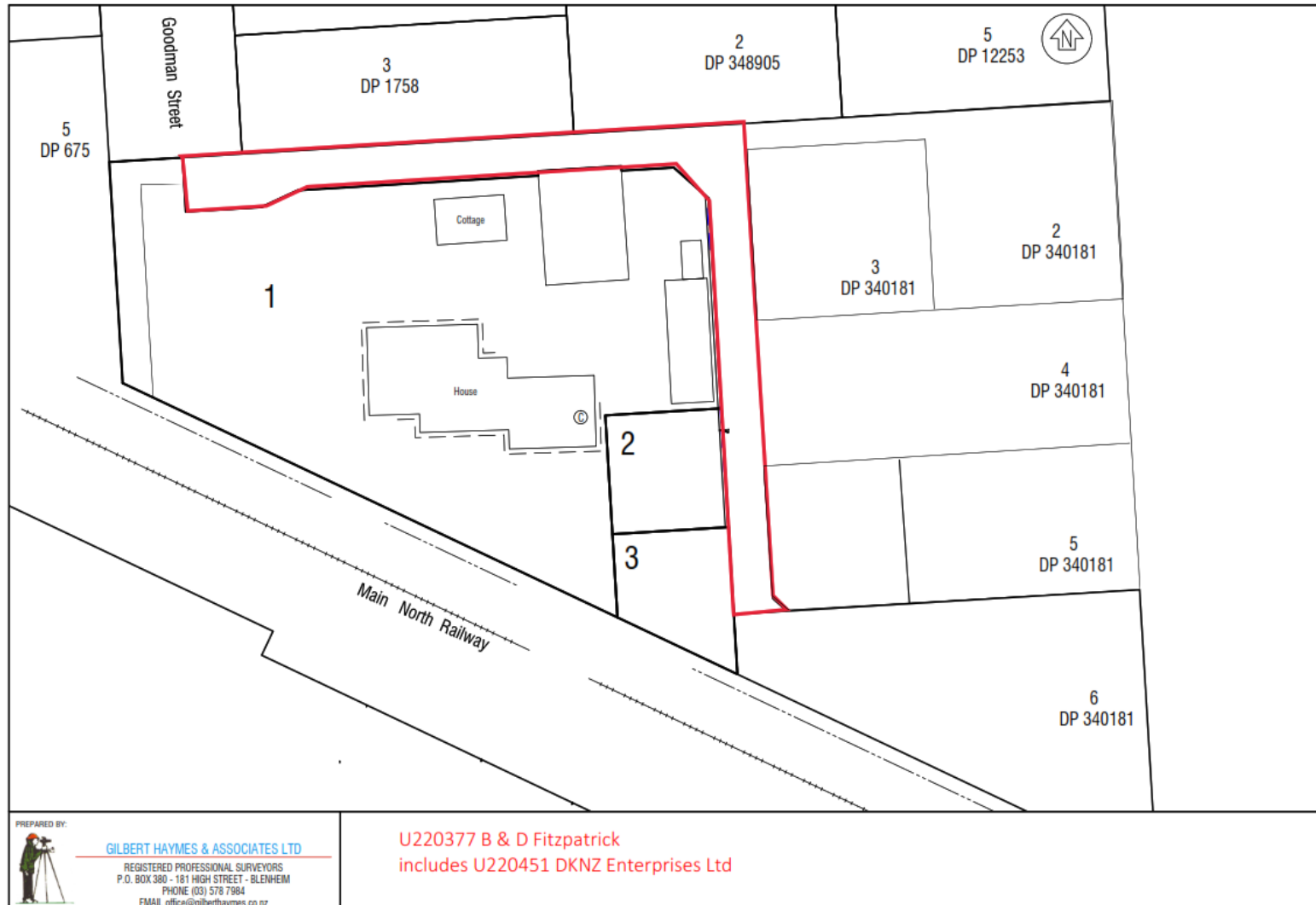
	Description	Person Responsible	Date to Action
1.	Letter to Ngāti Kurī.	Stephen Rooney	By next meeting
2.	Circulate Notable Names /Road Naming Suggestions List once additional names and document formatted.	Stephen Rooney	Once list has been updated
3.	Policy review – provide a paper on the process/timeline to review the Road Naming Policy, include consideration of naming parks and streets after Picton Mayors.	Stephen Rooney	As soon as practical
4.	Members to review the Draft Terms of Reference and provide any comments / amendments.	Claudia Mark	As soon as practical

Attachment 1



Proposed Subdivision
 Lot 3 DP 517581
 46 Inkerman Street
 Renwick

Attachment 2

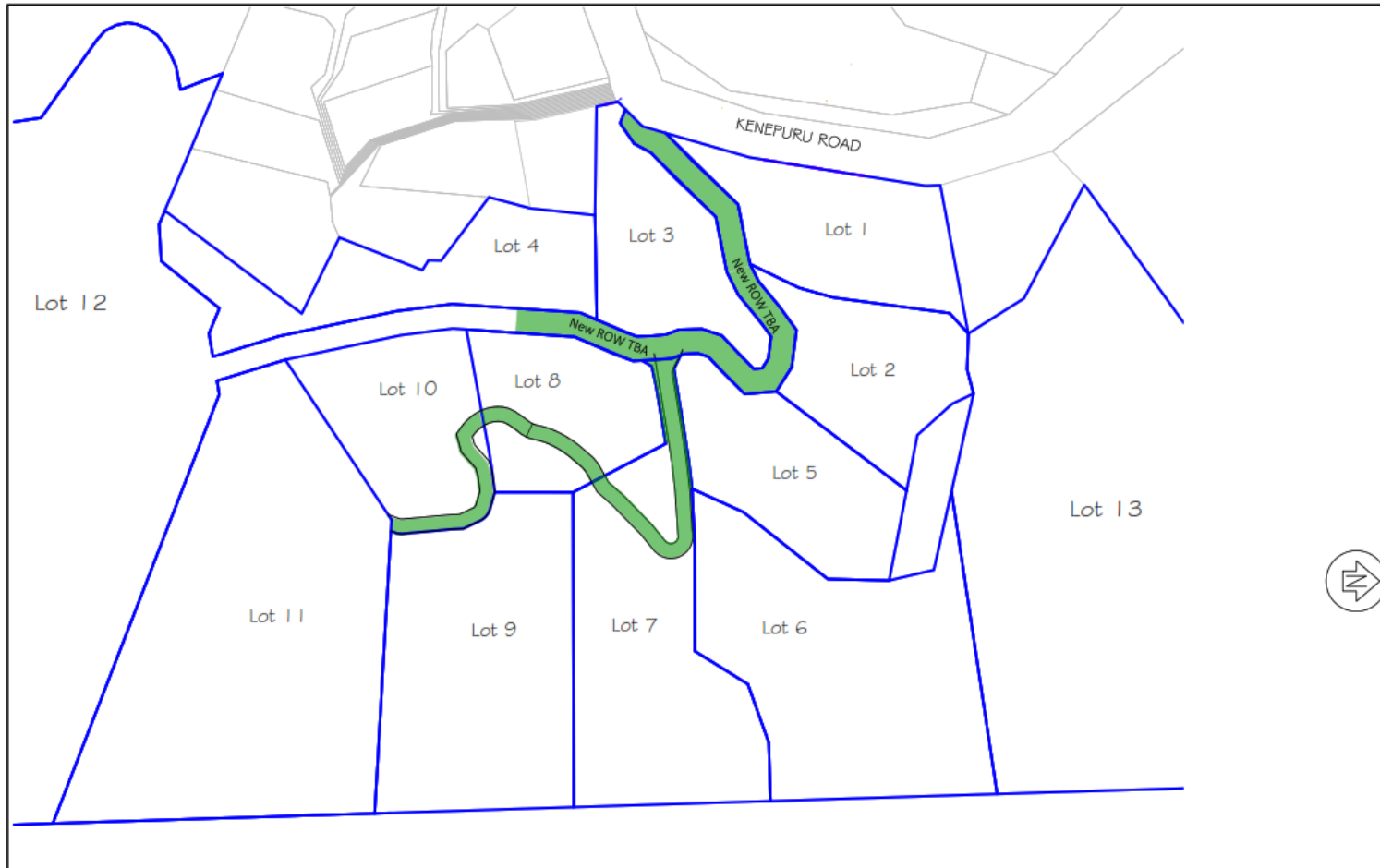


PREPARED BY:

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U220377 B & D Fitzpatrick
includes U220451 DKNZ Enterprises Ltd

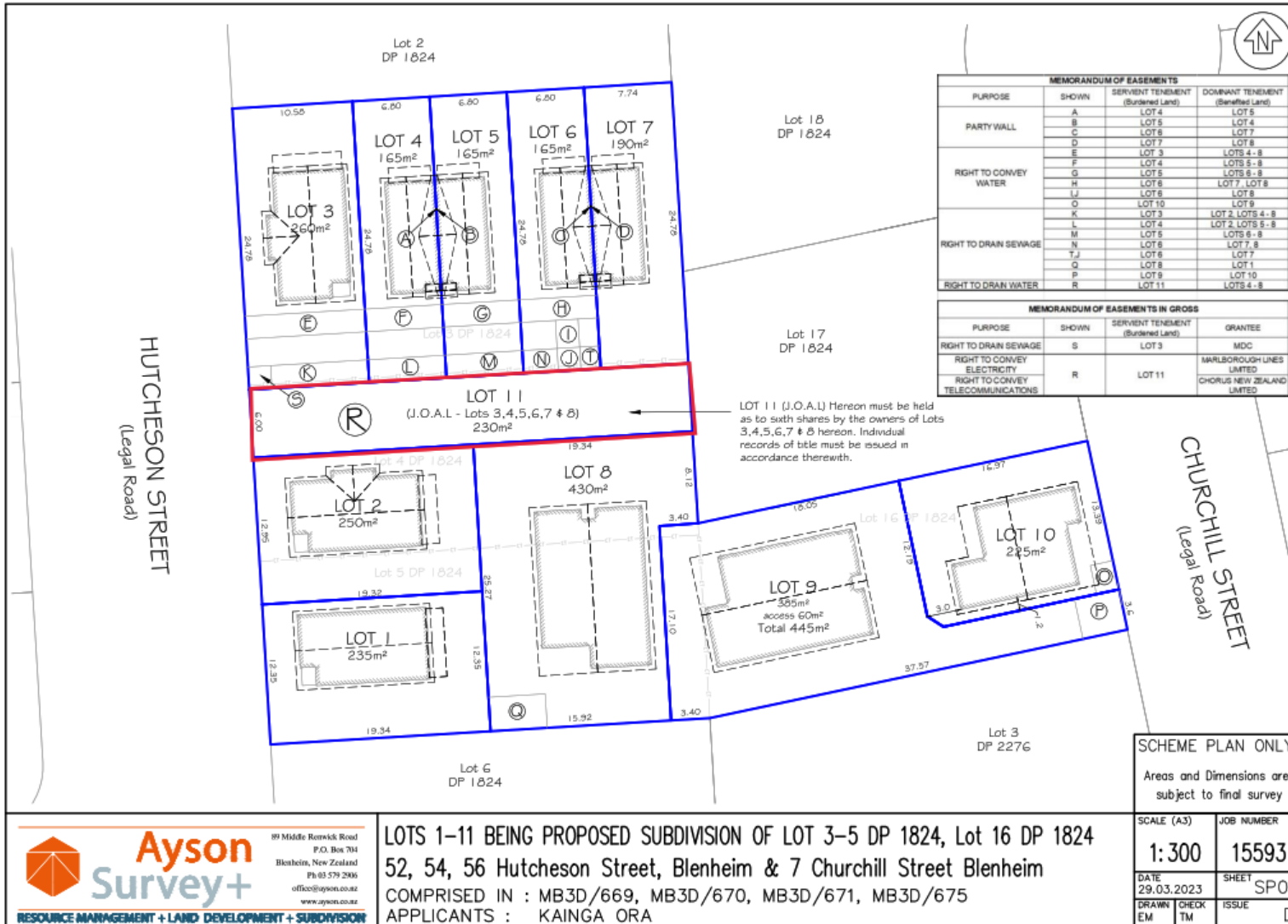
Attachment 3



 **Ayson**
Survey+
09 Māhiki Reanick Road
P.O. Box 704
Blenheim, New Zealand
Ph 03 579 2006
office@ayson.co.nz
www.ayson.co.nz

LOTS 1 – 13 PROPOSED SUBDIVISION LOT 2 DP 403652 AND LOT 2 DP 565579
KENEPURU ROAD, PORTAGE – KENEPURU SOUND
COMPRISED IN : RT 412033 (Ltd) and RT 412032
APPLICANTS : Rewa Rewa Developments Ltd

Attachment 4



MEMORANDUM OF EASEMENTS			
PURPOSE	SHOWN	SERVIENT TENEMENT (Burdened Land)	DOMINANT TENEMENT (Benefited Land)
PARTY WALL	A	LOT 4	LOT 5
	B	LOTS 5	LOT 4
	C	LOT 6	LOT 7
	D	LOT 7	LOT 6
RIGHT TO CONVEY WATER	E	LOT 3	LOTS 4 - 8
	F	LOT 4	LOTS 5 - 8
	G	LOTS 5	LOTS 6 - 8
	H	LOT 6	LOT 7, LOT 8
RIGHT TO DRAIN SEWAGE	I, J	LOTS 6	LOT 8
	K	LOT 3	LOT 2, LOTS 4 - 8
	L	LOT 4	LOT 2, LOTS 5 - 8
	M	LOT 5	LOTS 6 - 8
RIGHT TO DRAIN WATER	N	LOT 6	LOT 7, 8
	T, J	LOT 6	LOT 7
	O	LOT 8	LOT 1
	P	LOT 9	LOT 10
	R	LOT 11	LOTS 4 - 8

MEMORANDUM OF EASEMENTS IN GROSS			
PURPOSE	SHOWN	SERVIENT TENEMENT (Burdened Land)	GRANTEE
RIGHT TO DRAIN SEWAGE	S	LOT 3	MDC
RIGHT TO CONVEY ELECTRICITY			MARLBOROUGH LINES LIMITED
RIGHT TO CONVEY TELECOMMUNICATIONS	R	LOT 11	CHORUS NEW ZEALAND LIMITED

LOT 11 (J.O.A.) Hereon must be held as to sixth shares by the owners of Lots 3, 4, 5, 6, 7 & 8 hereon. Individual records of title must be issued in accordance therewith.

SCHEME PLAN ONLY

Areas and Dimensions are subject to final survey

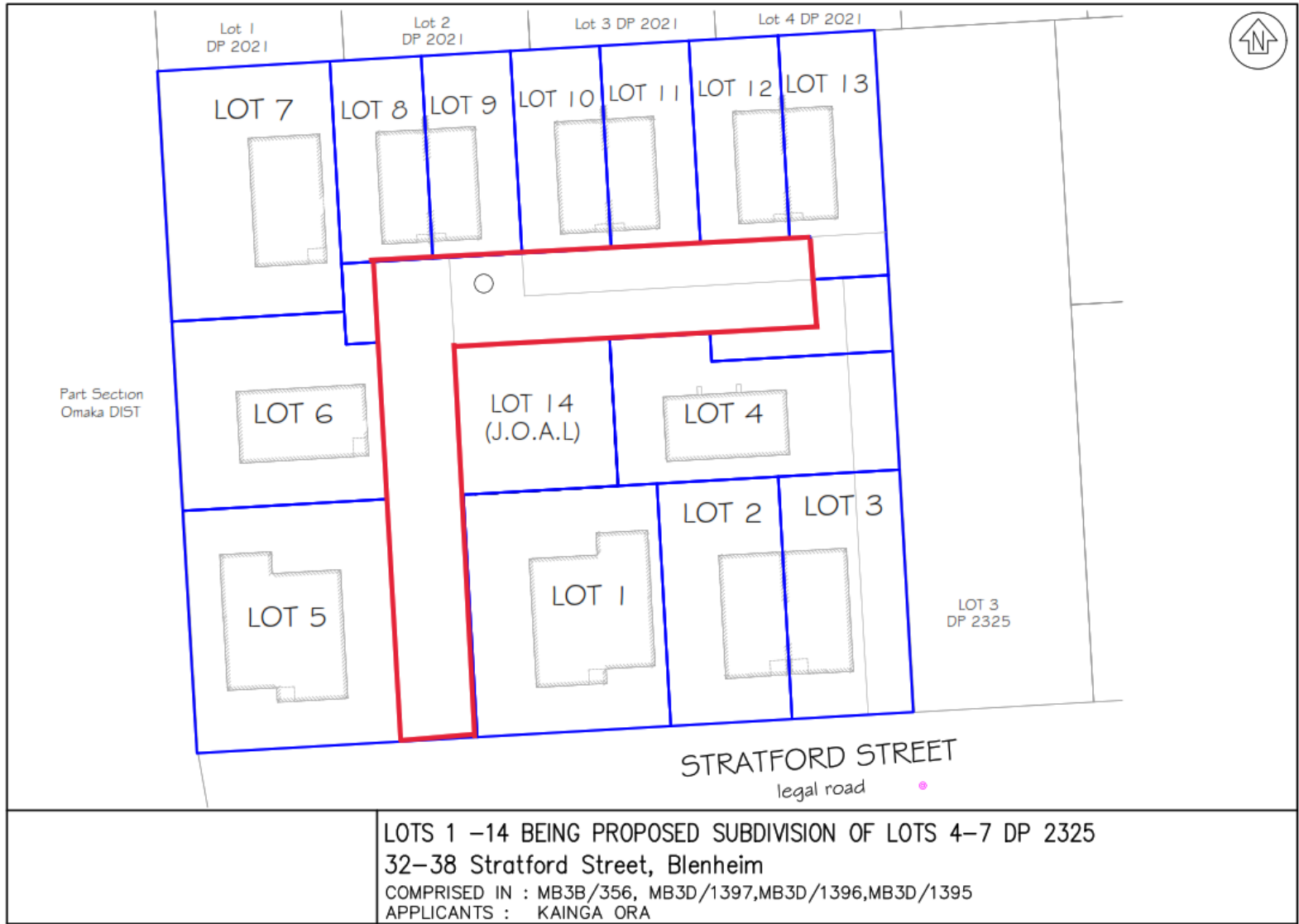
89 Middle Renwick Road
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RESOURCE MANAGEMENT + LAND DEVELOPMENT + SUBDIVISION

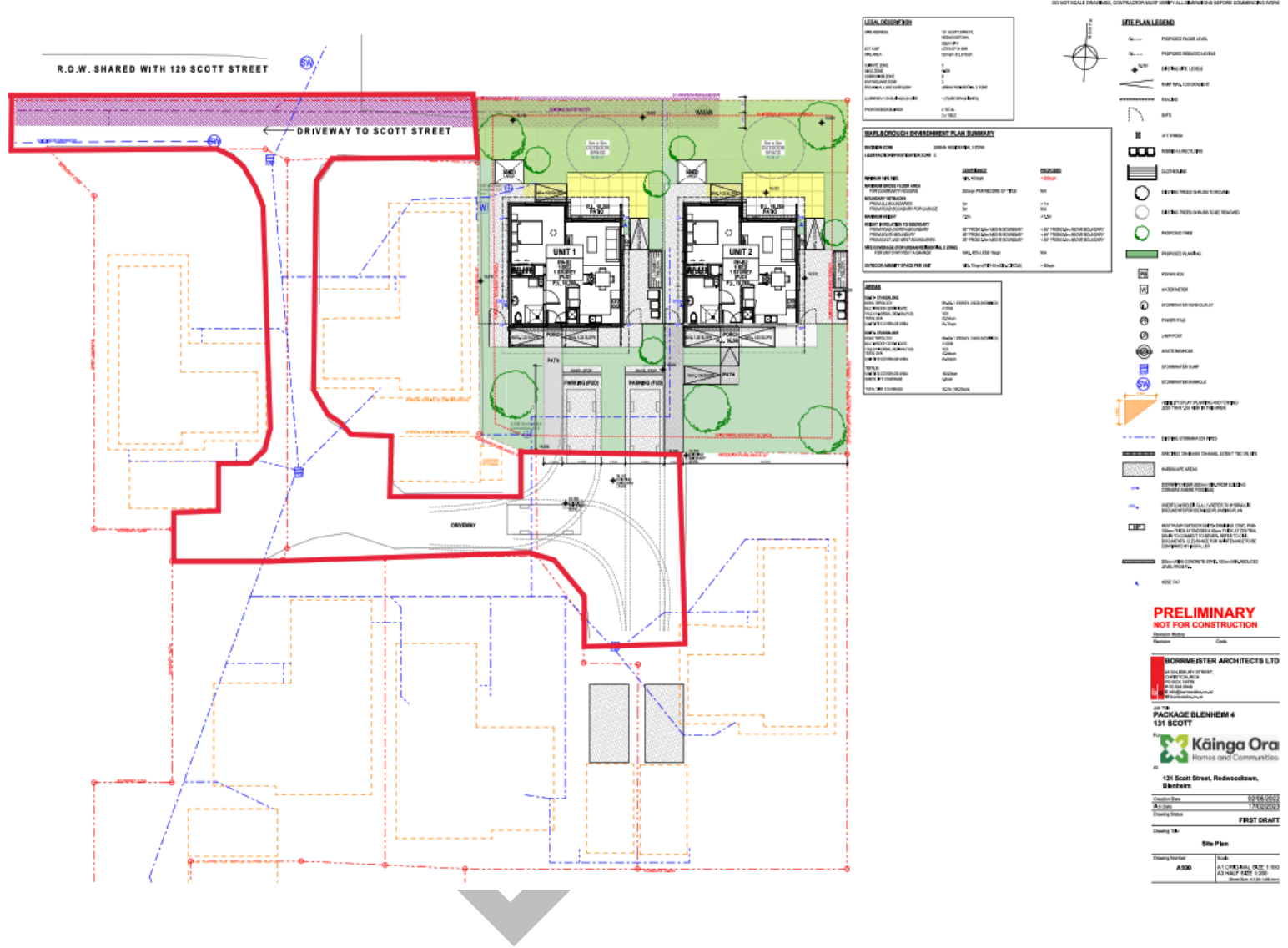
LOTS 1-11 BEING PROPOSED SUBDIVISION OF LOT 3-5 DP 1824, Lot 16 DP 1824
52, 54, 56 Hutcheson Street, Blenheim & 7 Churchill Street Blenheim
COMPRISED IN : MB3D/669, MB3D/670, MB3D/671, MB3D/675
APPLICANTS : KAINGA ORA

SCALE (A3)	JOB NUMBER
1:300	15593
DATE	SHEET
29.03.2023	SP01
DRAWN	CHECK
EM	TM
ISSUE	D

Attachment 5



Attachment 6



11. Temporary Alcohol Ban – Renwick

(The Mayor) (Report prepared by Mike Porter)

L150-019-15

Purpose of Report

1. To resolve that a Temporary Alcohol Ban on High Street, Renwick and associated side streets of Inkerman, Uxbridge and Alma Streets as depicted in the plan attached as Attachment 1 be in place for the 24 hours from 6.00 am on Sunday 2 June 2024 to 6.00 am on Monday 3 June 2024 for the Annual Woody Pig and Deer Hunt at the Woodbourne Tavern.

Executive Summary

2. Council's Marlborough District Council Alcohol Control Bylaw 2018 provides for Council to resolve and publicly notify permanent or temporary alcohol bans in the Marlborough District.
3. The Blenheim Police have requested that a Temporary Alcohol Ban be in place for the Annual Woody Pig and Deer Hunt (June 2024) at the Woodbourne Tavern to help manage the events.

RECOMMENDATION

That Council resolve and publicly notify that a Temporary Alcohol Ban will be in place for the 24 hours from 6.00 am on Sunday 2 June 2024 to 6.00 am on Monday 3 June 2024 for the public areas of High Street, Renwick (from the intersection of Anglesea Street in the west to the eastern side of the intersection of Alma Street in the east), Inkerman Street (from the High Street intersection in the south to the driveway of 31 Inkerman Street in the north), Uxbridge Street (from the High Street intersection in the south to the Renwick Fire Station and extending around the skatepark and tennis courts in the north) and Alma Street (from the High Street intersection in the south to the southern boundary of 4 Alma Street in the north as depicted in the plan attached.

Background/Context

4. Members will note that the Blenheim Police requested that Council place a Temporary Alcohol Ban on High Street, Renwick and associated side streets of Inkerman, Uxbridge and Alma Streets for the Marlborough Wine and Food Festival and the event at the Woodbourne Tavern after the Festival.
5. They also requested that a Temporary Alcohol Ban over the same area be placed for the Woodbourne Pig and Deer Hunt Event in 2024 and staff advised that a separate paper would be provided to the Committee closer to that time (once the 2024 event was confirmed).
6. The District Licensing Committee have now received the application and the Woody Pig and Deer Hunt will be taking place on 2 June 2024.
7. The Blenheim Police confirmed that the Alcohol Ban for the Marlborough Wine and Food Festival and the event at the Woodbourne Tavern after the Festival was extremely beneficial in maintaining good order during and after the events.

Alcohol Control Ban Bylaw 2018

8. Council adopted the Marlborough District Council Alcohol Control Bylaw 2018 (Bylaw) on 1 February 2018. *This bylaw states in clause 1 that "Council may specify, by resolution, publicly notified, the public places in which the prohibitions and controls in this bylaw will apply."* The Bylaw further states that *"Council may specify, by resolution, publicly notified, periods during which alcohol may not be possessed, consumed or brought into any specified public place or in any vehicle in any specified public place."*

9. Council currently has two 24/7 Alcohol Ban areas in the Blenheim and Picton CBDs, which have shown to be in the main successful in managing the harm caused by alcohol.

Attachment

Attachment 1 – Plan of area

page [38]

Author	Mike Porter, Democratic Services Manager/Secretary to the District Licensing Committee
Authoriser	Dean Heiford, Manager Economic, Community and Support Services Department

Attachment 1



12. Financial Report for Council – Period Ended 29 February 2024

(Cllr Croad) (Report prepared by Tessa Dever)

Purpose of report

- To present the Financial Report for Council for the period ending 29 February 2024.

Executive Summary

- The Financial Report for Council from 1 July 2023 to 29 February 2024 is presented below. Additional information is given on variances at an activity level later in this report.

The forecast values included in this report are subject to further review and refinement as the year progresses. The values represented herein are system generated with some adjustment where we have been able to identify specific requirements.

Revenue and Operational Expenditure

(in millions)	1 July to 29 Feb 2024			Whole year		
	Actual	Budget		Forecast	Budget	
Surplus/(Deficit)	(\$0.7)	(\$8.7)	✓ \$8.0	(\$1.4)	(\$8.4)	✓ \$7.0
Income	\$102.9	\$109.4	✗ (\$6.5)	\$142.1	\$166.7	✗ (\$24.6)
Expenditure	\$103.6	\$118.1	✓ (\$14.5)	\$143.5	\$175.1	✓ (\$31.6)

Major variances between actual and budget:

- Lower than anticipated draw down of better off funding with delays in expenditure in a number of approved projects. Some of the undrawn funds have been re-allocated to projects identified as part of the Long-Term Plan and an instalment of funding was received in March.
- Lower than anticipated roading reinstatement expenditure and subsidy for the impacts of the August 2022 flood event. In the 2023/24 year \$14.3M has been spent on the July 2021 and August 2022 events. Forecast has been updated to align with the allocation between capital and operational expenditure and timing of expenditure in the Long Term Plan. This will reverse part of the impairment booked in the prior year.
- Grants received for the College Park Hockey Turf relocation.
- Grants received for the National Wilding Conifer Control Program.
- Lower than anticipated expenditure on Flood Protection and Control Works flood damage.
- Interest expenses are lower than anticipated due to the savings, deferrals and delays in past capital expenditure programmes resulting in less external borrowings.

Capital Expenditure

(in millions)	1 July to 29 Feb 2024			Whole year		
	Actual	Budget		Forecast	Funded	
Capex	\$36.0	\$79.9	✗ (\$43.9)	\$103.1*	\$105.6	✓ (\$2.5)

*The capital expenditure forecast has been updated to reflect expected levels of expenditure projected in the draft 2024-34 LTP.

Forecast data will continue to be updated as we progress through the year and as new information comes to hand.

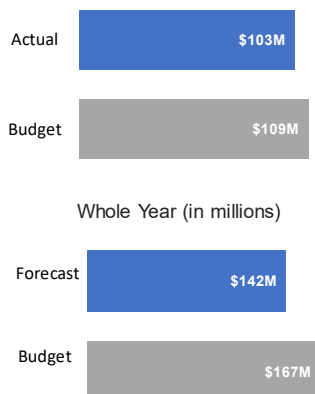
Capital expenditure progress is impacted by many reasons including finalising community consultation, obtaining land access, obtaining resource consents, the availability of external professional expertise and receiving an acceptable contract price and contractor availability. To achieve this a capex program of \$122.6M has been planned including \$16.6M of carryovers from previous financial years. This ensures that multiple projects can continue to progress.

RECOMMENDATION

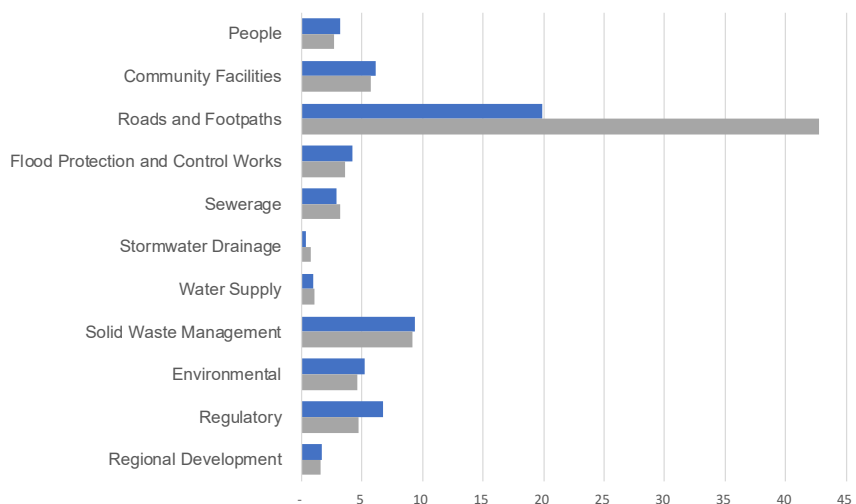
That Council receive the Financial Report for the period ending 29 February 2024.

Income (\$'000's)	1 July 2023 to 29 February 2024				Notes	Whole Year			
	Actual	Budget	Variance			Forecast	Budget	Variance	
Rates	56,900	57,109	(210)	-0%		87,212	87,177	35	0%
-less remissions	(581)	(478)	(103)	21%		(603)	(501)	(103)	21%
Rates	56,318	56,631	(312)	-1%		86,608	86,676	(68)	0%
Rates penalty income	245	210	35	17%		350	315	35	11%
Total Rates	56,564	56,841	(277)	-0%	3a	86,959	86,991	(33)	-0%
Other Income									
Dividends	2,514	2,949	(435)	-15%	3b	3,487	3,916	(429)	-11%
Interest Revenue (external)	2,735	4,785	(2,050)	-43%	3c	5,128	7,178	(2,050)	-29%
Petroleum Tax	262	277	(15)	-5%		400	415	(15)	-4%
Gain on Sale of Fixed Assets	0	-	0	-		0	-	0	-
Marlborough Regional Forestry	-	-	-	-		-	-	-	-
Property and Other Revenue	3,106	2,637	469	18%	3d	4,490	4,021	469	12%
Total Other Income	8,617	10,647	(2,031)	-19%		13,504	15,529	(2,025)	-13%
Activity Income									
People									
Democratic Process	15	155	(140)	-90%		135	275	(140)	-51%
Culture and Heritage	146	105	41	39%		199	158	41	26%
Housing for Seniors	1,288	1,236	52	4%		1,905	1,854	52	3%
Community Support	595	555	40	7%		807	767	40	5%
Library Services	337	439	(102)	-23%		369	472	(102)	-22%
Emergency Management	844	220	624	284%	3e	1,077	355	722	203%
Community Facilities	6,183	5,719	464	8%	3f	7,292	6,828	464	7%
Roads and Footpaths	19,913	42,700	(22,787)	-53%	3g	47,199	64,050	(16,851)	-26%
Flood Protection and Control Works	4,256	3,569	686	19%	3h	7,301	6,614	686	10%
Sewerage	2,952	3,242	(290)	-9%	3i	5,401	5,691	(290)	-5%
Stormwater Drainage	351	779	(428)	-55%	3j	740	1,169	(428)	-37%
Water Supply	1,029	1,054	(24)	-2%		1,556	1,581	(24)	-2%
Solid Waste Management	9,411	9,179	232	3%		14,248	14,016	232	2%
Environmental									
Environmental Policy	137	408	(270)	-66%	3k	447	718	(270)	-38%
Environmental Science and Monitoring	2,686	1,828	858	47%	3l	6,250	3,650	2,600	71%
Environmental Protection	1,344	1,084	260	24%	3m	1,386	1,127	260	23%
Resource Consents	1,084	1,314	(230)	-17%		1,723	1,971	(247)	-13%
Regulatory									
Building Control	2,471	2,564	(93)	-4%		3,753	3,846	(93)	-2%
Environmental Health	339	292	47	16%		485	438	47	11%
Biosecurity	2,246	498	1,748	351%	3n	2,275	747	1,528	205%
Animal Control	718	623	95	15%		781	686	95	14%
Harbours	933	717	216	30%		976	760	216	28%
Regional Development	1,674	1,622	53	3%		2,495	2,442	53	2%
Total Activity Income	60,951	79,902	(18,951)	-24%		108,801	120,214	(11,412)	-9%
Total MDC Income	126,132	147,391	(21,259)	-14%		209,264	222,734	(13,470)	-6%
Total revenue which is non-cash or tied to a reserve or to fund capex	(23,184)	(37,966)	14,782	-39%		(67,080)	(55,994)	(11,086)	20%
Total MDC Operating Income	102,948	109,425	(6,477)	-6%		142,185	166,741	(24,556)	-15%

1 July 2023 to 29 February 2024
(in millions)



Actual vs Budget by Activity Group (in millions)



3. Comments are provided below on variances greater than \$250,000:
- a. Rates are behind budget due to lower than anticipated metered water sales to date. It is expected that this is just a timing issue with sales on track to meet budget at year end.
 - b. Dividends is behind budget due to reduced dividend projections from Port Marlborough.
 - c. External Interest Revenue is behind budget due to MDCH debt being lower than forecast due to continued delays and subsequent cancellation of the iReX project impacting draw downs and will for future periods be offset by increased income from elevated amounts on term deposit.
 - d. Property and Other Revenue is ahead of budget due to:
 - i. The Affordable Water Reform Council Transition Support Package Funding previously received has been transferred from revenue in advance. This is offset by expenditure in 4p below.

This is offset by lower than anticipated Better Off Funding with delays in projects in the IT and Rivers administration areas. An instalment of Better Off Funding was received in March for Rivers administration for costs incurred to date.
 - e. Emergency Management is ahead of budget due to the receipt of subsidies from Waka Kotahi for the Marlborough Sounds Future Access Study and other response and welfare costs.

This is offset by expenditure incurred in 4d below and lower than anticipated receipt of Better Off Funding. An instalment of Better Off Funding was received in March for costs incurred to date.
 - f. Community Facilities is ahead of budget due to:
 - i. Higher than anticipated grants received for College Park surrender and Hockey Turf Relocation.
 - ii. Receipt of Insurance claim for 2022 flood damage repairs at the Okiwi Bay Hall.
 - g. Roads and Footpaths income is below budget due to lower than anticipated Waka Kotahi subsidy received for the general program and emergency reinstatement works. The full emergency reinstatement program approved by Waka Kotahi as at 30 June 2023 was budgeted to be completed this year with some expected to continue into future years. The general program has faced delays while the focus has been on completing the emergency reinstatement works. See 4e below for further information.
 - h. Flood Protection and Control Works is ahead of budget due to:
 - i. Grants received for the Wairau River Flood Protection Scheme under the Shovel Ready Funding scheme. The funding has been extended past the original deadline and capital expenditure is continuing to be incurred to utilise these funds.
 - ii. Timing of property rental income for the river leases which was received at the beginning of the financial year.

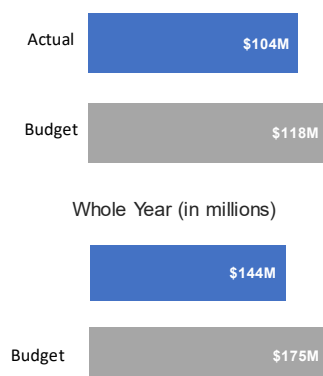
This is offset by lower than anticipated sales from Pukaka Quarry due to development work at Pukaka Quarry extension.
 - i. Sewerage is behind budget due to lower than anticipated development contributions from subdivisions due to reduced property development activity.
 - j. Stormwater Drainage is behind budget due to lower than anticipated development contributions from subdivisions. The development contributions budget has been reviewed as part of the 2024-34 Long Term Plan as trends from developers are to install retention ponds which reduce the flow capacity needed and therefore reduce the demand on Council infrastructure.
 - k. Environmental Policy is behind budget due to the timing of Better Off Funding for the rezoning variations to the proposed Marlborough Environment Plan (PMEP), giving effect to the National Policy Statement for Freshwater Management and giving effect to Te Mana o te Wai. An instalment of Better off Funding was received in March for expenditure incurred to date.

This is offset by lower than anticipated expenditure in 4i below.

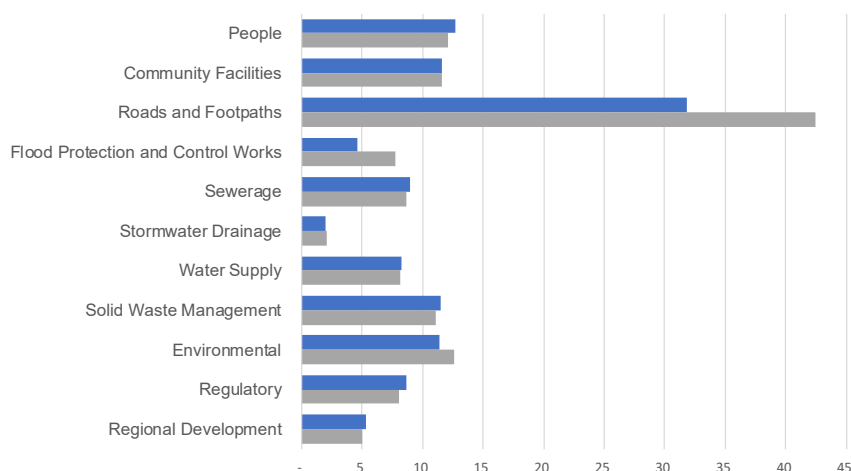
- l. Environmental Science and Monitoring is higher than budget year to date and forecast to be significantly higher than budget at year end. This is due to central government funding received and receivable from Jobs for Nature including the Te Hoire program. It is anticipated that significant progress is made in these before year end. This is offset by additional expenditure shown in 4j below.
- m. Environmental Protection is ahead of budget due to higher than anticipated monitoring charges.
- n. Biosecurity is ahead of budget due to the additional unbudgeted grant received for the National Wilding Conifer Control Programme. This is offset by additional expenditure in 4m below.

Expenditure	1 July 2023 to 29 February 2024				Notes	Whole Year			
	Actual	Budget	Variance			Forecast	Budget	Variance	
Activity Expenditure									
People									
Democratic Process	2,577	3,051	(474)	-16%	4a	4,101	4,575	(474)	-10%
Culture and Heritage	1,488	1,462	26	2%		1,857	1,831	26	1%
Housing for Seniors	1,559	1,370	189	14%		2,111	1,922	189	10%
Community Support	1,888	2,278	(389)	-17%	4b	2,835	3,431	(596)	-17%
Library Services	3,678	3,245	432	13%	4c	5,099	4,667	432	9%
Emergency Management	1,515	663	852	129%	4d	1,910	988	922	93%
Community Facilities	11,587	11,624	(37)	-0%		16,872	16,904	(31)	-0%
Roads and Footpaths	31,865	42,484	(10,620)	-25%	4e	31,043	62,971	(31,928)	-51%
Flood Protection and Control Works	4,640	7,748	(3,108)	-40%	4f	8,318	11,377	(3,059)	-27%
Sewerage	8,982	8,709	273	3%	4g	13,928	13,545	383	3%
Stormwater Drainage	2,007	2,053	(46)	-2%		3,124	3,141	(17)	-1%
Water Supply	8,218	8,176	41	1%		12,324	12,253	71	1%
Solid Waste Management	11,467	11,129	338	3%	4h	18,355	18,017	338	2%
Environmental									
Environmental Policy	1,321	2,075	(753)	-36%	4i	2,606	3,111	(505)	-16%
Environmental Science and Monitoring	6,725	6,196	529	9%	4j	12,025	10,323	1,702	16%
Environmental Protection	1,374	1,731	(357)	-21%	4k	2,225	2,582	(357)	-14%
Resource Consents	1,992	2,604	(612)	-23%	4l	3,340	3,951	(612)	-15%
Regulatory									
Building Control	3,315	3,497	(183)	-5%		5,100	5,258	(158)	-3%
Environmental Health	583	615	(31)	-5%		848	880	(31)	-4%
Biosecurity	2,312	1,822	490	27%	4m	4,215	2,697	1,518	56%
Animal Control	566	598	(32)	-5%		864	896	(32)	-4%
Harbours	1,858	1,533	325	21%	4n	2,533	2,208	325	15%
Regional Development	5,291	5,057	234	5%		7,361	7,122	239	3%
Total Activity Expenditure	116,809	129,719	(12,911)	-10%		162,995	194,648	(31,653)	-16%
Less Internal Interest	(4,290)	(4,944)	654	-13%	4o	(6,762)	(7,416)	654	-9%
	112,519	124,775	(12,256)	-10%		156,234	187,232	(30,998)	-17%
Other expenditure									
Interest expense (external)	4,455	7,806	(3,351)	-43%	4o	8,358	11,709	(3,351)	-29%
Property and other expenditure	4,736	3,303	1,433	43%	4p	5,562	4,160	1,402	34%
Total other expenditure	9,191	11,109	(1,918)	-17%		13,920	15,869	(1,949)	-12%
Total MDC expenditure	121,710	135,885	(14,174)	-10%		170,154	203,101	(32,947)	-16%
Total expenditure which is non-cash or reserve funded	(18,056)	(17,771)	(285)	2%		(26,642)	(27,963)	1,321	-5%
Total MDC operating expenditure	103,655	118,114	(14,459)	-12%		143,511	175,138	(31,626)	-18%
Operating SURPLUS	(707)	(8,689)	7,982	-92%		(1,327)	(8,397)	7,070	-84%

1 July 2023 to 29 February 2024
(in millions)



Actual vs Budget by Activity Group (in millions)

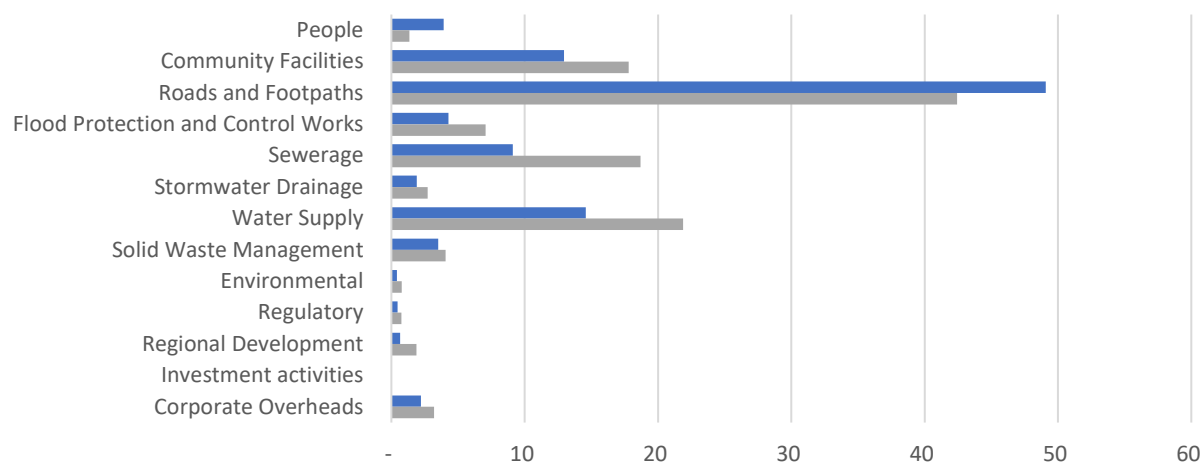


4. Comments are provided below on variances greater than \$250,000:
- a. Democratic Process is behind budget due to delays in Better Off Funding projects and salaries with the vacancy in the Kaihautū position. The Kaihautū position is now filled and a cadet is due to start at the end of April as part of one of these projects.
 - b. Community Support is behind budget due to:
 - i. Lower than anticipated Energy Efficiency funding applications received. The forecast has been adjusted for the closing of the scheme to new applications.
 - ii. Slower than anticipated drawdown on community event subsidies.
 - c. Library Services is ahead of budget due to costs associated with the new Marlborough Library including insurance, depreciation and interest.
 - d. Emergency Management is ahead of budget due to costs associated with the Marlborough Sounds Future Access Study and other response and welfare costs.
This is offset by income received in 3e.
 - e. Roads and Footpaths is below budget due to roading reinstatement expenditure relating to the impacts of the August 2022 flood event being slower than anticipated. In the 2023/24 year \$13.4M has been spent on the July 2021 and August 2022 events.
Forecast is expected to be less than budget at year end with accounting entries to be completed to transfer the majority of the repair work completed to date from operational expense to capital expenditure. This is in alignment with the allocation and timing of expenditure in the Long Term Plan. This will reverse part of the impairment booked in the prior year.
 - f. Flood Protection and Control Works is below budget due to lower than anticipated flood damage repair costs with works still to be completed on a number of key projects.
 - g. Sewerage forecast is ahead of budget due to the expected costs associated with stage one of sludge removal from the Picton oxidation ponds.
 - h. Solid Waste Management is ahead of budget due to higher than anticipated contract costs on urban refuse collection and Waste Sorting Centre.
This is offset by lower than anticipated project costs at the Resource Recovery Centre.
 - i. Environmental Policy is below budget due to:
 - i. Lower than anticipated legal and other costs for appeals to the proposed Marlborough Environment Plan (PMEP) variation one. It is anticipated that the full budget will be utilised by year end.
 - ii. Lower than anticipated costs for Better Off Funding projects. These include rezoning variations to the PMEP, giving effect to the National Policy Statement for Freshwater Management and giving effect to Te Mana o te Wai.
This is offset by lower than anticipated revenue in 3k above.
 - j. Environmental Science and Monitoring is ahead of budget year to date and is forecast to be further ahead of budget at year end with significant progress on Jobs For Nature projects including the Te Hoire Program. This is offset by additional revenue shown in 3l above.
 - k. Environmental Protection is below budget due to lower than anticipated salaries and legal charges.
 - l. Resource Consents is below budget due to the lower than anticipated legal costs and staff vacancies.
 - m. Biosecurity is ahead of budget due to higher than anticipated costs for the Wilding Conifer Programme funded by the Ministry for Primary Industries.
This is offset by income received in 3n.
 - n. Harbours is ahead of budget due to the unbudgeted costs associated with the disposal of the 'Vendetta' in Picton.

- o. External and Internal Interest expenses are lower than anticipated due to the savings, deferrals and delays in past capital expenditure programmes resulting in less external borrowings.
- p. Property and Other Expenditure are higher than budget due to:
 - i. External valuations of three waters performed by WSP. These have been funded by the Affordable Water Reform Council Transition Support Package Funding. See 3d above.
 - ii. An unbudgeted call from Risk Pool relating to a leaky waterfront apartment development in Napier as part of a group insurance scheme claim. Council has made a provision in prior years to cover part of this call.
 - iii. Costs for the air conditioning upgrade of the upstairs of the 05 building which were budgeted as capital but are considered operational expenditure.
 - iv. Demolition of the old Art Gallery building and Clubs of Marlborough buildings. These are funded by the Forestry and Land reserve.

Net capital expenditure	1 July 2023 to 29 February 2024			Notes	Whole Year		
	Actual	Budget	Variance		Forecast	Budget	Variance
People							
Culture and Heritage	-	75	(75) -100%		38	113	(75) -67%
Housing for Seniors	1,789	2,278	(489) -21%		2,928	3,418	(489) -14%
Community Support	-	23	(23) -100%		23	23	-
Library Services	486	(2,610)	3,096 -119%	5a	886	(2,210)	3,096 -140%
Emergency Management	52	6	46 769%		58	9	49 543%
Community Facilities	7,355	12,182	(4,827) -40%	5b	12,955	17,798	(4,843) -27%
Roads and Footpaths	7,356	28,443	(21,087) -74%	5c	49,083	42,439	6,644 16%
Flood Protection and Control Works	2,200	4,719	(2,520) -53%	5d	4,293	7,079	(2,786) -39%
Sewerage	4,848	12,457	(7,609) -61%	5e	9,112	18,685	(9,573) -51%
Stormwater Drainage	466	482	(16) -3%		1,906	2,723	(817) -30%
Water Supply	8,179	14,467	(6,288) -43%	5f	14,584	21,889	(7,305) -33%
Solid Waste Management	1,374	2,800	(1,426) -51%	5g	3,508	4,072	(564) -14%
Environmental							
Environmental Science and Monitoring	98	539	(441) -82%		423	782	(359) -46%
Regulatory							
Building Control	0	-	0 -		24	-	24 -
Environmental Health	-	2	(2) -100%		1	3	(2) -67%
Harbours	181	497	(316) -64%		430	746	(316) -42%
Regional Development	472	1,407	(936) -66%	5h	665	1,888	(1,223) -65%
Investment activities	9	-	9 -		9	-	9 -
Corporate Overheads	1,180	2,152	(972) -45%		2,208	3,201	(993) -31%
Total Net Capital Expenditure	36,045	79,919	(43,874) -55%		103,133	122,657	(19,523) -16%

Forecast vs Budget by Activity Group (in millions)



- 5. Council has set a budget of \$105.6M for capital expenditure in the 2023-24 Annual Plan. This includes \$20.0M for capitalised roading emergency works. To achieve this a capex program of \$122.6M has been planned including \$16.6M of carryovers from previous financial years. This

ensures that multiple projects can continue to progress. The current forecast is \$103.1M. This includes re-allocation of roading reinstatement from operational expenditure to capital expenditure which will be completed at year end.

Forecast data will continue to be updated as we progress through the year and as new information comes to hand.

As of time of writing Council has a total value of contracts for new assets in progress of \$96.4M. There is \$14.7M of contracted works still outstanding.

Total capital expenditure from 1 July to 29 February 2024 is \$36.0M which is \$3.6M less than the same period last year (\$39.5M). Note last year's figure included \$6.2M in vested assets and this year's figure includes \$0.8M in vested assets.

Comments below are on variances greater than \$1million to the programmed works.

- a. Library Services actual expenditure is higher than budget as the budget includes the sale of the old Blenheim Library. As it is expected that a sale will no longer take place in this financial year this has been removed from the forecast.
- b. Community Facilities is behind programmed works. A number of projects have been re-budgeted or are expected to be carried over including:
 - i. A&P Park Pavilion project of \$2.2M has been re-budgeted into 2025-26.
 - ii. Delays in various other programmed works for the reserves and public conveniences program.
- c. Roads and Footpaths is behind programmed works and carry overs are expected relating to:
 - i. Emergency reinstatement works already approved by Waka Kotahi. The full program was budgeted to be completed in the 2023-24 year with some work expected to fall into the next financial year. A re-phasing of these works along with the works from the Sounds Future Access Study has been completed.
 - ii. Continued delays in small township upgrades as community consultation and resource consents progress.

The general roading renewals program is behind budget due to challenges resourcing this work in addition to emergency works. As we are in the third year of the 2021-24 National Land Transport Programme it is not possible to carry over any surplus subsidy budget into next year. The majority of this work is completed in the warmer summer period and we expect to see catching up of this work.

Forecast is expected to be greater than budget at year end with accounting entries to be completed to transfer the majority of the repair work completed to date from operational expense to capital expenditure. This is in alignment with the allocation and timing of expenditure in the Long Term Plan. This will reverse part of the impairment booked in the prior year.

- d. Flood Protection and Control Works is behind programmed works with carryovers of around \$1.5M expected relating to:
 - i. Town Branch Drain upgrades.
 - ii. Delays in the general rivers capex program in the Wairau Floodplain.
- e. Sewerage is behind programmed works with significant re-budgeting of capital projects including:
 - i. Blenheim Main Outfall Pump Station \$4.7M into the 2025-27 years.
 - ii. Purkiss Street/Kingwell Drive pump station \$2.3M into the 2024-26 years.
 - iii. Seddon treatment plant \$3.4M into the 2025-27 years.
 - iv. Havelock treatment plant and construction of the new terminal pump station \$6M into the 2025-27 years.

- f. Water Supply is behind programmed works with significant re-budgeting of capital projects including:
- i. Riverlands water treatment plant \$8M into the 2024-26 years.
 - ii. Havelock water treatment plant \$1.5M into the 2024-26 years.
 - iii. Seddon second water reservoir \$1.3M into the 2032-33 years.
- g. Solid Waste Management is behind budget at this stage with the timing of the construction of stage nine of the Regional Landfill. It is anticipated that this will catch up over the coming months and come close to budget at year end.
- h. Regional Development is behind budget with only a small carryover expected due to the Flaxbourne Irrigation Scheme \$1M being re-budgeted. At this stage we are assuming it will be pushed out to 2026-29.

Summary of Cash Received and Spent (\$000's)

	Financial Year to 29 February 2024	Financial Year to 28 February 2023	Difference
Cash received from:			
Rates	46,199	42,499	(3,699)
User charges	20,708	17,062	(3,647)
Property Rentals	5,447	5,022	(425)
Subsidies and Grants	31,610	44,107	12,497
Interest and dividends	5,249	5,518	269
Sale of assets	197	21	(176)
Development Contributions	3,364	6,339	2,975
Other revenue	5,040	10,789	5,749
Operating cash received	117,814	131,357	13,543
Cash spent on:			
Net GST	6,336	6,403	67
Payments for operating costs	(102,710)	(112,230)	(9,520)
Payments for capital expenditure	(35,422)	(33,593)	1,830
Operating cash spent	(131,796)	(139,420)	(7,624)
Cash borrowed from/(repaid to):			
LGFA for Council	34,406	10,485	(23,921)
Other	(5,000)	408	5,408
Cash from/(to) borrowing	29,406	10,893	(18,512)
Invested in subsidiaries or investment property	(123)	(1,848)	(1,725)
Cash and investments:			
net increase/(decrease)	15,300	982	(14,318)
at the beginning of the year	18,350	18,846	496
at the end of February	33,650	19,828	(13,822)

6. This is a modified cashflow statement which outlines where Council's cash is sourced and where it has been spent. Last year's figures have been provided as a comparison. The figures will differ to what is contained in the income and expenditure statement above mainly due to:
- a. The delay between invoices being raised/received and paid.
 - b. Various accruals, provisions, and prepayments.
 - c. Non-cash items such as vested assets and depreciation.

Author	Tessa Dever, Financial Reporting and Funding Manager
Authoriser	Geoff Blake, Chief Financial Officer

13. Treasury Management Report 31 March 2024

(Report prepared by Chris Lake)

F290-006-23

Purpose of Report

1. To present the Treasury Management Report for the period ending 31 March 2024

Executive Summary

2. The Cash, Investments and Borrowings Report is shown as an attachment at the end of the report. Additional information is given for information and clarity. These are:
 - details of the market interest rate movements;
 - a summary of the investments Council held, and that these continue to comply with the Investment Policy section of the Treasury Management Policy; and
 - a summary of the Council borrowings as at 31 March 2024. These currently comply with the Treasury Management Policy. A number of graphs are provided to show the policy boundaries.

RECOMMENDATION

That the information be received.

Cash, Investments and Borrowings Report

3. The attachment shows details of Council's cash on hand, investments and borrowings for the quarter ended 31 March 2024. Comparative details for the quarter ended 31 December 2023 are shown in italics and shaded.

Market Interest Rate Movements

4. See 'Current Market Interest Rates' on the table in the **attachment**.

Investments

5. Below is a summary of Council's investment portfolio reported in the **attachment**.

March 2024			Last Quarter December
Investments – short term deposits - Banks	\$28,054,659	6.03%	6.03%
Investments – Securities within 1 year	-	- %	- %
Total Investments	\$28,054,659	6.03%	6.03%

Since 2014 Council has been investing in term deposits rather than corporate bonds due to the yield advantage that term deposits provide. This strategy is continually monitored to ensure that it remains appropriate.

Council maintains the investment portfolio considering:

- compliance with Council's Treasury Management Policy investment parameters; and
- the level of investment required to maintain adequate disaster recovery funding in realisable securities.

Bancorp provide advice on reinvestment of securities and report quarterly on Treasury Management Policy for compliance and investment returns.

Council no longer uses term deposits for cash flow purposes. Instead, the Westpac on call account is used, as the interest rate available is set at 0.05% above the OCR, so higher than interest rates for short term investments.

Since October 2023 Council is required to hold construction contracts retention funds in a separate bank account due to changes in the Construction Contracts (Retention Money) Amendment Act. This account is included in the investments under On Call – Westpac. At 31 March 2024 our total contract retentions were \$3,009,895 (incl GST).

Compliance with Council Policy

6. Council's Treasury Management Policy sets criteria surrounding credit rating, maximum investment allowed with any one institution and the maximum allowed to be invested with any type of institution.

All criteria have been met for the 31 March quarter.

External Borrowings

7. As at 31 March 2024 the MDC Group had Gross borrowings of \$197.2M (\$197.2M as at 31 December 2023). MDC Holdings Group debt is \$83.2M (\$83.2M as at 31 December 2023). MDC balance in the last quarter was \$114M (\$114M as at 31 December 2023).

The following three graphs are for the MDC Group combined, MDC Holdings Limited and MDC all show the level of fixed/hedged debt compared to Policy Bands based on current levels. The fourth and fifth graphs show the position based on anticipated future borrowings, noting iReX planned borrowings are still included.

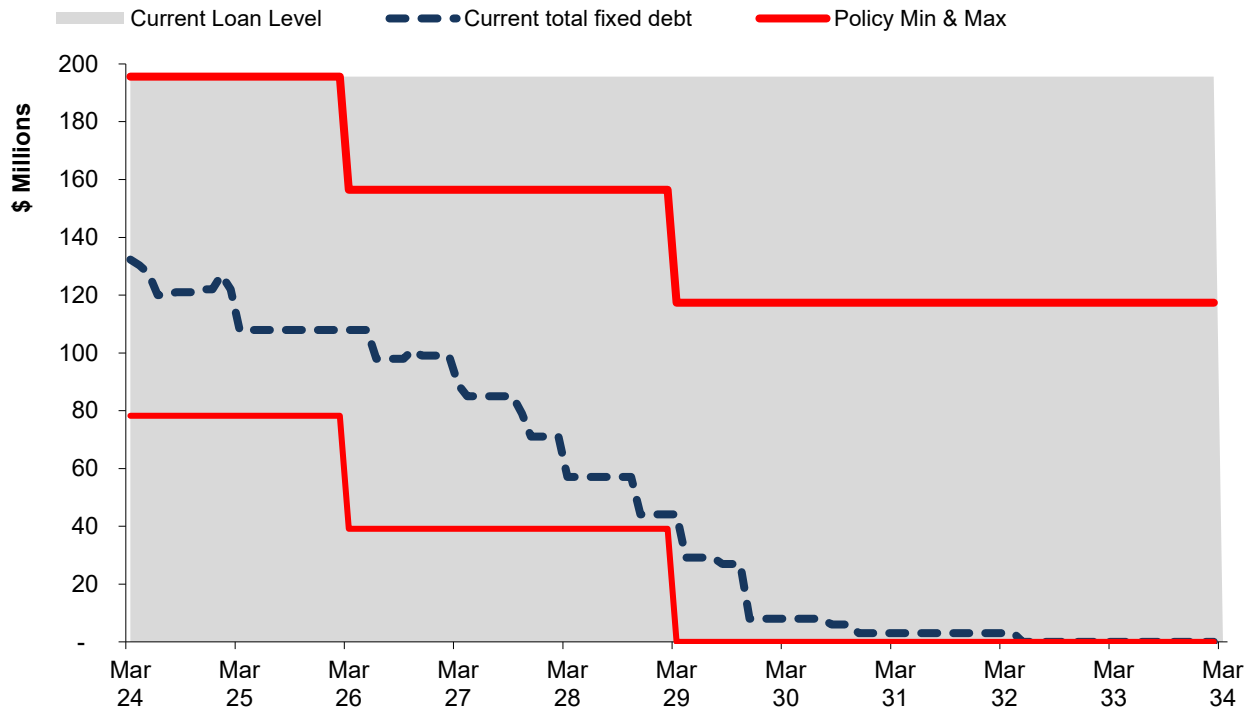
Compliance with Council Policy

8. The Liability Management Policy has the following table in the interest rate risk management, which shows the maximum and minimum limits. Any hedging outside of these parameters must be approved by the Chair of the Economic, Finance and Community Committee before being initiated and then reported accordingly.

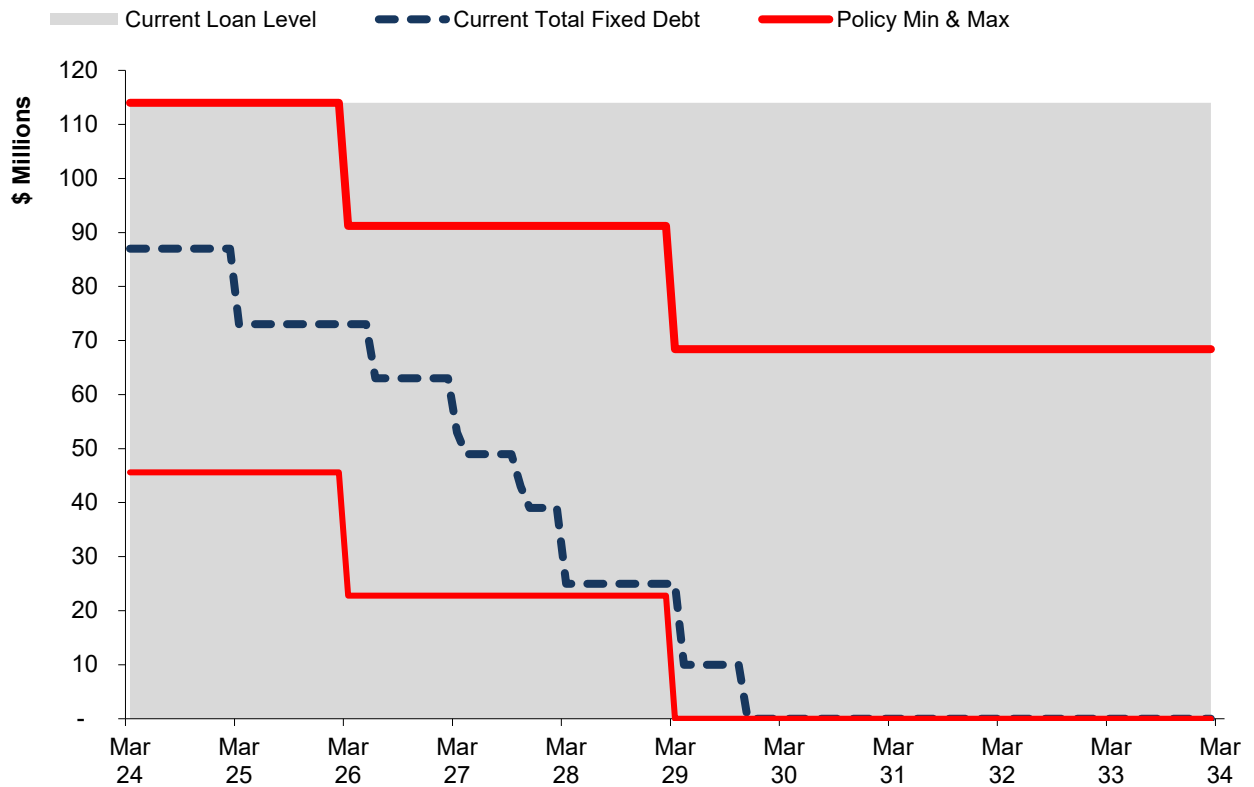
Fixed Rate Hedging Percentages		
	Minimum Fixed Rate	Maximum Fixed Rate
0 to 2 years	40%	100%
2 years to 5 years	20%	80%
5 years to 10 years	0%	60%

The total fixed debt in the MDCH & MDC group and the MDC graphs below are all within policy.

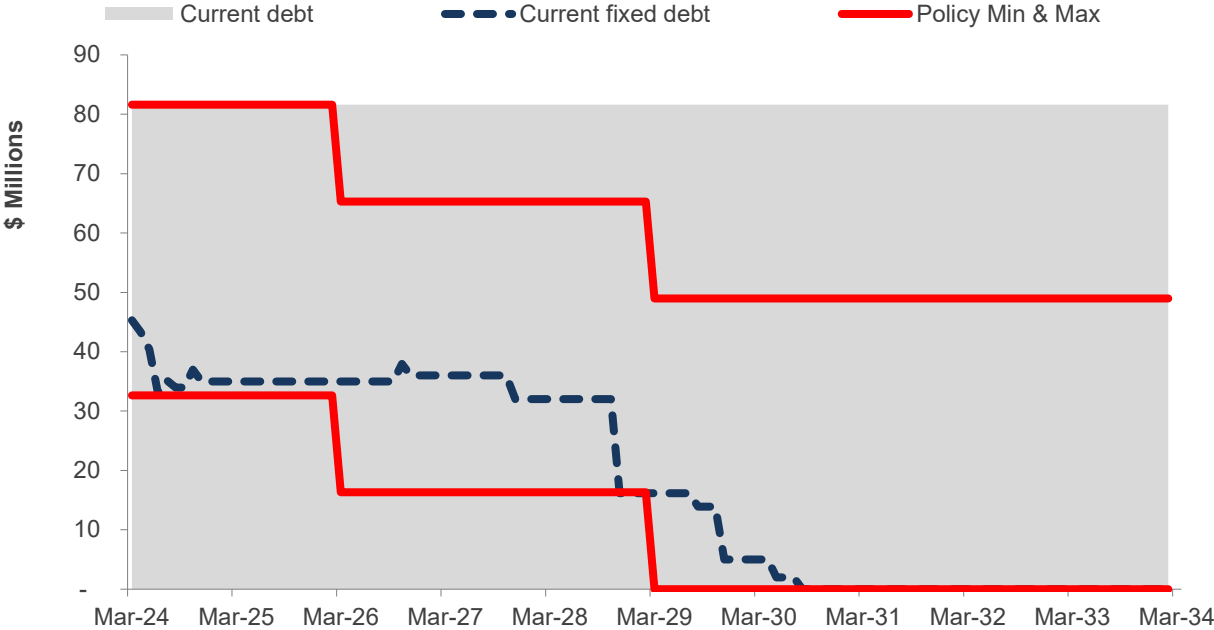
MDC Group debt and hedging - March 2024



MDC debt and hedging (excl. MDCH) - March 2024

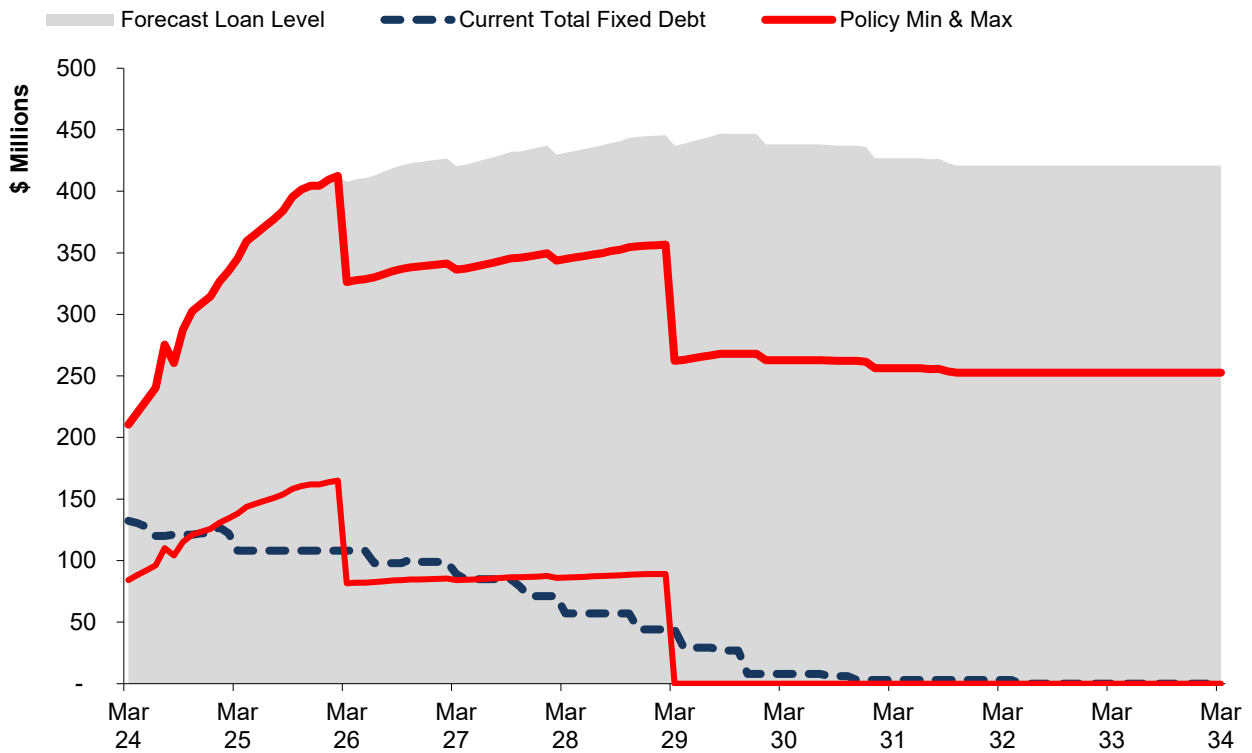


MDCH Group debt and hedging - March 2024

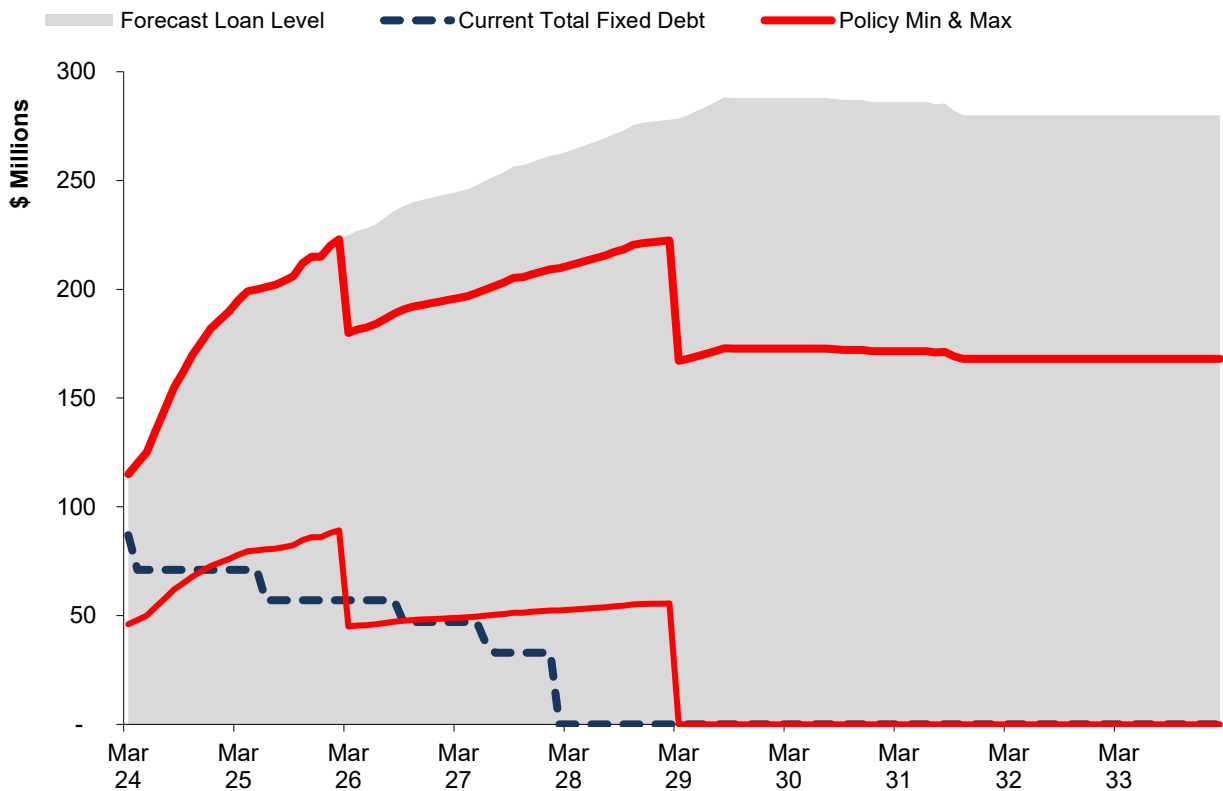


In the coming year it was expected that Council will require additional borrowing for its' and Port Marlborough's budgeted capital projects. The following two graphs show the policy minimums and maximums based on the forecast loan levels. The total fixed debt is below the minimum limits on the graphs due to the fixed term loans not forecast to be refixed in the future. The forecast data has not yet been updated so it still includes the iRex project.

MDC GROUP debt and hedging (Forecast) - March 2024



MDC debt and hedging (excl. MDCH) (Forecast debt) - March 2024



MARLBOROUGH DISTRICT COUNCIL
QUARTERLY TREASURY MANAGEMENT REPORT

Current Market Interest Rates as at 31 March 2024

Term	Rate quoted from -	March 2024	February 2024	January 2024	December 23
OCR	Reserve Bank	5.50%	5.50%	5.50%	5.50%
30 days	Reserve Bank	5.59%	5.59%	5.59%	5.58%
90 days	Bank bills	5.64%	5.64%	5.67%	5.64%
5 year bond	NZ Government Bonds- yield	4.36%	4.58%	5.42%	4.15%
10 year bond	NZ Government Bonds- yield	4.59%	4.77%	5.66%	4.38%

Statement of MDC Cash, Investments and External Borrowings as at 31 March 2024

				%Funds	Last Report December 2023
Bank Current Accounts					
- BNZ	Current Funds or (Overdraft)	0.00%	746,263	2.13%	\$5,084,356
On Call					
- BNZ	AA-	4.75%	1,237,257	3.52%	\$1,186,203
- Westpac	AA-	5.55%	5,076,305	14.46%	\$7,021,288
	Readily Available Funds	4.82%	\$7,059,825	20.11%	\$13,291,847
Cash flow - term deposits <60 days					
	AA-	0.00%	0	0.00%	\$0
	Funds Available <60 days	0.00%	\$0	0.00%	\$0
Investments					
Banks					
- BNZ	AA- 365 days (07/24)	4.59%	53,492	0.15%	\$53,492
- BNZ	AA- 365 days (12/24)	6.45%	590,810	1.68%	\$590,810
- Westpac	AA- 731 days (11/24)	5.52%	559,139	1.59%	\$559,139
- BNZ	AA- 731 days (12/25)	6.30%	1,432,592	3.65%	\$1,432,592
- BNZ	AA- 731 days (12/25)	6.20%	1,283,336	3.65%	\$1,283,336
- BNZ	AA- 731 days (10/24)	5.12%	1,391,988	3.96%	\$1,391,988
- BNZ	AA- 365 days (04/24)	6.30%	1,498,140	4.27%	\$1,498,140
- BNZ	AA- 365 days (11/24)	6.30%	1,000,000	2.85%	\$1,000,000
- Westpac	AA- 731 days (07/24)	4.56%	1,333,280	3.80%	\$1,333,280
- BNZ	AA- 731 days (07/24)	4.67%	1,133,379	3.23%	\$1,133,379
- BNZ	AA- 365 days (07/24)	5.79%	1,054,224	3.00%	\$1,054,224
- Westpac	AA- 728 days (10/24)	5.51%	2,724,280	7.76%	\$2,724,280
- ANZ	AA- 182 days (05/24)	6.32%	4,000,000	11.39%	\$4,000,000
- ASB	AA- 367 days (11/24)	6.45%	10,000,000	28.48%	\$10,000,000
	Total Investments	6.03%	\$28,054,659	79.89%	\$28,054,659
	Total Funds Available	5.79%	\$35,114,484	100.00%	\$41,346,506

Gross Group Borrowings

Local Government Funding Authority

- Loans for MDC	114,000,000
- Loans raised on behalf of MDC Holdings Ltd	83,227,500
Subtotal	197,227,500

Westpac

- Loans less than 12 months for MDC	-
Total MDC Group External Borrowings	\$ 197,227,500

less

- Loans raised on behalf of MDC Holdings Ltd	(83,227,500)
--	--------------

plus

- MDC Holdings current account (interest charged annually @ 90 day bank bill rate)	(2,584,236)
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MDC Borrowings

\$ 111,415,764

14. Debtors Overdue Reports as at 31 March 2024

(The Chair) (Report prepared by S Greenhill)

Purpose of Report

1. The purpose of this report is to advise Council on the overdue debtor position as at 31 March 2024.
-

RECOMMENDATION

That the information be received.

Debtors' Overdue Reports

2. The debtors' overdue summary report is attached for the Councillors' information.

This report details the level of debt relating to the following revenue streams:

- Building Consents
- Resource Consents
- Resource Consent Monitoring
- Development Contributions
- Licences
- Tradewaste
- Water and Sewerage Connections
- Other Sundry Invoices

The Debtors Report as at 31 March 2024 is **attached** for Councillors' information.

The annual resource consent administration fees were charged in July 2023 totalling approx. \$1.3M, the balance owing as at the end of 18 April 2024 is \$34,497. (98% have been paid.)

The 90 Days balance includes several Development Contribution invoices that will be paid once the building project is near completion. It also includes invoices for the annual resource consent administration fees that have not been paid. Invoice copies have been emailed requesting payment.

The Property Leases and Licences Debtors Report as at 31 March 2024 is also **attached** for Councillors' information. Current and Total balances fluctuate monthly depending on individual leases and invoicing periods, e.g., monthly, quarterly, six monthly or annual.

Debtors Report as at 31 March 2024

Aged Analysis Report	Current Month	Comparison for Previous 5 Months				
	March	February	January	December	November	October
Current	3,319,943.55	2,408,197.38	1,433,670.58	3,632,611.76	2,414,718.21	3,402,472.37
30 - 90 Days	209,283.71	426,066.61	891,158.01	607,435.43	2,227,962.19	3,388,582.59
90 Days	614,275.81	607,136.04	633,036.94	657,044.25	731,221.91	1,172,096.26
Outstanding Debtors Closing Balance	4,143,503.07	3,441,400.03	2,957,865.53	4,897,091.44	5,373,902.31	7,963,151.22

Debtors Action Report - Debtors over 90 days with Balance >\$250	March	February	January	December	November	October
With Debt Collection Agency	10,839.04	10,839.04	10,839.04	10,839.04	10,839.04	10,839.04
Paying by Arrangement	62,706.25	64,046.21	25,654.52	24,764.50	40,441.22	44,167.20
Negotiating Payment Arrangement	315,649.32	272,620.29	367,441.38	413,272.86	467,191.99	312,718.20
Debts in Dispute	173,198.63	178,952.81	178,952.81	178,952.81	178,952.81	178,952.81
Payments since month end taken off above amounts	28,739.51	52,162.37	34,241.85	48,189.68	409,695.92	119,560.80
Sub-Total	591,132.75	578,620.72	617,129.60	676,018.89	1,107,120.98	666,238.05
Various Debtors with Balances <\$250	23,143.06	28,515.32	39,914.65	55,203.02	64,975.28	3,784.24
Over 90 days Outstanding Total	614,275.81	607,136.04	657,044.25	731,221.91	1,172,096.26	670,022.29

Property Leases and Licences Debtors Report as at 31 March 2024

Property Leases and Licences Debtors Report as at 31 March 2024
--

Current Month

Comparison for Previous 5 Months

Aged Analysis Report

	March	February	January	December	November	October
Current	9,510.47	78,507.70	53,091.86	100,147.28	81,360.15	65,942.87
30 Days	12,758.55	15,431.48	1,723.78	24,227.33	12,578.48	5,750.08
60 Days	13,192.48	3,142.43	16,505.15	7,994.92	976.49	7,090.83
90 Days	(8,802.83)	2,821.07	(7,993.73)	(928.48)	(419.09)	9,774.25
Outstanding Debtors Closing Balance	26,658.67	99,902.68	63,327.06	131,441.05	94,496.03	88,558.03

15. Rates Report as at 31 March 2024

(The Chair) (Report prepared by Amy Whalan)

F270-36-23

Purpose of Report

1. The purpose of this report is to advise Council of the rates position as at 31 March 2024.

RECOMMENDATION

That the information be received.

Rate Levies Status and Rate Arrears Aged Balance Reports

2. The fourth instalment of 2023-2024 rates will be invoiced on 1 May 2024 with a due date of 11 June 2024.

The value of the penalty run on 14 March 2024 was \$90,844 (1306 or 4.8% of properties levied), with last year for the same period being \$75,876 (1302 or 4.9% of properties levied).

Since the Quarter 3 (Q3) penalty run date on 14 March, 67 (5.1%) penalties had been reversed. The value of the reversals was \$4k (4.3% of the total penalty amount). Most penalty reversal requests are received within the first month after the penalty run date, however, we are expecting further reversal requests for Q3 to be received up until the next penalty run date in mid-June.

59.8% of the penalty reversal value is the result of property owners contacting the Council with the justification that the missed instalment was a first-time offence.

Of the 44 Notices of Demand sent on 21 March 2024, in relation to arrears as at 30 June 2023, 22 remain unpaid at this time.

The Rates Team are continuously following up with these ratepayers and working with them to provide suitable repayment options if required.

Postponed Rates

3. We currently have 12 properties with postponed rates. The total value postponed as at 31 March 2024 is \$134,956. During this quarter, one new application has been processed, and there is one pending application. Two rate payers re-paid their postponed rates in full due the sale of their property.

Water Billing Debtors Report

4. Attached for information is the Water Billing Debtors Report as at 31 March 2024

The 90 Days balance includes a number of credit balances and overdue September 2023 invoices. Copies of invoices were emailed requesting prompt payment. There are also a number of Renwick and Havelock water invoices that need to be reassessed by the water team due to large water leaks.

Author	Amy Whalan, Team Leader Rating
Authoriser	Geoff Blake, Chief Financial Officer

Rate Arrears Aged Balance Report as at 31 March 2024

Year	Total Arrears (01/07/2023)	Rate Arrears Received Year to Date	Total Arrears 31/03/2024	Postponed Rates included in Total Arrears	Actual Arrears (after deducting postponed rates)
2022-23	1,090,266	785,307	304,959	31,997	272,962
2021-22	168,042	52,335	115,706	22,237	93,470
2020-21	41,972	12,515	29,458	19,581	9,876
2019-20	25,960	7,873	18,087	7,598	10,488
2018-19	22,526	8,622	13,904	7,104	6,800
2017-18 (and prior)	56,713	37,282	19,431	21,013	(1,582)
Total	1,405,478	903,934	501,544	109,530	392,014

Rates postponement is offered to ratepayers aged over 65 under Council's Remission and Postponement Policy.

Rate Levies Status Report as at 31 March 2024

Financial Division	Balance B/Forward (01/07/23)	Annual Rate Levy (as at the end of Q3)	Arrears Penalty	Instalment Penalty	Adjustments	Cash Received for Year to Date	Balance (as at 31/03/2024)
Blenheim	(200,591)	36,790,827	32,795	106,321	(142,658)	(36,916,011)	(329,316)
Blenheim Vicinity	26,730	14,131,460	15,953	39,587	(35,237)	(14,300,484)	(121,992)
General Rural	23,963	11,845,942	17,585	51,779	51,659	(12,034,985)	(44,056)
Picton	82,162	8,040,052	17,118	35,114	(106,011)	(8,009,878)	58,557
Picton Vicinity	22,128	835,646	2,981	4,161	(32,511)	(813,013)	19,393
Sounds Admin Rural	12,683	1,019,254	2,818	6,915	(13,120)	(1,046,974)	(18,424)
Utilities Network	(747)	33,858	-	-	-	(42,725)	(9,614)
Current Year Totals	(33,671)	72,697,039	89,251	243,878	(277,879)	(73,164,070)	(445,452)

Water Billing Debtors Report as at 31 March 2024

	Current Month	Comparison for Previous 5 Months				
	March	February	January	December	November	October
Aged Analysis Report						
Current	1,592,106.08	62,384.72	14,309.83	771,070.52	(5,235.55)	4,330.90
30 - 90 Days	63,844.21	79,024.20	118,217.08	(1,571.57)	47,308.00	94,919.60
90 Days	14,233.48	(28,342.64)	5,503.70	22,042.26	(24,677.52)	23,930.39
Outstanding Debtors Closing Balance	1,670,183.77	113,066.28	138,030.61	791,541.21	17,394.93	123,180.89

Debtors Action Report - Debtors over 90 days Balance >\$250						
	March	February	January	December	November	October
Paying by Arrangement	3,088.36	1,747.93	2,053.69	4,328.25	2,818.32	3,187.48
Negotiating Payment Arrangement	38,409.21	28,946.32	28,382.39	39,575.97	28,431.49	53,035.88
Awaiting Possible Water Remission (New)	24,701.56	13,443.44	24,182.16	37,480.23	12,739.18	19,438.53
Payments since month end taken off above amounts	2,865.25	13,083.78	26,806.31	4,562.56	8,733.01	13,324.47
Sub-Total	69,064.38	57,221.47	81,424.55	85,947.01	52,722.00	88,986.36
Various Debtors with Balances <\$250 or Credit Balances	(54,830.90)	(85,564.11)	(75,920.85)	(63,904.75)	(77,399.52)	(65,055.97)
90 days Outstanding Total	14,233.48	(28,342.64)	5,503.70	22,042.26	(24,677.52)	23,930.39

16. Decision to Conduct Business with the Public Excluded

Decided: That the public be excluded from the following parts of the proceedings of this meeting, namely:

- Sub-Committee Public Excluded Minutes
- Marlborough Events Centre
- Powerhouse Reserve

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Sub-Committee Minutes	As set out in the Minutes and Reports	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.
Marlborough Events Centre Powerhouse Reserve	To enable the Council, as holder of the information, to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) as provided for under Section 7(2)(i).	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under Section 7 of the Local Government Official Information and Meetings Act 1987.